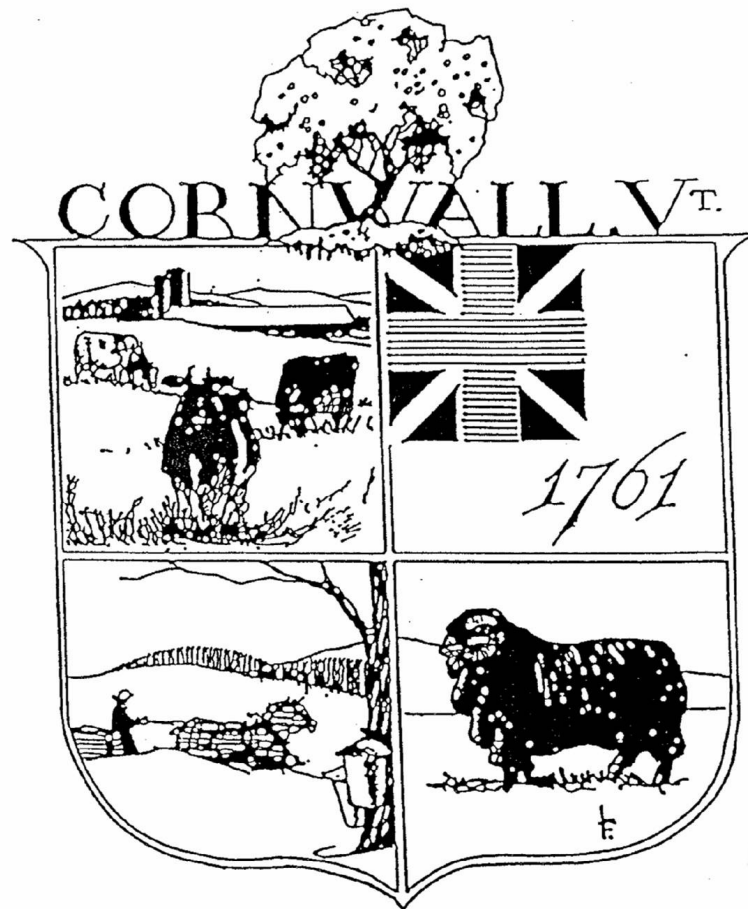


ONE HUNDRED THIRTY-SEVENTH  
ANNUAL REPORT  
TOWN OF  
**CORNWALL, VERMONT**



**For Year Ending December 31, 2016**

*Town Reports will be available at Town Meeting, Monday, March 6, 2017*

***THIS YEAR'S SCHOOL MEETING WILL FOLLOW THE CORNWALL  
TOWN MEETING, WHICH WILL START AT 6:30 PM***

*Both meetings will take place at the Cornwall Elementary School*

# TOWN CALENDAR 2017

## MARCH

- 6 Town Meeting, 6:30 PM
- 7 Australian Ballot Vote 7 AM-7 PM
- 7&20 Fire Dept.—Mtg. 7 pm/Trng. 6:30 pm
- 15 Planning Commission Meeting 7 pm
- 21 Selectboard Meeting 7 pm
- 22 DRB Meeting 7 pm

## APRIL

- ? *Spring Newsletter*
- 1 **DOG LICENSES DUE**
- 3&17 Fire Dept.—Mtg. 7 pm/Trng. 6:30 pm
- 4&18 Selectboard Meeting 7 pm
- 19 Planning Commission Meeting 7 pm
- 26 DRB Meeting 7 pm

## MAY

- 1 **PROPERTY TAXES DUE**
- 1&15 Fire Dept.—Mtg. 7 pm/Trng. 6:30 pm
- 2&16 Selectboard Meeting 7 pm
- 6 **GREEN UP DAY**
- 17 Planning Commission Meeting 7 pm
- 24 DRB Meeting 7 pm

## JUNE

- 5&19 Fire Dept.—Mtg. 7 pm/Trng. 6:30 pm
- 6 Selectboard Meeting 7 pm
- 21 Planning Commission Meeting 7 pm
- 28 DRB Meeting 7 pm

## JULY

- ? *Summer Newsletter*
- 3&17 Fire Dept.—Mtg. 7 pm/Trng. 6:30 pm
- ? Selectboard Meeting 7 pm
- 19 Planning Commission Meeting 7 pm
- 26 DRB Meeting 7 pm

## AUGUST

- 1 Selectboard Meeting 7 pm
- 7&21 Fire Dept.—Mtg. 7 pm/Trng. 6:30 pm
- 16 Planning Commission Meeting 7 pm
- 23 DRB Meeting 7 pm

## SEPTEMBER

- 1 **TAX BILLS MAILED**
- 4&18 Fire Dept.—Mtg. 7pm/Trng. 6:30 pm
- 5&19 Selectboard Meeting 7 pm
- 20 Planning Commission Meeting 7 pm
- 27 DRB Meeting 7 pm

## OCTOBER

- ? *Fall Newsletter*
- 2&16 Fire Dept.—Mtg. 7 pm/Trng. 6:30 pm
- 3&17 Selectboard Meeting 7 pm
- 18 Planning Commission Meeting 7 pm
- 25 DRB Meeting 7 pm

## NOVEMBER

- 1 **PROPERTY TAXES DUE**
- 6&20 Fire Dept.—Mtg. 7 pm/Trng. 6:30 pm
- 7&21 Selectboard Meeting 7 pm
- 15 Planning Commission Meeting 7 pm
- 22 DRB Meeting 7 pm

## DECEMBER

- 4&18 Fire Dept.—Mtg. 7 pm/Trng. 6:30 pm
- 5&19 Selectboard Meeting 7 pm
- 20 Planning Commission Meeting 7 pm
- 27 DRB Meeting 7 pm

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## JANUARY 2018

- ? *Winter Newsletter*
- 8&22 Fire Dept.—Mtg. 7 pm/Trng. 6:30 pm
- 2&16 Selectboard Meeting 7 pm
- 17 Planning Commission Meeting 7 pm
- 24 DRB Meeting 7 pm
- 18 **TOWN WARNING PETITIONS DUE**
- 29 **NOMINATING PETITIONS DUE**

## FEBRUARY 2018

- 5&19 Fire Dept.—Mtg. 7 pm/Trng. 6:30 pm
- 6&20 Selectboard Meeting 7 pm
- 21 Planning Commission Meeting 7 pm
- 28 DRB Meeting 7 pm

**SAME DAY VOTER REGISTRATION  
IS IN EFFECT FOR TOWN MEETING**

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**TOWN MEETING 2018:** March 5, 2018, *after* **SCHOOL MEETING** (pending further information)

**VOTING 2018:** March 6, 2018, 7 AM – 7 PM

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# Annual Report

# Town of Cornwall

## **Same Day Voter Registration**

On of January 1, 2017, the new Same Day Voter Registration Law went into effect in Vermont. You may now register to vote at the polls on Town Meeting Day.

## **Absentee Ballot Voting**

**Request a ballot by 5:00 PM, Monday, March 6, 2017**

## **Pre-Town Meeting Dinner**

**March 6, 2017 from 5:00 – 6:15 PM**

At the Cornwall School

## **Town Meeting**

**Monday, March 6, 2017 at 6:30 PM**

At the Cornwall School

## **School District Meeting**

**Monday, March 6, 2017, starts immediately following the**

**Town Meeting**

At the Cornwall School

## **Election Day**

**Tuesday, March 7, 2017**

**VOTING WILL BE HELD AT THE CORNWALL SCHOOL**

Polls open from 7 AM – 7 PM

If you need a ride to the Town Meeting, call Sue Johnson at 462-2775

*Please join us...*



## CORNWALL TOWN MEETING DINNER

A Benefit for Friends of Cornwall School

All are welcome!

Monday, March 6, 2017

5 - 6:15 pm\*

at the Cornwall School

Chef Mark Burns' Delicious Menu Featuring Local Ingredients  
Generously donated by our Friends and Neighbors:

Misty Knoll Chicken  
Golden Russet Farm Mashed Potatoes  
Field Greens Salad w/Vinaigrette  
Buttery Biscuits and Gravy  
Elmer Farm Roasted Root Vegetables  
Home-baked Cookies for Dessert  
Monument Farm Milk and Local Cider  
Coffee and Tea

**\$10 Adults    \$5 Children**

\*Take out available

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## Town Report Dedication

### Stuart N. Johnson

One day, Stu Johnson woke up and decided to run for Cornwall Road Commissioner...

Okay, in fact, he'd been working in Whiting for three years, doing winter snow removal, while running Johnsons' Landscaping in the summer. Maybe it was those years of moving rocks around by hand, shoveling out garden plots, and (though he might not admit it) trimming trees to enhance growth, that made him decide that hydraulic-driven equipment was much more fun. Or maybe it was interest in doing something more in the Cornwall community. So, Stu gathered signatures, and won the election for Road Commission, beginning March 2, 1993.

Over the years, as Road Commissioner, and working closely with Shoreham and Bridport Departments, Stu became instrumental in getting towns to work together—sharing equipment, trading resources, coordinating road maintenance, and building positive relations. This cooperation is exemplified by the multi-town purchase of "The Hydro-Seeder." All towns need to reseed ditches and banks, periodically, but no one town needs its own seeder all the time. Stu contacted towns in the area, and around 11 Highway Department (of Addison County's 23) agreed to contribute toward the purchase of *one* piece of equipment. This reduced the cost to each town, and made available a necessary implement. The plan was so popular that at least five more towns of joined in that original purchase.

Stu encouraged Addison County Commissioners/Foremen to participate in the Vermont Local Roads' County Road Foremen's meetings (and Sue enticed, with her home baked pies), at which questions, challenges, new ideas were discussed. Addison County became known for innovation, ranging from mechanical adaptations to product demonstrations. Once, after a relatively new culvert began to degrade, Stu ended up with another culvert manufacturing company sending a sample tube, and its representatives, to the site. Stu invited other towns, lunch was provided, and the grueling task of cutting pavement and replacing a 3' culvert became a day of camaraderie and entertainment. The demonstration, whether or not successful for the culvert reps, was a grand



Bridport Town Garage & Area Road Foremen

opportunity for highway staff to talk with others, compare equipment, and share ideas.

The number of times Stu brought towns together, whether to address their own concerns, or to consider state-level matters, was not lost on Vermont Local Roads staff. They wanted to replicate the success of Addison County's cooperation with other County groups. It is fitting; therefore, that Stu is now able to do that himself, in his new role with AOT and VT Local Roads.

Cornwall has benefited from not only his expertise as a keeper of roads, but as a proponent of creating working relationships that benefit all parties and reduce costs. He has contributed his experience and perspective to Highway Departments, as well as our own Capital Fund Committee, Emergency Management Network, Selectboard meetings, and as a past member of the Fire Department. His dedication to the Town has manifest in these and other contributions, and is greatly appreciated.

It is with pride that we wish you the greatest success in your new endeavors. (Taking on 250 Road Foreman?—*you'll need it!*)

## **In Memoriam**

### **Geoffrey L. Demong**

Geoffrey L. Demong passed away peacefully on October 2, 2016 in Cornwall in the home he lovingly built for his family. Geoff was a teacher, an athlete, an orchardist, a fireman, a master builder and craftsman, a vintner and a provider. He was unstintingly kind, dedicated to his life's work, a man of values and above all else devoted to his family. He was a loving father, husband, grandfather, father-in-law, brother, brother-in-law, son, uncle and friend.

Geoff was born in Syracuse, NY. He graduated from Middlebury College with a degree in biology in 1967 and then went on to earn his Masters Degree from UVM. For 32 years, he and his wife, Valerie, lived Shoreham, raising their two daughters among the apple trees they tended. Geoff operated Demong and Company Construction until just a few years ago. He took great pride in the many homes he and his crews built, over four decades, in Addison County and beyond.

He also served the Town of Cornwall as a member of the Planning Commission from 2008 to 2013. He also served as the “back up” Zoning Administrator for the last 6 years. Geoff also volunteered with the Trail Around Middlebury, maintaining trails.

Geoff was always willing to help out in any way he could with his extensive building knowledge. The Town of Cornwall is very proud to acknowledge Geoff Demong for his service to the town. His friendly demeanor and willingness to help will be greatly missed.

*Portions excerpted from The Addison Independent.*

## Town Meeting Warning

The legal voters of the Town of Cornwall are hereby warned and notified to meet at the Anna Sunderland Stowell Bingham Memorial School on Monday evening, March 6, 2017 to transact the following business. The Town Meeting will start at 6:30 PM, with the Cornwall School District Meeting to follow immediately after.

ARTICLE 1: To elect all town officials as required by law. Voting for officials will be by Australian ballot. Polls will be open from 7:00 AM to 7:00 PM on Tuesday, March 7, 2017, at the ~~Cornwall Town Hall~~ Cornwall School. Officials to be elected are:

- 5 years:** Cemetery Commissioner
- 3 years:** Three (3) Planning Commissioners; Selectboard; Lister; School Director; Auditor; Trustee of Public Funds; Union High School Director
- 2 years:** Selectboard; School Director; Four (4) Library Trustees; Planning Commissioner (to fill an unexpired term); Lister (to fill an unexpired term)
- 1 year:** Moderator; First Constable; Second Constable; Collector of Delinquent Taxes; Town Agent; Two (2) Grand Jurors; Lister (to fill an unexpired term)

ARTICLE 2: To see what action the voters will take regarding the town's financial surplus or deficit.

ARTICLE 3: To see if the voters will approve a General Fund budget of \$454,249.

ARTICLE 4: To see if the voters will approve a Highway budget of \$400,950. State Aid is expected to be approximately \$60,000, leaving \$340,950 to be raised by taxes.

ARTICLE 5: To see if the voters will appropriate \$66,900 to be transferred to the Cornwall Volunteer Fire Department to pay its expenses from July 1, 2017 to June 30, 2018.

ARTICLE 6: To see if the voters will appropriate \$4,000 to be transferred to the Cornwall Free Public Library to pay its expenses from July 1, 2017 to June 30, 2018.

ARTICLE 7: To see if the voters will exempt from property taxation the Mary Baker Allen Chapter DAR House for a period of five (5) years as permitted by Vermont Statute, Title 32; Section 3840. (The town's mound system is located on the DAR property).

ARTICLE 8: To see if the voters will approve the elimination of the position of elected Road Commissioner, and change the position to an appointed Road Commissioner.



ARTICLE 9: To see if the voters will appropriate the following amounts to be transferred to the listed organizations:

a.	Addison Central Teens, Inc.	\$2,000.00
b.	Addison County Home Health and Hospice, Inc.	1,440.00
c.	Addison County Parent/Child Center, Inc.	1,600.00
d.	Addison County Readers, Inc.	250.00
e.	Addison County Restorative Justice Services	350.00
f.	Addison County River Watch Collaborative	500.00
g.	Addison County Transit Resources, Inc.	1,315.00
h.	Age Well (formerly C V A A)	950.00
i.	Charter House Coalition	2,500.00
j.	Counseling Service of Addison County, Inc.	2,300.00
k.	Elderly Services, Inc.	800.00
l.	Green-Up Vermont, Inc.	100.00
m.	Homeward Bound, Animal Welfare Center	500.00
n.	H O P E (Helping Overcome Poverty's Effects)	4,000.00
o.	Hospice Volunteer Services, Inc.	600.00
p.	John W. Graham Emergency Shelter Service, Inc.	1,925.00
q.	Mary Johnson Children's Center, Inc.	700.00
r.	Open Door Clinic/Community Health Services, Inc.	750.00
s.	Otter Creek Child Care Center	1,000.00
t.	The Retired & Senior Volunteer Program, Inc.	540.00
u.	Vermont Adult Learning, Inc.	500.00
v.	WomenSafe, Inc.	<u>1,000.00</u>
	TOTAL:	\$25,620.00

ARTICLE 10: To see if the voters will approve the billing date of September 1, 2017 for property taxes, payment of half that amount due November 1, 2017, and payment of the second half due May 1, 2018. Taxes are to be paid to the Cornwall Town Treasurer. Any taxes that are due, but unpaid after November 1, 2017, are considered late. Interest will be charged at the rate of one percent (1%) per month. Any taxes unpaid after May 1, 2018 will be considered delinquent. Interest will be charged on delinquent taxes at the rate of one percent (1%) per month, plus a collector's fee of eight percent (8%).

ARTICLE 11: Any other business proper to come before this meeting.

CORNWALL SELECTBOARD:

Benjamin Marks, Chair  
Magna Dodge  
Brian Kemp  
John Roberts  
Benjamin Wood

## Elected Town Officers 2016

Moderator:	Term Expires 2017	Cy Day Tall
Town Clerk:	Term Expires 2018	Susan Johnson
Town Treasurer:	Term Expires 2018	Susan Johnson
Selectboard, 3 years:	Term Expires 2017 Term Expires 2018 Term Expires 2019	Brian Kemp John Roberts Magna Dodge
Selectboard, 2 years:	Term Expires 2017 Term Expires 2018	Ben Wood Benjamin Marks
Road Commissioner:	Term Expires 2019	Stu Johnson
First Constable:	Term Expires 2017	Dennis Rheume
Second Constable:	Term Expires 2017	Luke Jerome
Delinquent Tax Collector:	Term Expires 2017	Rodney Cadoret
Listers:	Term Expires 2017 Term Expires 2018 Term Expires 2019	Liam English Susan Burdick Vacant
Town Agent:	Term Expires 2017	Susan Johnson
Grand Jurors:	Term Expires 2017 Term Expires 2017	Gregory Dennis (appointed) Vacant
School Directors, 3 years:	Term Expires 2017 Term Expires 2018 Term Expires 2019	Cindy Peet Maureen Deppman Sarah Kemp
School Directors, 2 years:	Term Expires 2017 Term Expires 2018	Kristianne Tolgyesi Gabe Hamilton
Union High School Director:	Term Expires 2017	Peter Conlon
Auditors:	Term Expires 2017 Term Expires 2018 Term Expires 2019	Shawn Fetterolf Kenneth Manchester, Jr. Katie A. Q. Gieges

### **Elected Town Officers 2016, *continued***

Trustees of Public Funds:	Term Expires 2017	Robert Gerlin
	Term Expires 2018	Susan Burdick
	Term Expires 2019	Maurice Laframboise
Library Trustees:	Term Expires 2017	Carol King
	Term Expires 2017	Patty McCormick
	Term Expires 2017	Kristina Simmons
	Term Expires 2017	Joyce Stephens
	Term Expires 2018	Judy English
	Term Expires 2018	Juliet Gerlin
	Term Expires 2018	Susan Johnson
Cemetery Commission:	Term Expires 2017	Joan Bingham
	Term Expires 2018	“T” Tall
	Term Expires 2019	Marc Ringey
	Term Expires 2020	Bruce Payne
	Term Expires 2021	Anne Collins
Planning Commission:	Term Expires 2017	David Anderson
	Term Expires 2017	Bobbie Carnwath
	Term Expires 2017	Jim Duclos
	Term Expires 2018	Jamie McKenna
	Term Expires 2018	Jean Terwilliger
	Term Expires 2019	Holly Noordsy
	Term Expires 2019	Vacant
Justices of the Peace:	Term Expires 2019	Chuck Burdick
	Term Expires 2019	Susan Burdick
	Term Expires 2019	Judy English
	Term Expires 2019	Liam English
	Term Expires 2019	Susan Johnson
	Term Expires 2019	Gary Margolis
	Term Expires 2019	Judy Watts

### **Appointed Town Officers 2016**

Development Review Board:	Term Expires 2017	Barney Hodges III
	Term Expires 2017	Gary Barnett
	Term Expires 2018	Joseph Severy
	Term Expires 2018	Annie Wilson
	Term Expires 2019	Matthew Bonner
	Term Expires 2019	Bruce Byers
	Term Expires 2019	Barbara Greenwood

### **Appointed Town Officers 2016, *continued***

Assistant Town Clerk-Treasurer:	Term Expires 2017	Joan Bingham
Zoning Administrator:	Term Expires 2018	Jim Duclos
Health Officer:	Term Expires 2017	Bill Johnson
Assistant Health Officer:	Term Expires 2018	Susan Johnson
Fence Viewers:	Term Expires 2017	Robert Bingham
	Term Expires 2017	Chuck Burdick
	Term Expires 2017	Michael Heinecken
AC Regional Planning Commission:	Delegates:	Jim Duclos Holly Noordsy
	Alternates:	Stan Grzyb Colin Kriwox
AC Solid Waste Mngt District Board:	Representative:	Michael Hennessey
	Alternate:	Gregory Dennis
Cemetery Sextons:	Central:	Vacant
	Evergreen:	Richard Bruso
	Fair:	Bruce Payne
	South:	Richard Bruso
Conservation Commission:		Bethany Barry Marc Cesario Mary Dodge Brian Howlett Rene Langis Marc Lapin Michael Sheriden
E9-1-1 Coordinator		Katie A. Q. Gieges
Emergency Management Coordinator:		Vacant
Energy Coordinator:		Gary Barnett
Fire Warden:		Larry Clark
Green-Up Coordinator:		Kristin Bolton/Sue Johnson
Inspector of Lumber:		Leo Gorton, Jr.
Tree Warden:		Stu Johnson
Weigher of Coal:		Jon Isham

## Auditors' Report

It is critical for the town's long-term financial integrity that we verify all accounts and opening balances as accurately as possible through professional audits, professional reviews and of course our own internal controls and reviews. To these ends, as we do regularly, the Auditors reviewed the processes used by our town to conduct its business.

During our review no significant issues were raised, and we generally feel that the town's business is being conducted in a manner consistent with the needs and size of our town as well as the generally accepted standards regarding how towns should conduct their business. In working with Sue, we have identified some small items we believe we can improve upon, and will endeavor to do so. To be clear, what we found in no way impacts our town's ability to function appropriately, we simply feel that there might be a more efficient and secure way to handle certain processes.

While no formal audit or review was performed this year as a part of our planned rotation, we anticipate staying on a rotation of years with formal audits and years with less formal local oversight. We believe these audits, while costing the town money, provide a long-term system of checks and balances to ensure that the financial health of the town of Cornwall is maintained. This external oversight of our town serves and protects everyone's interests, equally.

As calendar year 2016 wraps up, and we move into 2017, Sue finds herself working out of the "Can" (the temporary trailer while Town Hall undergoes renovations), but continuing to go the extra mile to keep the town and its organizations running smoothly. She faces challenges with a smile, and always finds a way to get and keep things moving. We, the auditors, once again offer our perennial thanks to her for her tireless work and efforts in keeping the Town of Cornwall running smoothly. Thank you Sue!

Town Auditors—  
Shawn Fetterolf, Chair  
Kate Gieges  
Ken Manchester



West Street Culvert "Demo"

## Selectboard Report

I would like to begin this year's Selectboard report by extending my recognition and personal thanks to my fellow Selectboard members, Magna Dodge, Ben Wood, Brian Kemp, and John Roberts and also to our extraordinary Town Clerk, Sue Johnson. It has been a pleasure to work with them this past year on the Town's business; we are lucky to have a Selectboard with a broad range of practical skill—it has been an experience in comity and community service that has been rewarding and enjoyable because of their involvement and dedication. In particular, the year-over-year decreases in the General Fund budget are a result of Sue Johnson's attention to detail, for which every Cornwall taxpayer should be grateful.

The year has brought welcome, necessary changes such as the renovation of our historic Town Hall, and changes less welcome such as the retirement of Stu Johnson—long the steward of our Town roads and the Town garage. Stu faithfully discharged the public's trust in him for 23 years, keeping Cornwall roads passable and our highway budget reasonable. I hope you all will join with me in recognizing Stu's outstanding service to Cornwall; it was service that has made the lives of everyone in town easier, made their transport safer, and caused their taxes to be lower than they would have been without his time in office. It is some comfort that we can call on his expertise in his new job working for the state advising towns on best road practices; however, we were lucky to have him in his Cornwall role.

On September 10, 2016 the Swamp Road covered bridge burned. Cornwall and Salisbury the bridge owners—collaborated on fighting the bridge fire, and have subsequently cooperated on the demolition and removal of its remains. The actions of the Cornwall Volunteer Fire Department firefighters on that dry September afternoon were nothing short of heroic. They did fight the fire on the bridge's Cornwall side, but less known and largely unreported in the press were CVFD efforts to fight the fire's spread in the swamp to the north of the bridge. The CVFD's efforts saved a camp on that day, improvising without a steady water supply and successfully diverting the brush fire around equipment and property. Their actions were a reminder that our Town is lucky in more than one way. A temporary "Bailey" bridge installed by the Vermont Agency of Transportation now spans Otter Creek. The coming year's task will be to begin the process of bridge replacement, working with Cornwall's insurers and the Town of Salisbury to choose a design and re-establish a permanent linkage between the towns.

There have been several Town accomplishments of note at the administrative level: the Development Review Board contemplated last year has been created, staffed, and is up and running. This new board has replaced the Zoning Board of Adjustment (ZBA) and taken on the building permit review functions of the Planning Commission. The DRB will review site plans, subdivisions, variances and appeals. The DRB was created, in part, to allow the Planning Commission to concentrate on its next big project: the required update of Cornwall's zoning regulations, a task which will occupy them over the next year and half, and for which the Town has received a municipal planning grant from the state.

In addition, the Selectboard has appointed Mike Sunderland Town Road Foreman, and Selectboard member Brian Kemp has volunteered to serve as Assistant Road Commissioner. Mike comes to us from Bridport where he was the Road Foreman. Please join me in wishing Mike the best of luck as he learns Cornwall's roads and takes on the managerial tasks of recommending the Highway Department budget and maintaining the Town's road equipment.

## **Selectboard Report, *continued***

In other developments, the Town has signed a land license agreement with the Cornwall School so that a wind turbine—generously donated by new Cornwall resident Cynthia Haynie—could be effectively sited. We anticipate that the turbine will generate approximately \$1,500 per year in free electricity for the school, a reduction of about 15% of the school's annual utility bill.

Town Hall renovations are almost complete. As we meet, work has largely been completed replacing the Town Hall roof and repairing damage to its support structures, enlarging the vault and reconfiguring the Town Clerk's office to provide more efficient services, buttressing the west and south supporting walls, and sealing the basement. Just as we have been the beneficiaries of the last ambitious work on the Town Hall about 30 years ago, we have almost completed this generation's investment in our infrastructure. We expect that the Town Hall work will be completed and the Clerk's office reestablished in the renovated space by April 1, 2017. In general, the work has been on time and on budget; the Town has had to use part of the line of credit authorized at last year's town meeting to complete the renovation; debt service will be accomplished from planned contributions to the Capital Fund without any extraordinary assessment.

### **Budgets:**

On a combined basis the proposed General Fund (-1.4%) and Highway Budget (-0.5%) have decreased by 1.9% compared to the prior year. The General Fund has decreased largely due to the decrease in budgeted office expenses. The Highway budget is slightly lower due to decreases in equipment and payroll expense. These decreases continue the prior year's municipal and highway budget decreases of approximately 2.6% in the aggregate. The Capital Fund budgets for Buildings and Equipment have been level funded for the coming year.

### **For the Coming Year:**

We also bid farewell to the Town's remaining two Listers this year. Sue Burdick will be moving with her husband Chuck to Middlebury after years of service maintaining the Town's Grand List. Liam English also leaves his service after a term. The Selectboard would like to thank Sue and Liam for their dedication to their Listers' duties; this important work requires a tough and fair-minded approach to one's neighbors and we have been fortunate to have Sue and Liam in these roles. The Town has chosen a professional assessor to assist with the transition so that its new Listers' valuation and Grand List maintenance work will proceed smoothly. Sue Burdick has indicated that she is willing to continue to help out as a Lister-Clerk as needed, transitional assistance that is appreciated by the Selectboard, and which will no doubt be appreciated by the Listers who come after her.

The Town also plans capital improvements to the Town Garage and Salt Shed in the coming year; these renovations, while less extensive than the work on the Town Hall, are also sorely needed and will be funded out of the Capital Plan.

Cornwall Selectboard

Benjamin Marks, Chair, John Roberts, Vice-Chair, Ben Wood, Magna Dodge, Brian Kemp

## Selectboard's General Fund Budget

	2013-14	2013-14	2014-15	2014-15	2015-16	2015-16	2016-17	2016-17	2017-18
<b>Fixed</b>								<b>Spent to</b>	<b>Proposed</b>
<b>Appropriations</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>date</b>	<b>Budget</b>
Humane Society	\$500	\$550	\$550	\$550	\$550	\$550	\$550	\$0	\$550
County Tax	11,000	7,840	10,000	8,537	9,000	7,866	9,000	7,946	9,000
Regional Planning	1,316	1,315	1,387	1,386	1,415	1,415	1,450	1,450	1,500
Otter Creek									
Conservation	122	121	122	121	122	121	122	121	122
VT Trails &									
Greenways	30	30	30	35	35	0	0	0	0
MVAA/MREMS	0	0	0	0	2,963	2,965	3,000	2,963	2963
VLCT	1,984	1,984	2,182	2,182	2,243	2,243	2,254	2,254	2331
Capital Fund/									
Equipment	130,000	126,463	130,000	130,000	130,000	130,000	130,000	0	130,000
Capital Fund/									
Buildings	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
<b>Totals</b>	<b>244,952</b>	<b>238,303</b>	<b>244,271</b>	<b>242,812</b>	<b>246,328</b>	<b>245,160</b>	<b>246,376</b>	<b>114,734</b>	<b>246,465</b>
<b>Salaries</b>									
Auditors	600	400	600	600	600	600	600	0	600
Selectboard	3,400	3,400	3,400	3,100	3,400	2,200	3,400	500	3,400
Town Clerk -									
Treasurer	39,795	39,795	40,790	40,790	41,810	41,810	42,855	24,999	43,926
Listers	7,000	4,463	7,000	2,917	7,000	3,885	7,000	0	10,000
Custodian	200	0	200	0	200	0	100	0	100
Asst. Town Clerk	3,500	3,570	3,500	3,315	3,500	3,430	3,500	1,450	3,600
Planning Comm.	1,400	1,400	1,400	1,000	1,400	1,400	1,400	0	1,400
Town Secretary	1,500	1,476	2,000	2,312	1,800	2,794	3,000	1,216	3,500
<b>Totals</b>	<b>57,395</b>	<b>54,504</b>	<b>58,890</b>	<b>54,035</b>	<b>59,710</b>	<b>56,118</b>	<b>61,855</b>	<b>28,165</b>	<b>66,526</b>
<b>Meetings</b>									
Town Meeting	100	166	150	244	150	0	200	0	200
Elections	500	441	2,000	1,156	500	1,362	1,500	955	500
<b>Totals</b>	<b>600</b>	<b>607</b>	<b>2,150</b>	<b>1,402</b>	<b>650</b>	<b>1,362</b>	<b>1,700</b>	<b>955</b>	<b>700</b>
<b>Office Expense</b>									
Town Clerk	2,400	1,079	2,400	2,252	2,400	1,510	2,500	1,298	2,500
Town Treasurer	2,400	2,398	2,400	4,080	2,400	1,842	2,500	1,165	2,500
Selectboard	300	584	300	99	300	316	300	495	500
Tax Collector	100	46	100	48	100	49	100	47	100
Grand List									
Maintenance	8,000	4,216	6,000	1,374	6,000	1,117	6,000	699	6,000
Zoning Admin.	100	0	200	0	200	0	200	0	200
Planning Comm.	1,000	141	1,000	266	500	328	4,000	126	2,700
Conserve Comm.	0	0	0	0	0	0	0	0	200
DRB	200	54	200	145	200	112	1,000	31	1,000
Town Office	2,500	1,308	2,500	1,498	2,500	1,380	2,500	1,750	2,500
Copy/Print/Scan	3,200	3,224	3,200	3,233	3,500	3,541	3,000	1,500	3,000
Postage	2,000	1,900	2,000	1,571	2,000	1,758	2,000	1,159	2,000
Vote Tabulator	0	0	2,500	2,560	0	0	2,700	958	0
Emergency Mngt	1,000	942	1,000	1,782	1,000	421	1,000	0	1,000
<b>Totals</b>	<b>23,200</b>	<b>15,891</b>	<b>23,800</b>	<b>18,912</b>	<b>21,100</b>	<b>12,373</b>	<b>27,800</b>	<b>9,228</b>	<b>24,200</b>



## Selectboard's General Fund Budget, *continued*

General Expenses	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Spent to date	Proposed Budget
Town Reports	\$1,200	\$825	\$1,500	\$1,074	\$1,200	\$1,005	\$1,200	\$0	\$1,200
Town News letter	2,000	2,154	2,000	1,959	2,200	2,103	2,200	921	2,200
Social Security	5,000	4,386	5,000	4,391	5,000	4,865	5,000	3,817	5,000
Retirement	1,600	1,591	1,650	1,631	1,672	1,672	1,715	1,000	1,758
Health Promotion	0	0	100	0	100	0	100	0	100
Legal Services	10,000	28,116	50,000	17,692	50,000	13,269	15,000	3,435	12,500
Sheriff's Patrol	6,000	6,022	6,000	5,979	6,000	5,977	6,000	2,615	6,000
Dog Control	1,000	660	2,500	0	2,000	1,285	2,000	1,021	2,000
Miscellaneous	1,000	478	1,000	927	1,000	526	1,000	196	1,000
Records Restore/ Microfilm	1,500	1,250	1,500	1,426	0	0	3,800	0	2,850
Water									
Contamination	750	511	750	2,368	750	1,263	750	590	1,500
Lemon Fair Insect Control	6,000	6,000	6,000	6,000	6,000	6,000	6,000	0	6,000
Financial									
Review/Audit	5,000	4,900	0	0	6,000	6,900	0	0	0
<b>Totals</b>	<b>41,050</b>	<b>56,897</b>	<b>78,000</b>	<b>43,450</b>	<b>81,922</b>	<b>44,866</b>	<b>44,765</b>	<b>13,594</b>	<b>42,108</b>
<b>Town Properties</b>									
Town Hall	18,300	12,475	18,000	13,819	18,000	5,724	18,000	2,643	15,000
Town Garage	20,000	10,678	20,000	8,459	20,000	6,054	18,000	3,958	15,000
<b>Totals</b>	<b>38,300</b>	<b>23,153</b>	<b>38,000</b>	<b>22,278</b>	<b>38,000</b>	<b>11,777</b>	<b>36,000</b>	<b>6,601</b>	<b>30,000</b>
<b>Parks &amp; Cemeteries</b>									
Cemeteries									
Maintenance	3,000	0	2,000	0	2,000	2,000	2,000	1,140	2,000
Cemeteries									
Mowing	4,000	3,225	5,000	2,225	2,500	1,500	2,500	1,500	2,500
Other Town									
Mowing	2,500	2,175	3,000	2,225	2,500	1,500	2,500	1,500	2,500
<b>Totals</b>	<b>9,500</b>	<b>5,400</b>	<b>10,000</b>	<b>4,450</b>	<b>7,000</b>	<b>5,000</b>	<b>7,000</b>	<b>4,140</b>	<b>7,000</b>
<b>Insurance</b>									
Town Officers & Property	22,000	21,735	22,000	22,750	22,000	23,378	25,000	20,723	25,000
Workers Comp.	400	345	400	313	400	407	450	442	450
Health	8,000	8,221	8,500	8,363	8,000	8,870	8,500	4,578	10,300
Unemployment	500	250	500	250	500	250	500	250	500
<b>Totals</b>	<b>30,900</b>	<b>30,551</b>	<b>31,400</b>	<b>31,676</b>	<b>30,900</b>	<b>32,905</b>	<b>34,450</b>	<b>25,993</b>	<b>36,250</b>
<b>Debt Service</b>									
Interest (Capital Items)	0	0	0	0	0	0	0	0	0
Interest (Tax Anticipation)	1,000	0	1,000	0	1,000	0	1,000	0	1,000
<b>Totals</b>	<b>1,000</b>	<b>0</b>	<b>1,000</b>	<b>0</b>	<b>1,000</b>	<b>0</b>	<b>1,000</b>	<b>0</b>	<b>1,000</b>
<b>GRAND TOTALS</b>	<b>\$446,897</b>	<b>\$425,305</b>	<b>\$487,511</b>	<b>\$419,016</b>	<b>\$486,610</b>	<b>\$409,562</b>	<b>\$460,946</b>	<b>\$203,410</b>	<b>\$454,249</b>

## **Town Clerk – Treasurer’s Report**

Good day to all. The three things I would like to report on in this year’s report are the Town Hall Renovation, the 2016 elections and the loss of our beautiful covered bridge.

First, the Town Hall Renovation is moving along very well. I have been conducting business in what I affectionately call “the can,” which is the temporary trailer located at the back of the parking lot since the middle of November. It started out a little on the cold side, but my faithful road crew added some skirting to the bottom and closed up the back door and that made a world of difference. I added a pedestal heater in the storage part of the trailer and we are good to go until we are able to move back in to the Town Hall. The Town Hall building will be practically a brand new building and so well insulated that heating the building should be very easy. The new fire resistance records room in the new area created under the back annex of the building is so amazing. There will be enough room down there to move most everything that is in the upstairs vault to this lower area and allow for the steady expansion of records in the existing upstairs vault. This will allow for another 50 years of growth, if not more. A new interior fire escape has been constructed, which replaces the outside fire escapes which have been removed. The two windows that were removed for the installation of the outside fire escape around 1960 have been put back in on the north side of the building. My hope is that I will move back into the building during the month of March and will be open for business on April 1, 2017. I will probably close the office entirely for about a week sometime in March to focus on organizing the Town Hall and Library.

2016 was a banner election year, with three very busy elections on the docket. In March, the Town Meeting election which usually tends to have a low turnout, actually had a very high turnout due to the Presidential Primary. There was a 57% turnout for those voting in the Presidential Primary and due to that, we had a 55% turnout for those voting on the Town Meeting ballot, which also included the ACSU merger ballots. In August, the turnout for the State Primary was 38%, which is much higher than normal. I believe this was due to the fact that there were very few incumbents running for office. At the November General Election, we had a 79% voter turnout. All of this makes me very happy that we have the vote tabulator to do the counting for us.

Speaking of counting, I will need a couple folks who are willing to take the UD#3 and Hannaford Career Center ballots to Middlebury on Tuesday, March 7 after the polls close, and stay to count the co-mingled ballots with pairs of counters from the 6 other ACSU towns. It usually takes a couple hours all told. If you have an interest in doing this for Cornwall, please let me know.

The last major item on my list is the loss of our Cedar Swamp Covered Bridge. To date, there is no answer as to what caused the fire on the bridge. I have a feeling there never will be an answer. My thanks go out to the Fire Departments, to the Road Crews, to the Selectboards and to those who have helped in the clean-up and installation of the temporary bridge. It will be an interesting and challenging road ahead as the two towns work together to decide what will replace our wonderful covered bridge. Please consider being involved during the decision process.

### My annual reminders:

April 1, 2017 is the deadline for registering your dog(s). This is a State law, not a Cornwall request. The purpose of the law is to continue the reduction of cases of rabies. The law was put on the books all over the country back in the 1960’s due to a rabies outbreak that was quite devastating. I always have the tags by January 1 of each year, so you can stop by or mail in your payment and a current rabies certificate for your dog(s) anytime between January 1 and April 1.

## **Town Clerk – Treasurer’s Report, *continued***

The fee this year is \$9.00 for a spayed or neutered dog, and \$11.00 for a dog that is not spayed or neutered. The fee increases by 50% after the April 1 deadline. I do keep the rabies certificates on file, so if you know your dog is up to date, I just need the fee and I will mail the license and tag to you.

Property Tax payments are due November 1 and May 1. I know this is a bit confusing because of the fiscal year issue. The tax rate is set in July or August of each year. The tax bills are sent out by the middle of September. The first installment is due November 1, this payment covers July 1 to December 31. The second installment is due May 1, this payment covers January 1 to June 30. This does cause a little bit of hassle when you are doing your income taxes, as you would need the last year’s bill and the current year’s bill to determine what you paid in any given calendar year. I am happy to send copies to you in whatever format you need.

We continue to use several ways of getting information out to Cornwall residents. The quarterly newsletter is sent to everyone on my mailing list, which is comprised primarily of property owners. Some renters are included, but if you would like to be added to the list, please let me know. We use the Cornwall Connection email messaging system, which works quite well for those with email addresses. We also put the same information on Front Porch Forum. The Cornwall website is another source of information. There are postings on the home page, as well as agendas, minutes and other committee, board, commission and town information within the site. Documents are also available for download. There are outside posting boards at the Town Hall and the Town Garage if you wish to look at upcoming events or other posted information.



Stu & Maisiey

I would be remiss if I did not have some comment about the loss of our long tenured Road Commissioner. Although, he did drive me crazy on a fairly regular basis, it was good to know he was in town and willing to help out at the drop of a hat. Having never dealt with any other Road Commissioner in my 16 years as Town Treasurer, change is always a little challenging. The new Road Foreman is definitely not as cranky as the old Road Commissioner was. I hope you will all give the new guy a fair chance. I would say that Stu did not come in to the job 23 years ago without having a lot to learn, and without making a few mistakes along the way.

I would like to express my thanks to all of the Cornwall town officials. It is a pleasure to work with such fine people. In particular, I would like to thank Joan Bingham, Kate Gieges, Shawn Fetterolf and Ken Manchester Jr., Sue Burdick & Liam English for their dedication to the Town of Cornwall. For 2016,

I would like to sincerely thank those folks who helped me with the move out of the Town Hall and into the storage unit and temporary trailer. They include Mike Sunderland, Ken Manchester Jr., Ken’s grandson Alex, Terry Stephens, Stu Johnson and the guys from Smith & McClain. Lastly, thank you to all of the Cornwall townspeople to whom I dedicate my time and energy in hopes of providing quality service to you all. Your support is appreciated.

Sue

## Births

<u>Name</u>	<u>Date</u>	<u>Place</u>
Boone Ernest Ringey <i>Kirk &amp; Lauren (Barber) Ringey</i>	February 7	Middlebury
Josiah James-Robert Williams <i>Reuben &amp; Abigail (Corcoran) Williams</i>	February 24	Middlebury
Madelyn Amelia Quesnel <i>Lorenzo &amp; Lindi (Van De Weert) Quesnel</i>	May 10	Middlebury
Leo Anthony McKenna <i>James &amp; Brittany (Hartung) McKenna</i>	May 11	Middlebury
Hannah Elize Baird <i>Brandon &amp; Marlies (Ruys) Baird</i>	May 17	Burlington
Tatyana Grace Gosselin <i>Matthew Gosselin &amp; Whitney Williams</i>	July 20	Middlebury
Finnegan Gilroy Stanley <i>Jeffrey Stanley &amp; Chelsea Fellows-Stanley</i>	August 7	Middlebury
Lang Wilho Mackey <i>Erkki &amp; Kaelin (Hand) Mackey</i>	September 13	Middlebury
Meredith Louise Durst <i>Michael &amp; Allison (Endl) Durst</i>	September 13	Middlebury
Luna Violet George <i>Christopher &amp; Nicole (Hill) George</i>	December 1	Middlebury
Lyra Alexandra Knapp <i>Steven Knapp &amp; Julia Berazneva</i>	December 9	Middlebury
Koen Marc Lambert <i>Bradley &amp; Marci (Ringey) Lambert</i>	December 12	Middlebury

## Deaths

<u>Name</u>	<u>Age</u>	<u>Residence</u>	<u>Date</u>	<u>Place</u>
Anita D. Church	90	Cornwall	January 1	Middlebury
Elizabeth Canfield Smith	91	Cornwall	January 7	Cornwall
Kathleen G. Richardson	68	Cornwall	April 11	Cornwall
Joan L. Greiner	86	Cornwall	July 21	Middlebury
John E. LaFontaine	81	Cornwall	August 8	Middlebury
Walter John Phair	75	Cornwall	September 21	Shelburne
Geoffrey L. Demong	72	Cornwall	October 2	Cornwall
Marilyn Virginia De Laney	88	Cornwall	November 1	Cornwall

## Civil Marriages

<u>Spouses</u>	<u>Residence</u>	<u>Date</u>	<u>Place</u>
Ashley E. LeBlanc Devon M. Jacobs	Cornwall Cornwall	June 11	Bristol
Andrew N. Veitch Helena A. Johnson	Ashburn, VA Ashburn, VA	July 9	Cornwall
Joshua D. Stearns Haley L. B. Davis	Cornwall Middlebury	August 27	Cornwall
Laura A. English David M. Hanson	Cornwall Cornwall	September 24	Ripton
Katarina M. Wright Joshua J. Berno	Cornwall Cornwall	October 22	Cornwall
Linda M. January Justin E. St. Louis	Cornwall Cornwall	November 19	Huntington
Karen J. Kevra Robert G. Cluss	Cornwall Cornwall	November 26	Cornwall
Jenna M. Mason Corey O. Brace	Cornwall Cornwall	December 16	Stowe

## **Information and Services Available from the Town Clerk's Office**

**Green Mountain Passports** - available to anyone who is a resident of Vermont and 62 years or older **OR** is totally disabled as a result of disease or injury suffered while serving in the armed forces **OR** is a resident of the Vermont Veterans' Home in Bennington. Passport holders are eligible for free admission to state parks, museums, and fully state-sponsored events, as well as reduced prices on goods and services from several Vermont private businesses. The fee is \$2.00.

**Copies of Birth, Death, or Marriage Records on File** - used for a variety of purposes. Certified copies are \$10.00, uncertified copies \$1.00.

**Dog Licenses** - due by April 1st every year. Current rabies certificate must be presented or be on file. See further information elsewhere in this report.

**Hunting & Fishing Licenses** - All types of licenses are available.

**Copies of Zoning and Sub-division Regulations**

**Guide to Building or Modifying a Home in Cornwall**

**Applications for Zoning Permit, Sub-division of Property & Conditional Use/Variance**

**Mobile Home Registration Forms**

**Minutes of Meetings** – Selectboard, Planning Commission, DRB

**Applications for Addition to the Voter Checklist**

**Applications for Absentee Ballots**

**Petitions and information about running for and holding town office**

**Warnings and Notices of upcoming meetings** – Selectboard, School Board, Planning Commission, DRB etc.

**Renewal of Motor Vehicle Registrations** – renewals only. Must present DMV renewal form. \$3.00 Town Clerk fee, separate from the DMV renewal fee.

**Cornwall Connection – Enrollment in Town News and Emergency Alert Email List** – for municipal and emergency information i.e.: road closures, emergency/disaster information, town notices.

## Dog Licenses 2016

Dog licensing is an annual event. Dogs more than 6 months of age may be licensed any time after January 1<sup>st</sup> of a calendar year, but must be licensed no later than April 1<sup>st</sup> of the same year in order to avoid an additional 50% fee assessment. If a dog reaches 6 months of age after April 1<sup>st</sup>, the owner has 30 days to apply for a license.

The current on time fee to register a dog is \$9.00 for a spayed or neutered dog and \$11.00 for a dog that is **not** spayed or neutered. **A current rabies vaccination certificate must be presented or on file before a dog can be registered. Rabies vaccinations are good for three years for adult dogs and one year for puppies. The certificate will remain on file at the Town Clerk's office for the 3-year period.**

### Fees Received in Calendar Year 2016

Total Number of Dogs Licensed	295	\$2,724.00
Special Permit	1	<u>35.00</u>
		<b>2,759.00</b>

### Fees Paid in Calendar Year 2016

To State	1,405.00
To Town	<u>1,354.00</u>
	<b>\$2,759.00</b>



Maisy & Dahlia Johnson

## Property Transfers 2016

1. Bryan Boise to Peter Laframboise, 12.33 acres on Parkhill Road
2. David & Magna Dodge to Stephen & Kathleen Reynolds, easement/ROW on Sunset Orchard Road
3. Stever & Elizabeth Bartlett to Stephen & Kathleen Reynolds, easement/ROW on Sunset Orchard Road
4. Zsolt & Kristianne Tolgyesi to Stephen & Kathleen Reynolds, easement/ROW on Sunset Orchard Road
5. Stephen & Kathleen Reynolds to David & Magna Dodge, easement/ROW on Sunset Orchard Road
6. Stever & Elizabeth Bartlett to David & Magna Dodge, easement/ROW on Sunset Orchard Road
7. Zsolt & Kristianne Tolgyesi to David & Magna Dodge, easement/ROW on Sunset Orchard Road
8. Estate of Florence Otten to Douglas & Michelle Black, house and 3.87 acres on Delong Road
9. Peter Laframboise to Matthew & Molly Daly, 6.45 acres on Parkhill Road
10. Foote Farm Vermont, LLC to James Kappel & Beth Bondi, Lot #9, 2.3 acres in the Foote Farm PUD
11. Leo & Penny Larocque to Leo & Penny Larocque, Trustees of the Larocque Family Trust, house and 5.75 acres on South Bingham Street
12. Ellen Scranton to Scott Sperry, house and 12.60 acres on Ridge Road
13. Charles Foote & Claudette Latreille to Bread Loaf View Farm Realty VI, house and 24.92 acres on Ridge Road
14. Michael, Richard, Jeffrey, Randall & Bryan Boise to Charles Foote & Claudette Latreille, house and 1.64 acres on South Bingham Street
15. PennyMac Corporation to Sean & January Stearns, house and 10.57 acres on Route 30
16. Lloyd Church III, Claire Komulainen & Monica Church to 5 Trillium Partners, LLC, house and 8 acres on Route 125
17. Mona Gambardella to Kevin & Deborah Williams, house and 11.70 acres on Route 30
18. James L. Bolton Jr. Revocable Trust, James & Krissa Bolton, Trustees to 860 West Street Realty Trust, Donald & Katelin Bramley, Trustees house and 16.37 acres on West Street
19. Rodney Gibeault to Cora Waag, mobile home and 2.50 acres with life estate on Route 30
20. Patricia Ringey to Brett & LeeAnn Ringey, 4.30 acres on Parkhill and Delong Roads
21. Robert Taylor to Robert & Kathleen Taylor, 23 acres in the Cornwall Swamp on Swamp Road
22. Adam & Stephanie Powers to Vermont Telecom, LLC, easement/Pole Line ROW on South Bingham Street
23. Rene & Donna Audet to Sciobairin, LLC, house and 12.57 acres on Audet Road
24. John & Lisa Roberts to Standard Milk, LLC, houses, farm buildings & 188.10 acres on South Bingham Street
25. Donna Brewer to George & Julie Scribner, easement/ROW on South Bingham Street
26. Donna Brewer to George & Julie Scribner, option to release on South Bingham Street
27. Robert & Juliet Gerlin to Jeffrey & Hilary Olsen, house and 13.40 acres on Route 30
28. Collamer LLC to Andre & Mary Ellen Compagna, house and 1 acre on Route 30
29. David & Patricia Anderson to the David & Patricia Anderson Revocable Trust, house and 2 acres on Route 30



### **Property Transfers 2016, *continued***

30. Angela & Brett Weekes to the Bank of NY Mellon Trust Co., house, barns and 83.08 acres on Parkhill Road
31. Lee Bursten & Lawrence Katz to Snake Mountain, LLC, house and 6 acres on Snake Mountain Road
32. Marilyn B. Delaney to John K. & Marilyn B. Delaney, house and 1.30 acres on Cider Mill Rd.
33. Julie & George Scribner to Claire Bove, David Nelson, Bruce Bove and Sandra Bove, house and .90 acres on South Bingham Street
34. Adam & Stephanie Powers to Richard Beers and Patricia Spare, house and 1.10 acres on South Bingham Street
35. Christopher & Rebecca Dayton to Middlebury College, .86 acres on Cider Mill Road
36. Linda Punderson to Frank & Linda Punderson, house and 11.4 acres on Cider Mill Road
37. Peter Foote to See Green Farm, LLC, 34 acres on West Street
38. Patricia Ross to Glenn & Elizabeth Wyer, house and 3.70 acres on Cider Mill Road
39. 1997 Bonnie B. Stevens Revocable Trust to 1994 Jean C. Raymond Revocable Trust, Jean C. Raymond, Trustee, house and 2.36 acres on Ridge Road
40. Jennifer J. Hoffman to Steven & Kaitlin Rheame, house and 2.50 acres on Route 125
41. George & Nancy Marcus to Lonny & Julia Chant, house and 2.20 acres on Douglas Road
42. West Street Properties, LLC to Vermont Land Trust, Inc. and Vermont Housing and Conservation Board, conservation easement on 90.65 acres on West Street
43. Vermont Housing and Conservation Board to Vermont Agency of Agriculture Food & Markets, executory interest in 90.65 acres on West Street
44. West Street Properties, LLC to Marc & Cheryl Cesario, 90.65 acres on West Street
45. John & Lorraine Whitney to the Whitney Family Trust, house and 11.10 acres on Route 30
46. Scott & Kayla Selleck to Habitat for Humanity of Addison County, house and .37 acres on Carothers Lane
47. Kevin Ianni Revocable Trust, Barbara Kaiser, Trustee to Corey Brace & Jenna Mason, house and 10.07 acres on Robbins Road
48. Gary Margolis to Gary Margolis & Wendy Lynch, house and 2.20 acres on Sperry Road
49. Gary Margolis & Wendy Lynch to Lynch Margolis Family 2016 Trust, house and 2.20 acres on Sperry Road
50. Jeffrey & Marjorie Barth to Benjamin & Dorcas Barth, 12.10 acres on Parkhill Road
51. Benjamin & Dorcas Barth to Jeffrey & Marjorie Barth, 24.51 acres on Delong Road
52. Estate of Ann Tosel to Erik & Sharon Liljestrand, house and 8.77 acres on Sperry Road
53. Erik & Sharon Liljestrand to Arnold & Patricia Rapoport, house and 8.77 acres on Sperry Rd.
54. Kevin Ianni Revocable Trust to M. Todd Kincaid & Jean Terwilliger, house and 9.50 acres on Robbins Road
55. Robert & Marian Burton to Robert & Marian Burton, house and 40.87 acres on Delong Road
56. Thomas & Marjorie Moureau to William & Pamela Kernan, house and 10.10 acres on Swamp Road
57. Marc & Marie Tabah to Blue Barn, LLC, house and 6.30 acres on Robbins Road
58. Kevin L. Ianni Revocable Trust to Joseph & Kristen Brown, house, barns and 282.20 acres of land on Robbins Road
59. The Bank of New York Mellon to Jason & Sarah Robart, house and 52.61 acres on Parkhill Road

## 2016 -2017 Voted Budget

<b>GENERAL FUND</b>	<b>BUDGET</b>	<b>TAX RATE</b>
General Fund	\$460,946.00	
Cornwall Vol. Fire Dept.	63,900.00	
Cornwall Free Public Library	4,000.00	
Charitable Agencies	22,929.00	
Hold Harmless	(51,208.00)	
FY 2014-2015 Deficit offset by fund balance	0.00	
<b>TOTAL GENERAL FUND</b>	<b>500,567.00</b>	
		<b>0.2442</b>
<b>HIGHWAY</b>		
Highway	403,050.00	
State Aid	(60,000.00)	
<b>TOTAL HIGHWAY</b>	<b>343,050.00</b>	
		<b>0.1674</b>
<b>LOCAL AGREEMENT RATE</b>	<b>\$1,442.00</b>	
		<b>0.0007</b>
<b>TOTAL MUNICIPAL</b>	<b>\$845,059.00</b>	
		<b>0.4123</b>
<b>HOMESTEAD RATE</b>		<b>1.6027</b>
<b>NON-RESIDENTIAL RATE</b>		<b>1.4102</b>
<b>GRAND LIST 2016-2017</b>	<b>\$2,049,790.00</b>	

**Balance Sheet for General Fund**  
**FY Ended June 30, 2016**

**ASSETS**

Checking Account	\$687,236.83
Act 200 Funds	16,836.16
Conservation Fund	26.00
Grand List Maint. Fund	409.98
Escrow Acct. P.C.	19.22
Public Funds CDs	81,645.89
Delinq. Tax Receivable	26,748.32
Grants Receivable	3,197.00
Prepaid Expenses	15,238.50

<b>TOTAL ASSETS</b>	<b>831,357.90</b>
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**LIABILITIES**

Due To/Due From Other Accounts	178,247.91
Health Insurance Payable	121.80
Aetna Ins. Payable	127.69
Deferred Tax Revenue	26,748.32
State Withholding Tax Payable	0.09
Reserved for Lister Education	409.98
Due for PC Escrow Account	19.22
Act 200 Funds	16,836.16
Public Funds	81,645.89

<b>TOTAL LIABILITIES</b>	<b>304,157.06</b>
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**FUND BALANCE**

Fund Balance, 6/30/2015	322,509.86
Prior Period Adjustment	0

<b>TOTAL PRIOR YEARS FUND BALANCE</b>	<b>322,509.86</b>
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Fiscal Year Surplus (Deficit)	204,690.98
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<b>TOTAL FUND BALANCE</b>	<b>\$527,200.84</b>
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**Statement of Maturities**  
**June 30, 2016**  
**General Fund**  
**Tax Anticipation, Short Term & Long Term Debt**

As of June 30, 2016, the Town of Cornwall General Fund had no short or long term debt.

**Statement of Maturities**  
**June 30, 2016**  
**Highway Department**  
**Short Term Debt**

As of June 30, 2016, the Town of Cornwall Highway Department had no short term debt.

**Statement of Long Term Debt**  
**December 31, 2016**  
**Highway Department**

2002 Komatsu Excavator (Joint purchase with the Town of Shoreham)

Purchased:	February 21, 2012	Amount Borrowed:	\$16,700.00
Amount Paid	June 1, 2013		<u>3,340.00</u>
Balance Due	June 30, 2013		13,360.00
Amount Paid	June 4, 2014		<u>3,340.00</u>
Balance Due	June 30, 2014		10,020.00
Amount Paid	June 3, 2015		<u>3,340.00</u>
Balance Due	June 30, 2015		6,680.00
Amount Paid	May 18, 2016		<u>3,340.00</u>
Balance Due	June 30, 2016		<b>\$3,340.00</b>
Maturity Date	June 30, 2017		

Annual payments of \$3,340.00 will be made through June of 2017. There is no interest on this Municipal Equipment Loan through the State of Vermont.

## Comparative Statement of Taxes

	<b>FISCAL 2014/2015</b>	<b>FISCAL 2015/2016</b>	<b>FISCAL 2016/2017</b>
General Fund	\$487,511	\$486,610	\$460,946
(Surplus)/Deficit	(132,640)	56,896	0.00
Hold Harmless	(44,744)	(42,329)	(51,208)
Fire Department	56,600	57,400	63,900
Library	4,000	4,000	4,000
Cornwall Little League	500	0	0
Outside Agencies	22,103	22,256	22,929
Highway	394,450	400,250	403,050
Less State Aid	(60,000)	(60,000)	(60,000)
<b>Total GF, HW &amp; Special Articles</b>	<b>727,780</b>	<b>925,083</b>	<b>843,617</b>
High School/Middle School	1,501,314	1,553,029	1,169,050
Elementary School	1,096,564	1,147,891	1,507,346
<b>Total Estimated Education Spending</b>	<b>2,597,878</b>	<b>2,700,920</b>	<b>2,676,396</b>
Homestead Education Tax Rate	1.5801	1.6337	1.6027
Non-Residential Tax Rate	1.4146	1.4067	1.4102
Local Agreement Rate	0.0046	0.0002	0.0007
<b>Total Taxes to be Raised</b>	<b>\$3,325,658</b>	<b>\$3,626,003</b>	<b>\$3,521,455</b>
Grand List	\$196,859,412	\$198,626,434	\$204,979,000
<b>Total Tax Rate Homestead</b>	<b>1.9547</b>	<b>2.0996</b>	<b>2.0150</b>
<b>Total Tax Rate Non-Residential</b>	<b>1.7892</b>	<b>1.8726</b>	<b>1.8225</b>

## Miscellaneous Accounts

### ACT 200 FUNDS ACCOUNT

<b>Balance 6/30/2015</b>	<b>\$16,831.06</b>
Interest 7/1/2015-6/30/2016	5.09
<b>Balance 6/30/2016</b>	<b>16,836.15</b>
Interest 7/1/2016 – 12/31/2016	2.56
<b>Balance 12/31/2016</b>	<b>\$16,838.71</b>

### ESCROW ACCOUNT (Major Subdivisions)

<b>Balance 6/30/2015</b>	<b>\$79.22</b>
Svc. Charge 7/1/2015 – 6/30/2016	(60.00)
<b>Balance 6/30/2016</b>	<b>19.22</b>
Svc. Charge 7/1/2016 – 11/08/2016	(19.22)
<b>Balance 11/08/2016</b>	<b>\$0.00</b>

### MUNICIPAL EQUIPMENT ACCOUNT

<b>Balance 6/30/2015</b>	<b>\$27,065.92</b>
Interest 7/1/2015 – 6/30/2016	8.16
<b>Balance 6/30/2016</b>	<b>27,074.08</b>
Interest 7/1/2016 – 12/31/2016	3.93
Deposit Maintenance Fees	1,806.61
Expense Hydro-seeder	(2,576.59)
<b>Balance 12/31/2016</b>	<b>\$26,308.03</b>

### GRAND LIST MAINTENANCE ACCOUNT

<b>Balance 6/30/2015</b>	<b>\$469.86</b>
Interest 7/1/2015 – 6/30/2016	0.12
Service Charge 7/1/2015 – 6/30/2016	(60.00)
<b>Balance 6/30/2016</b>	<b>409.98</b>
Interest 7/1/2016 – 12/31/2016	0.06
Service Charge 7/1/2016 – 12/31/2016	(33.00)
<b>Balance 12/31/2016</b>	<b>\$377.04</b>

## Miscellaneous Accounts, *continued*

### CAPITAL FUNDS ACCOUNT

<b>Balance 6/30/2015</b>	<b>\$212,871.77</b>
<b>Balance 6/30/2016</b>	<b>212,871.77</b>
Income 07/11/2016 (Balance of Capital Equip. Fund)	130,000.00
Income 07/11/2016 (Balance of Capital Bldg. Fund)	88,132.50
Expenses from Building Fund	(30,151.36)
<b>Balance 12/31/2016</b>	<b>\$400,852.91</b>

### CONSERVATION COMMISSION ACCOUNT

<b>Balance 6/30/2015</b>	<b>\$1,625.97</b>
Interest 7/1/2015 – 06/30/2016	0.03
Expense 7/20/2015 (Brett Engstrom)	(1,600.00)
<b>Balance 06/30/2016</b>	<b>26.00</b>
Interest 7/1/2016 – 12/31/2016	0.00
Income 7/11/2016 Balance from Grant	176.00
Expense 7/18/2016 Checks	(29.50)
<b>Balance 12/30/2016</b>	<b>\$172.50</b>

### GRAND TOTALS MISCELLANEOUS ACCOUNTS

<b>6/30/2016</b>	<b>\$257,237.20</b>
<b>12/31/2016</b>	<b>\$444,549.19</b>

## Road Commissioner's Report

Hi Folks, Long time no see,

I have been under pressure to write a Road Commissioner's Report so I best get at it.

So we finished up last winter in good shape with some sand and salt money left over from the open winter. This allowed us to shuffle some money into other lines that then allowed us to get after the culverts on West St. before the new fiscal year started July 1, thereby allowing them to settle in before the paving was done.

The budget as it worked out, allowed us to get chloride on most roads earlier without borrowing from Shoreham or other shenanigans we've pulled in the past to get chloride on the roads when we need it. That said it was a tough year for dust control being as dry as it was.

We were able to get some ditching done early on as well. I think besides a stretch on DeLong Road, Cornwall is in good shape for the Municipal Roads General Permit Inventory and Plan that will be required in the next few years. I believe Mike is asking for a grant to deal with that last section this year.

Then what happened? I was offered the Branch Manager position at Vermont Local Roads. I have been quite involved with the program since I started in the road business since whenever. First, as a learning participant through the Road Scholar Program and Management Academy but more recently—during Vermont Local Roads' transition from St. Michaels College to VTrans, Maintenance and Operations Bureau's Training Center, in Berlin—I was asked to be on the stakeholders committee advising the new program staff. Last February the Branch Manager took a higher position. After that and many discussions about what the program wanted and needed as a manager, along with some encouragement from others, I applied. The rest is history as they say.

So now I do what I enjoyed doing the most over the years, talking road stuff and networking with road folks all over the state and beyond. I couldn't pass it up.

And NO, I didn't *burn my bridges* when I left. I am assuming Brian or the Selectboard will discuss the covered bridge debacle. I will only say what a crying shame.

Then there was change. There was change 25 years ago too. Some of it I'd just as soon forget but over a bit of time it all worked out. Mike's trying some different things and that's okay. For sure and for certain I believe he has the interest of the town to the forefront. I was trying different ideas on my own and with my neighboring town cronies and now I am asked about the things we did here all over the state.

I will continue to be available for Mike and the Selectboard whenever they have questions or think my input will help.

Stu



## Road Foreman's Report

My name is Mike Sunderland and I became your new highway Foreman here in October 2016. I live in Shoreham with my wonderful better half Jen and our three beautiful girls Shannon, Ashley and Jalynn. I just wanted to take a minute to share some information about myself. I grew up in Bridport and attended Middlebury Union High School.



I started my blue-collar career working for my father with Sunderland Lawn care before working a four-year term for Sunrise Orchards. At that point, I decided to work a four-year term as a fruit tree specialist and tree technician for Middlebury College, this prepared me for a fifteen-year career as a tree expert removing hazardous trees over personal property and utility line clearance for various power companies.

Needing a change of pace, I decided to take on the highway foreman/road commissioner position for the Town of Bridport. In September 2016, I decided to apply for the daunting task of filling the shoes of Mr. Stuart Johnson. After working for Bridport I became good friends with Stu, he was so helpful and was my greatest ally with unending knowledge. He was always there for me, to lend a hand, or give me proper documentation on anything I needed but most of all just to converse on the 150 ideas that a highway foreman has churning in their head at any given time.

Thank you, Stu, I look forward to future conversations and your vast knowledge of anything and everything. At this time, I would like to thank Stu for his years of commitment and dedication to the Town of Cornwall.

Some improvements for next year

- Category A Grant for new culvert and capital road condition inventory
- Category D Grant to replace and up-size some culverts under the asphalt

Respectfully Submitted,

Mike Sunderland

Town of Cornwall Highway Department

## Highway Budget '12 -'14

	2013/2014 Budget	2013/2014 Actual	2014/2015 Budget	2014/2015 Actual
<b>Materials</b>				
Salt	\$14,800.00	\$15,857.24	\$14,800.00	\$18,564.35
Sand	15,000.00	14,659.13	15,000.00	12,638.15
Gravel	40,000.00	41,448.96	40,000.00	40,025.06
Paving	85,000.00	85,000.00	100,000.00	97,317.45
Crack Sealing	4,000.00	4,000.00	3,600.00	3,600.00
Chloride	25,500.00	20,957.20	26,000.00	30,959.39
Culverts	7,500.00	7,500.00	7,500.00	7,566.38
Bridge Repair	0.00	0.00	0.00	0.00
Covered Bridge	500.00	0.00	500.00	0.00
Signs	600.00	0.00	600.00	139.15
<b>TOTALS</b>	<b>192,900.00</b>	<b>189,422.53</b>	<b>208,000.00</b>	<b>210,809.93</b>
<b>Equipment</b>				
Parts/Repairs	12,000.00	10,237.88	12,000.00	14,647.72
Equipment Rental	3,000.00	1,947.09	3,000.00	162.36
Pick Up Allowance	3,000.00	3,000.00	3,000.00	2,250.00
Fuel	24,000.00	22,850.36	24,000.00	17,837.04
Misc./Small Tools	600.00	718.36	600.00	649.00
Equipment Purchase	7,500.00	5,956.24	7,500.00	6,841.74
Vegetation Mgmt.	750.00	824.08	750.00	629.19
Lubricants/Fluids	1,500.00	1,805.90	1,500.00	825.00
Contracted Labor	1,000.00	2,580.00	1,000.00	0.00
Unplanned Maintenance	6,000.00	2,383.30	6,000.00	3,603.98
Municipal Cooperative	0.00	0.00	0.00	0.00
<b>TOTALS</b>	<b>59,350.00</b>	<b>52,303.21</b>	<b>59,350.00</b>	<b>47,446.03</b>
<b>Administrative</b>				
Administrative	500.00	1,198.44	500.00	30.00
Personnel/Labor	92,250.00	94,121.05	95,000.00	97,627.32
Personnel/Soc. Sec.	7,100.00	7,429.74	7,500.00	7,640.81
Personnel/Workers Comp.	5,000.00	7,441.00	7,300.00	7,198.00
Personnel/Retirement	3,700.00	3,849.42	3,800.00	3,989.69
Personnel/Health	13,000.00	12,125.03	13,000.00	11,852.16
<b>TOTALS</b>	<b>121,550.00</b>	<b>126,164.68</b>	<b>127,100.00</b>	<b>128,337.98</b>
<b>Special Projects</b>				
Paving: S. Bingham, Parkhill, Wooster				
<b>TOTAL EXPENSES</b>	<b>373,800.00</b>	<b>367,890.42</b>	<b>394,450.00</b>	<b>386,593.94</b>
<b>REVENUES</b>				
Insurance Payment				
Class 2 Paving Grant				
<b>TOTAL REVENUES</b>		<b>0.00</b>		<b>0.00</b>
<b>EXPENSES + REVENUES</b>	<b>\$373,800.00</b>	<b>367,890.42</b>	<b>\$394,450.00</b>	<b>\$386,593.94</b>

## Highway Budget '15 -'18

	2015/2016 Budget	2015/2016 Actual	2016/2017 Budget	2016/2017 Thru 02/01/17	2017/2018 Proposed Budget
<b>Materials</b>					
Salt	\$17,600.00	\$9,273.52	\$16,000.00	\$4,812.28	\$16,000.00
Sand	15,000.00	9,371.51	15,000.00	4,964.18	15,000.00
Gravel	40,000.00	46,908.60	40,000.00	6,751.35	44,000.00
Paving	100,000.00	100,000.00	100,000.00	105,650.94	100,000.00
Crack Sealing	3,600.00	0.00	3,600.00	3,400.00	3,600.00
Chloride	28,000.00	29,528.90	32,000.00	25,825.72	32,000.00
Culverts	7,500.00	13,015.28	7,500.00	262.80	7,500.00
Bridge Repair	0.00	0.00	0.00	761.88	500.00
Covered Bridge	500.00	0.00	500.00	89.58	1,500.00
Signs	600.00	810.16	750.00	742.16	1,500.00
<b>TOTALS</b>	<b>212,800.00</b>	<b>208,907.97</b>	<b>215,350.00</b>	<b>153,260.89</b>	<b>221,600.00</b>
<b>Equipment</b>					
Parts/Repairs	12,000.00	9,671.50	12,000.00	5,650.70	14,000.00
Equipment Rental	3,000.00	1,865.00	3,000.00	207.76	0.00
Pick Up Allowance	0.00	0.00	0.00	0.00	0.00
Fuel	26,000.00	10,160.73	24,000.00	5,808.92	20,000.00
Misc/Small Tools	600.00	0.00	600.00	0.00	850.00
Equipment Purchase	6,000.00	3,340.00	6,000.00	2,072.82	6,000.00
Vegetation Mgmt.	750.00	749.15	800.00	512.25	800.00
Lubricants/Fluids	1,800.00	625.00	1,800.00	183.25	1,800.00
Contracted Labor	1,000.00	0.00	1,000.00	0.00	1,000.00
Unplanned Maintenance	5,000.00	802.34	5,000.00	4,549.73	5,000.00
Municipal Co-op	0.00	0.00	0.00	3,500.00	0.00
<b>TOTALS</b>	<b>56,150.00</b>	<b>27,213.72</b>	<b>54,200.00</b>	<b>22,485.43</b>	<b>49,450.00</b>
<b>Administrative</b>					
Administrative	500.00	129.72	500.00	0.00	100.00
Personnel/Labor	98,000.00	95,723.72	100,000.00	53,992.39	95,000.00
Personnel/Soc. Sec.	8,000.00	7,323.23	8,000.00	2,824.32	8,000.00
Personnel/Wrkr Comp.	8,000.00	8,869.00	9,000.00	7,829.00	9,000.00
Personnel/Retirement	3,800.00	3,787.75	4,000.00	2,140.73	3,800.00
Personnel/Health	13,000.00	12,301.71	12,000.00	4,257.34	14,000.00
<b>TOTALS</b>	<b>131,300.00</b>	<b>128,135.13</b>	<b>133,500.00</b>	<b>71,043.78</b>	<b>129,900.00</b>
<b>Special Projects</b>					
Paving: S. Bingham, Parkhill, Wooster		122,634.61			
<b>TOTAL EXPENSES</b>	<b>400,250.00</b>	<b>486,891.43</b>	<b>403,050.00</b>	<b>246,790.10</b>	<b>400,950.00</b>
<b>REVENUES</b>					
Insurance Payment				2,500.00	
Class 2 Paving Grant		150,731.71			
<b>TOTAL REVENUES</b>		<b>150,731.71</b>		<b>2,500.00</b>	
<b>EXPENSES + REVENUE</b>	<b>\$400,250.00</b>	<b>\$336,159.72</b>	<b>\$403,050.00</b>	<b>\$244,290.10</b>	<b>\$400,950.00</b>

## Collector of Delinquent Taxes Report

### Taxes Collected from January 1, 2016 to June 30, 2016

Property	\$32,850.36
Interest	6,184.24
Collector's Fee	<u>2,631.13</u>
Subtotal	41,665.73
Over Payments	7.41
<b>Total 1/1/16-6/30/16</b>	<b><u>41,673.14</u></b>

### Taxes collected from July 1, 2016 to December 31, 2016

Property	13,871.25
Interest	1,116.02
Collector's Fee	<u>1,109.68</u>
Subtotal	16,096.95
Over Payments	0.13
<b>Total 7/1/16-12/31/16</b>	<b><u>16,097.08</u></b>

<b>GRAND TOTAL</b>	<b><u>\$57,770.22</u></b>
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Rodney Cadoret, Collector of delinquent Taxes

## Delinquent Taxpayers at December 31, 2016

Due to a Supreme Court ruling on privacy issues, the delinquent taxpayer report will now only list those who are delinquent and the grand total of delinquencies. This includes those that are late on their November 1, 2016 payment.

Belanus, Steven  
Blaise, Brian & Johnson, Elsie  
Cannon, Stephen  
Cobb, Joyce  
Dalley, Donna  
Devries, Justus  
Foote, Hilton W.

Gardon, Vincent  
Jannene, James & Patricia  
Lyons, Margaret & Field, Douglas  
Murray, John  
Trombley, Brian & Carrie

**Total Delinquent: \$20,581.46**

## Forest Fire Warden Report

This year saw the loss of our beautiful covered bridge, but was otherwise normal. We issued 187 permits, which was down from last year. Things were pretty quiet during the summer, not much burning, but it picked up this fall.

Statewide we had 140 fires, burning 385 acres. The biggest reasons were brush burning and campfires.

Again, we want to mention that permits are only good the day they are issued. This is because of changing weather conditions.

Spring is the time of year you will see buildings enveloped in clouds of steam, a sign that sugaring is in progress. Please stop and check before you call 9-1-1 if there is any question.

Larry Clark



N Bingham Street Culvert

## **Cornwall Volunteer Fire Department**

The Cornwall Fire Department thanks the community for their continued attention to your fire prevention and home safety efforts. We appreciate everyone that changes the batteries in their smoke and carbon monoxide detectors on a semi-annual basis. This past year we had 91 calls. We are way up from the previous year of 67 calls. We were used for 2 mutual aid calls to Middlebury and Bridport this year. The breakdowns of calls are listed below. Our department trained a total of 450 hours this year.

Firefighters and Medical First Responders are urgently needed. We can use residents interested in the fire or medical service and all training is provided free of charge.

If you have any questions and are interested, please contact any officer or member listed below.

We continue to make progress in the installation of 911 signs albeit painfully slow. Even a few minutes in locating your residence could save your property and more importantly someone's life. Please contact us for details or send a check to Cornwall Fire Department 1952 Route 30. The cost of the sign for materials is approximately \$60. (Not including the time/labor to install. A donation for our time needed to install a sign is greatly appreciated.) We ask that if any resident installs their own sign, to please call Dig Safe at 1-888-DIG- SAFE so as to not sever any buried utility lines. The department also asks that residents who have alarm systems that ring into an alarm company, to contact us to arrange for us to have access to the property. This will save time and minimize damage if emergency access is needed. Please contact Captain Ken Manchester (462-2136) for further information and to provide us with the appropriate information.

Our fleet is in good condition due to the great job of Ken Manchester. Also this year (2017) we will start the process of ordering a new Engine to replace our 1982 Engine for the fiscal year of 2018.

Once again thanks to Sue Johnson for her assistance in being the voice on the radio during our calls. Also, thanks to Jean Cadoret for making the awesome homemade doughnuts for meeting and drill nights. Unfortunately, Jean's awesome doughnuts have come to an end, because Jean has moved to Proctor to live with her daughter. We will miss her.

We have switched our dispatch from Shelburne Dispatch to Middlebury Regional Emergency Medical Services, Inc. because they are local, and know the area very well. They are also more affordable than Shelburne Dispatch. We strive to keep our budget affordable each fiscal year.

## Cornwall Volunteer Fire Department, *continued*

### **Breakdown of Calls for 2016 Calendar Year**

Medical	42
Auto Accident	16
ATV Accident	1
Carbon Monoxide/Smoke Detectors/Fire Alarms	10
Structure Fire	11
Miscellaneous	4
Motor Vehicle Fire	1
Brush Fires	4
<u>Mutual Aid*</u>	<u>2</u>
<b>Total</b>	<b>91</b>

\*Mutual Aid to: Middlebury Fire (1) Bridport (1)

**Members:** Chief: Dennis Rheaume; Assistant Chiefs: Dave Berno, Sean Stearns, Norm Grenier; Captains: Ken Manchester, Raph Worrick, Lisa Northup; Lieutenant: Lew Castle; Firefighters: Ed Peet, Vaughn Berno, Chris Dayton, Dave Guertin, Peter Conlon, Luke Jerome, Tom Frankovich, Ben Marks, Josh Stearns, Angela McCluskey, Jonathan McCluskey; Medical: Gail Isenberg, Rich Isenberg, Haley Stearns.

### **Cornwall Volunteer Fire Department Budget**

Category Sub-category	7/1/15– 6/30/16 Budget	7/1/15– 6/30/16 Spent	7/1/16– 6/30/17 Budget	7/1/16– to Date Spent	7/1/17– 6/30/18 Proposed
<b>Utilities</b>					
Heat	\$3,800	\$2,651.38	\$3,800	\$1,512.66	\$3,800
Electric	1,500	1,705.88	1,500	707.59	1,800
Telephone	1,400	1,621.28	1,500	1,427.44	1,800
<b>Insurance</b>					
Insurance Premiums	17,500	18,070.00	17,800	3,894.00	18,100
<b>Vehicles</b>					
Vehicle Fuel	2,000	769.99	2,000	642.06	2,000
Vehicle Maintenance	5,000	4,435.75	5,000	7,345.53	7,000
<b>Equipment</b>					
Communications Equipment	3,000	1,028.17	3,000	1,187.35	3,000
Medical	2,000	664.99	2,000	575.38	2,500
Personal Equipment	9,000	9,967.35	9,000	2,148.76	9,000
Fire Equipment	4,000	726.19	4,000	699.19	4,000
<b>Training</b>					
Medical	500	15.00	500	1,300.00	500
Fire Prevention	300	334.95	300	332.95	300
Fire Training	600	4,630.95	5,000	4,196.24	5,000
<b>Operations</b>					
Association Dues	1,000	705.00	1,000	165.00	800
Buildings & Grounds	3,000	2,282.12	4,500	1,529.50	4,500
Department Office Equipment	300	362.96	300	25.85	300
Dispatch Services	2,500	2,076.86	2,700	1,017.70	2,500
<b>Totals</b>	<b>57,400</b>	<b>52,048.82</b>	<b>63,900</b>	<b>28,707.20</b>	<b>66,900</b>
<b>Donations</b>		<b>8,419.77</b>		<b>500.00</b>	
<b>Grand Total with Income</b>	<b>\$57,400</b>	<b>\$43,629.05</b>	<b>\$63,900</b>	<b>\$28,207.20</b>	<b>\$66,900</b>



# DEFEAT **RABIES** - Fight with **Facts**

## **Rabies Kills**

animals and people!



Vermont

25-50 animals/year  
positive for rabies

Around the world



Rabies kills 1 person  
every 10 minutes

## **RECOGNIZE RABIES**

VT rabies cases since 2011:



## **PREVENT RABIES**



Vaccinate your animals!

Avoid any weird-acting  
animals - then tell an adult!

 **TALK** to your doctor  
if you get bitten by an animal  
or wake up to find a bat in  
your house.



## Conservation Commission Report

The Conservation Commission (CC) is in the middle of a project that we hope will help with future town planning. In mid-October, 60 townspeople crowded into the school to participate in a Community Values Mapping (CVM) Workshop organized jointly by the Planning Commission, the Conservation Commission, and the Elementary School. Under the direction of Jens Hilke, wildlife biologist from VT Fish & Wildlife, people were divided into smaller groups and talked about the places in Cornwall that they most valued. As each person spoke, the area being discussed was marked on an oversized map of the town. The groups worked independently, but at the end of the workshop, as the maps from each group were shared. The regions lauded by the separate groups for scenic beauty, recreational possibilities, abundant wildlife, and hunting and fishing consistently overlapped each other. It was clear that certain parts of the town and certain activities had broad appeal.

The elementary school had completed its own mapping just the week before. With the information from both workshops in hand, maps being compiled by Jens and will be shared with the town in the months ahead. Knowing what matters to residents is an important part of town planning decisions; we are hopeful that the CVM maps will be useful in conveying this.

In February, CC's Brian Howlett and Steve Pratt led a guided walk in Cornwall Swamp. Following along Otter Creek, participants observed numerous signs of wildlife and learned about its history and its importance as one of the largest and most ecologically significant forested wetlands in the northeastern United States. In April, several people joined CC's Marc Lapin and our Inventory consultant, Brett Engstrom, in a guided paddling expedition along the Lemon Fair. Starting at the Rte. 125 Bridge, the flotilla paddled northward, exploring the floodplains and remnant woodland areas that are critical for wildlife and ecological diversity in this river valley.



We continue to collaborate with the Elementary School on various projects. The CVM workshops and wildlife monitoring were two great examples. The CC supported the school's semester-long study of wildlife in Cornwall that focused on the travel corridors animals use as they move across the Cornwall landscape. And, as in prior years, the CC continues to assist, formerly the Planning Commission, and now, the Development Review Board, in their review of subdivision requests.

Conservation Commission Members: Bethany Barry, Marc Cesario, Mary Dodge (Chair), Brian Howlett, Rene Langis, Marc Lapin, and Mike Sheridan

## Listers' Report

The Cornwall Listers have been committed to maintaining the accuracy and integrity of the Town's Grand List in a fair-minded manner. Changes to property values may be made when there is a subdivision of land, there are changes to the footprint of a building, or there is an addition of a new building to a property. Changes may also be made when a property owner corrects the data upon which the appraisal is determined (i.e. a swimming pool has been removed from the property), upon submission of appropriate documentation, or through a request for a physical inspection of a property.

The Common Level of Appraisal (CLA) is the average ratio of the fair market appraisal to the selling price of a property. A CLA of 100% indicates that the *appraisal* of properties and the *average selling prices* are perfectly in line with one another. A CLA within 10 percent of that 100%, is considered reasonable. Should the CLA fall to 80% or lower, the state mandates that a town conduct a town wide reappraisal. The CLA for Cornwall is 100.65%, indicating that the appraised values of properties are in line with selling prices.

In 2016 the listers inspected and appraised 53 new buildings, land subdivisions, and/or reconstructions. There were several discussions with property owners about their appraisals. There were two grievances; one resulted in a meeting of the Board of Civil Authority, which upheld the appraisal the listers had determined for the property.

As in the past, the listers continued to update town maps to reflect subdivisions of properties; updated property records for changes in ownership; confirmed which arms-length sales were legitimate to use in determining the Common Level of Appraisal (CLA); confirmed eligibility for Current Use under changing state policies, and attended conferences at which they received additional training, especially in Current Use changes.

Respectfully submitted,

Sue Burdick

Liam English



Compacting the West St Culvert

## Planning Commission Report

Action on sub-division applications traditionally contained in the Cornwall Planning Commission (CPC) annual report may now be found in the report of the new Development Review Board (DRB) established by the Selectboard. The Cornwall Planning Commission assisted the Development Review Board with training and the transfer of responsibilities.

### Annual Review:

- The CPC budget included \$3,500 for the review and revision of zoning bylaws, or to be used as town matching funds should grant funding become available. Three members of CPC prepared an application for a Municipal Planning Grant from the Vermont Department of Housing and Community Development. Cornwall was one of 69 communities that applied and was one of the 38 towns funded. The town will receive \$15,120 to “obtain expert assistance to update our zoning and subdivision regulations so that they resonate with our current Town Plan Policies.”
- The Town Plan (2013 Town Plan, *Plan Implementation*, page 115) calls for the Cornwall Conservation Commission (CC) and CPC to develop a proposal for a Conservation Fund for presentation to the Selectboard, which resulted in the following on February 2, 2016:

The Conservation Fund is a dedicated account established by the Town of Cornwall in accordance with 24 V.S.A. Chapter 118. The Fund exists to receive money, grants or private gifts from any source as stipulated in Chapter 118. Expenditures from the Fund will be used to protect the town’s land and waters for purposes such as agricultural, forest, wildlife, scenic, recreational and natural area uses. The Fund has many potential conservation-oriented objectives: conservation education, land acquisition, the purchase of development rights, providing technical assistance and other conservation projects, such as the recent natural resources inventory. The Fund can also allow the town to leverage state and federal resources, serve as matching funds for grant applications, and provide a long-term public investment in land conservation.

The complete document includes a definition of eligible projects and procedures for the review of applications for funding.

- The CPC was approached by the CC to support the Community Values Mapping Project. Two CPC members worked on the project that culminated in a well-attended town-wide meeting on October 12, 2016. CC, CPC and the project facilitator will be meeting to discuss the mapping results and the implications for planning.
- During the course of the year, the CPC gathered information about application and permit fees charged by nearby towns. This information has been compiled and shared with the DRB. The CPC and DRB will meet in January 2017 to discuss the proposed changes prior to submission to the Selectboard.
- A Cornwall recreation inventory is contemplated. The project will involve the Recreation Committee, the CC, the CPC and others.
- The CPC provided the Selectboard with input on solar applications, ACT 250 reviews, and similar matters.

## **Planning Commission Report, *continued***

- On December 7, 2016 the Addison County Regional Planning Commission conducted a training session entitled, “Energy Planning and ACT 174.” For additional information on this topic go to: <http://acrpc.org/programs-services/energy/>. The CPC will be conducting further review on the alternatives provided under the act prior to making a recommendation to the Selectboard.
- The recently dedicated wind turbine at the Cornwall school came about through an especially generous donation, strong leadership by the school principal and careful planning by the Selectboard and CPC. The students’ enthusiasm for the project was most evident at the dedication.
- The CPC laments the loss of the historic Cornwall/Salisbury covered bridge. It is hoped that future plans will include a covered bridge patterned after the one that burned.
- The process of developing a master calendar of CPC activities has begun. It is likely that Google Calendar will be the tool used.

For 2016, CPC membership included David Anderson, Bobbie Carnwath, Jim Duclos, Jamie McKenna, Holly Noordsy and Jean Terwilliger. There will be two openings on CPC for 2017.

Respectfully submitted,  
Holly Noordsy and David Anderson, CPC Co-chairs

## **Development Review Board**

The Cornwall Selectboard, in conjunction with the Cornwall Planning Commission, created a Development Review Board (DRB) in 2016. *A little background...* under Vermont law, a Planning Commission may act in both a legislative capacity (drafting, maintaining and implementing the Town Plan including bylaws regarding zoning and subdivisions) and may also act in a quasi-judicial capacity (reviewing development applications under land use bylaws, etc...). Many towns in Vermont have separated these two functions by creating a DRB which then takes on the responsibility for hearing all applications for development review, including applications for site plans, subdivisions, variances, conditional uses and other reviews authorized through the bylaws.

Over the past year, the Planning Commission had gotten bogged down with the work load of reviewing subdivisions (major and minor) as well as trying to manage its planning work load... it just did not have the time to handle both. Cornwall’s Town Attorney suggested that Cornwall follow the way most towns are going: create a DRB.

Mid-year, Cornwall's DRB came into being as the Selectboard appointed seven (7) regular members. The DRB elected its two (2) Co-Chairs: Matt Bonner and Bruce Byers, the five(5) other members being: Barbara Greenwood, Annie Wilson, Joe Severy, Barney Hodges and Gary Barnett.

During the remainder of 2016, the DRB heard and decided three minor subdivisions and created/adopted its new Rules of Procedure. The regular meetings of the DRB are held in the Town Hall at 7 P.M. on the fourth Wednesday of the month and are open to the public.

## **Zoning Administrator's Report**

2016 was another big year for New Home Starts with eight Permits issued! In 2015 there were nine, bringing the two year total to 17, which is quite a change from the previous six or seven years.

The number of Zoning Permits in general were on par with recent years at twenty-two, and there was again an increase in Certificates of Zoning Compliance. Many of those CZCs were for refinancing, but there were many home sales as well.

There is currently an opening for Assistant Zoning Administrator. The job entails performing the duties of the Zoning Administrator during his vacation (usually in September). Please let me know if you are interested, thanks.

### **Zoning Permits Issued**

01/12/16 Matthew and Molly Daly, 512 Parkhill Rd., Single Family Dwelling  
02/16/16 Andrew and Zara Daly, 1559 Delong Rd., Single Family Dwelling  
03/02/16 Matthew Steven DeBisschop, 4969 Route 30, Single Family Dwelling  
03/02/16 Cynthia Haynie, 183 Lemon Fair Rd., Front Stoop and Screened Porch  
03/31/16 Churchill and Janet Franklin, 564 Cider Mill Rd., Accessory Structure for Storage  
03/31/16 Churchill and Janet Franklin, 564 Cider Mill Rd., Storage Shed  
03/31/16 Churchill and Janet Franklin, 564 Cider Mill Rd., Accessory Structure (Seasonal Cabin)  
04/04/16 Jeff and Holly Noordsy, 18 Route 74, Kitchen Addition  
04/11/16 Benjamin and Lesley Deppman, 433 Foote Farm Rd., Garage  
04/13/16 Angela McCluskey, 116 Carothers Lane, Garage  
05/16/16 Brett and LeeAnne Ringey, 871 Parkhill Rd., Single Family Dwelling  
05/17/16 John and Lisa Roberts, 2112 South Bingham St., Single Family Dwelling  
05/25/16 Suzanne Barrows, 360 Douglas Rd., Horse Barn  
06/09/16 Elizabeth Herrmann, 548 James Rd., Single Family Dwelling  
07/13/16 Patricia Ross, 1155 Cider Mill Rd., Single Family Dwelling  
07/19/16 Richard Carpenter, 1439 Rt. 30, Addition to Dwelling  
07/20/16 Jared Moats, 299 Ridge Rd., Change of Use from Single Family Dwelling to Duplex  
08/10/16 Thomas Vanacore and Co., 4171 Route 125 Permit Renewal Single Family Dwelling  
08/25/16 Gary Margolis and Wendy Lynch, 639 Sperry Rd., Addition to Single Family Dwelling  
10/04/16 Hamor Architecture Associates, 31 Hornbeam Hill Rd. Single Family Dwelling  
10/04/16 Suzanne Barrows, 360 Douglas Rd., Addition to Single Family Dwelling  
10/04/16 Bruce Cram, 1645 Rt. 30, Change of Use from Basement Room to Antique Shop (Home Occupation)  
10/04/16 Matthew Wootten and Dena Greenman, 272 Cider Mill Rd., Addition w/Garage, Mudroom and Screen Porch.

### **Certificates of Zoning Compliance Issued**

01/07/16 Florence Otten, 1655 Delong Rd.  
02/10/16 Benjamin and Lesley Deppman, 433 Foote Farm Rd.  
02/15/16 James and Krissa Bolton, 860 West St.  
02/29/16 Scott J. Sperry, 785 Ridge Rd.  
03/05/16 Reginald and Annette Boise, 406 South Bingham St.

## **Zoning Administrator's Report, *continued***

03/10/16 Rene J. and Donna M. Audet, 188 Audet Rd.  
03/10/16 Charles Gilbert Foote, 325 Ridge Rd.  
03/10/16 Mona Gambardella, 6183 Route 30  
04/25/16 Quesnel Holsteins Inc., Route 30  
05/06/16 Geoffrey and Valerie Demong, 2014 Route 30  
05/17/16 Lawrence Katz and Lee Bursten, 67 Snake Mt. Rd.  
06/16/16 Adam L. and Stephanie L. Powers, 156 South Bingham St.  
06/29/16 George W. and Julie Scribner, 51 South Bingham. St.  
07/07/16 David and Joan Donahue, 380 Robbins Rd.  
07/13/16 George H. and Nancy Marcus, 265 Douglas Rd.  
07/13/16 Bonnie B Stevens Trust, 790 Ridge Rd.  
07/27/16 Patricia Ross, 1155 Cider Mill Rd.  
08/10/16 Jennifer and Travis Hoffman, 4048 Route 125  
08/10/16 Thomas Vanacore and Company, Inc., 4171 Route 125  
08/25/16 Kevin L. Ianni Revocable Trust, 425 Robbins Rd.  
09/02/16 Frederick M. Fritz, 1341 Route 125  
09/06/16 Matthew Wootten and Dena Greenman, 272 Cider Mill Rd.  
09/07/16 Fred R. and Janet Greenman, 39 Lemon Fair Rd.  
09/07/16 Sharon and Erik Liljestrand, 1756 Sperry Rd.  
09/15/16 William L. and Lynn B. Goldman, 1374 Ridge Rd.  
10/18/16 Thomas and Marjorie Moureau, 458 Swamp Rd.  
10/19/16 Kevin L. Ianni Revocable Trust, 500 Robbins Rd.  
10/22/16 John and Amanda Young, 99 Orchard Run  
12/07/16 Philip F. and Patricia M. Buley, 750 Rt. 30  
12/15/16 Kevin L. Ianni Revocable Trust, 519 Robbins Rd.  
12/22/16 Hillary and Jeff Olsen, 1364 Route 30.

### **Certificates of Occupancy Issued**

02/20/16 Benjamin and Lesley Deppman, 433 Foote Farm Rd.  
05/03/16 Collamer LLC, 4469 Route 30  
05/12/16 Richard Marshak, 517 Snake Mt. Rd.  
07/05/16 Matthew Jennings, 469 Foote Farm Rd.  
11/08/16 Dwight and Judy Dunning Trustees, 101 Bourdeau Rd.

### **Notifications of Intent to Build a Farm Structure Received**

10/04/16 Churchill Franklin, 325 Ridge Rd., Beef Cattle Barn.

### **Other Decisions**

01/25/16 Matthew DeBisschop, 4969 Route 30, Permit Denial for Single Family Dwelling  
06/21/16 Bruce Cram, 1645 Route 30, Permit Denial for Change of Use of Accessory Structure  
10/13/16 Kevin L. Ianni Revocable Trust, 500 Robbins Rd. Boundary Line Adjustment  
10/26/16 Jared Moats, 325 Ridge Rd., Permit Denial for Reconstruction of Non-conforming Single Family Dwelling.

Respectfully submitted on this 14th day of January, 2017 by  
James Duclos, Zoning Administrator.

## Cornwall Emergency Management Network

- **2016 Activities**—In May, the EMN sponsored CPR and Basic First Aid classes, with an average of 7 attendees at each.. Participants paid a portion of the cost, and Cornwall EM funds covered the rest of the training expenses, as well as refreshments at each session.
- **Notification/Alerts**— If you are not signed up on the Cornwall Connection email list, please get your email address to Sue. We use that list for Town events and news, as well as for emergency notifications. It's the easiest and quickest way to reach you, if we need to get critical information out. We also use Front Porch Forum, and Vermont 2-1-1 for incident updates.
- **Coordinator**—After Town Meeting last year, I declined the Selectboard's nomination to continue as the Local Emergency Management Coordinator. In the absence of a designated EM Coordinator, the responsibilities fall upon the Chair of the Selectboard.

A Coordinator takes on the “day to day” (periodic) activities of updating plans, being the contact for the state and regional staff, and promoting awareness and preparation in the community. Cornwall has a plethora of collected information, resources, plans, and supplies. If anyone is interested in taking on the role of Local Coordinator, I would be happy to discuss the details.

- **E9-1-1 Addressing**—Each municipality has an Enhanced 9-1-1 Coordinator responsible for assigning address numbers to structures. When a new structure is permitted, or when a driveway is adjusted or moved, a new Location Address must be assigned and reported to the VT Enhanced 9-1-1 Board. They, in turn, update the emergency services (fire, rescue, ambulance, law enforcement) databases.

E9-1-1 numbers must be assigned at the same time that zoning/building and/or driveway permits are sought. The only authority for assigning a number is the Coordinator. Self-defined or assumed numbers are not acceptable; nor will they get into the E9-1-1 response databases.

When a new Cornwall number is assigned, an email is sent to the owner/the builder/applicant, as well as Cornwall Highway, Fire/First Response, Listers, Clerk; MREMS (Ambulance), USPS, OTT Communications, and Green Mountain Power.

- **E911 Signs**—For your personal and household safety, *please* have a green/white reflective 9-1-1 sign at your driveway. It needs to be mounted so it is visible from both directions of traffic, and tall enough and stable enough to withstand snow drifts.

If you live on a shared road, it is imperative that your driveway/access point be marked. Imagine a kitchen fire, and you hear the sirens coming... and going... to your neighbor's. Imagine your toddler choking, and you hear the ambulance stop at the cul-de-sac, and wait... while the driver radios for better directions. *Please mark your individual driveways.*

Cornwall did not opt to buy 911 signs when E9-1-1 was implemented. We depend on you to take responsibility for your safety and obtain these signs. Contact the Cornwall Volunteer Fire Department for information on having a sign installed.

Thank you for your interest, support, and commitment to safety and preparedness.

Kate Gieges

## **Cornwall Free Public Library**

For those of you who have missed having the library open this winter, we have good news! It will open again soon in our new library space which we are really excited about. We have been purchasing new books, audio books, and DVDs so not only will you see our new library – there will be lots of new materials for you to borrow. All of the new titles will be on the Cornwall website ([www.cornwallvt.com](http://www.cornwallvt.com)) prior to the opening, so you will have the opportunity to look them over before we reopen.

Our collection of materials continues to grow. Books, audio books, and DVDs are purchased monthly, and these new titles are listed on the Cornwall site as soon as they are ready for circulation. Our holdings include 4494 books, 649 DVDs and 319 audio books. With your Cornwall Library card, you also have access to Vermont Online Library. And, we subscribe to *Listen Up Vermont* through the Green Mountain Library Consortium, which allows you to download books to your audio device using the barcode on the back of your library card.

We held our best-ever book sale on October 15<sup>th</sup>, 2016, with proceeds of \$1054.86. Thank you to everyone who donated books, to shoppers, and to volunteers who helped with setup, sale, and take down. Thank you also to those of you who made monetary donations totaling \$135.00, in addition to another donation of \$1000 from the Holmes Family Trust. Your continued support of the Cornwall Free Public Library is appreciated!

We all look forward to the opening of our new library space in a few months, and are pleased that so many of you borrow materials during the year. This year, our total circulation was 1578 items of all types, which is something to be proud of for our small town library.

### **Library Trustees**

Judy English  
Juliet Gerlin  
Sue Johnson  
Carol King  
Patty McCormick  
Kristina Simmons  
Joyce Stephens



## Cornwall Free Public Library Library Treasurer's Report

**Checking Balance, 01/01/2016      \$3,474.49**

**INCOME:**

Town Appropriation 2016	\$4,000.00
Book Sale	1,054.86
Direct Appeal Town of Cornwall	135.00
Holmes Family Donation	1,000.00
Miscellaneous Income	<u>58.62</u>

**Sub-Total Income:                      9,722.97**

Less Expenses:                      (4,918.68)

**Balance 12/31/2016                      \$4,804.29**

**EXPENSES:**

Supplies/Advertising	\$249.80
Membership Dues	230.00
Books/Media	3,473.69
Phone/Public Wi-Fi	<u>965.19</u>

**Total Expenses:                      \$4,918.68**

**Fund Balances 12-31-16**

Foote, Morse & Ringey Combined CD (NBM)	\$4,696.27
Interest earned 2016	<u>9.43</u>

**Total    4,705.70**

Drexler & Allison Combined CD (NBM)	2,283.07
Interest earned 2016	<u>4.61</u>

**Total    2,287.68**

**Grand Total CD's                              \$6,993.38**



Douglas Pond

## **Capital Budget Committee Report**

This report lays out the Capital Budget and Planning Committee's Capital Budget proposal for the fiscal year beginning in July 2017 and the Capital Plan (Program) for the five fiscal years beginning in July 2018.

After accounting for the current year's expenditures and reviewing the five-year plan from the 2016 report, the committee is recommending that the Capital Equipment line on the General Fund Budget remain at \$130,000. As of January 10, 2017, the Capital Equipment Fund balance is \$190,020.95. The purchase of a new plow truck is scheduled for the FY2016-'17 with a budget number of \$175,000. The roadside mower purchase from several years ago is still on hold.

The committee is recommending that the Capital Building line on the General Fund Budget remain at \$100,000. As of January 10, 2017, the Capital Building Fund balance is \$131,698.22. The Capital Committee met frequently throughout the early part of 2016 working closely with Vermont Integrated Architecture to design and plan for a major renovation to the Town Hall. The bid documents were prepared and put out to bid in September 2016. The job was awarded to Smith & McClain with a bid of \$441,830.51. They began construction in October 2016. The first project was to fix a major structural defect in the roof/attic area. This defect was discovered when the engineers were determining whether the roof would hold solar panels as part of a future project. A lift will be installed that will allow access to the second floor. The roof has been replaced with standing seam metal roofing. The structural issue in the basement at the front of the building foundation has been shored up and strengthened. A new area for records storage has been created under the old annex of the building and the fire escape will now be interior. Smith & McClain expect to complete the project by the end of February 2017. The Town did secure a \$250,000 line of credit from the National Bank of Middlebury. We will have to use some of these funds to complete the payment of the project while we wait for Capital Funds to accumulate to pay off the note. Our payments to the bank will be \$50,000 per year. The committee is also looking at issues at the Town Garage. Funds are being set aside to design a septic system, which will hopefully be installed in the next Fiscal Year. Discussion also continues related to the replacement of the salt and sand buildings with a hoop-framed structure in the 2020 Fiscal Year.

After the capital needs for town buildings are resolved, the Committee will turn to the town's roads and bridges. This will cover major rebuilding projects, including tasks such as paving gravel roads. For roads and bridges, the town will include in its Capital Budget and Program only that portion of the cost which the town will bear. State and federal sharing often represents a large portion of each project's cost.

Respectfully Submitted,

Ben Wood, Jake Chapline, Mary Conlon, Denny Rheame, Stu Johnson, Sue Johnson

## **Lemon Fair Insect Control District Report**

The Lemon Fair Insect Control District (LFICD) provides mosquito larval survey and treatment services in the Lemon Fair River valley for Bridport, Cornwall and Weybridge. Larvicide treatment is provided by hand or aurally following an analysis of conditions and in consultation with the Vermont Agency of Agriculture (VAA). Of note, we do not provide adult mosquito treatment but instead attempt to destroy larvae before they become adults. Additional information (including monthly meeting minutes) is available on our website (<http://www.lficd.org/>)

### **Field Conditions and Treatment**

We did not aurally treat in 2016 (the same as in 2015 and 2014) due to relatively dry conditions in the Lemon Fair River. Reflecting the low level of adult mosquitoes, we had only one call to our mosquito complaint “hot line.” Of note, many northeast US mosquito districts also experienced reduced treatment activity in 2016 due to lack of rain. Needless to say, it is unclear whether this low level of mosquito activity will persist in 2017.

### **2016**

The VAA approved our use of ADAPCO FOURSTAR larvicide briquettes for hand treatment (<http://www.myadapco.com/product/fourstar-bti-briquets/>). Once in the water, the briquettes disperse larvicide over a 45-day period.

On Town Meeting Day 2016, Weybridge citizens voted to become a full member of the LFICD.

In May, we purchased 5 light traps to collect adult mosquitoes. We expect to purchase 3 more in 2017. We also purchased a new microscope to assist with adult and larva identification. The light traps are placed in strategic locations to help us determine adult mosquito populations. The microscope is used to identify the species from the light traps. We also use the microscope to identify larva species from dipping. The VAA reimbursed 75% of the cost of the equipment. The combination of both tools allows us to determine dipping and treatment locations and effectiveness. The VAA staff has been quite helpful in aiding us with species identification.

On July 24, the LFICD had an open house at our “Lab” which is used for mosquito species identification. The Lab is located behind the Weybridge Congregational Church. We had approximately 30 visitors including Alan Graham, the Vermont State Entomologist.

### **2017**

Challenges for 2017 include funding the difference between our aerial larvicide application service’s 1,000-acre minimum (\$10,500 at \$10.50 acre) and actual treatment acreage. The VAA will reimburse us for the 1,000 acres when we treat 700 or more. When less than 700 acres, the VAA will only reimburse for actual acreage treated...the LFICD must fund the difference.

### **Board and Staff**

Bridport board members: Dinah Bain (Treasurer), Chuck Burkins, Alissa Shethar. Cornwall board members: David Dodge (Chair), Chris Chapline (Secretary). After 6 years as a Cornwall board member, Lew Castle resigned due to other volunteer and professional commitments. Lew had responsibility for our airplane which was sold in 2015. We are very appreciative of all his hard work and counsel. Weybridge’s representatives to the LFICD are Melissa Lourie and Gary Rodes. Gary joined the LFICD in May, 2016...we are very pleased to have him on board. We are seeking two additional board members, one from Weybridge and one from Cornwall.

Our 2016 Field Coordinators were Craig Zondag, Meg Madden and Kerry White, all 3 of whom have their Vermont pesticide applicator permits. We thank them for their hard work.

## **NeighborWorks® of Western Vermont**

The mission of NeighborWorks of Western Vermont is to strengthen the development of a regional economy by promoting safe, efficient and stable housing, and community projects through education, technical assistance, and financial services. NWWVT strengthens our communities, one home at a time.

We work to help Vermonters become educated about finances and the home-buying process, find homes to purchase, get the loans they need to buy homes, and renovate their existing homes to make them more livable and cost-efficient. We offer financial coaching; homebuyer education; home repair services to address health and safety issues; HEAT Squad energy efficiency services; and affordable loans for mortgages, home repair, energy upgrades, and down payment assistance. We believe that homeownership supports people and families in living healthy and stable lives.

2016 has been quite a productive year for NeighborWorks of Western Vermont.

- 416 low-cost, comprehensive Energy Audits were completed on buildings, showing home and business owners potential ways to save money on their utility bills; 69 Energy loans were issued to help homeowners upgrade their homes to be more energy efficient
- 30 Down Payment Assistance Loans were made to help homebuyers make it over the 20% down payment barrier without costly Private Mortgage Insurance
- 41 Rehab Loans were made to homeowners to make health and safety upgrades to their homes
- 195 homebuyers attended a nationally-certified Homebuyer Education Course
- NWWVT assisted 15 households in finding their dream home with our RealtyWorks service
- NWWVT helped 39 homeowners with Foreclosure Prevention counseling
- NWWVT offered financial coaching services to 229 Vermonters to help them achieve their financial goals
- NWWVT loaned over \$1.9 million to Vermonters in the form of Down Payment Assistance, Energy loans, and Rehab loans

There is always a need and we hope we are always here to help. We welcome the involvement of residents on committees or volunteering time for special projects. Call us at (802) 438-2303 or stop by the office located at 110 Marble Street, West Rutland.

Together we can build strong communities.

Respectfully,  
Ludy Biddle, Executive Director

## Vermont Department of Health Report for Addison County

Your local health district office is in [Middlebury](#) at 156 South Village Green, Suite 102 (Court St Ext, by People's Bank), phone: 388-4644 or 888-253-8804, M-F, 7:45 a.m. - 4:30 p.m. Come visit or give us a call! At the Vermont Department of Health, we are working every day for your health. With twelve district offices around the state, and state office and laboratory in Chittenden County, we deliver a wide range of public health services and support to your community. For example, the Health Department:

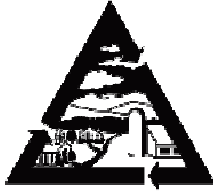
**Supported healthy communities:** United Way of Addison County was recently awarded a 5-year grant of \$130,000 per year to focus on substance abuse prevention. The efforts will be focused on reducing underage and binge drinking; reducing marijuana use and reducing prescription drug misuse.

**Provided WIC nutrition services and healthy foods to families:** We served about half of all Vermont families with pregnant women and children to age five with WIC (Special Supplemental Nutrition Program for Women, Infants and Children). WIC provides individualized nutrition counseling and breastfeeding support. We partner with grocery stores across the state to enable participants to use a debit-like card to access nutritious foods. The average value of foods provided is \$50 per person per month.

**Worked to prevent and control the spread of disease:** We responded to [96](#) cases of infectious disease in [Addison](#) County last year. For calendar year 2015, \$13,916,297 of vaccine for vaccine-preventable diseases was distributed to healthcare providers statewide.

**Aided communities in emergency preparedness:** In July of 2016 we participated in a large-scale exercise to practice our procedures for distributing medicine, to keep people from getting sick in case of a public health emergency. For 2016/17, [\\$57,096](#) will support emergency preparedness capabilities at [Porter Medical Center](#). Finally, we are recruiting for Emergency Medical Services providers and Medical Reserve Corps volunteers. For more information and to sign up, please visit <http://www.oncallforvt.org/>.

**Trained Town Health Officers:** Town Health Officers from Addison and Rutland counties gathered for our 4<sup>th</sup> Annual Town Health Officer training. Information was provided about the prevention of Anaplasmosis, an emerging tick borne infection in Vermont, as well as an update about Lyme Disease. Health Officers were also given an overview of Zika virus infection including the present situation in the United States, what Vermonters and travelers need to know to prevent infection, and mosquito testing efforts.



## ADDISON COUNTY SOLID WASTE MANAGEMENT DISTRICT

### 2016 ANNUAL REPORT

The Addison County Solid Waste Management District is a union municipal district formed in 1988 to cooperatively and comprehensively address the solid waste management interests of its 20 member municipalities: Addison, Bridport, Bristol, Cornwall, Ferrisburgh, Goshen, Leicester, Lincoln, Middlebury, Monkton, New Haven, Orwell, Pantton, Ripton, Shoreham, Starksboro, Vergennes, Waltham, Weybridge and Whiting. The District is governed by a Board of Supervisors (Board) comprised of one representative and one alternate from each member municipality. The Board meets on the 3<sup>d</sup> Thursday of the month at 7PM at the Addison County Regional Planning Commission Office, 14 Seminary Street, Middlebury, VT. The public is invited to attend.

#### District Mission

To seek environmentally sound & cost effective solutions for: (1) Promoting **waste reduction**; (2) Promoting **pollution prevention**; (3) Maximizing **diversion** of waste through reuse, recycling and composting; and (4) Providing for **disposal** of remaining wastes.

#### District Office and Transfer Station

**Phone:** (802) 388-2333      **Fax:** (802) 388-0271      **E-mail:** [acswmd@acswmd.org](mailto:acswmd@acswmd.org)

**Website:** [www.AddisonCountyRecycles.org](http://www.AddisonCountyRecycles.org)

**Office Hours:** M-F, 8 AM–4 PM

**Transfer Station:** M-F, 7 AM–3 PM; Sat, 8 AM–1 PM

**HazWaste Center:** M-F, 8 AM–2 PM; Sat, 8 AM–1 PM

The District Office, Transfer Station and HazWaste Center are located at 1223 Rt. 7 South in Middlebury. The Transfer Station accepts large loads of waste and single stream recyclables for transfer to out-of-District facilities. District residents and businesses may drop off a variety of other materials for reuse, recycling and composting. The ***Reuse It or Lose It!*** Centers are open for accepting reusable household goods and building materials. A complete list of acceptable items and prices is posted on the District's website.

#### 2016 Highlights

- **Act 148.** The District has devoted most of its resources in 2016 toward public outreach in preparation for expansion of leaf & yard debris in 2016 and food scrap collection in 2017. One of the first tasks in 2016 was to survey all District residents and businesses to gather valuable feedback on their general awareness and understanding of solid waste services offered in our member towns. We received 1,513 responses and were encouraged by both the number and quality of responses. Thanks to everyone who took the time and effort to share their thoughts with us! The survey will be repeated five years from now to measure any changes in awareness levels, with a goal toward increasing awareness as a result of our outreach efforts. District staff spent months gathering data for the first annual Implementation Report required by its Solid Waste Implementation Plan (SWIP).

## AC Solid Waste Management District Report, *continued*

The District has also assisted haulers, member towns and businesses in implementing the new deadlines of Act 148. As of 7/1/16, all commercial waste haulers had to begin offering collection of leaf & yard debris, at least seasonally. A statewide landfill ban also took effect on 7/1/16 for leaf & yard debris and clean wood.

- **Product Stewardship.** As a member of the VT Product Stewardship Council, the District has helped to lead efforts to adopt new extended producer responsibility (EPR) laws for electronic waste (E-Waste), fluorescent light bulbs, and waste paint, whereby manufacturers of those materials take over the costs of transporting and recycling their products once they are no longer wanted. In 2015, Vermont made history by becoming the first state in the U.S. to enact an EPR recycling law for primary cell batteries. Single-use household battery manufacturers that sell or manufacture their products in Vermont were required to plan, implement and manage a statewide battery collection program by 1/1/16. The District Transfer Station is a Collector under this program.
- **Recycling.** As of September, the Transfer Station received 1,270 tons of single stream recyclables. All generators are required by District ordinance and State law to separate Mandated Recyclables from their waste. A list of Mandated Recyclables is posted on the District website. In 2016, 19 member municipalities had access to town or private recycling drop-off centers, and one – Goshen – provided a curbside program. A list of the drop-off centers can be found on the District website.
- **Illegal Burning/Disposal.** The District contracted with the Addison County Sheriff's Department to enforce its Illegal Burning & Disposal Ordinance. As of 9/1/16, the Sheriff's office investigated 25 illegal burning/disposal complaints. The District served once again as County Coordinator for Green-Up Day, Vermont's annual litter clean-up event. The District subsidized the disposal of 13.44 tons of roadside trash, 7.29 tons of tires, 11 auto batteries, 2 fluorescent bulbs, 28 E-Waste items, and 5 appliances, for a total economic benefit to its member towns of \$2,882.

### 2017 Budget

The District adopted a 2017 Annual Budget of \$2,989,316, a 6% increase over the 2016 Annual Budget. The Transfer Station tip fees will remain at \$123/ton for MSW (Mixed Solid Waste) and C&D (Construction & Demolition). The District Fee of \$33.40/ton on all waste destined for disposal, and \$10/ton on contaminated soils approved by ANR for use as Alternative Daily Cover at the landfill will remain the same. **There will be no assessments to member municipalities in 2017.** For a copy of the full 2016 Annual Report, please give us a call, or visit the District website at [www.AddisonCountyRecycles.org](http://www.AddisonCountyRecycles.org).



AC Solid Waste Management District Report, *continued*

**Recycle these materials in your blue bin or cart:**



**Remember  
the rule of  
2**  
Minimum size =  
at least  
2" on any 2  
dimensions.

rinse clean &  
discard caps



**take-out food clamshells**





## AC Solid Waste Management District Report, *continued*

### ***What's New with Universal Recycling?***

A few of Vermont's Universal Recycling Law (Act 148) deadlines came into effect on July 1, 2016, including a statewide landfill ban on leaf & yard debris and clean wood. On July 1, 2017, facilities and haulers that accept trash will have to begin accepting food scraps. Check out the headlines below for more information! The Addison County Solid Waste Management District is here to help you with the requirements of the new law and to prepare for the upcoming changes that are scheduled to take effect in 2017.

**JULY 1  
2016**

- » Leaf, yard, and clean wood debris are banned from the landfill
- » Haulers must offer leaf and yard debris collection
- » Food scrap generators of 26 tons/year (1/2 ton/week) must divert material to any certified facility within 20 miles

**JULY 1  
2017**

- » Transfer stations/Drop-off Facilities must accept food scraps
- » Haulers must offer food scrap collection
- » Food scrap generators of 18 tons/year (1/3 ton/week) must divert material to any certified facility within 20 miles

**JULY 1  
2020**

- » Food scraps are banned from the landfill



## **Charitable and Service Organization Information — 2016**

**Booklets containing all of the information provided by the various agencies will be available at the Cornwall Town Hall and at Town Meeting. The information provided here is merely a synopsis.**

### **Addison Central Teens & Friends, Inc. (ACT)**

Drop-In Hours: ACT provides a safe and welcoming place for teens to socialize after school and throughout the year. The teens who attend the center make up a very diverse group representing all socioeconomic strata, academic and life ambitions, and the full spectrum of interests and experiences that encompass such a diverse group. Perhaps the most important and influential experiences the teens have is in leadership and team work. At ACT teens create and direct much of the activities and programming, and are pivotal in the running of the center. In the process of creating and directing the activities and programming at the center, the teens take on and learn leadership roles, teamwork, compromise, planning and all the other skills of civic engagement, enabling them to be a participant in, rather than merely a consumer of, teen center services.

Since the Teen Center first opened its doors in September 2006, participation has been strong. Collectively in FY'17 ACT has served 120 individual teens, 5 individual resident teens from Cornwall made 31 visits to the teen center.

ACT is requesting \$2,000.00, no change over last year.

### **Addison County Home Health and Hospice**

Addison County Home Health & Hospice is a community focused non-profit home healthcare agency. We provide an array of services that enable our neighbors to receive care in their own home – where they are most comfortable and often experience the best quality of life. Our services are offered to all individuals in need of home care – including those who do not have the financial means to pay for their care. To ensure the future of these vital programs, we turn to our community for support.

Cornwall's support of ACHHH will help provide critical funding for charitable home health and hospice care services in Addison County. It makes it possible for our expert team of nurses, clinical specialists, therapists, social workers, home health aides, and personal care attendants to provide quality compassionate care to **ALL** of our patients and their families.

Thank you for your continued support. And remember, help is just a call away; if you or a family member need support at home, please call (802)388-7259 or toll-free (800)639-1521. Or learn more by visiting [www.achhh.org](http://www.achhh.org).

Addison County Home Health and Hospice is requesting \$1440.00 from Cornwall, no change from last year.

### **Addison County Parent/Child Center**

Since 1980, the Parent/Child Center has been committed to providing services to support all families in our community in getting off to a healthy start. While the PCC is probably best known for our work with adolescent families and young children, services are intended for any family who wants or needs them.

The PCC helps families assess their young child's physical and cognitive development and provides support services, if needed. We also offer consultation and support to families and child care providers around young children's social, emotional and behavioral development. Playgroups are offered around the county to promote social interactions – for children and parents. All families with newborns are offered Welcome Baby bags and visits to introduce them to available services. Follow up supports are available for those who request it.

Learning Together, our intensive in-house training program builds parenting and job readiness skills and serves as an alternative education site for Addison County high schools. The program focuses on young parents and other teens at risk of parenting too young. To complement our programs the Center also provides high-quality childcare to infants and toddlers. The Center has renovated a nine-resident boarding house in Middlebury which is the cornerstone of a "First Time Renters" program for youth to learn and practice the skills necessary to be successful tenants in our community.

All of these services are free for anyone and can be accessed by calling the Center at 388-3171.

The A. C. Parent/Child Center is requesting funding in the amount of \$1600.00, no change from last year.

### **Addison County Readers, Inc.**

Addison County Readers, Inc is a not-for-profit Vermont corporation formed in 2007 to support literacy in Addison County through activities such as distributing books, providing educational opportunities, and raising literacy awareness. ACR has affiliated with Dolly Parton's Imagination Library to provide a free gift of a book each month mailed to the homes of all registered children in Addison County. All children below 5 years of age in Addison County are eligible to register with the Imagination Library program.

Since inception, the group has delivered ~98,000 free books to children of Addison County. On average, it costs ACR \$30 per child per year for 12 books. As of December 1, 2016, there are 1140 county children registered. In Cornwall, approximately 31 children were served in 2016 and more than 275 free books have been delivered to them during that calendar year. The program is promoted by providing registration brochures to day care providers, Head Start programs, state agencies, pediatricians, libraries, GED sites, home day care sites and playgroups as well as via the website: [addisoncountyreaders.org](http://addisoncountyreaders.org). For the past six years ACR has provided every baby born at Porter Birthing Center with a free board book and an invitation to register for the Imagination Library. The goal is to reach the children most in need. Undeliverable books are returned to ACR and are then shared freely with WomenSafe, John Graham Shelter, Vermont DCF, county Head Starts, Parent Child Centers, Mary Johnson Children's Center, libraries etc.

Financial support comes from donations, grants, civic organizations and local towns; committed funding is from Rotary Club of Middlebury, Friends of Ilsley Library, United Way of Addison County and the Walter CERF Fund. United Way of Addison County provides accounting support; logistical support is provided by Ilsley Library. New volunteers are welcome as are personal donations.

Addison County Readers, Inc. is requesting funding in the amount of \$250.00, no change from last year.

### **Addison County Restorative Justice Services, Inc.**

ACRJS provides community restorative justice responses focusing on the "balanced approach" in meeting the needs of the victim, the community and the offender. The goal is to help the offender develop empathy and accept responsibility while providing compensation of loss for the victims, and compensation of resources for the community. Anyone given the opportunity to participate in our programs is supported to take responsibility for their actions, connect with the community in a positive way, and learn from their experience so as not to reoffend and cause harm to yet another person.

We have expanded our programs beyond Court Diversion and the Youth Substance Abuse Safety Program to include the Driving With License Suspended Program, Safe Driving Program for Adults and Youth (classes are held separately), Reparative Restorative Panels, Reentry Navigation and Circles of Support and Accountability for those reentering the community from incarceration, and Pretrial monitoring for those community members who have committed a crime and have a mental illness or substance abuse problem. All programs have the goal for the participant of instilling a sense of belonging and commitment to contribute to the Addison County Community as a positive, proactive member and to not create any more victims, essentially decrease crime in the county.

13 individuals from Cornwall were helped by ACRJS in 2016.

Addison County Restorative Justice Services, Inc. requests \$350.00, no change from last year.

### **Addison County River Watch Collaborative – ACRWC**

River Watch has collected scientifically valid samples from rivers in the area for over 20 years. Our mission is to monitor and assess the condition and uses of our rivers over the long term, to raise public awareness of the values and functions of our watersheds, and to support stewardship that improves water quality. During the 2016 sampling season, our trained volunteer water monitors collected samples – once per month, from April to September – from six rivers in Addison County, two of which flow through Cornwall: Otter Creek and the Lemon Fair River. We monitor one site on the Lemon Fair within Cornwall, where Route 125 crosses over the river.

Addison County River Watch Collaborative is requesting funding in the amount of \$500.00. No change from last year.

### **Addison County Transit Resources**

Dial-A-Ride System – Focuses on specialized populations including elders, person with disabilities and low-income families/individuals who are unable to access the bus system. In Cornwall, Dial-A-Ride offers direct access from home to: medical treatments, meal site/senior programs, adult day care services, pharmacies, food shopping, social services, vocational rehabilitation, radiation & dialysis and substance abuse treatment.

Bus System – Promotes economic development, energy conservation, mobility independence and quality of life. Cornwall residents coming into Middlebury have access to an extensive bus system. The bus system can take them around town, connect them to the Snow Bowl, Bristol or Vergennes or link them to Burlington and /or Rutland and points in between.

In FY16, ACTR provided 181,442 Shuttle Bus and Dial-a Ride trips. All of ACTR's transportation programs enable community members to maintain their independence, gain and keep employment and access critical healthcare services. The state and federal grants that fund these critical transportation services require that ACTR raise up to 20% of the cost of the programs through "local match" dollars. ACTR requests approximately 5% of the 20% from towns.

ACTR is requesting \$1,315.00; this is an increase of \$41.00 over last year.

### **Age Well (formerly Champlain Valley Agency on Aging)**

For more than 40 years, Age Well (formerly CVAA) has provided services and support that allow seniors to stay independent, and remain healthy at home, where they want to be. Age Well are the experts in promoting independence, dignity, and choice for seniors in our diverse towns and communities. Our services are a driving force in allowing seniors to lead the lives they desire. We excel at integrating community resources to improve quality of life for all seniors in the Champlain Valley. Thanks to support from the Town of Cornwall, we have been able to offer case management; Meals on Wheels; community meals; nutrition programs; fitness and wellness programs; social activities; transportation services; expertise on Medicare, insurance, and long and short-term care options; and a helpline to Cornwall residents.

Vermont is ranked as the second oldest state in the country and the population of seniors is only expected to grow to nearly double, in the next fifteen years. According to the Administration on Aging, nearly a third of older individuals live alone. Older adults living in rural areas have less access to health care, including specialized health care, and the services tend to be more costly than those provided in metropolitan areas. Overwhelmingly, Vermonters want to grow old in their own homes. Age Well provides the services and support to ensure that is a possibility.

Age Well is requesting funding in the amount of \$950.00, no change from last year.

### **Charter House Coalition**

The Charter House Coalition is dedicated to providing housing and food to those in need. We collaborate with other service providers in the area with the objectives of eradicating homelessness, providing safe and stable housing for families, and ensuring that everyone in the community has enough to eat. Services include a winter emergency shelter, weekly Community Suppers, free lunches, and Saturday Breakfasts for all community members.

The Charter House Coalition also brings people together. Our volunteers hail from a range of religious, academic, and professional backgrounds, and our programs give them the opportunity to join together under a common cause.

The Charter House Coalition is a new Agency this year. They are requesting funding in the amount of \$2,500.

### **Counseling Service of Addison County, Inc.**

The Counseling Service of Addison County provides mental health and developmental disability services to people living in Addison County. Our skilled and dedicated staff members help individuals and families deal with the challenges they face. The Counseling Service is "people helping people" as they try to resolve life's conflicts; learn job skills; succeed in school; handle stress; contend with serious mental illness; find a caring home; fight drug abuse; build strong families; and face aging gracefully. Our Emergency Team is available 24 hours a day, seven days a week (388-7641). We serve people of all ages in Addison County who need our services, regardless of their ability to pay.

CSAC provided 6,556 hours of service to residents of Cornwall in 2016.

CSAC is requesting funding in the amount of \$2,300.00, no change from last year.

### **Elderly Services, Inc.**

Elderly Services is committed to providing the best care possible. That means supporting families in caring for their elderly relatives, catering to each individual's needs, and promoting a sense of caring fellowship. It is our mission to provide high-quality programs to help elders live safe and satisfying lives in their own homes and communities. We want to invite residents of Cornwall to stop by to see our home, find out about volunteer opportunities and see if our services can benefit you or your family.

In the past year, 228 elders from Addison County and nearby towns were served at Project Independence Adult Day Center, 9 of whom were residents of Cornwall. Cornwall residents received a total of 3,888 hours of care, 1,009 hot meals, and approximately 1,338 van rides. These hours of care cost the agency \$59,878 for direct services to Cornwall residents. In addition, 16 Cornwall seniors were students at our ESI College Lifelong Learning Center, 18 residents volunteered for us, 18 family caregivers received respite and peace of mind, and 3 residents of Cornwall are on our staff.

2015-2016 was a record year for Elderly Services. 228 participants represents a 15% increase over last year! This has been the busiest year in our history, and could be the beginning of an increase in demand for services reflecting the aging of "Baby Boomers," growth that promises to continue over the next ten to twenty years.

Elderly Services is requesting funding in the amount of \$800.00, no change from last year.

### **Green Up Vermont—Green Up Day, May 6, 2017**

Green Up Day marked its 46<sup>th</sup> Anniversary, with over 22,000 volunteers participating! Green Up Vermont, a nonprofit 501(c)(3) organization, continues to proudly carry on this tradition of Green Up Day. **Green Up Vermont is not a State Agency!** Seventy-five percent of Green Up Vermont's budget comes from corporate and individual donations. People can now choose to donate to Green Up Vermont by entering a gift amount on Line 29 of the Vermont State Income Tax Form. As a result, Green Up Vermont has been able to significantly increase the percentage of individual giving, thus making Green Up Day more stable for the long-term.

With your town's help, we can continue Vermont's unique annual tradition of taking care of our state's lovely landscape and promoting civic pride so our children grow up with Green Up. Green Up Day is a day each year when people come together in their communities to give Vermont a spring cleaning! Green Up Vermont focuses on education for grades K-12 by providing two free activity booklets to schools and hosts its annual student poster and writing contests for grades K-12. Please visit [www.greenupvermont.org](http://www.greenupvermont.org) to learn more.

Financial support from cities and towns continues to be an essential part of our operating budget. It enables us to cover about 17 percent of the budget. Funds help pay for supplies, including over 50,000 Green Up trash bags, and promotion, education and services of two part-time employees.

**Mark your calendars for the next Green Up Day, May 6, 2017, the first Saturday in May.**

Green-Up Vermont is requesting funding in the amount of \$100.00, no change from last year.

### **Homeward Bound, Addison County's Humane Society**

The mission of Homeward Bound, Addison County's Humane Society, is to educate the community and improve the lives of animals, alleviate their suffering, and elevate their status in society. We safeguard, rescue, shelter, heal, adopt and advocate for animals in need, while inspiring community action and compassion on their behalf.

As the only animal shelter in Addison County, we serve an average of 800 animals each year at the shelter as well as the feral cats in the community and many animals assisted in our cruelty investigations. We offer programs and services to meet a wide array of critical animal welfare needs facing Addison County.

Through October 31, 2016, Cornwall's numbers were 6 stray intakes, 2 owner surrenders, 1 returned to owner and 5 adoptions to town residents. All of these animals were cared for daily, provided with necessary medical attention, and spayed/neutered prior to being placed for adoption.

For information about Homeward Bound, please call 802-388-1100 or visit [www.HomewardBoundAnimals.org](http://www.HomewardBoundAnimals.org).

The Shelter is requesting \$500.00, no change from last year.

### **Helping Overcome Poverty's Effects (HOPE)**

HOPE seeks to assist individuals and families in identifying and obtaining the resources that will help them meet their own basic needs. HOPE provides significant goods and services to people in need, including food, clothing, housing and heating fuel, medical items, job-related needs and more, and we work to assist people in accessing information and developing new in order to become more empowered and have healthier and more stable lives.

During the twelve month period ended September 30, 2016, HOPE provided assistance to 31 Cornwall Residents. Many of these households were served multiple times with large amounts of funds.

HOPE respectfully requests \$4,000.00 to help defray costs, no change from last year.

### **Hospice Volunteer Services**

Hospice Volunteer Services (HVS) is a non-profit agency providing *free* hospice programs and bereavement support services to town residents since 1983. Our primary commitment is to provide the support of trained hospice volunteers to people with terminal illnesses and their families. Hospice Volunteer Services, a *separate but collaborating organization*, from Addison County Home Health and Hospice; we provide the federally mandated volunteer component of the certified hospice program in Addison County. We provide services to families free of charge. We do not bill patients, families, their insurance carriers or receive federal dollars. We rely on some funding from the United Way of Addison County and raise a considerable percentage of our budget through our own fundraising efforts. The people of Addison County sustain us by their generous gifts to our annual appeal, memorial donations, and support of our fundraising. We are optimistic that important sources of financial support can be maintained, which will continue to enable our modest reliance on town funding.

2 patients & their families received direct services from 1 hospice volunteer for a total of 2 visits. 2 individuals benefited from 11 bereavement support sessions totaling 22 hours. 5 families were invited to the annual candle lighting and Service of Remembrance. 4 residents are hospice volunteers.

Hospice Volunteer Services is requesting funding in the amount of \$600.00, an increase of \$150.00 from last year.

### **John W. Graham Emergency Shelter Services, Inc.**

This year the John Graham Shelter located on Main Street in Vergennes marks 37 years of service to Addison County's homeless families and individuals.

Last year the John W. Graham Shelter provided more than 13,000 bed nights of food, shelter, services and hope to hundreds of people, many of whom were children; provided rapid rehousing to families at our own buildings in Vergennes, Middlebury and Bristol and at many scattered sites; helped dozens of families find permanent housing and employment; provided counseling, case management and support services that help people take the next step in their lives.

Who are Vermont's homeless? It used to be a single man, out of work and down on his luck, struggling to overcome alcohol or drug addictions. But today the face of homelessness is a beautiful young woman, striving to balance a job while caring for her young children. In Vermont, the number of homeless school-aged children increased making families with children one of the fastest growing segments of the homeless population. We see each day at the John Graham Shelter how homeless children are more likely to be sick, hungry, exposed to violence and at risk of school failure. The John Graham Shelter provided housing to more than 100 families with children this year.

Now, in these difficult financial times, your ongoing support is needed more than ever!

The John Graham Emergency Shelter is requesting funding in the amount of \$1,925.00, no change from last year.

### **Mary Johnson Children's Center**

With approximately 43% of the 60 children attending the center receiving state subsidized childcare, the Center provides a safe and stable environment for children experiencing the challenges of living in financially stressed homes. Mary Johnson Children's Center operates early childhood programs at both its Water Street location and at the Middlebury Cooperative Nursery School in East Middlebury. The Center's school age programs operate in six county elementary schools. They operate from the end of the school day until 5:30 P.M. during the academic year, as well as full days during school vacation weeks. Additionally three of the programs operate for seven weeks each summer. The

Center administers five county-wide state supported programs that serve families throughout the county: Referral Services, Subsidy Services, Resource Services, Protective Service/Family Support, and Child & Adult Care Food Program.

Mary Johnson Children's Center served 15 Cornwall children and 1 family child care home in 2016.

MJCC is requesting funding in the amount of \$700.00, no change from last year.

### **Open Door Clinic**

The Open Door Clinic provides access to quality healthcare services, free of charge, to those who are uninsured or under-insured and who meet financial eligibility guidelines; services are provided in a compassionate, respectful and culturally sensitive manner until a permanent healthcare provider can be established.

A few facts about the Open Door Clinic: In 2016, we provided 1,145 medical visits, 368 of whom were new patients. We experienced an 8% increase in unduplicated patients and a 4% increase in medical visits as compared to 2015. We are very excited to share that we started a new dental program in 2016. Since April, our part-time hygienist and local volunteer dentists have seen over 40 patients for a total of 125 dental services. We provided services to 22 Cornwall residents through 32 medical visits, 5 dental visits, and 9 consults.

As a free clinic, we cannot charge for any of our services and rely solely on the expertise and efforts of 138 volunteers to care for our patients. Our highly skilled and certified Navigator helped more than 278 individuals learn about insurance plans, and enroll in Vermont Health Connect in 2016. Our outreach program has grown very significantly over the past nine years, including free flu clinics.

The ODC is requesting funding in the amount of \$750.00, no change from last year.

### **Otter Creek Natural Resources Conservation District**

The OCNRCD contracts the Conservation Reserve Enhancement Program, holds public and sector meetings for the Otter Creek Watershed Plan, holds a Natural Resource Workshop for horse owners and sponsors a Tree Seedling Sale and maintains a listing of local contractors. The District also holds Conservation Field Days for an average 300 Addison County 5<sup>th</sup> and 6<sup>th</sup> graders, supports scholarships for up to 5 area students to attend Green Mountain Conservation Camp, supports Envirothon and continues that outreach at Addison County Fair and Field Days and the Addison County Tour and Annual District Meeting. The District supports a technical staff of three employees who work in Land Treatment Planning, drinking water risk assessment and testing, nonpoint source reduction and watershed planning. OCNRCD will be hosting three Skidder Bridges for forest owners to use as stream crossings during logging operations. Our contractors list was updated this year and is available in our Middlebury office. The Long Range Plan addresses continuing to support all existing programs, expanding them where feasible and supporting the capacity needed to do that.

In 2017, the District will be looking to continue to support rain garden installation. Rain gardens will recharge groundwater and reduce storm water surges in streams and rivers following storm events. They are planted with a variety of flowering shrubs, bulbs, and perennials. Visit them in the spring, note how this method of landscaping differs from the traditional and read the informational sign. This landscaping has measurable water quality benefits. See the Rain Garden at Marbleworks, and St. Stephen's Church on the Green in Middlebury installed in 2006 with renovations begun in 2013; the Robbins' residence installed in 2008, and 8 installed in 2009 in Middlebury, Bristol, Ripton and Starksboro. Cornwall and Bridport Schools have installed rain gardens with the support of OCNRCD and United Ways Days of Caring.

16 Cornwall students attended Conservation Field Day at the Addison County Fair and Field Days site in 2016. Annually 250 Addison County students participate in this conservation education event

8 Cornwall residents purchased fruit and shade tree seedlings from the Annual District Tree Sale. 2 wells were sampled for Cornwall residents in 2016.

The Otter Creek District created a scholarship to remember Middlebury resident and District Pond Consultant, Robert C. Collins. This scholarship is awarded to high school students continuing their education in agriculture or conservation of the working landscape.

Envirothon is an opportunity for high school students to test their knowledge of conservation issues and compete in Vermont and nationally. This year a team from Addison County participated in this event.

Meetings are the second Tuesday at the Farm Service Center meeting room on Exchange Street in Middlebury.

Cornwall appropriates \$121.11 to the OCNRCD each year. (*General Fund Budget: Appropriations*)

### **Otter Creek Child Center**

At Otter Creek Child Center (OCCC) our mission is to provide high quality, affordable, early care and education. OCCC was founded in 1984 and provides a home-like setting for children 6 weeks through six years old. Otter Creek is a NAEYC (National Association for the Education of Young Children) accredited program that offers a play-based emergent curriculum nurturing the emotional, intellectual, social and physical development of children within a safe, warm, healthy environment staffed by loving professionals and supported by a collaborative community of family and friends.

Ultimately, we want all families in Addison County to have safe and reliable early care and education for their children. Providing a safe and stable children's center allows parents to be employed and contribute to the economic and social community in ways that are impossible if they are at home. In addition to parents contributing to the workforce, their children enjoy long-term benefits from negotiating peer groups early on in structured, safe, and enriching environments.

Our philosophy is; that each child is an individual who deserves to be treated with love and respect at all times; that feeling loved, cared about and safe is the most important aspects of good development; that children will let us know what they need to learn; that discipline is an attitude, not just a variety of techniques one uses with children; that family is the foundation of a child's wellbeing.

The OCCC is requesting funding in the amount of \$1000.00, no change from last year.

### **Retired Senior Volunteer Program**

#### ***How Cornwall Residents Benefit from RSVP's Services:***

In FY16, 21 Cornwall residents volunteered 2,175 hours at non-profit agencies and schools through RSVP. Residents took advantage of RSVP's free income tax return preparation services, and our free osteoporosis prevention classes. The Green Mountain Foster Grandparent Program provided classroom support to Bingham Elementary School, and Days of Caring mobilized volunteers to complete needed projects at the school. These programs strengthen our communities, and allow residents to stay healthy, engaged, and financially stable.

In addition, any Cornwall resident who has received assistance from a local service organization has benefited from the work RSVP volunteers do throughout the area. Examples include community members at risk of hunger who received free nutritious meals at meal sites where our members volunteer, or residents who received free transportation services from volunteers who drive for Meals on Wheels and ACTR. In total, 660 RSVP members volunteered 76,611 hours to 120 local social service agencies, schools, libraries, town offices and other non-profits in our community. These volunteer contributions equaled \$1,804,955 in donated labor to our community. Our goal this year is to have a greater impact by increasing our visibility, building our volunteer base and expanding our programs to further meet the needs of non-profit organizations and community members. The monies we are requesting this year will be used to help defray the costs of providing volunteer placements, support, insurance, transportation, and recognition.

On behalf of our volunteers and non-profit partners, we would like to thank the residents of Cornwall for their support of RSVP.

RSVP is requesting funding in the amount of \$540.00, no change from last year.

### **Vermont Adult Learning**

Vermont Adult Learning offers a variety of learning opportunities to help adults achieve their educational goals and enhance their quality of life. We work with each student to develop an individualized learning plan that includes a transition to further education or employment. We offer GED testing, programs for completing a high school diploma,



basic skills instruction in reading, writing and math and classes for English Language Learners (ELL). Instruction is also available to students who need skill preparation for college or employment purposes.

VAL also offers WorkKeys certification, a nationally recognized career readiness certificate based on “real world” skills that employers look for in employees. In addition, we are contracted by the Vermont Department of Children and Families to place and support Reach-Up participants in unsubsidized work experiences. Our programs are free and confidential.

In fiscal year 2016, Vermont Adult Learning provided service to 2 Cornwall residents. We are grateful to the townspeople of Cornwall for supporting the services we provide.

Vermont Adult Learning is requesting funding in the amount of \$500.00, no change from last year.

### **WomenSafe**

WomenSafe has been dedicated to providing services to victims and survivors of domestic and sexual violence and their children since 1980. Our 24-hour hotline is staffed by trained volunteers and staff who offer crisis advocacy, safety planning, information, referrals, emotional support, social service advocacy and safe housing for victims and their children. WomenSafe staff responded to 494 women, children and men who reached out for services, over 4,250 meetings and phone calls, 251 supervised visits and monitored exchanges.

WomenSafe’s Transitional Housing Program, funded through the Department of Justice’s Violence Against Women Act has helped more than 36 families find and maintain secure, stable housing. WomenSafe services provided at least 5 Cornwall adults and children services through our hotline, advocacy programs and in-person meetings. WomenSafe staff also trained 88 students and teachers through 6 Cornwall Elementary presentations. Other notable 2016 facts: The Training & Education Program reached 2,160 adults and youth through 111 presentations that covered a variety of topics including healthy relationships, child sexual abuse prevention & flirting vs. sexual harassment: 85 community volunteers contributed more than 7,918 hours of their time to help us further our mission by providing such services as: staffing the 24-hour hotline, in-person office support, court accompaniment and administrative support. WomenSafe partnered with Pride Center of Vermont and Middlebury College for two VAWA grants to further our work with underserved populations and to respond to sexual violence on campus.

Our advocacy services are free and confidential. 24-hour Hotline: 388-4205 or 800-388-4205. The Supervised Visitation Program @ WomenSafe: 388-6783.

WomenSafe is requesting funding in the amount of \$1000.00, no change from last year.

## **Town Meeting Minutes – Monday, February 29, 2016**

The legal voters of the Town of Cornwall met at the Anna Sunderland Stowell Bingham Memorial School on Monday evening, February 29, 2016 with approximately 100 people in attendance and transacted the following business:

The meeting was called to order at 8:11 PM by Moderator, Cy Tall. Cy indicated that the meeting would be run using Robert's Rules of Order. She also indicated that non-registered voters were welcome to attend the meeting, but could not speak at the meeting. Ben Wood took a few minutes to give an overview of the last year and covered some of the issues related to this year's town meeting warning. Ben Marks recognized the Cornwall Volunteer Fire Department, and mentioned that the department is looking for volunteers for both fire and medical positions.

*ARTICLE 1: To elect all town officials as required by law. Voting for officials will be by Australian ballot. Polls will be open from 7:00 AM to 7:00 PM on Tuesday, March 1, 2016, at the Cornwall Town Hall. Officials to be elected are:*

- 5 years: Cemetery Commissioner*
- 3 years: Two (2) Planning Commissioners; Selectboard; Lister; School Director; Auditor; Trustee of Public Funds; Road Commissioner*
- 2 years: Selectboard; School Director; Three (3) Library Trustees; Cemetery Commission (to fill an unexpired term)*
- 1 year: Selectboard (to fill an unexpired term); Moderator; First Constable; Second Constable; Collector of Delinquent Taxes; Town Agent; Two (2) Grand Jurors*

No action was taken on this article as voting will take place on Tuesday, March 1, 2016 from 7:00 AM to 7:00 PM at the Cornwall Town Hall.

*ARTICLE 2: To see what action the voters will take regarding the town's financial surplus or deficit.*

The town's financial deficit for the FY ending June 30, 2015 is \$14,889.27. Sue Johnson explained why the town ended with a deficit, which has to do with many factors. Some of which are the basic income is less than expenditures, liabilities are created by having one General Fund checking account, but paying for highway expenditures out of that account, the GASB 34 rules for Governmental accounting also require various procedures at the end of the fiscal year related to delinquent taxes, purchasing materials, etc. It was also explained that the town does not have to mitigate a deficit or surplus. If the voters are comfortable with the current fund balance, which is \$333,508.47, they can let the fund balance absorb the deficit, which will leave a fund balance of \$318,619.20. Likewise, if we have a surplus, the voters can also choose to let that amount be added to the fund balance for future years. Andrew Munkres/Benj Deppman moved that the deficit of \$14,889.27 for FY June 2015 be absorbed by the fund balance leaving a fund balance of \$318,619.20. The motion carried on voice vote.

## **Town Meeting Minutes – Monday, February 29, 2016, *continued***

*ARTICLE 3: To see if the voters will approve a General Fund budget of \$460,946.*

T Tall/Joan Donahue moved to approve the General Fund budget of \$460,946. T Tall asked why the office expense for the Planning Commission increased from \$500 to \$4000. It was explained that with the creation of the Development Review Board, it was expected that there would be additional expenses for training, etc. The Planning Commission will also be rewriting the Zoning Regulations and the Sub-division regulations and will be hiring outside help for that process, as well as applying for grant money which requires matching funds. The motion to approve the General Fund budget passed on voice vote.

*ARTICLE 4: To see if the voters will approve a Highway budget of \$403,050. State Aid is expected to be approximately \$60,000, leaving \$343,050 to be raised by taxes.*

Benj Deppman/Denny Rheame moved to approve the Highway budget of \$343,050 after state aid. There was no discussion. The motion to approve the Highway budget passed on voice vote.

*ARTICLE 5: To see if the voters will appropriate \$63,900 to be transferred to the Cornwall Volunteer Fire Department to pay its expenses from July 1, 2016 to June 30, 2017.*

Dave Donahue/Laura Fetterolf moved to approve the Cornwall Volunteer Fire Department budget of \$63,900 for the 2016 FY. There was no discussion. The motion to approve the CVFD budget passed on voice vote.

*ARTICLE 6: To see if the voters will appropriate \$4,000 to be transferred to the Cornwall Free Public Library to pay its expenses from July 1, 2016 to June 30, 2017.*

Lisa Roberts/Liz Marino moved to appropriate \$4,000 to the Cornwall Free Public Library. Andrew Munkres asked if there would be any additional space for the library with the Town Hall renovation. Sue Johnson indicated that there would be no less space, and they will have new space for a reading room. The motion to appropriate \$4,000 to the Cornwall Free Public Library passed on voice vote.

*ARTICLE 7: To see if the voters will approve borrowing up to \$250,000 to be used in the renovation of the Town Hall; repayment of any borrowed amount will be made from future years' Capital Building funds.*

Bill Johnson/Lisa Roberts moved to approve borrowing up to \$250,000 to be used in the renovation of the Town Hall with repayment of the loan coming from future Capital Building fund appropriations. Dave Donahue asked if we are spending all of the Capital Fund appropriation each year. Ben Wood explained that we are not spending all of the appropriation, that any balance is being carried in a separate checking account for use in future years. Bobbie Carnwath mentioned solar collector's for the south facing roof on the town hall and wondered if that was part of the current plan. Ben Wood had done some research on installing solar panels, but it is not part of the

## **Town Meeting Minutes – Monday, February 29, 2016, *continued***

plan at this point. There is a breakdown of structural, weatherization and access costs available in the Vermont Integrated Architecture total project proposal. Bobbie wondered if the voters should have more information before the vote. Raph Worrick reminded voters that the vote was related to the ability to borrow money, not the specific plan itself. Benj Deppman asked if the Listers would remain in the building. The Town Clerk's and Lister's offices will be opened up to one larger room for all to work in. The motion to approve borrowing up to \$250,000 to be used for the renovation of the Town Hall was passed on voice vote.

*ARTICLE 8: To see if the voters will appropriate the following amounts to be transferred to the listed organizations:*

<i>a. Addison Central Teens, Inc.</i>	<i>\$2,000.00</i>
<i>b. Addison County Court Diversion and Community Justice Projects, Inc.</i>	<i>350.00</i>
<i>c. Addison County Home Health and Hospice, Inc.</i>	<i>1,440.00</i>
<i>d. Addison County Parent/Child Center, Inc.</i>	<i>1,600.00</i>
<i>e. Addison County Readers, Inc.</i>	<i>250.00</i>
<i>f. Addison County River Watch Collaborative</i>	<i>500.00</i>
<i>g. Addison County Transit Resources, Inc.</i>	<i>1,274.00</i>
<i>h. Champlain Valley Agency on Aging, Inc.</i>	<i>950.00</i>
<i>i. Counseling Service of Addison County, Inc.</i>	<i>2,300.00</i>
<i>j. Elderly Services, Inc.</i>	<i>800.00</i>
<i>k. Green Up Vermont, Inc.</i>	<i>100.00</i>
<i>l. Homeward Bound, Animal Welfare Center</i>	<i>500.00</i>
<i>m. H O P E (Helping Overcome Poverty's Effects)</i>	<i>4,000.00</i>
<i>n. Hospice Volunteer Services, Inc.</i>	<i>450.00</i>
<i>o. John W. Graham Emergency Shelter Service, Inc.</i>	<i>1,925.00</i>
<i>p. Mary Johnson Children's Center, Inc.</i>	<i>700.00</i>
<i>q. Open Door Clinic/Community Health Services, Inc.</i>	<i>750.00</i>
<i>r. Otter Creek Child Care Center</i>	<i>1,000.00</i>
<i>s. The Retired &amp; Senior Volunteer Program, Inc.</i>	<i>540.00</i>
<i>t. Vermont Adult Learning, Inc.</i>	<i>500.00</i>
<i>u. WomenSafe, Inc.</i>	<i><u>\$1,000.00</u></i>
<i>TOTAL:</i>	<i>\$22,929.00</i>

Patricia McCormick/David Anderson moved to appropriate the listed amounts to the listed charitable organizations. There was no discussion. The motion to appropriate the listed amounts to the listed charitable organizations passed on voice vote.

## **Town Meeting Minutes – Monday, February 29, 2016, continued**

*ARTICLE 9: To see if the voters will approve the billing date of September 9, 2016 for property taxes, payment of half that amount due November 1, 2016, and payment of the second half due May 1, 2017. Taxes are to be paid to the Cornwall Town Treasurer. Any taxes that are due, but unpaid after November 1, 2016, are considered late. Interest will be charged at the rate of one percent (1%) per month. Any taxes unpaid after May 1, 2017 will be considered delinquent. Interest will be charged on delinquent taxes at the rate of one percent (1%) per month, plus a collector's fee of eight percent (8%).*

Michael Sheridan/Lisa Roberts moved to approve the article as printed with the billing date being September 9, 2016 and installments being due on November 1 and May 1 with the specific interest and collector's fees applied. There was no discussion. The motion carried on voice vote.

*ARTICLE 10: Any other business proper to come before this meeting.*

Cy Tall reminded the voters that no binding business could take place during the "other business" discussion.

Marc Lapin asked how the Capital Fund program was working. Ben Wood explained that the program is working well, the town has been able to purchase needed equipment within the planned schedule and has not needed to borrow any money in anticipation of taxes since the first full year of the program. Whether or not the amounts appropriated for the funds can be lowered is unknown at this time according to Ben Wood.

Andrew Munkres asked how the new town pick-up truck was working out. Stu Johnson indicated that it is working well, and has been useful in many ways.

Alicia Romero asked what is happening with the collection of delinquent taxes. Sue Johnson explained that the Delinquent Tax Collector does monthly billings, and that the town will periodically hold tax sales to collect taxes. Cornwall's delinquent tax list is quite low compared to other towns in the area.

Mary Dodge of the Cornwall Conservation Commission introduced the other members of the commission who spoke to various projects. Michael Sheridan talked about a project with the school involving wildlife tracking. Brian Howlett talked about wildlife sightings, and that any sightings can be entered into the I Naturalist software. On the recent Swamp Walk, the group saw a Ruff Legged Hawk, which is quite unusual for this area. Rene Langis indicated that one of the wildlife tracking stations will be in Foote Farm, and that the Foote Farm Homeowner's Association made a donation to the project. Rene thanked the town for the creation of a Conservation Fund, and thanks to Mary Dodge, David Anderson and Rene Langis for their work toward creating the fund. Bethany Barry indicated that the Commission had sponsored several walks along the Limestone Ledges on Route 125. They did a walk for the school children and a separate walk for adults. They had 30 adults attend the event. On Saturday, April 9 there will be a springtime paddle on the Lemon Fair River at 1:25 PM. Folks will meet at the Lemon Fair Bridge. There will also be an organic farm tour of Marc & Cheryl Cesario's farm illustrating farming & riparian conservation in the future.

## **Town Meeting Minutes – Monday, February 29, 2016, *continued***

Abi Sessions asked about the status of the salt contamination at the Town Garage. When the water is being pumped the numbers are remaining consistent and below the State minimum. If the water freezes or is not being pumped for whatever reason, there are large spikes in the Sodium and Calcium numbers. The next door neighbor's well is being monitored in addition to the Town Garage. Ben Marks gave an explanation of the contamination issue for those who were not aware.

Raph Worrick suggested looking into the heat pump option again if the town will indeed have to pump water forever.

There was a motion to adjourn at 8:51 PM. The motion carried on voice vote.

Respectfully Submitted,  
Susan Johnson,  
Town Clerk

**WARNING**  
**CORNWALL TOWN SCHOOL DISTRICT**  
**ANNUAL MEETING**  
**MARCH 6, 2017**

The legal voters of the Cornwall Town School District are hereby warned to meet at the Anna Stowell Sunderland Bingham Memorial School in said Cornwall, Vermont on Monday, March 6, 2017 at 6:30 PM, to transact the following business:

- ARTICLE 1:** To elect a Moderator for a term of one year.
- ARTICLE 2:** Shall the voters of the Town School District approve the Town School District Meeting Minutes of February 29, 2016?
- ARTICLE 3:** Shall the voters of the Town School District accept the reports of the Town School District officers?
- ARTICLE 4:** To transact any other business proper to come before said meeting. Upon completion of the transaction of the aforesaid business, or upon adjournment of the aforesaid meeting for any other purpose, said meeting shall be reconvened on Tuesday, March 7, 2017 at the ~~Cornwall Town Hall~~ Cornwall School for the purpose of voting on the following business of the Town School District by Australian Ballot. **Polls will be Open 7:00 AM to 7:00 PM.**
- ARTICLE 5:** To elect two School Directors for the Town School District for a term of ten months (March-December 2017).
- ARTICLE 6:** To elect one School Director for the Union District No. 3 for a term of ten months (March-December 2017).

**CORNWALL SCHOOL DIRECTORS**

Sarah Kemp, Chair  
Maureen Deppman  
Gabe Hamilton  
Cindy Peet  
Kristianne Tolgyesi

## **PRINCIPAL'S REPORT**

Dear Cornwall Community,

This year has been one of change and continuity at Cornwall School. The most noticeable change is the addition of the wind turbine. This generous gift by Cynthia Haynie represents the work we have been doing at Cornwall School: it involved community support for the project, it meant looking to the future, and it inspired students (and adults) to ask new questions and engage in learning.

While the turbine is just the most visible change at school, there have also been changes in the classrooms. We welcomed Kristen Carra as our P.E. teacher and Dave Nelson as our Food Service Director. Also, after a long discussion of various grade combinations last spring, many teachers are teaching new grades this year. The kindergarten and 1st grade have been combined into one class taught by Valerie Calzini. The 1st grade has math separate from kindergarten with Connie Cannon. Second grade is being taught by Sue Sears, and 3rd grade is taught by Lisa Beck. Mindy Harvey is teaching 4th grade, Andrew Hirsch is teaching 5th grade, and Emily Hoyler is teaching 6th grade.

These changes have led to new partnerships across grades. Because of the combine K/1 class, the 1st graders have had opportunities to be leaders. The 2nd and 3rd grades have been working closely all fall for their science and engineering study of wind and our wind turbine. Integrated Studies continues with the 4th, 5th, and 6th grades, who have been learning about civics, immigration, evolution and genetics as part of our school theme: Who We Are.

Who We Are has been a theme in all of the classes and was one that the staff chose last year because it is one that can tie our work together. It is also one of the transdisciplinary themes in the International Baccalaureate (IB) Primary Years Programme (PYP). We are in the midst of applying to become an IB PYP school. The PYP will continue to guide our work, as we learn and design new curricula together around the 6 transdisciplinary themes as well as the IB Learner Profile.

In addition to all of these curricular changes, we are also busy engaging in Farm to School learning. Our Farm to School work began in earnest last summer when teachers, staff, and parents went to the Northeast Farm to School Institute. We studied and wrote an action plan for our Farm to School work. This year, we have been busy in the garden, learning academic and social skills. We also have been mapping our Farm to School work. Our hard work was noticed by the Agency of Agriculture, who awarded Cornwall School a \$10,000 grant to expand and continue this great work.

We have also been continuing our work to update our playground. Our playground vision balances options for students, with choices of moveable items, play structures, and a landscape that supports the variety of play. The first work on the playground was done by the 6th graders, who conceived of a loose parts area and then brought this idea to fruition. The loose parts area allows students to be creative and invent new structures and ways of play. The other day, students even began a drumming circle with the materials! Beyond this area, the Playground Committee is working to raise funds to build a new play structure and bring about large changes to continue



improving the playground. This work involves both the school and town to support this community resource.

As a school, we continue to reach out and find new ways to involve the community in school life. Last spring, we hosted some initial community meals, inviting in a local farmer to talk about their practices over some delicious food. These meals will continue this year. We also collaborated with the Cornwall Conservation Commission in their Community Values Mapping project. This work allowed Cornwall students to be the first student to map the areas in their town that they valued. It also meant that the town has youth and adult voice in the valued areas in town. We have also begun to partner in new ways with student groups at Middlebury College to support our Farm to School work and students as mentors.

While there has been many things that have changed this year, the best parts of Cornwall School have not changed. Teachers continue to engage students in meaningful learning and support their social-emotional learning during the whole school day. Students continue to astound us in their creativity, compassion, and collaboration. Student family support remains an integral part of what we do, often through Friends of Cornwall School (FOCS) and the 4 Winds Nature volunteers.

Cornwall School is an amazing community that is growing and changing based on what students need. All of our work is possible because of small and larger communities who support the school. Thank you for your support and please come visit us to see what we are doing.

Sincerely,  
Jen Kravitz

## TEACHING AND SUPPORT STAFF

Jennifer Kravitz	Principal
Valerie Calzini	Kindergarten & 1 <sup>st</sup> Grade
Constance Cannon	1 <sup>st</sup> Grade Mathematics*
Susan Sears	2 <sup>nd</sup> Grade
Lisa Beck	3 <sup>rd</sup> Grade
Mindy Harvey	4 <sup>th</sup> Grade
Andrew Hirsch	5 <sup>th</sup> Grade
Emily Hoyler	6 <sup>th</sup> Grade
Lynda Burt	Literacy Support Specialist*
Linda Kautzman	Library Media Specialist*
Stephanie Gallas	Art*
Kendra Gratton	Music*
Kristen Carra	Physical Education*
Wendy Whaley-Sauder	Special Counselor*
Rachel Speidel	Special Education*
Gina Cancia	Nurse*
Mark Pelletier	Speech/Language Pathologist*
Judith Larson	Special Education Paraprofessional
Debora Tier	Regular Programs Paraprofessional
Donna Severy	Administrative Assistant/First Aid Designee
Dave Nelson	Cook/Food Service Director*
Jonathan Orvis	Custodian/Maintenance*
Christine Orvis	Custodian/Maintenance*
Andrew Munkres	Bus Driver*
Tara Drew	Bus Driver*

\*Part-time

## **SCHOOL DIRECTORS' REPORT**

Dear Cornwall Community,

It is time again for our annual letter, and we are struck by how much can change in one year, but also by the fact that many things remain the same. The biggest change is on a district level as the communities of Addison Central Supervisory Union voted to become one Unified School District know as Addison Central School District. Over the past several months, your elected officials have worked hard to create and organize the unified ACSD Board. You can learn more about the ACSD Board at [www.acsu.org](http://www.acsu.org).

It is important to note that the FY18 budget is the first unified ACSD budget. Local school boards were not responsible for the creation of the budget, therefore we are not presenting a budget to you at town meeting. You can find all information about the budget in the ACSD FY18 Budget book <http://bit.ly/ACSDbudgetbookFY18>.

In addition to voting to become a Unified School District, all of the schools in ACSU are in the process of applying to become International Baccalaureate (IB) schools. At Cornwall, we are applying to become an International Baccalaureate Primary Years Programme (PYP). More information about IB and PYP can also be found on the ACSU website under Programs.

While as a district we face many changes, what remains the same is our strong commitment to children and education. This dedication can be seen both within our school and on a District level. There are many amazing things happening at Cornwall School. For a full report please see the letter from our Principal, Jen Kravitz. Notable highlights include the new wind turbine which was a very generous gift from Cynthia Haynie, changes in grade/teacher configurations, ongoing work to update the playground, and continued participation in the Farm to School Program with recognition in the form of a grant from the Agency of Agriculture. We are excited that our enrollment numbers remain stable and are even up from last year. We currently have 82 students across seven grades: Kindergarten (9), 1st grade (10), 2nd grade (9), 3rd grade (12), 4th grade (15), 5th grade (20), 6th grade (7).

At Town Meeting last year, you approved that we use both the money from the sale of the South Bingham schoolhouse and the education reserve fund for capital projects. Because of that we were able to take care of some deferred maintenance items, including: replacing the asbestos flooring in the bathrooms, replacing the rotting wood and louvers on the east side of the building, and putting in new concrete walkways. We feel confident we have or will attend to the most necessary of the items on the maintenance list.

In closing, there are many thanks to extend. Our students, principal, teachers and staff come together every day to work and learn together. Parents, grandparents and caregivers send students to school ready to learn and support them in every way possible. And you, our community members, make our school and learning environment a priority every year. Thank you, all of you, for everything you do to support our students and their continued growth and learning.

### **Cornwall School Board—**

Sarah Kemp; Chair  
Maureen Deppman  
Gabe Hamilton

Cindy Peet  
Kristianne Tolgyesi

<b>CORNWALL SCHOOL DISTRICT</b>			
<b>2015-16 FUND BALANCE</b>			
<b>GENERAL FUND REVENUE</b>			
Education Spending from Town & State	1,297,545.00		
State Aid - Small Schools Grant	81,858.00		
State Aid - Transportation	18,713.00		
Interest Income	127.70		
Special Education - Block & Intensive	110,149.98		
Miscellaneous	979.31		
<b>Total Revenue</b>		<b>\$1,509,372.99</b>	
<b>GENERAL FUND EXPENDITURES</b>			
Regular Programs	716,548.57		
Special Education	223,611.00		
Support Services	1,012.60		
Guidance	31,384.00		
Health Service	13,555.99		
Media Services	58,841.12		
Board of Education	15,649.76		
ACSU Assessments	78,251.00		
Principal's Office	142,270.00		
Operations & Maintenance	105,247.27		
Transportation	47,400.21		
Food Service Subsidy	5,000.00		
<b>Total Expenditures</b>		<b>(\$1,438,771.52)</b>	
Excess Revenue over Expenditures			70,601.47
Beginning Fund Balance July 1, 2015			(16,858.09)
Ending Fund Balance June 30, 2016			<b>\$53,743.38</b>
The Fund Balance is Reserved as follows:			
FY 2016 - 17 Tax Reduction		19,325.00	
<b>Net Unreserved General Fund Balance - June 30, 2016</b>			<b>\$34,418.38</b>

# CORNWALL SCHOOL DISTRICT

## 2015-16 FUND BALANCE

(continued)

<u>TRUST FUND</u>	<u>Beg. Balance</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>End. Balance</u>
Donald Murchie	\$ 531.50	\$ 0.12		\$ 531.62

<u>ENTERPRISE FUND</u>	<u>Beg. Balance</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>End. Balance</u>
Food Service		\$ 39,908.23	\$ (53,441.15)	\$(13,532.92)

<u>CAPITAL PROJECT FUND</u>	<u>Beg. Balance</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>End. Balance</u>
Capital Improvements	\$ -	\$ 30,200.00		\$ 30,200.00

<u>SPECIAL REVENUE FUND</u>	<u>Beg. Balance</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>End. Balance</u>
Education Reserve *	32,592.04			32,592.04
Gilligan Fund	13,770.69	13,739.00	-11,301.27	16,208.42
JP Morgan/Wilson Foundation	1,567.29		-44.62	1,522.67
VCF History of Agriculture Award	500.00	500.00	-130.18	869.82
NE Grassroots Environmental Fund	1,118.57			1,118.57
ACSU Essential Early Education		12,064.00	-12,064.00	0.00
E-Rate for Technology		7,559.90		7,559.90
VT Energy Education Program (VEEP)		811.00	-811.00	0.00
Otter Creek Audubon		300.00		300.00
ACSU Act 230 K-6 FAST		133.00	-133.00	0.00
Playground Fund	2,789.96		-151.05	2,638.91
Totals	\$52,338.55	\$35,106.90	-\$24,635.12	\$62,810.33

\* Requires voter authorization to spend funds

## AUDIT

Title 16 V.S.A. Section 323 requires the supervisory union to employ public accountants to audit the financial statements of its member school districts annually. Cornwall's FY 2016 records were audited in October of 2016 and the audit report is available at the office of the Superintendent or on the Addison Central Supervisory Union website.

**CORNWALL TOWN SCHOOL DISTRICT  
COMBINED BALANCE SHEET  
6/30/2016**

	General Fund	Revenue Fund	Special Project Fund	Capital Service Fund	Debt Enterprise Fund	Trust Fund	Totals
<b>ASSETS</b>							
<i>Current Assets</i>							
Cash	\$162,150.43					\$531.62	\$162,682.05
Accounts Receivable	1,333.00			2,986.16		4,319.16	
Inventory				1,422.32		1,422.32	
Prepaid Expense	55.86						55.86
<b>Current Assets Total</b>	<b>162,206.29</b>	<b>1,333.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4,408.48</b>	<b>531.62</b>	<b>168,423.53</b>
<b>TOTAL ASSETS</b>	<b>162,206.29</b>	<b>1,333.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4,408.48</b>	<b>531.62</b>	<b>168,479.39</b>
<b>LIABILITIES AND FUND BALANCES</b>							
<b>LIABILITIES</b>							
<i>Current Liabilities</i>							
Due To Other Funds	75,884.77	(61,924.99)			16,240.22	0.00	30,200.00
Accounts Payable	32,728.14	447.66			1,701.18		34,876.98
<b>Current Liabilities Total</b>	<b>108,612.91</b>	<b>(61,477.33)</b>	<b>0.00</b>	<b>0.00</b>	<b>17,941.40</b>	<b>0.00</b>	<b>65,076.98</b>
<b>TOTAL LIABILITIES</b>	<b>108,612.91</b>	<b>(61,477.33)</b>	<b>0.00</b>	<b>0.00</b>	<b>17,941.40</b>	<b>0.00</b>	<b>65,076.98</b>
<b>FUND EQUITY</b>							
<i>Fund Balances</i>							
Unassigned Fund Balance	54,855.98		0.00				54,855.98
Committed/Restricted Fund Balance	(1,262.60)	62,810.33			(13,532.92)		48,014.81
Retained Earnings				0.00	531.50	531.50	
<b>Total Fund Equity</b>	<b>53,593.38</b>	<b>62,810.33</b>	<b>0.00</b>	<b>0.00</b>	<b>(13,532.92)</b>	<b>531.50</b>	<b>103,402.29</b>
<b>TOTAL LIAB &amp; FUND EQUITY</b>	<b>\$162,206.29</b>	<b>\$1,333.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$4,408.48</b>	<b>\$531.50</b>	<b>\$168,479.27</b>

## **CORNWALL SCHOOL DISTRICT**

### **Federally Funded Services 2016-2017**

While Cornwall does not receive any of these services directly, federal funds across the district pay for:

1. The salary and benefits of three Teacher Leaders in the areas of Math (1.0 FTE), Literacy (1.0 FTE) and Science (0.2 FTE);
2. a portion of a school psychologist and a behavior specialist;
3. off-setting the cost of professional development;
4. off-setting the cost of two English as a Second Language teachers, and
5. off-setting the cost of a Technology Integration Specialist.

The dollar amounts and services are anticipated. Actual amounts will not be determined until the spring of 2017 and may vary. There are a number of determining factors that come into play when allocating funds.

### **MEDICAID REIMBURSEMENT REVENUES – FY 2016**

Medicaid money is available each year as a reimbursement for some school-based services provided to students eligible for special education. The amount of money in any given fiscal year varies widely and is very difficult to project due to this variation. Because of this, ACSU utilizes funds generated from the previous fiscal year. For example, the Medicaid money utilized in FY2016 was generated during the 2014–2015 school year. For FY2016, ACSU spent \$154,622.02 in Medicaid money on the following:

Medicaid Claims Administration, a portion of a 1.0 FTE Behavior Specialist, a portion of 2.0 FTE English as Second Language teachers, a portion of 1.0 FTE School Psychologist, a portion of a 1.0 Early Education teacher in the ACSU Early Education Program, and facilities maintenance for the ACSU Early Education Program.

**CORNWALL ELEMENTARY SCHOOL**  
**FY18 FUNCTION CODE BUDGET**

<b>Account Description</b>	<b>Actual FY 15- 16</b>	<b>Budget FY 16 - 17</b>	<b>Proposed FY 17 - 18</b>	<b>Difference</b>
1100 Classroom Instruction	664,090.73	701,343.00	713,387.10	1.72%
1190 Shared Personnel	52,457.84	61,926.00	51,311.36	-17.14%
1200 Special Education	223,611.00	206,675.00	0.00	-100.00%**
2100 Support Services	1,012.60	2,300.00	1,600.00	-30.43%
2120 Guidance	31,384.00	32,105.00	45,728.00	42.43%
2130 Health	13,555.99	17,400.00	14,432.00	-17.06%
2220 Media	58,841.12	62,778.00	58,515.00	-6.79%*
2310 Board of Education	15,649.76	12,623.00	0.00	-100.00%**
2320 ACSU Assessment	78,251.00	75,603.00	0.00	-100.00%**
2410 Principal's Office	142,270.00	149,494.00	149,380.94	-0.08%*
2600 Operations & Maintenance	105,247.27	101,971.00	34,008.96	-66.65%*
2711 Transportation	46,342.20	43,944.00	0.00	-100.00%**
2720 Transportation-Field Trips	1,058.01	2,000.00	2,000.00	0.00%
5310 Food Service	5,000.00	9,000.00	9,000.00	0.00%
<b>Grand Total:</b>	<b>1,438,771.52</b>	<b>1,479,162.00</b>	<b>1,079,363.36</b>	<b>-27.03%</b>

\* Transfer to centralized funds: Universal Pre-K, Facilities, Technology, or Professional Development as applicable

\*\* Previous ACSU assessment deleted from budget



# ADDISON CENTRAL SCHOOL DISTRICT STUDENT ENROLLMENT - December 2016

<u><b>Bridport</b></u>	<u><b>Cornwall</b></u>	<u><b>Middlebury ID#4</b></u>
Pre-K ..... 14		
Kindergarten ..... 7	Kindergarten ..... 9	Kindergarten ..... 73
First Grade ..... 8	First Grade ..... 10	First Grade ..... 57
Second Grade ..... 10	Second Grade ..... 9	Second Grade ..... 57
Third Grade ..... 8	Third Grade ..... 12	Third Grade ..... 72
Fourth Grade ..... 11	Fourth Grade ..... 15	Fourth Grade ..... 65
Fifth Grade ..... 6	Fifth Grade ..... 19	Fifth Grade ..... 50
Sixth Grade ..... 8 ..... <b>72</b>	Sixth Grade ..... 7 ..... <b>81</b>	Sixth Grade ..... 72 ..... <b>446</b>
Seventh Grade ..... 11	Seventh Grade ..... 10	Seventh Grade ..... 65
Eighth Grade ..... 10	Eighth Grade ..... 11	Eighth Grade ..... 62
Ninth Grade ..... 10	Ninth Grade ..... 22	Ninth Grade ..... 73
Tenth Grade ..... 5	Tenth Grade ..... 9	Tenth Grade ..... 63
Eleventh Grade ..... 18	Eleventh Grade ..... 18	Eleventh Grade ..... 77
Twelfth Grade ..... 17 ..... <b>71</b>	Twelfth Grade ..... 8 ..... <b>78</b>	Twelfth Grade ..... 71 ..... <b>411</b>
<u><b>Ripton</b></u>	<u><b>Salisbury</b></u>	<u><b>Shoreham</b></u>
Pre-K ..... 6	Pre-K ..... 13	
Kindergarten ..... 4	Kindergarten ..... 11	Kindergarten ..... 15
First Grade ..... 9	First Grade ..... 12	First Grade ..... 12
Second Grade ..... 9	Second Grade ..... 12	Second Grade ..... 6
Third Grade ..... 2	Third Grade ..... 12	Third Grade ..... 13
Fourth Grade ..... 9	Fourth Grade ..... 14	Fourth Grade ..... 9
Fifth Grade ..... 5	Fifth Grade ..... 14	Fifth Grade ..... 13
Sixth Grade ..... 3 ..... <b>47</b>	Sixth Grade ..... 13 ..... <b>101</b>	Sixth Grade ..... 12 ..... <b>80</b>
Seventh Grade ..... 6	Seventh Grade ..... 14	Seventh Grade ..... 14
Eighth Grade ..... 1	Eighth Grade ..... 14	Eighth Grade ..... 8
Ninth Grade ..... 5	Ninth Grade ..... 15	Ninth Grade ..... 13
Tenth Grade ..... 4	Tenth Grade ..... 18	Tenth Grade ..... 18
Eleventh Grade ..... 10	Eleventh Grade ..... 7	Eleventh Grade ..... 12
Twelfth Grade ..... 6 ..... <b>32</b>	Twelfth Grade ..... 12 ..... <b>80</b>	Twelfth Grade ..... 11 ..... <b>76</b>
<u><b>Weybridge</b></u>	<u><b>Union School District No. 3</b></u>	
Kindergarten ..... 8	Seventh Grade ..... 130	
First Grade ..... 9	Eighth Grade ..... 123 ..... <b>253</b>	
Second Grade ..... 7	Ninth Grade ..... 153	
Third Grade ..... 8	Tenth Grade ..... 133	
Fourth Grade ..... 6	Eleventh Grade ..... 183	
Fifth Grade ..... 4	Twelfth Grade ..... 149 ..... <b>618</b>	
Sixth Grade ..... 8 ..... <b>50</b>		
Seventh Grade ..... 6		
Eighth Grade ..... 17		
Ninth Grade ..... 6		
Tenth Grade ..... 9		
Eleventh Grade ..... 28		
Twelfth Grade ..... 11 ..... <b>77</b>		

**SU Total..... 1748**

## **SCHOOL DIRECTORS and ADMINISTRATION**

### **ADDISON CENTRAL SCHOOL DISTRICT**

Peter Conlon, Chair

Suzanne Buck

Nick Causton

Jason Duquette-Hoffman

Chris Eaton

Perry Hanson

Ruth Hardy

Victoria Jette

James Malcolm

Lorraine Morse

Jennifer Nuceder

Steve Orzech

John (JP) Rees

### **ADDISON CENTRAL SUPERVISORY UNION**

#### **BRIDPORT**

Keith Grier, Chair

Suzanne Buck

Brian Desforges

Justin Markowski

Paul Plouffe

#### **CORNWALL**

Sarah Kemp, Chair

Maureen Deppman

Gabe Hamilton

Cindy Peet

Kristianne Tolgyesi

#### **MIDDLEBURY ID#4**

Ruth Hardy, Chair

Leslie Bodette

Jason Duquette-Hoffman

Amy Graham

Victoria Jette

Lorraine Morse

Elaine Orozco Hammond

#### **RIPTON**

Carol Ford, Chair

Bryan Alexander

Perry Hanson

Giles Hoyler

Laura Murphy McIntosh

#### **SALISBURY**

John Nuceder, Chair

Gary Brown

Sheila Conroy

Timothy Ryan

Kathryn Schloff

#### **SHOREHAM**

Dee Dee Flagg, Chair

Ruth Bernstein

Tanya Scuteri

Lance Wood

#### **WEYBRIDGE**

Chris Eaton, Chair

Eric Bowdish

Jamie Northrup

Justin Perdue

Jennifer Richmond

#### **UNION DISTRICT #3**

Peter Conlon, Chair

Nick Causton

Laura Lass

Devin McLaughlin

Lorraine Morse

Steve Orzech

Mark Perrin

John (JP) Rees

Robert Ritter

Rick Scott

Jerome Shedd

Allison Stanger

### **ADMINISTRATION**

Peter Burrows, Superintendent

Caitlin Steele, Director of Teaching & Learning

Josh Quinn, Business Manager

Vicki Wells, Asst. Supt. of Student Services

Susan English, Assoc. Dir. Student Services

Susan Sheets, Director of Technology

Jennefer Eaton, Bridport Principal

Jennifer Kravitz, Cornwall Principal

Thomas Buzzell, Mary Hogan Principal

Steven Lindemann, Mary Hogan Asst. Principal

Tracey Harrington, Ripton Principal

Fernanda Canales, Salisbury Principal

Michael Lenox, Shoreham Principal

Christina Johnston, Weybridge Principal

Kristin Holsman-Francoeur, MUMS Principal

Scott Sivo, MUMS Asst. Principal

William Lawson, MUHS Principal

Catherine Dieman, MUHS Asst. Principal

# **ADDISON CENTRAL SUPERVISORY UNION**

## **REPORT OF THE SUPERINTENDENT**

**Bridport, Cornwall, Middlebury ID#4, Ripton, Salisbury, Shoreham, Weybridge, and Union District #3**

First, I'd like to thank all of our communities and school boards for your years of unwavering support of the children of Addison Central Supervisory Union. Your heartfelt commitment to do the best for our students has always been and will continue to be our greatest strength as a community. Thank you!

The voice of our communities to unify and form the Addison Central School District is the foundation of the work we have done in creating our first unified ACSD budget. In developing this budget, we were guided by a commitment to combine our resources and shared expertise both to find efficiencies in how we design education and to leverage resources across our district to improve student success. Based on the work of our ACSU Strategic Plan, we are now establishing a budget that clearly and directly moves us forward on our foundational work in improving student outcomes and experiences.

Moving eight school districts into one is a significant process, involving a pursuit of possibility while assessing local strengths and opportunities. This budget represents our first step towards moving forward as a single organization. It begins the process of centralizing our systems and approaches to be more efficient with our use of resources. Future budget cycles will continue this process as we investigate equity as a unified school district and how to allocate our combined resources to the greatest advantage of our students. This will include an analysis of programs, staffing, and systems that support our pursuit of becoming an International Baccalaureate World District.

We are grateful to our entire community for your support in all of our schools. As a community, we realize that we won't move forward and provide the best for our students without everyone in ACSD working together, celebrating our strengths and addressing our challenges to focus singly on making sure that every student under our care is successful. This budget represents a vision that moves us, as a community, towards greater student leadership and engagement to prepare them for life in a rapidly changing global world.

We look forward to continuing to be strong fiscal agents while providing the best educational experiences to our students.

Sincerely,  
Peter Burrows  
ACSD Superintendent

## ADDISON CENTRAL SCHOOL DISTRICT

### FY18 Tax Calculation

Our Total Local Education Spending amount of \$30,428,802 is the first and only figure used in calculating our tax rate that we have control over. The other components in the formula are supplied by the Tax Department or Agency of Education.

*\*\*All figures are subject to changes by the State Legislature\*\**

Projected Property Yield:	\$10,076
Projected Income Yield:	11,875
Projected Non-residential rate:	1.55
Projected Spending Threshold:	\$17,386
Equalized pupils:	1,767.52*

\*This is a draft version and the AOE will provide a final figure in mid-January.\*

#### ACSD Tax Rate Calculation

Local Education Spending	\$30,428,802	
Divided by Equalized Pupils	<u>÷ 1,767.52</u>	
Education Spending / Equalized Pupil	17,215.53	
Education Spending / Equalized Pupil	17,215.53	
Divided by the Property Tax Yield	<u>÷ 10,076.00</u>	
Equalized District tax rate	1.7086	
Equalized District tax rate	1.7086	
Less the consolidation incentive	<u>- 0.10*</u>	*incentive decreases \$.02 each year*
Estimated District tax rate	\$1.6086	(pre CLA adjustment)

The estimated District tax rate is divided by each Town's Common Level of Appraisal (CLA) as set by the VT Department of Taxes to determine each Town's estimated tax rate.

<u>Town</u>	<u>ACSD Tax Rate</u>	<u>CLA (FY18)</u>	<u>Estimated Town Tax Rate</u>
Bridport	\$1.609	101.80%	\$1.580
Cornwall	\$1.609	100.65%	\$1.598
Middlebury	\$1.609	87.28%	\$1.843
Ripton	\$1.609	89.26%	\$1.802
Salisbury	\$1.609	98.54%	\$1.632
Shoreham	\$1.609	100.81%	\$1.596
Weybridge	\$1.609	91.55%	\$1.757

**WARNING  
ADDISON CENTRAL SCHOOL DISTRICT**

**ANNUAL MEETING  
FEBRUARY 28, 2017**

**Member Districts are Bridport, Cornwall, Middlebury, Ripton, Salisbury, Shoreham and Weybridge**

The legal voters of the Addison Central School District are hereby warned to meet at the Middlebury Union High School in Middlebury, Vermont on Tuesday, February 28, 2017 at 7:00 PM, to transact the following business:

**ARTICLE 1:** To elect the following officers: a) A Moderator b) A Treasurer c) A Clerk

**ARTICLE 2:** To hear and act upon the reports of the school district officers.

**ARTICLE 3:** To see if the voters of the Addison Central School District will vote to authorize its Board of Directors, under 16 VSA 562 (9), to borrow money by issuance of bonds or notes not in excess of anticipated revenue for the school year.

**ARTICLE 4:** To do any other business proper to come before said meeting.

**PUBLIC INFORMATION HEARING  
FEBRUARY 28, 2017**

**Member Districts are Bridport, Cornwall, Middlebury, Ripton, Salisbury, Shoreham and Weybridge**

The legal voters of the Addison Central School District are hereby warned to meet at the Middlebury Union High School in Middlebury, Vermont on Tuesday, February 28, 2017 at 7:00 PM, for a Public Information meeting to discuss Australian Ballot articles warned for vote on Tuesday, March 7, 2017.

Hearing will take place immediately following adjournment of the Annual Meeting of said Addison Central School District.

Linda J. Barrett, Clerk  
Addison Central School District

Peter Conlon, Chair  
Addison Central School District

**WARNING**  
**ADDISON CENTRAL SCHOOL DISTRICT**  
**SPECIAL MEETING**  
**MARCH 7, 2017**

**Member Districts are Bridport, Cornwall, Middlebury, Ripton, Salisbury, Shoreham and Weybridge**

The legal voters of the Addison Central School District are hereby warned to meet at the following polling places on March 7, 2017 to vote by Australian Ballot on the following article(s) of business:

<b>District</b>	<b>Location</b>	<b>Polling Hours</b>
<b>Bridport</b>	<b>Bridport Community/Masonic Hall</b>	<b>10:00 AM-7:00 PM</b>
<b>Cornwall</b>	<b>Cornwall Town Hall</b>	<b>7:00 AM-7:00 PM</b>
<b>Middlebury</b>	<b>Middlebury Town Office (77 Main St)</b>	<b>7:00 AM-7:00 PM</b>
<b>Ripton</b>	<b>Ripton Community House</b>	<b>7:00 AM-7:00 PM</b>
<b>Salisbury</b>	<b>Salisbury Town Clerk's Office</b>	<b>8:00 AM-7:00 PM</b>
<b>Shoreham</b>	<b>Shoreham Town Office</b>	<b>7:00 AM-7:00 PM</b>
<b>Weybridge</b>	<b>Weybridge Town Clerk's Office</b>	<b>7:00 AM-7:00 PM</b>

**ARTICLE 1:** Shall the voters of the Addison Central School District vote to authorize the ACSD school board to expend **\$30,428,802**, which is the amount the ACSD school board has determined to be necessary for the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of **\$17,216** per equalized pupil.

**ARTICLE 2:** Shall the voters of the Addison Central School District vote to authorize the ACSD school board to create and authorize disbursement from a Capital Reserve Fund for the Addison Central School District, and appropriate \$481,721 of the FY 2016 Unassigned Fund Balance (estimated at \$1,273,441) to said Fund?

**ARTICLE 3:** Shall the voters of the Addison Central School District authorize the ACSD school board to give notice that in lieu of distributing the Addison Central School District Annual Report by mail within ten days of the District's Annual Meeting, shall give at least thirty days notice of the availability of such report by inclusion in the warning for the District's Annual Meeting, commencing with the District's 2018 Annual Meeting.

Linda J. Barrett, Clerk  
Addison Central School District

Peter Conlon, Chair  
Addison Central School District

# ANNUAL TOWN SCHOOL DISTRICT MEETING MINUTES

## FEBRUARY 29, 2016

The legal voters of the Cornwall Town School District met at the Anna Stowell Sunderland Bingham Memorial School in said Cornwall, Vermont on Monday, February 29, 2016 at 6:30 PM, with approximately 130 people in attendance and transacted the following business:

Willem Jewett, our State Representative was introduced and spoke for a few minutes. The topics he focused on were Marijuana legalization, Cycling deaths and traffic fines lowered to allow folks to get their licenses back to get back to work. In regard to the cycling deaths, they are talking about the interlock system for vehicles so they will not start if the driver is impaired.

Prior to the call to order, Sarah Kemp introduced the School Board Members. Sarah introduced Jen Kravitz the new Principal and indicated that she has been a wonderful addition to the school. Sarah outlined several staff and classroom changes. Due to those changes there is a combined 5<sup>th</sup> – 6<sup>th</sup> grade class, with the exception of a separate 5<sup>th</sup> grade math teacher.

Sarah Kemp called the meeting to order at 6:45 PM.

**ARTICLE 1:** *To elect a Moderator for a term of one year.*

Sarah Kemp called for nominations for School District Moderator for one year. David Donahue nominated Cy Tall, Joan Donahue seconded the nomination. There were no additional nominations. Cy Tall was elected Moderator for the School District for one year by voice vote.

**ARTICLE 2:** *Shall the voters of the Town School District approve the Town School District Meeting Minutes of March 2, 2015?*

Anne Collins/Benj Deppman moved to approve the Town School District Minutes for March 2, 2015. There was no discussion. The motion carried on voice vote.

**ARTICLE 3:** *Shall the voters of the Town School District accept the reports of the Town School District officers?*

Joan Donahue/Ingrid Jackson moved to accept the reports of the Town School District Officers. There was no discussion. The motion carried on voice vote.

**ARTICLE 4:** *Shall the voters of the Town School District authorize its Board of Directors, under 16 VSA 562 (9), to borrow money by issuance of bonds or notes not in excess of anticipated revenue for the school year?*

Lisa Roberts/Andrew Munkres moved to authorize the School District Board of Directors to borrow money by issuance of bonds or notes not in excess of anticipated revenue for the school year. There was no discussion. The motion carried on voice vote.

**ARTICLE 5:** *Shall the voters of the Town School District approve the school board to expend \$1,479,162, which is the amount the school board has determined to be necessary for the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of \$15,976 per equalized pupil. This projected spending per equalized pupil is 1.75% lower than spending for the current year.*

## **Annual Town School District Meeting Minutes, Feb. 29, 2016, *continued***

Ingrid Jackson/John Roberts moved to approve the budget of \$1,479,162, which is the amount the school board has determined to be necessary for the ensuing fiscal year. Andrew Munkres asked two questions about the Pre-K contracted services: 1) will the Pre-K students go to the Cornwall School? 2) will the Pre-K students be on the school buses? The answer to both questions was no. The students will continue to be instructed in day care centers or home based pre-schools. The students will not be riding the school buses. Cornwall will help to pay for 6 Pre-K spots for approved instructional partners. Andrew Munkres also mentioned that the school is still down one teacher. He wondered if there was discussion about which classes would be combined in the future. Jen Kravitz indicated that the budget must be passed first and then they will start the philosophical discussion of which classes would be best to combine based on size, group dynamics, math, literacy, etc. Todd Kincaid asked if there was any data indicating how small the population of Cornwall school might get. The data does show a decline, but the education program is good, so the board hopes that the numbers will remain strong. The Pre-K numbers are unknown, and 10 new families have recently moved into Cornwall. The motion carried on voice vote.

**ARTICLE 6:** *Shall the voters of the Town School District authorize its Board of Directors to place \$32,592 from the Education Reserve Fund into the Capital Projects Fund?*

Lisa Roberts/John Roberts moved to authorize the Board of Directors to place \$32,592 from the Education Reserve Fund into the Capital Projects Fund. Jean Terwilliger indicated that by moving this amount of money from the Reserve Fund, it appears that the Fund will be emptied. Sarah Kemp explained that if the ACT 46 merger is passed that all assets of the Cornwall School become part of the union. There is building maintenance that needs to be done, and by moving the money at this point, the school board will be able to utilize the money for capital improvement purposes. Ben Marks mentioned that the fire department had done a safety visit and identified several safety issues. Have those problems been addressed? Jen Kravitz indicated that all of the identified problems have been corrected except for the alarm in the kitchen, which is scheduled to be installed this summer. The motion carried on voice vote.

**ARTICLE 7:** *Shall the voters of the Town School District authorize its Board of Directors to place \$30,200 from the disposition of School House #5 into the Capital Projects Fund?*

Michael Sheridan/T Tall moved to authorize the Board of Directors to place \$30,200 from the disposition of School House #5 into the Capital Projects Fund. Bjarki Sears reiterated that the logic of moving the money now in preparation for the ACT 46 merger vote makes sense. If the merger vote is defeated, the money can be moved back to the Education Reserve Fund. The motion carried on voice vote.

**ARTICLE 8:** *To transact any other business proper to come before said meeting. Upon completion of the transaction of the aforesaid business, or upon adjournment of the aforesaid meeting for any other purpose, said meeting shall be reconvened on Tuesday, March 1, 2016 at the Cornwall Town Hall for the purpose of voting on the following business of the Town School District by Australian ballot. **Polls will be Open 7:00 AM to 7:00 PM.***



## **Annual Town School District Meeting Minutes, Feb. 29, 2016, *continued***

There was no other business to discuss.

**ARTICLE 9:** *To elect one School Director for the Town School District for a term of three years.*

**ARTICLE 10:** *To elect one School Director for the Town School District for a term of two years.*

No action was taken on Articles 9 and 10 as voting will take place tomorrow, Tuesday, March 1, 2016 at the Cornwall Town Hall from 7 AM – 7 PM.

### **Unified Union School District Articles**

**ARTICLE 11:** *Shall the Cornwall Town School District, which the State Board of Education has found necessary to include in the proposed unified union school district, join with the school districts of Bridport, Middlebury ID#4, Ripton, Salisbury, Shoreham, Weybridge, and Union District #3, which the State Board of Education has found necessary to include in the proposed unified union school district for the purpose of forming a unified union school district to be named the Addison Central School District, as provided in Title 16, Vermont Statutes Annotated, upon the following conditions and agreements:*

- (a) Grades. The unified union school district will operate grades pre-kindergarten through grade twelve to all students in the unified union school district.*
- (b) Board of School Directors. The unified union school district board of school directors will be roughly proportional to the populations of the forming school districts based upon the decennial U.S. Census. The initial composition of the Board shall consist of thirteen (13) school directors, seven (7) being residents of Middlebury, and one (1) each being a resident from Bridport, Cornwall, Ripton, Salisbury, Shoreham, and Weybridge, respectively. School directors shall be elected by the voters of all forming school districts of the proposed unified union district. The Board composition shall be recalculated promptly following the release of each subsequent decennial census.*
- (c) Assumption of debts and ownership of school property. The unified union school district shall assume the indebtedness of member districts; assume all operating deficits and/or surpluses or reserve funds of the member districts; acquire and pay for the school properties of member districts; all as specifically identified and provided for in Articles 6 and 7 in the Final Report.*
- (d) Final Report. The provisions of the Final Report approved by the State Board of Education on December 15, 2015, which is on file in the Town Clerk's office, shall govern the unified union school district.*

Article 11 will be voted on by Australian ballot tomorrow, Tuesday, March 1, 2016 at the Cornwall Town Hall from 7 AM – 7 PM, however, it was important to discuss and clarify exactly what the ACT 46 merger entails and allow voters time to ask questions about the proposed merger.

Peter Conlon, our current UD#3 representative, started the discussion by giving an overview of the proposed unified school district and school board. Dave Donahue asked what the philosophy was for creating the number of board representatives from the towns involved. Peter C. indicated that

## **Annual Town School District Meeting Minutes, Feb. 29, 2016, *continued***

the first number was 15 board members, but the State Board denied that request. At large voting, which allows the voters of each member town to vote on all of the board members allows proportionality across the district. There will be 7 board members from Middlebury and 1 board member from each of the other towns. Ben Marks asked if the population numbers change when the next census is taken will the number of board members change. It is not possible to answer that question until the census occurs. With the at large voting as it stands now, Middlebury is under represented and several towns are over represented. Laura Fetterolf expressed concern that Middlebury would be able to block a vote with their majority. It was explained that the board members are representing all of the district students and it was felt that a blocked vote would not be an issue. Peter Conlon explained the district will be taking a leap of faith, but his experience on the UD#3 board is that town lines do not exist and that the board looks at all students. T Tall asked if the merger is approved, when the unified board would take over. The Unified board would take over the official duties on July 1, 2017. The existing school boards would continue in effect until December 2017 to handle any last property or paperwork requirements. Voters will be voting for board members for both school boards again next year at Town Meeting. Fred Greenman asked what the definition of a majority on the new unified board would be. Maureen Deppman indicated that a simple majority would carry a motion on typical board decisions. A super majority of 10 votes would be required on a major question, such as closing a specific school. Klara Calitri asked about the possibility of including two at large members to the unified board. The State Board denied any additional members to the unified board. Marc Lapin asked why the board number is limited to 13, the number given to the charter committee was limited to 18, however, the State board only approved 13 for this unified district. Benj Deppman verified that if the merger passes, the Cornwall School District will sell everything to the Unified District for \$1, and that should the school close, the Unified District would sell the building, et al back for the same \$1. Maureen Deppman indicated that was correct. Bill Johnson remarked that there is a lot of institutional history with the members on the current school board, and wondered if there would be any kind of advisory committee formed to assist the new unified board. Maureen D. indicated that would be a decision that the new board would make. Charlie Grigg asked what the benefits of the unified district would be. Benefits include: one school board overseeing the district, there will be a cost savings of \$200,000 over the next 5 years, the state is offering incentives (\$150,000) to merge now, and these incentives will not be available later, the schools in the ACSU are being governed by 50 people now on various boards which makes it difficult to make any major changes to the current district, declining enrollment is a reality so the local districts need to work together, the small schools grant will go away without the merger. Bjarki Sears pointed out that the benefit to at large voting allows board members from all towns to talk to each other. Donna Brewer pointed out that the seven one room school houses in Cornwall were governed by one school board. T Tall

reminded the group that the Cornwall school was built with donated dollars, not tax money. He wanted to make sure that the building and land would come back to the town for the \$1 as outlined. The charter committee determined that the building and land would be returned to the town. Janet Greenman reminded the voters that if the merger does not pass now, the state will mandate that the district becomes unified in a few years. Lisa Calitri asked if there was any reversibility in the unified district. In other words, if Cornwall votes to merge, but is unhappy after a period of time can they pull out of the district. Maureen D. indicated that the community could negotiate an exit from the unified district. David Donahue pointed out that all of the things that are

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charming about the Cornwall School will remain, such as FOCS, Grand friends Luncheon, etc. Laura Fetterolf asked if class configuration will still be a local school decision, and it will. Carolyn Jackson asked why we must sell the building and that is because the Unified board will maintain the building. Abi Sessions indicated that the 2018 budget will be for the Unified District, will there be one school meeting for the Unified board or will they meet in all of the schools? The new board will make this decision. Brian Gill said that the plan is to consolidate districts throughout the state and wondered if this was designed to close schools. The law says that it is not designed to close schools, but would make it easier. The ACSU is doing an accelerated version of the consolidation process as our district is simple. Kristina Simmons asked how the Cornwall School section of the unified district budget will be created. Does the principal create the budget and then present it to the Unified board or is there a district wide per pupil cost. The Superintendent will receive all budgets and discuss with the new unified board. Bill Johnson asked if there was a Charter School effect allowing the possibility of sending a student to another school within the district if the child needs services provided there. Once again, the new unified board will make these types of decisions.

**ARTICLE 12:** *To elect thirteen (13) school directors from the nominees to serve on the school board of the proposed unified union school district board from the date of the organizational meeting for the following terms:*

*One (1) school director who is a resident of Bridport for a one-year term.*

*One (1) school director who is a resident of Cornwall for a two-year term.*

*Two (2) school directors who are residents of Middlebury for a one-year term.*

*Two (2) school directors who are residents of Middlebury for a two-year term.*

*Three (3) school directors who are residents of Middlebury for a three-year term.*

*One (1) school director who is a resident of Ripton for a three-year term.*

*One (1) school director who is a resident of Salisbury for a one-year term.*

*One (1) school director who is a resident of Shoreham for a two-year term.*

*One (1) school director who is a resident of Weybridge for a three-year term.*

No action was taken on Article 12 as voting will take place tomorrow, Tuesday, March 1, 2016 at the Cornwall Town Hall from 7 AM – 7 PM.

With no further business to conduct, T Tall moved to adjourn the Cornwall School District meeting at 7:58 PM. The motion was carried on voice vote.

Respectfully Submitted,

Susan Johnson,

Cornwall School District Clerk