

Approved April 21, 2015

**TOWN OF CORNWALL
SELECT BOARD REGULAR MEETING
TUESDAY, APRIL 7, 2015**

PRESENT: Ben Wood, Dave Sears, Magna Dodge, Ben Marks, John Roberts

ALSO PRESENT: Luke Jerome, Brian Barrows, Ken Manchester

Call to Order – 7 pm

Agenda – John R. MOVED/ Ben M. SECONDED a motion to approve the agenda. MOTION PASSED.

General Fund and Highway Orders – *signed*

Bank schedule - *reviewed*

MINUTES – March 24, 2015

John R. MOVED / Ben M. SECONDED a motion to approve the minutes with additions/corrections for clarification.

Dave MOVED / Magna SECONDED a motion to table the motion to approve the minutes until the next meeting to give the clerk time to make multiple additions/corrections that have been identified. MOTION PASSED – 5 in favor, 0 opposed.

The board advised the Clerk that Select Board meeting minutes at minimum need to document the names of board members present, the names of other people participating, a brief summary of the subject matter discussed, and any final decisions made or actions taken. The summary of matters discussed should include enough detail to inform current citizens and to serve as a historical record of the business of the Town.

CORRESPONDENCE REVIEW

- Vermont League of Cities and Towns (VLCT) newsletter
- Invitation from VELCO to review and provide input on 2015 Vermont Long Range Transmission Plan. Ben M. will review the document.

PUBLIC COMMENTS - none

TOWN CLERK / TOWN TREASURER'S REPORT – Sue Johnson

- Sue J. will be on vacation during the next Select Board meeting on April 21

- Property taxes are due on May 1. The Town Office will have extended hours on May 1 from 8 am – 6 pm.
- Sue J. informed new board members about procedures regarding delinquent taxes. It was agreed to invite the Delinquent Tax Collector to the next meeting, for more information. The annual report of the Delinquent Tax Collector is published in the Town Report.
- Dog licensing is underway. Sue J. will provide a list of dog owners with unpaid fees at the first Select Board meeting in May. The Town is required to enforce the State law that dog owners obtain licenses for their dogs, renewed annually.
- Sue J. reminded the board about the public meeting of the Capital Budget and Plan Committee to discuss the proposed renovation of the Town Hall, April 8 at 7pm at the school.

ROAD COMMISSIONER'S REPORT– Sue Johnson for Stu Johnson

- New truck has arrived
- Grading is the current focus for road maintenance.

OLD BUSINESS

- *911 signs* – The board discussed the lack of 911 signs in Town and the problem that creates for Fire and EMS services. When a house cannot be found, citizens' health and safety is at risk and traffic problems can also occur. Ben M. stated that these incidents are happening more often.

Ken Manchester said that out of approximately 446 houses in Cornwall, only 146 signs are installed, and some of those signs are not installed properly.

Ben M. will make calls to see how surrounding towns have handled the issue, and will contact the Cornwall Planning Commission regarding zoning/subdivision regulations that board is currently updating. The Select Board could also draft a rule for an ordinance about 911 signs for new construction or renovation.

- *Dog Ordinance* – Dave S. reported that the Town is currently without a dog officer, as Bruce Payne has resigned. The Select Board will need to appoint another dog officer. Dave S. will talk with State troopers to ask how can we avoid our constables from being called in the middle of the night when dog issues arise.
- *Conservation Commission request* – The board has signed the orders approving payment of annual dues to the Association of Vermont Conservation Commissions.

NEW BUSINESS

- *Lawn mowing bids* – The Town Clerk opened 3 sealed bids for mowing of Town properties.

- Lawn Cuts for Less - \$3900 for the season – met criteria for scope of mowing.
- Brian's Lawn Care – \$3510 for the season – met criteria for scope of mowing
- VT Finest Lawn Care and Snowplowing – partial bid did not meet criteria for scope of mowing.

Ben M. MOVED/ Magna D SECONDED a motion to accept the lowest bid meeting the criteria of the scope of mowing needed, from Brian's Lawn Care. MOTION PASSED - 5 in favor, 0 opposed.

- *Energy Committee* – Ben M. will notify Bobbie Carnwath that the Select Board has the authority to can set up a subcommittee of the Planning Commission, such as an Energy Committee. The board would like to hear about what mission and scope of this committee would be and how it will work with the Town Energy Coordinator.

Ben M. MOVED / Magna D. SECONDED a motion to adjourn the meeting. MOTION PASSED - 5 in favor, 0 opposed.

The meeting was adjourned at 8:35 pm

Respectfully submitted, Sharon Tierra, Clerk of the Select Board