

Approved January 17, 2017

CORNWALL SELECT BOARD
Regular Meeting, January 3, 2017
Location: Cornwall Fire Station, Route 30

MEMBERS PRESENT: Ben Wood, Ben Marks, Brian Kemp, John Roberts,
Magna Dodge

ALSO PRESENT: Sue Johnson

The meeting was called to order at 7:01pm

Quorum – established.

AGENDA

John R. MOVED / Magna D. SECONDED a motion to approve the agenda thus modified - addition of Approval of Deputy Fire Warden. Motion passed – 5 in favor, 0 opposed.

General Fund and Highway Orders – signed.

Report on Reconciled Bank Statement – not yet ready for review

MINUTES – December 20

John R. MOVED/ Ben W. SECONDED a motion to approve the minutes thus amended:

Correct all typos and duplicate words

Add last name initials, especially to distinguish Ben Wood from Ben Marks.

The motion passed – 5 in favor, 0 opposed.

CORRESPONDENCE REVIEW

- **Insurance paperwork from Vermont League of Cities and Towns** (VLCT) to be signed by the Select Board certifying that costs to demolish the bridge were duly incurred.
- **2016 Equalization Study Results** from Vermont Department of Taxes. Outcome: Cornwall does not need a town-wide appraisal this year.

PUBLIC COMMENTS

- Ben M. received a question from a Cornwall citizen asking whether it was possible that there was salt mixed in with the road sand. The citizen said it was not a complaint, only a question. Brian K. said that there is a very small amount of salt mixed in with the sand, to keep it from freezing. Brian K. will call the citizen to answer his question.
- Brian K. reported that loud noises at night that may be gunshots have been heard on more than one occasion in the middle of the village. After a short discussion of the issue with the Board, Brian K. said that he will talk directly to the people who live where the sound is coming from.

TOWN CLERK / TOWN TREASURER'S REPORT – Sue Johnson

- **Employee Benefits** - Sue J. recently learned about the Statute that mandates that that retirement needs to start as soon as a new municipal employee starts work. She has taken care of the paperwork to authorize this benefit for the Town's new employee.
- **Office** - The open space under the temporary office has now been closed in with plywood, a big improvement. There is a new portable toilet in place, because the other one either fell over or was knocked over. The portable toilet on the other side of the building met the same fate.
- **Payroll** - Sue J. is working to complete the end of the year payroll. She recently attended a payroll seminar and learned that for \$10 she could access the payroll program remotely from "the cloud." This would be very helpful when she needs to be away from the office at payroll processing time.
- **Town reports** are due in the middle of January. All boards and committees have been notified.
- **Capital Committee** – recently met.

ROAD COMMISSIONER'S REPORT – Brian Kemp

- **Bridge** – temporary bridge (a Bailey bridge) is operational. Signs are being made to notice a weight limit of 12,000 pounds and width limit of 10 feet. Bills for the work have been received. The Select Board needs to be ready for discussion at the end of Town Meeting concerning the process of planning and making decisions regarding the replacement of the bridge.
- **Sand** – Town sand budget has been stable for the past few years. There is an ongoing concern about commercial operations using it for driveways. The Board agrees that sand purchased with tax dollars should be used only in Cornwall and that safety is the goal. Sue J. and Brian K. will follow up with Stu J. on this issue.
- **Road Foreman** – Brian K. reported that Michael Sunderland has completed the 3-month probationary period and that he met with Mike S. to discuss the job and his performance. All is going well.

John R. MOVED / Magna D. SECONDED a motion that the Road Foreman's salary be increased to \$24.50/hour, starting the first week of payroll in January, 2017. Motion passed – 5 in favor, 0 opposed.

OLD BUSINESS

- **Municipal and Highway Budgets** – can be approved at the next meeting, after the Capital Plan Hearing.
- **Bailey Bridge Installation and Agreement Status** – Ben M. reported on the status of the agreement between the State and Town. The question was posed - What kind of insurance does the Town need on the bridge beyond general liability? Sue will ask her contact at VLCT.

- **Lister Search Status** – Ben M. now has the list of people the listers have spoken with already. Ben M. will contact the professional appraiser to inquire as to availability.
- **Road Commissioner Position** - discussed an Article for March Town Meeting regarding the position.
- **Bridge Replacement Process** – the Board began the discussion. The process involves two towns – Cornwall and Sudbury. Brian K. will get rough estimates from construction firms who have already expressed an interest.

NEW BUSINESS

- **Appointment of Deputy Town Forest Fire Warden**
John R. MOVED / Ben W. SECONDED a motion to appoint Thomas Frankovic as Deputy Town Forest Fire Warden. Motion passed – 5 in favor, 0 opposed.

Ben W. MOVED / Magna D. SECONDED a motion to adjourn the meeting.
Motion passed – 5 in favor, 0 opposed.
The meeting was adjourned at 8:44pm.

Submitted by Sharon Tierra, Clerk of the Select Board