

CORNWALL SELECT BOARD

Regular Meeting
Cornwall Town Hall
November 1, 2016

MEMBERS PRESENT: Ben Wood, Ben Marks, Magna Dodge, Brian Kemp, John Roberts

ALSO PRESENT: Sue Johnson, Mike Sunderland, Jim Duclos, Sean Stearns

The meeting was called to order at 7:00pm.

Quorum—*Established*

Agenda—*Magna MOVED, John SECONDED, to approve the Agenda. Motion passed Ben W MOVED / Magna SECONDED to bring up the Roads Report (under New Business) ahead of Jim's presentation. Motion passed—5 in favor, 0 opposed*

General Fund and Highway Orders—*Signed*

Bank Statement Reconciliation —*None this month*

MINUTES—**October 18**, and **October 27 Special** —John MOVED / Magna SECONDED, to approve both sets of minutes as presented. No comments. Motion passed—5 in favor, 0 opposed

October 31 Special —John MOVED / Brian SECONDED, to approve the minutes as presented. Short discussion, no changes. Motion passed—5 in favor, 0 opposed

CORRESPONDENCE REVIEW

- Proposed budget received for the Solid Waste District.
- Letter to District Environmental Commission (see below under *Old Business: Wooster Rd.*)

ROAD FOREMAN'S COMPUTER PURCHASE (from New Business)—*[Brian, Mike]*

- **Computer**—Quote of \$1,800.00 for laptop/all-in-one printer/set-up. Discussion about possibility of using a Linux box instead of Windows. Having to act as own IT department the biggest caveat with Linux. Consensus was to go with the Windows system, as originally planned, and as quoted by Silloway Computer Services.

Road Report—

- Grading is ongoing;
- **ACT 64 (Clean Water Act)**—Notice received that State and ANR annual fees will total \$2,400; the GIS maps provided will delineate problems (culverts, slopes, grade, etc) and will be used by Road Foreman to check problem areas and report their mitigation efforts back to the ANR.

PRESENTATION—*[Jim Duclos]* With the development of a DRB, changes were anticipated in the Zoning Administrator's work flow and costs. Jim addressed his perceptions of changes to this point. In short, not too many. He sees no immediate need to increase permit fees; work-flow has increased but not beyond what is actually a normal part of the ZA's job, mainly a greater emphasis on review of subdivision permit applications for completeness before passing on to DRB. Of more concern is search for an Assistant ZA for times when Jim might not be available.

- **Sunrise Solar Application** (moved up from Old Business)—Barney has a revised screening plan to present to the PSB.
- Jim Duclos noted that he and Jean Terwilliger had visited the Sunrise site, after which a memo was drafted to the SB enumerating issues the Planning Commission feel need addressing in order to be in synch with State energy plans and Cornwall's Town Plan. Basically, the Town is to encourage small scale development of solar projects, with no PSB hearing sought unless another interested party wants one. The temporary screening by-law currently in place has one more year to run and can be extended for another year after which time Town must have a permanent by-law in place.

PUBLIC COMMENTS —Sean Stearns, S & J Stearns Inc., brought an issue before the Board concerning the bid process for demolition and removal of the remains of the covered bridge. He expressed his disappointment and frustration with the manner in which the Board selected the winning bid, and requested they clarify. The Board reminded Sean that it was a joint decision by the boards of two towns, not Cornwall's alone. The over-riding consideration was a company's experience with covered bridges specifically and the estimated length of time the demolition would take. Board also noted that the RFPs were sent to 11 companies—majority recommended by the State—with S & J Stearns included as a local, known and respected business. Regarding the suggestion that companies should have been invited to the boards' discussions, it was noted that all meetings were public and as such had been warned appropriately. The Board expressed their appreciation that Sean took the time to bring his concerns directly to them and commended him for his critique of the process which they accepted as offered in good faith. They agreed that his suggestions could improve both future RFPs and the selection process.

TOWN CLERK / TOWN TREASURER'S REPORT—[Sue]

- Tax payments are coming in
- 259 early ballots voted so far
- The Library has been emptied with all stock moved into storage.
- Sue planned to attend next regular meeting of the Fire Department to coordinate access to the Firehouse for upcoming meetings.

OLD BUSINESS—

- **Bridge Project Manager Compensation**—Magna MOVED / Ben W SECONDED that the Board provide compensation to Brian, as Bridge Project Manager, in recognition of all the beyond-normal-call-of-duty work he has done on behalf of Cornwall—and in anticipation of the many hours yet to come. Said compensation to be determined by the Board based on funds available in the budget, although the amount will ultimately be but a token in comparison to the number of hours Brian will have put in. Motion passed—4 affirmative, Brian abstained.
- Magna MOVED / John SECONDED to authorize Brian to sign Bridge Demolition-related contracts in the name of the Select Board. Brian to investigate what contracts other than the RFP might require a signature. Motion passed—4 affirmative, Brian abstained.
- **Sunrise Orchard 150kW Solar Project**—See above under Presentation
- **Wooster Road/Harper Factory Update**—Given short notice for the Town to decide on a hearing before the ACT 250 Commission, Ben M, as Chair, drafted a letter on

behalf of the Town's interest in a hearing and emailed to Geoffrey Green, Chair of the District Environmental Commission. John MOVED / Ben W SECONDED that the Board ratify the letter as sent. Motion passed—4 affirmative, Ben M abstained.

OTHER BUSINESS—Ben M will review status of FD Assistant Chief and Fire Warden position in light of new regulations. The ANR provides training to Fire Wardens, on new regulations, per a Select Board's letter of appointment.

ADJOURNMENT—John. MOVED / Magna SECONDED, to adjourn the meeting. Motion passed— 5 in favor, 0 opposed.

The meeting was adjourned at 8:30 pm.

Respectfully submitted,

Robin Conway, Substitute Minute-Taker