

Approved February 19, 2014

CORNWALL PLANNING COMMISSION
REGULAR MEETING MINUTES
January 15, 2014
Cornwall Town Hall

PRESENT: Tracy Himmel Isham, Holly Noordsy, Jim Duclos, Annie Wilson, Sarah Pelkey, Jean Terwilliger

Meeting called to order at 7:03pm. Quorum established.

MINUTES

- **Minutes September 18, 2013** – Holly MOVED /Annie SECONDED a motion to approve the minutes as distributed. Motion passed.
- **Minutes December 18, 2013** – Tracy MOVED / Annie SECONDED motion to approve the minutes as distributed. Motion passed.

NEW BUSINESS

- **CPC Annual Report** - Tracy presented the draft for board review
- **Recreation Committee** - Plans are underway to establish a Recreation Committee (addressing new goal in Town Plan) with Annie Wilson as Chair. Annie has been talking with others interested in serving on this committee.

OLD BUSINESS

- **Subdivision Application Procedures** – Tracy reviewed the subdivision application procedures with board members present. In December, there was a miscommunication with an applicant that caused an unfortunate situation. The board should ensure that all applicants have the written packet of procedures and understand when and how they must submit their materials before a formal hearing can occur.
- **Pipeline Update**
 - **Legislative Event** –the board discussed the idea of sponsoring a legislative breakfast or similar event in Cornwall to bring citizens and legislators together to talk about the proposed pipeline.
 - **Town Plan review** - Sarah Pelkey reported on her findings in reviewing the Town Plan against the submission by VT Gas for Phase Two.
 - **ACRPC January 8 meeting** – Jim Duclos reported that Eileen Simollardes made a presentation. She did not provide written answers to ACRPC questions in advance of the meeting, as promised in December. She did not bring written answers with the meeting, as she promised in early January. In fact, she told the ACRPC that she would not be able to answer their questions at all, because they had not been reviewed with Vermont Gas attorneys.

Instead Eileen reviewed Phase One of the project, which is not directly relevant to the decision the ACRPC needs to make, which is the question of how the ACRPC will intervene in the Phase Two application process. The date has been set for the preconference hearing, the clock is ticking, and the ACRPC is still waiting for answers to their questions. The ACRPC also discussed issues of conflict of interest with some of their members on the pipeline issue. One member did then voluntarily recuse himself. A vote on whether another member needs to recuse himself was put off until the February 12 meeting.

- ***Status of candidates to CPC*** – board members have been and should continue to talk with interested CPC candidates

OTHER BUSINESS

- ***Local Governance Training*** – the board discussed the need for more training in local governance, meeting process. VLCT does provide this training, but it would be good to have the trainings at a location closer to home.

The meeting was adjourned at 8:45 pm

Respectfully submitted, Sharon Tierra, CPC Secretary