

**TOWN OF CORNWALL  
SELECT BOARD MEETING  
Tuesday, May 3, 2011**

**PRESENT:** Bruce Hiland, Dave Sears, Nancy Kemp, Judy Watts, Ben Wood  
Sue Johnson, Stu Johnson

**GUESTS:** Cornwall Planning Commissioners: Geoff Demong, Annie Wilson, Jim Duclos ,  
Holly Noordsy, Jean Terwilliger, Tracy Himmel Isham;  
Katie Gieges, Emergency Mgmt Coord.

The meeting was called to order at 7:00 pm.  
The General Fund and Highway Orders were signed.

**MINUTES**

**April 19 Minutes**—Nancy MOVED, Judy SECONDED, to accept with corrections as noted.  
*Motion passed.*

**CORRESPONDENCE REVIEW**—Little of importance

**ROAD COMMISSIONER'S REPORT – Stu Johnson**

- **Local flood damages**—None
- **Vacation**—Stu will provide contact list in event of any road issues needing attention while he is away.

**TOWN CLERK/TOWN TREASURER'S REPORT – Sue Johnson**

- **Town Hall fencing**---done, \$150
- **Request to exhibit paintings**—Sue will follow up on a request she received regarding possibility of an artist's exhibit of barn paintings. Details such as date/time remain unknown, but Selectboard thought it worth pursuing.
- **List of delinquent dog owners**—Nancy MOVED, Ben SECONDED, that said owners receive Warning letter advising them of consequences of failing to register their dogs.  
*Motion passed.*
- **Letter to delinquent ax-payers**—FYI for Selectboard: May 6 is deadline for payment, after which date, the end-of-year penalty list goes to the Delinquent Tax Collector.
- Jean Payne will staff the Town Office as “interim clerk” while Sue is away

**OLD BUSINESS**

- **Compensation Study**—VLTC has agreed to provide statistical analysis on compensation data for a fee of \$350; Board discussed cut-off levels of various categories at which data could be sliced-and-diced in order to give them what they need.
- **Joint meetings**—[Bruce] All groups have been contacted, not all have responded. Planning Commission will join this meeting.
- **Sheriff patrols**—Remain as is for the time being.
- **Burton litigation**—[Bruce] Court date set for August 30, with back-up date of August 23.
- **Fire Warden**—[Nancy] Larry Clark has agreed to a reappointment. Nancy MOVED, Ben SECONDED, that the appointment of Larry Clark as Fire Warden be made. *Motion passed.*

- **POLICY: Integrated Roadside Vegetation Management Plan**—Montpelier has issued permit; Judy MOVED, Ben SECONDED, that the Plan be adopted as **Town Policy**. *Motion passed.*
- **CVFD/North Bingham Street property**—Town counsel provided a couple of options regarding transfer of the building on North Bingham to the FD:
  - Pick a date, post notices and warn 30 days prior to; if no petitions, Board can pursue conveyance
  - Call for public vote with attendant postings, Warnings.

Board considered that a lease with option to buy might also be an avenue to investigate. After discussion, it was determined that preference is to do the post-and-warn option; actual terms of conveyance need to be defined, and an addition needs to be made to the insurance policy

## NEW BUSINESS

- **Emergency Management**—[Kate] Board was provided with the annual Basic Operations Plan update; a short run-through of each section was given, along with the newly incorporated option of calling a “Local Emergency” in order to kick-start the VEM emergency processes.  
Board was requested to adopt the BEOP—Dave MOVED, Nancy SECONDED, that the BEOP be adopted and the Chair sign. *Motion passed.*  
Kate also announced the upcoming ICS-402 class in Shoreham on June 16, explaining its purpose and noting the possible emergency funding (as well as other general federal/state funding grant options) that hinge on municipality compliance with NIMS.
- **Fire Dept.**—[Dave] The tank has arrived and been installed on the new truck.

## JOINT SESSION—Planning Commission

Commission members brought Board up-to-speed on recent efforts, noted that Board assistance would be appreciated in several areas in particular; Sue noted that procedural issues regarding signatures on approved applications were in need of attention, that the town newsletter and website are under-used but could be put to good purpose by the Commission; Stu observed that PC might keep in mind, and flesh-out, informal notes on how best to deal with town buildings.

- Plan update has begun; a municipal planning grant was received for the project
- PC feels it important to find out what issues are key to residents
- A survey is being prepared to query residents on various planning issues, Board help in fine-tuning would be appreciated
- Tracey noted that feedback from the Board on the five action steps delineated in the current Plan would also be helpful to them
- PC will present a Plan timeline, created with RPC assistance, to the Board
- Board invited to attend next PC meeting on May 18
- Geoff spoke to the issue of affordable housing in terms of construction permits, the Plan, and the number of permitted building lots available in town
- Holly noted the increase in home businesses, and the agricultural diversity within the town.
- The Habitat project is nearing completion—several issues remain to be dealt with.

The meeting was adjourned at 8:27pm.

Respectfully submitted,  
Robin Conway  
Substitute Minute-Taker