

Approved December 17,2014

**CORNWALL PLANNING COMMISSION**  
REGULAR MEETING MINUTES  
November 19, 2014  
Cornwall Town Hall

**MEMBERS PRESENT:** Tracy Himmel Isham, Sarah Pelkey, Bobbie Carnwath, Jim Duclos, David Anderson, Jean Terwilliger

**MEMBERS ABSENT:** Holly Noordsy

Meeting called to order at 7:04 pm. Quorum established

Agenda was approved with addition of two items: Bonner major subdivision discussion and update on Foote Farm 2 / Paine issue.

**MINUTES** – *September 17, 2014*

Sarah MOVED/Bobbie SECONDED a motion to approve the September 17 minutes as distributed. Motion carried. Jim and David abstained.

**NEW BUSINESS**

- **New Planning Commissioner**

CPC Chair Tracy Himmel Isham extended a warm welcome to David Anderson, who was recently appointed by the Select Board to the vacant CPC position.

- ***Review of procedures and governance***

Vermont 's Open Meeting Law effective on July 1, 2014, impacts all municipal boards and committees. CPC members agree that they would like up-to-date information about procedures and rules for conducting CPC meetings. Tracy will consult with the Town attorney. The Clerk of the Select Board will send all CPC members an electronic copy of the power point presentation on the Open Meeting Law that Sue Johnson shared after a training she completed. David Anderson mentioned that the next VLCT training for municipal Planning Commissions is June 10 at Lake Morley.

- ***Review of Town Plan Goals and Assignments***

The board reviewed in detail the Plan Implementation section of the Town Plan discussed each of the six tactical goals, and related actions, to assess progress towards completion.

Assignments:

1. *Strengthen our conservation efforts* – Sarah and David

2. *Further support home-based businesses* – Sarah
3. *Reinforce our historic settlement land-use pattern* – Jean
4. *Better understand affordability challenges and opportunities* – Bobbie
5. *Increase local recreational opportunities* – Holly to follow up with Annie Wilson, who now chairs the new Recreation Committee
6. *Preserve the working landscape* – Holly and Tracy (Tracy intends to work on action step 1 by creating a Google map of Cornwall's working farms and agricultural enterprises)
7. Jim will focus on reviewing the zoning regulations and making recommendations for the next update.

## **OLD BUSINESS**

- ***VT Gas pipeline project update*** – Jim reported that the PSB formal hearing are scheduled for January.
- ***Bonner major subdivision-*** Matt Bonner application will be heard in January.

## **OTHER BUSINESS**

- ***Foote Farm/Paine issue.***  
A violation of one of the conditions for approval of the Foote Farm subdivision has not been able to be resolved through repeated discussions with the current owner. Promises to come into compliance have not been followed with action. Repeated complaints from a neighbor have been made to Town officials regarding the violation. Jim Duclos is working with the Town attorney to resolve this issue.
- ***Solar Array for Cornwall*** - Bobbie said that VPIRG would like to talk with the Town about opportunities for a Town sponsored solar array for the Cornwall School and Town Hall. Bobbie will follow up with the Select Board.

The meeting was adjourned at 9:40 pm

Respectfully submitted, Sharon Tierra, Clerk of the CPC