

Approved January 5, 2016

CORNWALL SELECT BOARD

Regular Meeting
Cornwall Town Hall
December 15, 2015

MEMBERS PRESENT: Magna Dodge, Ben Wood, Brian Kemp, Ben Marks, John Roberts

ALSO PRESENT: Sue Johnson, Stu Johnson, Rodney Cadoret, Bobbie Carnwath, Holly Noordsy, Sarah Pelkey

SPECIAL MEETING:

The Special Meeting was called to order at 7:00pm.
Quorum – *established*.

Agenda – Ben M. MOVED/Magna D. SECONDED a motion to approve the agenda as distributed. Motion passed, 4 in favor, 0 opposed.

The board discussed the proposed amendment to the solar siting ordinance. Ben M. said that while the substance of the standard remains unchanged, a section has been added that requires an applicant to demonstrate compliance, rather than just to assert it.

Magna D. MOVED/ Brian K. SECONDED a motion to approve the interim bylaw as amended. The motion passed, 3 in favor, 0 opposed, 1 abstained (Ben Marks).

Ben W/ Ben M. made a motion to adjourn the Special Meeting. Motion passed, 5 in favor, 0 opposed.

The Special Meeting was adjourned at 7:06 pm.

REGULAR MEETING

The regular meeting was called to order at 7:07 pm
Quorum – *established*.

Magna D. MOVED/ Ben M. SECONDED a motion to approve the agenda, as amended, with new order of items in Old Business. Motion passed – 5 in favor, 0 opposed.

General Fund and Highway Orders – *signed*.
Report on Reconciled Bank Statements – *reviewed*.

MINUTES – December 1, 2015 – Ben M. MOVED/Magna D. SECONDED a motion to approve the minutes as distributed. Motion passed – 5 in favor, 0 opposed.

CORRESPONDENCE REVIEW

- Invitation to attend the final meeting to discuss the Addison County budget.
- Notice from SunCommon regarding withdrawal of application on West Street in Cornwall.
- Notice from Green Mountain Power stating that they do not need to appear before the Public Service Board as a party to solar project application in Cornwall because SunCommon withdrew said application.
- Addison County Regional Planning Commission (ACRPC) update to proposed amendments to the Regional Plan
- Correspondence from Swanton Wind Opposition – see New Business.

PUBLIC COMMENTS –

- **Tax Sale** - Rodney Cadoret thanked the board for helping with the recent tax sale and said the sale went smoothly.
- **Wooster Road Traffic** – Mr. Cadoret is concerned about significant increase in volume and vehicle load of traffic on Wooster Road, due to a growing business on the Shoreham side of that road. Cadoret estimated traffic of 200 vehicles (including tractor trailers) a day, and speculates an increase to 400 per day, if this business continues to grow. Speed limit on Wooster Road is 35mph. Wooster Road is a class 3 unpaved road that connects the two towns. Stu J. said he is also concerned, primarily with speed and vehicle loads and has noticed the need for some additional maintenance for the road at this time.

After discussing the issue and it was agreed that Ben W. will call the Sheriffs Department regarding speed concerns and will

also call the Town of Shoreham as a courtesy, John R. will talk to with the Vermont Land Trust, to ask about conditions of conservation, as farm where business is located is conserved. Ben M. will contact the District Coordinator to ask about compliance with Act 250.

TOWN CLERK / TOWN TREASURER'S REPORT – Sue Johnson

- Sue J. went to refresher training on payroll and end of year business for municipalities.
- Capital Committee met last night to finalize numbers for general fund budget – hearing on the capital fund budget is scheduled for January 19, 2016.

ROAD COMMISSIONER'S REPORT – Stu Johnson

- Stu J. completed the paperwork for the paving grant, for State reimbursement of funds spent by the Town.
- Truck in for repairs under warrantee.
- Amount of Road Permit Fee due to the State next year is significant and will need to be added to the highway budget.
- Good progress made in bringing Cornwall roads in compliance with new State standards. Some culverts are still undersized. (Stu was commended by the board and by citizens at the meeting, for being so proactive.)

OLD BUSINESS

- **Planning Commission budget needs** – Holly Noordsy and Sarah Pelkey, co-chairs of the Cornwall Planning Commission (CPC), discussed the commission's budget needs for 2016-17 with the Select Board. The CPC plans to apply for a Municipal Planning Grant and would need to demonstrate public matching funds in order to be awarded such a grant. The purpose of the grant is to hire a consultant to assist with significant planning work anticipated in 2016-17, including work required by Statute, such as updating the Town's Zoning Regulations. The CPC will also have a significant role in the transition to a Development Review Board (DRB), while at the same time will need to focus on a major update to Zoning Regulations. The CPC will be generating a list of specific areas of focus for the Zoning Regulations update at their meeting this week and will consult

with the Addison Regional Planning Commission staff to estimate the amount of grant for which to apply. The grant application is due in August, and the grant awarded in November. The Cornwall Conservation Commission would also like to be involved in the update of the Zoning Regulations. Ben W. asked the Planning Commission to return to the next meeting on January 5 with more details and the specific amount of the matching funds request.

- **DRB update** – Ben W. met with Sarah Pelkey and Holly Noordsy from the Planning Commission and contacted Town attorney Jim Carroll. The Select Board and the Planning Commission each have a role in establishing a DRB. Ben W. reported that 8 citizens have expressed interest in serving on a DRB. Jim Carroll has outlined some decisions that will need to be made, such as size of the DRB, functions, and transition period.

Next steps: a meeting between Ben W, Jim Carroll, and CPC members to get more information about responsibilities and options. Then, write description of role and responsibilities of DRB. Then Select Board needs to talk with interested persons.

- **Draft Guidelines and Principles Policy for Funding Requests** – The board discussed the first draft of a policy for funding requests. Next steps – members were asked to send comments to Magna by email. The board also plans to discuss the draft with the Trustees of Public Funds.
- **Purchasing Policy** – The board discussed the proposed purchasing policy with Sue J. Sue has compiled a list of single source vendors – that are exempt from the purchasing policy. Magna D. MOVED / Ben W. SECONDED A motion to approve the purchasing policy. Motion passed – 5 in favor, 0 opposed.

NEW BUSINESS

- **Request from Bobbi Carnwath** for Signatures on Petition against Phase 1 of VT Gas pipeline to Middlebury– it was agreed not to sign the petition as a board. Board members each responded to Ms. Carnwath as to whether they would to

sign as individual citizens or not.

- **Irasburg's Letter of Request** – Town of Irasburg has requested that the Cornwall Select Board write letters of support to the legislature and the Public Service Board. Matter tabled until the next meeting.
- **Swanton Wind Opposition** requests that Cornwall sign on to the Rutland resolution – matter tabled until the next meeting.

Magna D. MOVED/ Ben M. SECONDED a motion to adjourn the meeting. Motion passed – 5 in favor, 0 opposed.

The meeting was adjourned at 9:15 pm

Respectfully submitted, Sharon Tierra, Clerk of the Select Board