

Approved February 7, 2017

CORNWALL SELECT BOARD

Regular Meeting

January 17, 2017

Location: Cornwall Fire Station, Route 30

MEMBERS PRESENT: Ben Marks, Brian Kemp, Ben Wood

ALSO PRESENT: Mike Sunderland, Sue Johnson, Mary Conlon, Bill Hinman, Sue Burdick, Liam English

Capital Program & Budget Public Hearing

Sue Johnson called the hearing to order at 7:05 pm

Quorum - established

Sue J distributed the Capital Budget and Program Report covering July 1, 2017 – June 30, 2018 and 5 fiscal years from July 1, 2018 – June 30, 2023. This Report was prepared by the Capital Budget and Planning Committee: Jake Chapline, Mary Conlon, Magna Dodge, Sue Johnson, Stu Johnson, Dennis Rheaume, and Ben Wood. Sue J. stated that the committee met on December 22 and is confident with the numbers in the report and that the Town is on target with funds to meet capital needs this year and in the next five years. The report calls for the capital fund line item in the 2017-18 municipal budget to remain the same as last year - \$130,000.

Brian K. MOVED / Ben M. SECONDED a motion to approve the Capital Budget and Program Report – Motion passed 2 in favor, 0 opposed 1 abstained (Ben Wood, because he is on the Committee).

The hearing was adjourned at 7:18 pm.

The Select Board meeting was called to order at 7:18 pm.

Quorum – established.

General Fund and Highway Orders – signed.

Report on Reconciled Bank Statement – reviewed.

AGENDA

Ben W. MOVED / Brian K. SECONDED a motion to approve the agenda as posted. Motion passed – 3 in favor, 0 opposed.

MINUTES – January 3, 2017

Brian K. MOVED / Ben W. SECONDED a motion to approve the minutes as posted. Motion passed - 3 in favor, 0 opposed.

CORRESPONDENCE REVIEW

- Copy of letter from delinquent tax collector to property owners regarding overdue taxes
- Notice of special meeting in February of the Vermont League of Cities and Towns (VLCT).

NEW BUSINESS

Discussion with Bill Hinman related to Lister Search and potential Assessor for the town.

Bill Hinman talked with the Board about his 30 years of experience as an Appraiser and the services as an Assessor he currently provides to Weybridge, St. Albans and Georgia. He provided information about his hourly rate and his availability to serve as an Assessor for Cornwall. Mr. Hinman stated that if a town has no listers or only one lister, by Statute the Select Board may appoint an Assessor from year to year, at their first meeting after Town Meeting. The Assessor does not need to be a resident of Cornwall. It is not necessary to eliminate the Lister position, if a Town has an appointed Assessor.

Ben M. will contact other potential assessors. Sue Burdick said that she is willing to serve as a Lister Clerk, even though she is moving to a neighboring town.

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PUBLIC COMMENTS - none

TOWN CLERK / TOWN TREASURER'S REPORT - Sue Johnson

- Sue J. has been focused on getting ready for Town Meeting. She has been receiving reports from Town boards and committees and will pass them on to the auditors who prepare the Town Report.
- Remote access to Cornwall's accounting system can be purchased from New England Municipal Resource Center (NEMRC) for \$10/month per person. Cornwall needs 4 persons to have remote access. The Board agreed that Sue J. should move forward with purchasing access for 4 persons.
- Sheet rock installation at the Town Hall to begin this week. Renovations are on schedule and going well.
- The Town Hall is expected to be available for Town Meeting voting.

ROAD COMMISSIONER'S REPORT – Mike Sunderland, Road Foreman

- Mike S. is going through the process of purchasing a plow truck in July. He discussed the features, prices, and service issues of two different models with the Board.

Ben W. MOVED / Ben M. SECONDED a motion to authorize Brian Kemp, as Highway Department Liaison, to purchase a 2018 International 7500 series Workstar truck, subject to specific changes in the contract with Clark's Truck Center as agreed by Brian K. Motion passed – 3 in favor, 0 opposed.

- The weight and height limit signs are up on Swamp Road, and the parking area has been cleaned up. Mike S. recently received notice that VTrans wants stop signs on either side of the bridge. He is meeting with a VTrans representative at the bridge tomorrow.
- May have competitive bidding for paving this year.

OLD BUSINESS

- **Status of Bridge Contract** – Ben M. reported that the State requires both towns (Cornwall and Salisbury) to indemnify the temporary bridge, to keep the bridge deck clear of debris, provide maintenance (such as tightening the bolts), and maintain insurance coverage. The contract needs to be signed by both towns.

- **Finalize Town Municipal and Highway Budgets**

Ben W. MOVED / Brian K. SECONDED a motion to approve the general fund budget for FY 2017-18 of \$454,249.00. Motion passed – 3 in favor, 0 opposed.

Brian K. MOVED / Ben W. SECONDED a motion to approve the highway budget for FY 2017-18 of \$400,950. Motion passed – 3 in favor, 0 opposed.

OTHER BUSINESS

- Brian K. reported that he has been handling calls from a citizen with concerns about DeLong Road. No action is needed from the Board at this time.
- Sue J. said the Board must hold a special meeting to approve the Town Meeting Warning.

Ben W. MOVED / Ben M. SECONDED a motion to adjourn the meeting. Motion passed – 3 in favor, 0 opposed.

The meeting was adjourned at 9:29 pm.

Submitted by Sharon Tierra, Secretary of the Select Board