

Approved August 2, 2016

**CORNWALL SELECT BOARD**  
Regular Meeting, Cornwall Town Hall  
July 5, 2016

**MEMBERS PRESENT:** Ben Wood, Magna Dodge, John Roberts

**ALSO PRESENT:** Sue Johnson, Stu Johnson, Rene Langis, Mary Dodge

The meeting was called to order at 7:00pm  
Quorum - established

**AGENDA** – Ben W. MOVED / Magna D. SECONDED a motion to approve the agenda as posted. Motion passed – 3 in favor, 0 opposed.

General Fund and Highway Orders - signed  
Report on Reconciled Bank Statement - reviewed

**MINUTES – June 7, 2016** – Magna D. MOVED / Ben W. SECONDED a motion to approve the minutes as posted. Motion passed – 3 in favor, 0 opposed.

**CORRESPONDENCE REVIEW**

- Information from Vermont Agency of Natural Resources (ANR) about ANR annual project plans for State lands in Cornwall
- Notice from Vermont Department of Taxes setting the FY 2018 Homestead Rate at 1.6027 (down from last year) and the non-residential tax rate at 1.4102 (up from last year).
- Report from Cornwall's Animal Control officer regarding his activities April 14 -June 21, 2016.
- Copy of notice from Public Service Board to Cynthia Haynie concerning her application to amend Certificate of Public Good for wind turbine in Cornwall.
- Quote from heating oil vendor – to be considered at a future meeting
- Letter from Efficiency Vermont with information on the Municipal Streetlight Program.

**PUBLIC COMMENTS** - none

**TOWN CLERK / TOWN TREASURER'S REPORT** – Sue Johnson

- **Unregistered Dogs** - Three dog owners recently came in to register their dogs, bringing the list down to two individuals. Next step is to send Animal Control Officer to the home to either register the dog and collect the fine or to remove the dog.

- **Water discharge at Town Garage** – Sue has reapplied for discharge permit for water pumped from the Town Garage well. Permit will likely be approved soon by State.
- Town received a Request to Cater Malt and Vinous Beverages & Spirituous Liquors request from Spice of Life Catering for wedding reception on Cider Mill Road. Ben W. MOVED / Magna SECONDED a motion to approve the request. Motion passed – 3 in favor, 0 opposed.
- Self Assessment Questionnaire regarding Town financial practices was completed 7/1/16 by Sue J., Treasurer as required by Statute. Sue presented the document for the Board to review and sign.

#### ROAD COMMISSIONER’S REPORT– Stu Johnson

- Culverts are all in on West Street.
- Pike pavement bid received. Stu plans to sign paving contract with Pike.
- Some complaints were received after recent patching.
- Stu presented Annual Financial Plan for Town Highways for Board to sign.
- Stu presented the Certificate of Compliance for Town Road and Bridge Standards and Network Inventory for Board to sign.
- Stu met last week with heads of other Town Highway departments regarding discing and other road management issues.

#### OLD BUSINESS:

- **Salt Report** – latest salt test results – indicate continued need to pump
- **Harper factory, Wooster Road – update** – John passed out copies of the Town of Shoreham’s decision.
- **Town Service Officer** – The Board agreed that it is no longer necessary to have a person in the role of Town Service Officer. Sue J. will continue to field calls from residents in need of a variety of services. John R. will call Barbara Laframboise to thank her for her years of service.
- **New laws for Sick Leave – update** – Sue J. said that the Town is in compliance with new law for paid time off. Town is also in compliance with new overtime law.
- **Building Renovation – update** – Sue J. reported that the capital committee will meet this week. The Town has secured a \$250,000 line of credit. Sue J. visited several neighboring Town offices and learned a great deal about what Town employees in other towns like best about their town office buildings. Recent attic inspection resulted in assessment that roof will be easy to insulate. Library will need to be closed during duration of renovation. Town office will need to be relocated for 4-5 months. Location not yet determined.

#### NEW BUSINESS:

- **PSB Act 130 Proposed Changes** - John R. reported that the Town has received from the Public Service Board (PSB) notice of proposed changes to the way the PSB takes evidence during telecommunications hearings. Comments will be received by the PSB until August 1, 2016.

- **Conservation Commission Request** – Rene Langis and Mary Dodge discussed the request for funds for the Cornwall Conservation Commission (CCC) with the Board. The CCC has asked that a line item of \$250 be added to the Town budget. This amount is needed each year for CCC membership in the Association of Vermont Conservation Commissions (AVCC) and for attendance and travel by CCC members to the annual meeting of the AVCC.

The Board agreed to add a line item for the CCC in the next Town budget. Sue J. explained to Rene L. and Mary D. that the next budget process begins in January of 2017 for fiscal year 2018, and that she will add a line item of \$250 for the CCC in the budget that voters will consider at Town Meeting in March.

Ben W. MOVED / Magna D. SECONDED a motion to approve \$50 for this year's membership fee and to approve attendance fees for members going to the annual meeting this year. Motion passed – 3 in favor, 0 opposed.

#### **OTHER BUSINESS**

- Idea to revive the joint meeting schedule with Town commissions and committees. John R. will ask Ben M. to organize.
- Request from Mary Dodge to have Community Values Mapping on the Select Board meeting agenda before the Town-wide meeting. It was agreed to put on the September agenda.

Ben W. MOVED / Magna D. SECONDED a motion to adjourn the meeting. Motion passed – 3 in favor, 0 opposed.

The meeting was adjourned at 8:14 pm.

Respectfully submitted, Sharon Tierra, Clerk of the Select Board