

CORNWALL SELECT BOARD
Regular Meeting, Town Hall
October 18, 2016

MEMBERS PRESENT: Brian Kemp, Ben Wood, Ben Marks, Magna Dodge, John Roberts

ALSO PRESENT: Sue Johnson, Michael Sunderland

The meeting was called to order at 7:00 pm
Quorum – established

AGENDA: Magna MOVED / John SECONDED a motion to approve the agenda as amended with addition of update regarding Henry Harper's business on Wooster Road, under Other Business. Motion passed – 5 in favor, 0 opposed.

Orders – signed
Report on Reconciled Bank Statement - reviewed

MINUTES – October 4 John MOVED / Magna SECONDED a motion to approve the minutes as amended. Motion passed – 5 in favor, 0 opposed.

PRESENTATION: Planning Commission (CPC) – Holly Noordsy. Holly Noordsy, Co-Chair, shared information with the Board about the membership and recent activities of the CPC.

- The CPC assisted with the training of members of the new Development Review Board (DRB), and Holly continues to serve as a consultant to the DRB.
- CPC has had a vacant position on their board since Sarah Pelkey resigned. Members have been actively recruiting, but have been unable to find someone who is willing and able to fill the position. Once up and running, planning has been the focus
- The CPC meets on the third Wednesday of each month, and has also met during the all the summer months this year.
- With the DRB assuming the quasi-judicial role in Cornwall, the Planning Commission has been able to focus on Town planning.
- The CPC has been reviewing application and permit fees, per Statute, collected fee information from surrounding towns for comparison, held discussions with the Zoning Administrator (ZA) about his responsibilities and workload, and will be making a recommendation to the Select Board in the next few weeks regarding fees. Jim Duclos, ZA, has an increased workload with new duties for screening applications for the DRB.
- The CPC collaborated with the Conservation Commission (CCC) on planning and conducting the recent successful Community Values Mapping project, with two sessions held at the school, one for the children

during school hours and one for the community. Large turnout for the community session – about 70 people.

- Deadline for the Municipal Planning grant is October 31. CPC has learned that grants \$10,000 and over require a RFP process, but that municipalities can request a waiver if the RFP process would be a hardship. David Anderson, Jamie McKenna and Holly Noordsy are the working group for the grant application, and have been meeting with Claire Tebbs from the Addison County Regional Planning Commission (ACRPC). Proposed is a grant application for approximately \$18,000 for a comprehensive update that would update and also unify the zoning and subdivision by-laws into one document consistent with the Town Plan.
- Holly N. reviewed the role of the CPC in reviewing solar applications. The CPC has a list of criteria to review that are not specified in the interim solar ordinance. CPC members share the role of doing site visits, and would like to do a site visit to Hodges proposed solar project. John Roberts said he will let Barney Hodges know.
- The CPC, CCC, and the Recreation Committee have had initial discussions on the idea of making inventory of the recreation spaces in Cornwall, as a project appropriate for funding by the Conservation Fund. Participants at the Community Values Mapping event were enthusiastic in sharing information about their favorite places to hunt, fish, walk, hike, view wildlife, cross country ski, snowshoe. Holly N. said that many residents would like to know where to go in Cornwall for recreational activities.
- Henry Harper's business on Wooster Road was discussed at a recent 248/250 Committee meeting at ACRPC. ACRPC wants to know if Cornwall would like the 248/250 committee to take extra interest on this matter in regards to traffic and speeding. John R. suggested and the Board agreed that a representative from Cornwall should meet with members of this committee. John R. will contact Tim Bouton.

CORRESPONDENCE REVIEW

- Information regarding prohibited floor drains from the Agency of Natural Resources

PUBLIC COMMENTS - none

TOWN CLERK/TOWN TREASURER'S REPORT – Sue Johnson

- tax money is coming in, deadline is November 1
- early voting is proceeding, election is November 8
- book sale brought in record proceed - over \$1,000
- beginning October 31 library will be cleaned out
- Mike and Ken have been doing a lot of work at the Town Hall to get ready for the renovation. Sue is very thankful for their help.
- First day of business in temporary office will be November 15. Unit is in place at the back of the parking lot.
- Sue J. attended the statewide Town Fair, which was excellent.

- She attended the annual meeting of Vermont League of Cities and Towns, and said it was worth going.

ROAD COMMISSIONER'S REPORT - Brian Kemp and Mike Sunderland

- Brian Kemp reported that the signs at the entrance to Swamp Road were changed to come in compliance with VTrans regulations. New signs are on stands because posts cannot be installed. New signs inform that the bridge is closed and road open for local traffic. Fishing access is open. Brian K. added that he spoke with the Sheriff's Department about the speed unit for Wooster Road and was told that unit not available, is going to New Haven right now.
- Mike Sunderland reported on his needs for supplies, furniture and technology at his office at the Town Garage. Sue J. has contacted Silloway, because the internet at the Town Garage is not functioning. Ben M. said that the Town will get Mike S. the internet access and equipment he needs to do the job. Mike S. added that maintenance of trucks going well and that grading is ongoing.

OLD BUSINESS

- **Swamp Road Bridge** - Ben M. heard from a member of the Vermont Covered Bridge Society (during a meeting of the Society he attended in Middlebury) of the Society would like to see the burned bridge replaced by a covered bridge. Right now, removal and installation of a temporary bridge must be the focus. Brian K. reported that Request for Proposals for removal has gone out, with 8 contractors initially interested. Deadline for bids is October 27. Removal work must be complete by December 9. – The towns of Cornwall and Salisbury will open and record the bids together on the 27th during a public meeting in Cornwall. Dick Hosking is willing to attend that meeting. Ben M. said there is no formal police report that will be ready soon, but investigation is done and the Town has permission to remove the bridge. For a copy of the police report, Town will need to make a public records request.
- **Sunrise Orchards 150K Solar Project.** (Ben M. recused himself from the discussion.) John R. and Ben W. did an informal site visit. Barney Hodges has spoken to the neighbor who has concerns. John R. will call Barney Hodges to have him call Holly N. about the CPC site visit. Ben M. will make a solar application review process checklist, requested by Sue J.
- **Town Hall Renovation update:** The Board has agreed to post the minutes of the weekly construction meeting as the update, including posting on the Town website. John Flowers, reported from the Addison Independent, interviewed Sue J. about the renovation. Sue gave the reporter Ben W. and Magna's contacts for more information.

OTHER BUSINESS:

John Roberts gave a brief update on developments in the Henry Harper business matter.

John R. MOVED / Magna D. SECONDED a motion to adjourn the meeting.
Motion passed – 5 in favor, 0 opposed.

The meeting was adjourned at 8:40 pm.
Respectfully submitted, Sharon Tierra, Clerk of the Select Board