

**Cornwall Emergency Management Network
Meeting Notes—March 17, 2016**

Attendance:

| | |
|----------------|----------------------|
| Kate Gieges | EMN/E911 |
| Sue Johnson | EMN/Town Clerk-Treas |
| Stu Johnson | EMN/Highway |
| Bonnie Stevens | EMN |
| Bill Johnson | Town Health Officer |

5:40pm—

- Kate provided copies of the Local Emergency Operations Plan, reviewed updates she had made, and went through some of the sections in detail. She will add the group's edits and prepare a final copy to be presented to the Selectboard for adoption.

Also discussed were storage and updating of EMN documents, which still need to be reviewed and distributed (paper and usb-drive) to opeation kits.

- A Contact List was passed around with request to verify and update information, as needed.
- Two evenings in May were selected for CPR/AED and First Aid Trainings. Kate will confirm with Alice, and for MREMS conference room.
- Copies of Dep't of Emergnecy Management and Homeland Securty (DEMHS)'s new Family Emergency Preparedess Workbook, now in a small flip-book format, where distributed, and more are available at Town Hall.
- No future meeting was scheduled; it will be called when needed.

The meeting adjourned at 7:15pm

Kate Gieges