

Approved February 21, 2012

**TOWN OF CORNWALL  
SELECT BOARD MEETING  
Cornwall Town Office  
Tuesday, February 7, 2012**

**Present:** Bruce Hiland, Dave Sears, Judy Watts, Ben Wood, Nancy Kemp, Sue Johnson, Stu Johnson  
**Guests:** Gary Barnett, Energy Coordinator

**CAPITAL BUDGET AND PROGRAM INFORMATIONAL MEETING** - *called to order at 7:00 pm.*

Sue Johnson, interim acting chair of the Capital Budget and Program Committee, provided information about the status of the committee and the capital budget and program. The Committee needs a Chair – someone who is knowledgeable and passionate about planning and budgeting for capital needs. The proposed annual capital budget of \$130,000 was approved on January 6 by the board, and can be modified by the voters at Town Meeting. Sue distributed the updated Capital Budget and Program Report, a planning document for the next six years. Current capital needs for vehicles alone are greater than the current funding capacity of the Capital Budget and Program, so the Town is still borrowing money. Ideally, planning and funding the capital needs of the highway department, fire department, and town buildings would all be incorporated into the Capital Budget and Program. All stakeholders need to be involved in the process and provide information about capital needs a year or more in advance. Bruce Hiland pointed out that Towns may need to regionalize critical services in the near future, to increase efficiency and share rapidly rising costs.

**REGULAR MEETING** - *called to order at 7:25 pm*

Agenda – *approved.*

General fund and highway orders – *signed*

January Bank Statement - *reviewed*

**MINUTES**

- **January 3 Minutes** — Judy MOVED, Ben SECONDED, to accept as presented. *Motion passed.*
- **January 31 Special Meeting Minutes** — Nancy MOVED, Dave SECONDED, to accept as presented. *Motion passed.*

**CORRESPONDENCE REVIEW** - *none*

**PUBLIC COMMENTS** – Gary Barnett, Energy Coordinator, presented information about **the Property Assessed Clean Energy (PACE) Program**. Gary feels that it is a good program, and that problematic details of the program as it was first presented have been fully addressed in the current program. None of the PACE districts in Vermont are officially up and running yet. Gary provided the board with a copy of the letter about

PACE dated December 1, 2011 from the Office of the State Treasurer. There will be a PACE educational session February 15, 7-9pm at Ilsley Library in Middlebury, which he encouraged the board to attend.

#### **TOWN CLERK/TOWN TREASURER'S REPORT – Sue Johnson**

- **Addison County Regional Plan** - is available in the Town Clerk's Office
- **Town Report** - will go to the printer tomorrow. The board thanked Sue for all her hard work on the report. This year's Town Report is dedicated to Ed and Cindy Peet.
- Sue said that Cornwall needs a **Safety Committee** to discuss safety issues and promote safety for Town employees.

#### **ROAD COMMISSIONER'S REPORT – Stu Johnson**

- **Joint Cornwall / Shoreham Excavator Purchase** - Stu presented the MOU which outlines the purchase, financing, administration and maintenance of a jointly owned excavator by the Town of Shoreham and the Town of Cornwall. After two edits in the original document are made by Sue (corrected to \$1,000,000 in general liability insurance and replacing the word "audit" with the word "accounting" in the accounting section) document, the board will sign the document. The board agrees in principle with Stu's suggestion to pay our half of the 25% town obligation/ down payment out of this year's new equipment line and half of the balance out of the reserve fund to be paid back upon receipt of the loan from the Vermont Municipal Equipment Loan Fund.
- **Swamp Bridge Weight Limit** – remains unchanged.

#### **NEW BUSINESS**

##### **Town Meeting Preparations**

- By February 23<sup>rd</sup> Sue will have the Town Report copies from the printer for citizens to pick up.
- Bruce plans to make a short introductory scripted speech about four topics: citizen involvement, our changing governmental landscape and issues of school consolidation, last year's budget surplus, and the Lavalley building decision. Board members should contact him with points to include.

#### **OTHER BUSINESS**

- **Aggressive dog complaint** received by Nancy. Recommended that the citizen call the dog officer.
- **Complaint about manure being spread** in winter when it is not allowed. Nancy will contact Department of Agriculture.

The meeting was adjourned at 8:17 pm.

Respectfully submitted, Sharon Tierra, Clerk of the Selectboard