



Notice of Request for Proposals (RFP)

for

The Renovation of the Town of Cornwall Town Hall Cornwall, VT

RFP to be Issued: Thursday, September 1, 2016

Pre-Bid Meeting: Friday, September 2, 2016, 8:00 AM

Deadline for Final Submission of Questions: Friday, September 9, 2016, 5:00 PM

Deadline for Letter of Intent to Submit Bid: Friday, September 9, 2016, 5:00 PM

Bid Date and Time: **Friday, September 16, 2016 – 2:00 PM**

Public Bid Reading: **Friday, September 16, 2016 – 2:15 PM**

Anticipated Notification of Contractor Selection Date: Tuesday, September 20, 2016

Anticipated Selectboard Contract Award Date: Tuesday, October 4, 2016

Anticipated Construction Start Date: Monday, October 17, 2016

Project Summary

The Town of Cornwall will be renovating the existing Town Hall, located on Route 30 in Cornwall Village. All work will take place within the existing footprint of the building, although new foundations will be placed under the eastern shed portion of the building. Interior renovations will improve building functionality, and a new lift and exit stair will improve accessibility and emergency egress. Mechanical, electrical and plumbing work will mostly consist of expansion of existing systems, though new equipment will be added to ventilate the building. Structural improvements will also be required, notably at the existing roof trusses.

Project documents will be made available to general contractors on Thursday September 1, 2016 at 8:00 AM, available for download as a digital bid package on the Town of Cornwall town website (<http://cornwallvt.com/>). Project documentation will also be provided to local plan rooms and printing houses. A printed set of the project documentation will be available for inspection at the Town of Cornwall by 8:00 AM Friday, September 2, 2016. A printed set of the project documentation will also be available at the offices of Vermont Integrated Architecture, at 137 Maple Street, Suite 29B in Middlebury, VT.

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