

Approved February 4, 2014

TOWN OF CORNWALL  
SELECT BOARD MEETING  
Cornwall Town Office  
Tuesday, January 21, 2014

**Present:** Abi Sessions, Ben Wood, Judy Watts, Sue Johnson, Stu Johnson

**Guests:** Greg Smela, Katie Gieges, Ben Marks, Magna Dodge, Mary Conlon

**PUBLIC INFORMATIONAL MEETING – CAPITAL BUDGET**

- Meeting called to order at 7 pm.
- The Capital plan and budget committee members are Magna Dodge, Mary Conlon, Stu Johnson, Sue Johnson, and Ben Wood. All are present tonight to present and answer questions about the proposed plan and budget. Sue passed out the capital fund cash flow report and equipment spreadsheet. The plan calls for \$130,000 again this year for capital equipment needs and \$100,000 again for the capital buildings needs.
- Mary suggested that the committee have spokesperson(s) ready to speak, if voters have questions at Town Meeting. Stu J. can answer questions about equipment and Ben W. can answer questions about buildings.
- Capital fund will be fully funded until 2019/2020 under this plan. That year, assuming purchases as planned, the fund would have a negative balance.

**REGULAR MEETING**

Selectboard regular meeting called to order at 7:21.

General Fund and Highway Orders - *signed*

**MINUTES**

**January 7 meeting** – vote to approve was tabled because there was not a quorum of members tonight who were present on January 7.

**CORRESPONDENCE REVIEW**

- **Middlebury Regional EMS** – information sheet
- **Vermont Rural Fire Protection Task Force** – request for support of the dry hydrant program – no action need be taken
- **Road and Bridge Standards** – all board members need to read
- **Salt report** – most recent, both numbers are under the state level. Salt committee will be meeting in the near future to discuss options going forward.
- **VLCT news**
- **Annual highway mileage certificate** - for board to sign
- **Department of Taxes, annual letter of agreement for CAMA program** (computer assisted mass appraisal).

- ***Department of Taxes, annual report.***

### **PUBLIC COMMENTS**

Katie Gieges discussed emergency management issues with the board, including the question of how many SB members are needed to activate an emergency and emergency shelter issues. Sue will ask VLCT about statutory stipulations on how many SB members are needed to declare an emergency. Katie said that the deadline for the updated local emergency operations plan is May 29. New rules specify that the Selectboard member who signs the plan needs to have taken an ICS course - part of NIMS compliance.

### **TOWN CLERK / TOWN TREASURER'S REPORT – Sue Johnson**

- Town meeting warning – deadline January 23.
- Nominating petitions – deadline is January 27

### **ROAD COMMISSIONER'S REPORT – Stu Johnson**

- Town of Starksboro and Monkton will be requesting to use (share) the same radio frequency that we use.
- The shed has been refilled with sand.

### **OLD BUSINESS**

- ***Selectboard Annual Report*** – Sue will send out Bruce Hiland's draft to the members for final approval.
- ***Approve Capital Budget*** – Ben MOVED/ Abi SECONDED a motion to approve the capital budget, including equipment needs and building needs as presented. Motion passed.
- ***Approve General and Highway Budgets*** – Abi MOVED/ Ben SECONDED a motion to approve the general and highway budgets as presented. Motion passed.
- ***Cemetery Mowing Contracts*** - At a meeting after Town Meeting, Sue will provide information on current mowing – what is being mowed and who is mowing and at what cost. Best practice would be to put the mowing contracts out to bid.
- ***Pipeline update*** – Ben Marks.
  - Reviewed outcomes of the last two meetings with VT Gas. Prehearing conference, which is really a scheduling conference will be held January 22.
  - Louise Porter from DPS would like to come and make a presentation, as required as part of the 248 process. February 18 was suggested.
  - Ben asked how the board wants to receive all the paperwork from the proceeding. The board prefers that paper copies go to the Town Clerk. Ben will keep the master electronic file at his house and will forward electronic copies to Sue J. to distribute to the board.

- Ben recommended a warned Town Meeting Article on the pipeline to get the sense of the town. Ben MOVED / Abi SECONDED a motion to place on the Town Warning:

***Article 2: In order to get the sense of the town, are the voters in favor of the construction of phase 2 of the “Addison natural gas project?”*** Motion passed.

#### **NEW BUSINESS**

- ***Special SB meeting for Warning Approval*** – will be held January 28, 7 pm

Meeting adjourned at 9:30pm

Respectfully submitted, Sharon Tierra, Clerk of the Selectboard