

Approved October 20, 2015

**CORNWALL SELECT BOARD**  
**Cornwall Town Hall**  
**October 6, 2015**

**MEMBERS PRESENT:** Brian Kemp, Ben Marks, Magna Dodge, Ben Wood, John Roberts

**ALSO PRESENT:** Sue Johnson, Stu Johnson, Holly Noordsy, David Anderson, Mary Dodge

The meeting was called to order at 7:02 pm

Quorum – *established*.

Agenda - Ben W. MOVED/ Magna D. SECONDED a motion to approve the agenda as distributed. Motion passed – 5 in favor, 0 opposed.

General Fund and Highway Orders – *signed*.

Report on Reconciled Bank Statement – *reviewed*.

**MINUTES** – September 15, 2015

John R. MOVED / Magna D. SECONDED a motion to approve the minutes as distributed. Motion passed – 4 in favor, 0 opposed, 1 abstention.

**CORRESPONDENCE REVIEW**

- Letter from Addison County Regional Planning Commission (ACRPC) – asking if we would like their assistance in dealing with solar generating projects. (Holly Noordsy commented that anytime there is a solar project in Cornwall, the Town can ask ACRPC to intervene)
- Letter from Agency of Commerce and Community Development, Division of Historic Preservation about review of solar installation on West Street.
- Invitation to participate in Addison County budget process.
- Vermont League of Cities and Towns newsletter.
- Notice from Downs Rachlin and Martin, representing Comcast and pertaining to Comcast's renewal of Certificate of Public Good.
- Documentation of legal work done by Benjamin Putnam regarding the SunCommon matter.
- Retainer letter from Benjamin Putnam – Ben Wood signed.
- Copy ACRPC letter from Adam Lougee expressing support in principal of preservation of land.

**PUBLIC COMMENTS** - none

### **TOWN CLERK / TOWN TREASURER'S REPORT – Sue Johnson**

- **Budgeting** - Sue J. went to municipal budgeting meeting last Wednesday. The information she received validates what Cornwall is doing with budgeting.
- **October 29 and 30** Joan B. will be covering the office.
- **Tax Day** - Sue J. will be working in the office on Monday, November 2, the day that taxes are due.
- **Elections** - There will be no election this year in November. Next year, there will be 3 elections.

### **ROAD COMMISSIONER'S REPORT – Stu Johnson**

- Paving is complete, including 100 feet of Route 74, the approach of North and South Bingham Street.
- The Highway Department removed the falling down fence at the Town Hall and is in the process of repairing the notice board.

### **OLD BUSINESS**

- **Report on cost of mowing Tom Synnott's baseball field** – Sue Johnson will mow it one time. Little League is interested in using the field, and the hope is that they will maintain the field after that. Land-owner Tom Synnott would like to see it used. Sue will also contact Annie Wilson chair of recreation committee to make her aware that the field is a town resource for recreation.
- **Conflict of interest policy** – the board reviewed the policy. Ben M. MOVED/ Ben W. SECONDED a motion to table the decision to give the board more time to examine. Motion passed – 5 in favor, 0 opposed.
- **Town paid appraiser** – Ben M. presented information he has researched on the issue of a paid appraiser for Cornwall. Since the Listers know best what they need, it was suggested that Sue Burdick interview candidates. Ben W. will contact Sue Burdick.
- **Development Review Board (DRB) possibilities** – Holly Noordsy said that all seven members of the Planning Commission would like to continue in the planning role. One member of the current Zoning Board of Adjustment would like to hear more about the DRB position. Holly will ask ADRPC how other towns recruit for a new DRB. Ben W. will contact the ZBA member who would like more information. Article in the newsletter may recruit members.
- **Update - SunCommon application process for a Certificate of Public Good**– Benjamin Putnam has been hired to represent Cornwall. He has made a motion in front of the Public Service Board to give Cornwall a hearing on the issue of esthetics and orderly development. Ben M. will bring in copy of solar siting bylaw for the board to come in to sign this week.
- **Solar Siting Bylaw** – Board will hold a public hearing to amend.
- **Policy for cash receipts, petty cash and returned checks** – insurance

companies require these types of policies now. The board discussed policies drafted by Sue J, made suggestions for a few changes. Sue will edit and bring back to the board for approval.

## **NEW BUSINESS**

- ***Request to cover fee*** (\$24) for 2 Conservation Committee (CCC) members to attend the annual meeting of the Vermont Association of Conservation Commission in November. John R. MOVED /Magna D. SECONDED a motion to approve the expenditure of \$24 for two CCC members to attend the above meeting. Motion passed – 5 in favor, 0 opposed. It was suggested that the CCC needs a budget for such expenses, as a line item in the Town budget.
- ***Conservation Fund Proposal from the Conservation Commission and the Planning Commission.*** David Anderson and Mary Dodge presented a proposal for a Conservation Fund for Cornwall and discussed it with the board. Ben W. suggested to Dave A. that his committee meet with the trustees of public funds, to discuss options for funding the fund. There will be an article in the fall newsletter about the Conservation Fund.

Magna D. MOVED / John R. SECONDED a motion to adjourn the meeting. Motion passed – 5 in favor, 0 opposed.

The meeting was adjourned at 9:07 pm.

Respectfully submitted, Sharon Tierra, Clerk of the Select Board