

Approved October 6, 2015

**CORNWALL SELECT BOARD**

Regular Meeting  
Cornwall Town Hall  
September 15, 2015

MEMBERS PRESENT: Ben Wood, Magna Dodge, Brian Kemp, Ben Marks

ALSO PRESENT: Sue Johnson, Holly Noordsy

The meeting was called to order at 7:00 pm.

**Quorum** – *established*

**Agenda** – Magna D. MOVED / Brian K. SECONDED a motion to approve the agenda as distributed. Motion passed – 3 in favor, 0 opposed (3 members were present when agenda was approved).

**General Fund and Highway Orders** - *signed*

**Report on Reconciled Bank Statement** - *reviewed*

**Minutes**

- **September 1, 2015** – Magna D. MOVED / Ben M. SECONDED a motion to accept the minutes as distributed. Motion passed - 3 in favor, 0 opposed, 1 abstained.
- **September 3, 2015** – Ben M. MOVED / Ben W. SECONDED a motion to accept the minutes with the addition of the fact that the recording device did not function properly. Motion passed - 4 in favor, 0 opposed.
- **September 8, 2015** – Ben M. MOVED Magna SECONDED a motion to approve the minutes as distributed. Motion passed – 4 in favor, 0 opposed.

**Correspondence Review** - none

**Public Comments** - none

## **Town Clerk / Town Treasurer's Report – Sue Johnson**

- **State of Vermont Grant Agreements** - Each year the Town receives small pools of money from the State to be used for specific purposes. For the first time this year, each pool of money is being provided to the Town as a grant. The four grants the Town has received are:
  - \$613.00 for Assistance with Equalization Study pursuant to 32 VSA, 5405(f);
  - \$42,329.00 for current Use – Hold Harmless paid pursuant to 32 VSA, 3760;
  - \$389.13 for Lister Education under 32 VSA, 4041a;
  - \$5,210.50 for Reappraisal costs under 32 VSA, 4041aSue J. does not know what this means for expectations of reporting. She will investigate and bring information to a future meeting.
- **Cornwall's community ball field** is privately owned. The users had been mowing it, but it was not used last year and not mowed. The landowner has asked the Town to organize the mowing one time this fall and has offered to pay for it. Sue will inquire as to the cost if done by the Town's contracted mower. Holly Noordsy also suggested contacting Annie Wilson from the Town Recreation Committee to let her know about the ball field as a resource.
- The Town's **Conflict of Interest Policy** needs some minor updating. Suggested to add to the agenda for the next meeting.
- Sue J. is preparing materials for a **full financial audit**, including drafting Town financial policies and procedures.
- On **September 22**, Sue J. will be attending the Municipal Clerk and Treasurers Association Annual Meeting. Joan B. will cover the office.
- On **September 30**, Sue will be attending the League of Cities and Towns budgeting workshop. Joan B. will cover the office.

**Road Commissioner's Report – Sue Johnson for Stu Johnson**  
Paving will be happening in the next week, using Class II paving grant funds. Several roads will be paved, fully and partially.

## **OLD BUSINESS:**

**SunCommon Application for Certificate of Public Good (CPG) -**

The board discussed the issue of the Town's participation in the PSB 248 process for SunCommon's application for a CPG for a solar project on West Street. The board also discussed the question of who should represent the Town in this matter. Ben Marks would not have a conflict of interest in the SunCommon matter, but will have a conflict of interest in another project being planned in Cornwall, as he is on the board of the ACORN Energy Coop.

Magna MOVED / Brian SECONDED a motion to hire Benj Putnam to represent the Town in the SunCommon 248 process. The motion passed – 3 in favor, 0 opposed, 1 abstained. Ben M. will coordinate the communications with Benj P and provide him with needed materials. Holly N. said that the Planning Commission would like to contribute comments in this first round of comments due September 21.

**Development of Permanent Solar Siting Bylaw** - Ben M. explained that the solar siting bylaw passed at the September 8 meeting is an interim bylaw and that the board would like the Planning Commission to develop a permanent bylaw and to develop a standard process to evaluate projects. Holly N. will communicate this to the Planning Commission at their meeting on September 16.

**Paid appraiser to aid Listers** – the board continued discussion on this issue. Initial research by Ben W. indicates that some towns have one, and some don't. Ben M. will call neighboring towns to ask about their experience and cost.

**David Sears recognition** – Ben M. talked with the Fire Department. They support the idea of dedicating the Town Report to Dave. The board will also be looking for other meaningful ways to honor and remember David and his service to the Town.

**Solar siting bylaw** – needs to be amended to comply with State Statues regarding citations. A new hearing on the matter will have to be noticed for the beginning of the October 20 meeting.

**NEW BUSINESS:**

- **Possible candidates for Development Review Board (DRB)**  
– briefly discussed, starting with present Planning Commission members, and present Zoning Board of Adjustment members. Ben Wood will ask the members of the Development Review Board. Holly Noordsy will ask the members of the Planning Commission of their interest in being on a DRB. Five DRB members will be appointed by the Select Board. During the time of transition, the Planning Commission will complete the process of hearing applications already classified. The DRB will begin with new applications.

Magna D. MOVED / Ben M. SECONDED a motion to adjourn the meeting.

The meeting was adjourned at 8:17 pm.

Respectfully submitted, Sharon Tierra, Clerk of the Select Board