

Approved August 17, 2016

CORNWALL PLANNING COMMISSION

Regular Meeting, Cornwall Town Hall

July 20, 2016

MEMBERS PRESENT: David Anderson, Holly Noordsy, Jamie McKenna, Bobbie Carnwath

The meeting was called to order at 7:10pm

Quorum – established.

AGENDA – Holly N. MOVED/ Jamie M. SECONDED a motion to approve the agenda as posted. Motion passed – 4 in favor, 0 opposed.

MINUTES – June 15, 2016 Bobbie C. MOVED / Holly N. SECONDED a motion to approve the minutes as posted. Motion passed – 4 in favor, 0 opposed.

MEETING SCHEDULE – August. The board expects to convene a quorum in August. Members should confirm with David A. the week before the meeting. David will communicate with all board members to confirm the meeting.

OLD BUSINESS

- **Discussion of fees** - Holly N. and Bobbie C. made inquiries to neighboring towns on how towns assess fees and how zoning administrators are compensated (two separate issues). Bobbie C. organized the information in a spreadsheet, distributed tonight. Fee amounts and compensation systems vary widely from town to town. The board discussed the details, noting that tonight's discussion is preliminary. Next steps: David A. will ask Sue J. what kind of compensation Cornwall's Zoning Administrator (ZA) currently receives. The CPC will discuss fees and compensation for the ZA at a subsequent meeting or meetings, will recommend any changes to the Selectboard, with the rationale for the recommendations.
- **Community Values Mapping Project** – Jamie M. updated the board on project development. The project committee met June 23 to focus on drafting a statement of purpose and generating marketing strategies. The committee will meet again on August 11. Jamie M. confirmed the project date of October 12. Cornwall School plans a mini session of community values mapping with the kids, who will invite their parents. Group leaders will be recruited ahead of time. One group leader will be needed for every 5-6 people in attendance. Board members tonight suggested marketing with handouts at the primary election August 9 and at the Blueberry Festival on August 6. Members also suggested names of facilitators to Jamie M. Bobbie C. agreed to organize some handouts for the August 9

- election and the festival.
- **Municipal planning grant** – update. Holly N. reported that she called Adam Lougee at the Addison County Regional Planning Commission (ACRPC). Adam said he would like to have a small subcommittee from the CPC meet with Claire Tebbs, ACRPC Planner, to go over the grant and to write it together. Holly has been attempting to schedule such a meeting, but there has been some difficulty in finding a time to meet. Holly N. will try again, but of increasing concern is the risk of time running out before the September deadline.
 - **ACRPC and renewable energy bill** – update – Holly N. reported that the Public Service Board (PSB) is not issuing new rules about energy siting regulations until the fall. ACRPC will wait until the PSB issues the rules, and then plan to submit the Addison County Regional Plan in February. If as the result of Act 174, Towns will need to identify the best places for solar in each town, the values mapping should prove helpful.
 - **Discuss Zoning Regulations** - Discussion had to be tabled, as outline for the grant was not received from Claire Tebbs. The board would like to have the outline as guide for the discussion.

NEW BUSINESS: none

OTHER BUSINESS: Holly N. asked members to continue to think about the open seat and to engage in discussions with potential new members.

Holly N. MOVED /Bobbie C. SECONDED a motion to adjourn the meeting.
Motion passed – 4 in favor, 0 opposed.

The meeting was adjourned at 8:25 pm.
Respectfully submitted, Sharon Tierra, Clerk of the CPC