

Approved April 18, 2017

CORNWALL SELECT BOARD

Regular Meeting

April 4, 2017

Cornwall Fire Station, Route 30

MEMBERS PRESENT: Ben Marks, John Roberts, Ben Wood, Magna Dodge, Brian Kemp

ALSO PRESENT: Sue Johnson, Todd Kincaid, Randy Quesnel, Bill Johnson

The meeting was called to order at 7:00pm.

Quorum – established.

General Fund and Highway Orders – signed.

Report on Reconciled Bank Statement – reviewed.

AGENDA

Ben W. MOVED/ John R. SECONDED a motion to approve the agenda as posted. Motion passed – 5 in favor, 0 opposed.

MINUTES – March 21, 2017

Magna D. MOVED/ John R. SECONDED a motion to approve the minutes with the following changes: Fix typo in spelling of Stan Grzyb's last name. Correct sentence regarding mailboxes as "...has heard of some issues with mailboxes." Motion passed – 4 in favor, 0 opposed, 1 abstained (Brian).

CORRESPONDENCE REVIEW

- VLCT news

PUBLIC COMMENTS – Randy Quesnel introduced himself, said he was interested in becoming involved in Town matters and has come to listen.

TOWN CLERK / TOWN TREASURER'S REPORT – Sue Johnson

- Move back to the Town Hall is underway.
- Lack of phone jacks where they are needed in the Town office was an unpleasant surprise. Sue J. has a call in to the builder.
- Mike Sunderland asked the builders to use their excavator to drain water on the site.
- All insurance payments for the bridge are coming directly to Cornwall and then Cornwall writes the checks for covered work.
- Sue J. would like to make a separate accounting line for bridge expenses. The Board agreed this would be prudent.
- Copier will be moved back into the Town Hall from the temporary office with bucket loader, as it is very heavy and this method will be the safest.

- Next meeting, Sue will bring the updated local emergency plan.

ROAD COMMISSIONER'S REPORT – Brian Kemp

- Road Foreman Mike Sunderland has written 3 grants, is waiting for outcome.
- 2014 truck has been back in for maintenance. 2005 truck is still here and ready to be used when needed.

John R. said he was concerned about tree on South Bingham, wondering if something should be done proactively. Brian K. said he would follow up with Mike S.

OLD BUSINESS

- **Lister Training and Workload** – Magna D. is the point person on the Select Board for the listers. She has met with Sue Burdick and tonight presented a spreadsheet with the current work list. There are a total of 30 items that need to be appraised, including 11 houses, 3 of which will need the expertise of an outside appraiser. Sue Burdick believes the time needed to appraise these three houses will be about 3 days of work, recommends one of the outside appraisal candidates, and suggests that the volunteer listers go with him for on the job training. Sue Burdick sees her work of supporting the new listers as 3 hours a week through July (except for some time Sue B. is away in April and May). She said that the ongoing time commitment for the listers should be a total of 15 hours a week during the busy season of 10 weeks, and after that, 3-4 hours per week.
- **Swamp Road Bridge:** Ben M. suggested that the next step regarding the Swamp Road Bridge is to form a committee to coordinate with Salisbury, organize public meetings and to move the process of replacement along. It's important to demonstrate progress to the insurance company also. The Board agreed that the next steps are to contact to Jim Carroll asking him to finish his review of the contract with VTrans regarding the bridge, communicate with the Select Board in Salisbury to see where their discussions have led, and to continue this discussion at the next meeting. Ben M. will contact Jim Carroll and the Chair of the Salisbury Select Board. Brian K. will contact the Select Board member in Salisbury with whom he has ongoing communication regarding the bridge.
- **Road Ordinance Amendment Procedure: Stop Sign at Swamp Road Bridge.** Sue J. provided the Board with information on the process of amending the Road Ordinance and distributed copies of the proposed amended ordinance. John MOVED / Magna D. SECONDED a motion to approve the ordinance in the amended form circulated, with one change:
 - §8, A—removing item “j” (current reference: *West Street*).
 - The subsequent re-lettering thus moves up, and renames, “k” to “j” (with reference to *Swamp Road/covered bridge*; *West Street* reference eliminated entirely).

Sue J. will follow the statutory process to notify the public.

NEW BUSINESS

- **Adjustment of Development Review Board (DRB) Structure;** Barney Hodges is stepping down from the DRB. Gary Barnett is willing to be an alternate. This presents an opportunity to amend the structure of the DRB to the originally proposed structure of 5 members, with 2 alternates. Magna D. MOVED/ Brian K. SECONDED a motion to table the motion for decision at the next meeting.
- **Presentation on Road Discontinuance Procedure-Robbins Road –** Sue J. provided information on the relevant Statutes. Next step is for Asher Nelson to put the request for discontinuing a portion of Robbins Road in writing. Ben W. will contact Asher N.
- **Meeting Possible Third Lister: Bill Johnson, and appointment.** Bill Johnson shared information about his education, experience and availability to be a volunteer lister. Ben W. MOVED/Brian K. SECONDED a motion to appoint Bill Johnson as a lister. Motion passed – 5 in favor, 0 opposed.

OTHER BUSINESS

Secretary Sharon Tierra reported that Robin Conway will be serving as substitute minute taker for the next three meetings: April 18, May 2 and May 16.

John R. MOVED / Magna D. SECONDED a motion to adjourn the meeting. Motion passed – 5 in favor, 0 opposed.

The meeting was adjourned at 8:45 pm.
Submitted by Sharon Tierra, Secretary of the Select Board