

**CORNWALL SELECT BOARD**  
Regular Meeting  
April 18, 2017  
Cornwall Town Office, Route 30

**MEMBERS PRESENT:** Ben Marks, John Roberts, Ben Wood, Magna Dodge, Brian Kemp  
**ALSO PRESENT:** Sue Johnson, Ashar Nelson, Randy Quesnel, Mary Dodge, Rich Isenberg

The meeting was called to order at 7:00pm.

Quorum – established.

General Fund and Highway Orders – signed.

Report on Reconciled Bank Statement – postponed.

**AGENDA**

John MOVED/Magna SECONDED to approve the agenda as posted. ***Motion passed*** – 5 in favor, 0 opposed.

**MINUTES** – April 4, 2017

John MOVED/Ben W SECONDED to approve the minutes with the following changes: *Fix typos* in spelling of Todd Kincaid's first and last names. *Amend reference* in Road Ordinance item under Old Business to replace existing item "j" with existing item "k," thus re-lettering the section (i.e. "k" becomes "j"), eliminating the West Street reference and replacing it with the Swamp Road reference. ***Motion passed*** – 5 in favor, 0 opposed .

**CORRESPONDENCE REVIEW**

- Letter received from Ashar Nelson, Vermont Integrated Architecture, requesting—on behalf of Joe and Kristen Brown—the discontinuance of 378' of Robbins Road (from where it dead-ends on the Brown property, westerly to a point 150' from the intersection of Robbins Road and Robbins Road Extension).
- Liquor License Request, for family reunion, Cider Mill Road, April 29
- VT Restitution Unit, regarding \$130.99 for damages to the Swamp Road bridge prior to its burning.

**PUBLIC COMMENTS** –

- Mary and Rich—Proposed Hiking Trails: A group of Cornwall residents, is researching the possible creation of public hiking trails in Cornwall and would like to apply for a Public Assistance Planning Grant. They seek SB support to do so, and would then bring the proposed grant application to the next Board meeting for comments, suggestions, and possible approval to proceed. A list of trail criteria, requirements, and considerations drawn up by the group at their April 13 meeting was presented to the Board.
  - The Board asked if the group thought a small town would have the resources needed to create and maintain such a system. *A. The group would be responsible for creating and maintaining the trails, minimal need for town resources.* Q. Will the trails connect with the TAM system? *A. Probably not, as there are very few linkage points.* Q. Would a Letter of Support from the Board constitute a pre-approval of the grant application or be simply an indication of Board support to pursue the research. *A. Such a letter is required by the application to demonstrate "public ownership."*
  - Board requested that when the proposed project comes to the Board again, information regarding what other resources will be needed (e.g. matching funds, etc) are included.
  - Mary and Rich anticipate bringing the application to the Board at its next meeting.

## **TOWN CLERK / TOWN TREASURER'S REPORT – Sue Johnson**

- About 1/3 of the storage unit remains to be unloaded. The library contents await shelving.
- Lack of phone jacks where they are needed in the Town office was an unpleasant surprise. OTT found that the wrong jacks had been installed. The electrician on-site at that time was able to remedy and, as of April 15, the Office has had phone and Internet access at last.
- Trailer is due to be returned prior to the next payment date of May 12. The phone has been removed, removal of power is next.
- Sue will be hiring Jill Hobbs to clean the Town Hall.
- Dirt piles are slowly being removed from behind the building.
- Mowing: Contract to be renewed in May; if the Board wishes to include the ball field, bids will be needed.
- ACSWD Rep: Mike Hennessy has been holding this position, but is stepping down. A new representative is needed.
- Town Hall Budget: Project came in about \$8,000 over projection, but remained within contingency funds. A plan for painting the exterior will be needed, to be part of the budgeting for the next fiscal year.

## **ROAD COMMISSIONER'S REPORT – Brian Kemp**

- After discussion with the Road Foreman regarding gravel hauling, Commissioner made the decision to hire a local driver to haul with a town truck rather than to hire an outside truck and driver, Town truck will be available while road crew grades.
- 2014 truck remains at Clark's for maintenance.
- 2005 truck is still here, purchaser will wait to take possession until new truck arrives in August.
- The tree on South Bingham has been taken care of, along with several others.

## **OLD BUSINESS**

- **Listers**— *Magna*: Contrary to what had been thought, the assessment work is being undertaken by NIMRIC personnel, not the local NIMRIC representative. He anticipates being able to free someone up to do the assessments within a week or two.
- **Swamp Road Bridge**: *Ben M./Brian*: Contracts for the temporary bridge should be ready shortly for PACIF and other stakeholders. Movement toward replacement of the old covered bridge has been slow. The Board seeks to have a joint meeting with the Salisbury Selectboard to discuss a mutually agreeable timeline, type/style of bridge, and to set up a process for moving forward. Inquiries about the status of a new bridge have come to the Board.
- **Adjustment of Development Review Board (DRB) Structure**—*Ben W*: Barney Hodges is stepping down from the DRB. Gary Barnett is willing to be an alternate. *Magna* MOVED/*Brian* SECONDED to amend the structure of the DRB from the current 7 members and 1 alternate to the originally proposed structure of 5 members, with 2 alternates. The members to be as currently appointed (Matt Bonner, Barbara Greenwood, Annie Wilson, Joe Severy, and Bruce Byers) with Gary Barnett appointed as one of the two Alternates. **Motion passed**; 5 in favor, 0 opposed. A second Alternate remains to be appointed.
- **Presentation on Road Discontinuance Procedure—Robbins Road** – *Ashar* reviewed the layout of Robbins Road as it currently exists and the proposed changes to it if the

discontinuance is granted. He noted that he has conferred with Stu and Mike regarding road maintenance and plowing access/needs and has their approval. He also noted that the Browns' subdivision application is before the DRB. Board: to initiate the discontinuance:

- Road and Fire Departments need to be on-board (*Ashar will meet with Denny to discuss*)
- The public needs an opportunity to air any concerns

After further discussion, Board felt its initial questions and concerns were sufficiently resolved that it could move forward with the process. Magna MOVED/Ben W SECONDED to initiate the proceedings, setting a Public Hearing date of June 6 at the Town Hall, with a site visit to take place on that date at 6:00pm at 519 Robbins Road. Motion passed; 5 in favor, 0 opposed. Sue will see to placing the Warning

## NEW BUSINESS

- **July Meeting Change**— As currently scheduled, the July meeting falls on July 4. John MOVED/Magna SECONDED to reschedule the July meeting to July 11. Motion passed – 5 in favor, 0 opposed
- **LEOP update**—John MOVED/Magna SECONDED to approve and adopt the updated 2017 Cornwall LEOP. Motion passed – 5 in favor, 0 opposed. Ben W signed for the Board as he has completed the requisite IC-402 training.
- **Cider Mill Liquor License Request**—John MOVED/Ben W SECONDED to approve the request and authorize Sue, as Town Clerk, to sign. Motion passed; 5 in favor, 0 opposed
- **Liquor License Policy**—To be discussed further at the next meeting.

## OTHER BUSINESS

None

Magna MOVED/John SECONDED to adjourn the meeting. Motion passed – 5 in favor, 0 opposed.

The meeting was adjourned at 8:45 pm.

Submitted by Robin Conway, Substitute Minute-Taker