

Approved July 20, 2016

## **CORNWALL PLANNING COMMISSION (CPC)**

Regular Meeting, Town Hall

June 15, 2016

**MEMBERS PRESENT:** Jamie McKenna, Jim Duclos, David Anderson, Bobbie Carnwath, Jean Terwilliger, Holly Noordsy (Holly arrived after the agenda was approved)

The meeting was called to order at 7:08 pm.  
Quorum – established.

**AGENDA** Agenda – Jim D. MOVED / Bobbie C. SECONDED yes. 5 in favor, 0 opposed.

**MINUTES** – May 18 – Bobbie C. MOVED/ Jean T. SECONDED a motion to approve the minutes with the following corrections:

- Page 1,2 - Correct spelling of last name of Ben **Marks**
- Page 1, formal hearing - strike “to the applicant - Patti Ross - and”
- Page 1, formal hearing – “The town attorney has cautioned ....**considered** in the Commission’s hearing.”
- Page 3 – proposed wind turbine – “Planning Commission is in favor of this project as **currently** proposed.”
- Page 3 - discussion with DRB – “A member of **the Planning** the Commission noted that the **Conservation Commission** would like to receive the case information on each application and be able to weigh in.”
- Page 1, formal hearing – “Holly noted that the **approximate location of the** buried lines...”

Motion passed - 6 in favor, 0 opposed

### **CORRESPONDENCE**

- Copy of letter to the Public Service Board from neighbor of Cynthia Haynie objecting to proposed new location of wind turbine on Haynie’s property.

**Summer Schedule** – David asked CPC members to send a message to Holly or to him if that member is not able to attend the July or August meeting.

### **OLD BUSINESS:**

- **Decision for Ross Subdivision** – Holly N. announced that the Ross application has been approved as a minor two (2) lot subdivision with conditions, decision dated May 31, 2016. Holly N. will mail notices of decision to the applicant and interested parties.
- **Community Values Mapping** – Jamie M. reported that a Town wide

workshop of community values (what Cornwall citizens think and feel is most important to them) is scheduled on October 12, 2016 at the Cornwall School.

- Fees – discussion – Jim Duclos, Zoning Administrator and member of the CPC, discussed fees with the Board, such as fees for a certificate of compliance, certificate of occupancy, subdivision application, and building permit. Jim D. stated that he would like to eliminate the certificate of occupancy. Members wanted more information about how zoning administrators are compensated in neighboring rural towns, amounts of fees, and sources of funding for such fees. Members volunteered to contact the following towns: Weybridge, Salisbury, and Addison – Bobbie C; Leicester – Jean T.; Shoreham, Orwell, and Bridport – Holly N.
- **Village Center Designation** – Holly N. said she received notice of a presentation on revitalization of village centers. After a brief discussion, it was agreed that because this initiative focused on revitalization and not new growth, it does not fit where Cornwall is in its development at this time.
- **Municipal Planning Grant and Grant Opportunities** – ongoing discussion about updating Town regulations and application for municipal planning grant(s) – Holly will call Adam Lougee at Addison County Regional Planning Commission (ACRPC) to invite him to the July meeting to discuss how ACRPC staff could assist the Town in this work. Bobbie C. reported that she attended the Vermont League of Cities and Towns municipal planning forum at Lake Morey today with hopes that she would learn more about Act 260, but did not come away with the knowledge she was seeking. She will also contact ADRPC to ask for more information regarding Act 260.

Holly N. MOVED / Jim D. SECONDED a motion to adjourn the meeting. The meeting was adjourned at 8:30 pm.

Respectfully submitted, Sharon Tierra, Clerk of the CPC