

Minutes of
Cornwall Board of Auditors Open Meeting
Cornwall Town Clerk's Office
January 27, 2017

Meeting convened at 3:45 p.m., within the construction trailer.

Present, at that time: Kate Gieges; Ken Manchester; Sue Johnson

Kate moved to accept the minutes of the last meeting; motion approved.

Arrived approx. 4:00 p.m.: Shawn Fetterolf

The Report publication schedule was reviewed, as related to Sue's absence from the Office, and there will be one week after her return before the Report is due at the printers.

Missing reports include: Energy Coordinator (Kate will contact Gary), Auditors', and something for Emergency Management/E9-1-1 (Kate will do).

The first draft (30p) of the Report were reviewed; Kate brought printed copies of edits and Sue updated her copy. The Calendar and Fire Department's meeting schedule needs to be confirmed (Kate will contact Denny).

Sue has entered all the Charitable write-ups and will update all other reports before she leaves on Monday (1/30). She will email her latest version to Kate and Shawn, who will continue adding and editing. Sue requested the school reports be emailed to the town gmail, as well as Kate and Shawn's email.

Report Dedication has been drafted by Kate; the Memoriam will be drafted by Sue.

The meeting is scheduled to continue on Friday, February 3, convening at 3:30 p.m., at the Town Clerk's Office (trailer).

A motion to adjourn was made, and approved, at 5:05 p.m.

Kate Gieges
2/2/17