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CORNWALL PLANNING COMMISSION (CPC)

Regular Meeting, Cornwall Town Hall

October 24, 2018

MEMBERS PRESENT: Holly Noordsy, Andrea Landsberg, Conor Stinson, Al Thalen Jr., Sarah Pelkey

The meeting was called to order at 5:40 pm.

Quorum – established

AGENDA - Conor S. MOVED / Andrea SECONDED a motion to approve the agenda as posted. Motion passed - 5 in favor, 0 opposed.

MINUTES

- July 17, 2018 - Andrea L. MOVED / Conor S. SECONDED a motion to approve the minutes as posted. Motion passed - 3 in favor, 0 opposed, 2 abstained.
- October 8, 2018 - Conor S. MOVED / Al T. SECONDED a motion to approve the minutes as posted - 4 in favor, 0 opposed, 1 abstained.

ANNOUNCEMENTS

- **New Member** - Welcome to Sarah Pelkey, who was recommended by the CPC and appointed by the Select Board on October 16 to fill a vacant position on the CPC until Town Meeting.
- **Bobbie Carnwath** - sent a note of thanks for the flowers and has offered to help the CPC, if needed.
- **Addison Central School District** is offering 3 community dialogue sessions on November 3, 13 and 14 to discuss the district's facilities master plan with the public.
- **Municipal Training Workshops** - Andrea L. signed up for Municipal Day workshops sponsored by Agency of Natural Resources, Vermont Department of Transportation, and Agency of Community Development, this Friday, October 26. Andrea L. will report back on what she has learned to the CPC.

PUBLIC COMMENTS – none

OLD BUSINESS

• **Discussion of Speeding and Hazards on State Routes 125, 30, and 74 in Cornwall** - the Board discussed current concerns by citizens, and the history of concerns about sections of these State roads in Cornwall, including speeding, lack of visibility of oncoming traffic, and safety hazards for bicyclists and pedestrians. It was agreed that the next Town Plan update should include information and goals concerning roads and traffic. The Board discussed Addison County Regional Planning Commission's (ACRPC) current initiative to advocate for immediate physical changes to Route 125 at the site of the recent fatal accident. It was agreed by all members that a larger section of Route 125 in Cornwall, as far as Ridge Road, has been a safety concern for a long time. Also, the CPC would like to be involved in future discussions with the Select Board regarding how to improve safety on Routes 30 and 74 in Cornwall. Route 74 may have a traffic study done in the spring of 2019.

Vote: Andrea L. MOVED / Sarah P. SECONDED a motion to wholeheartedly support ACRPC's

initiative regarding the urgent need for improvements to Route 125 for safety, and that the stretch of Route 125 from Ridge Road to the Middlebury town line has historically been a concern for safety. Motion passed - 5 in favor, 0 opposed.

• **Update on Proposed Fire Department Tower** - Holly N. reported on what Ben Marks told the Select Board at their meeting on October 16, and the intent of the Fire Department to file application with the Public Service Board on October 19, for a 100 foot tower to be located at the North Bingham fire station. Holly N. has contacted John Roberts, who will serve a Select Board chair in this matter, regarding the 30-day comment period, and CPC's participation in it.

• **Review draft of proposed zoning/subdivision regulations**

Reviewed:

- by right and conditional uses
- size of the building footprint of retail businesses
- buffer zones on wetlands
- width of easements for interior parcels
- location of driveways located in side or rear yard set backs
- parking for air B&B
- side yard setbacks
- 3 categories, definitions, permit requirements for short term rentals (air B&B) - 1) accessory short term rental, 2) residential short-term rental, 3) lodging short term rental (suggested limiting number to 50).

Review will continue at next meeting on November 1. Andrea will send out clean copy with changes discussed tonight and with areas still being discussed highlighted.

NEW BUSINESS

• Potential New PC Member - Conor S. reported that he has been in conversation with a potential new member and will invite to her attend a meeting.

OTHER BUSINESS

Work to do once by-laws are done:

- simple update to the Town Plan, adding missing sections now required such as information on forest blocks
- identify and work on grant opportunities
- review solar ordinance (coming up for renewal/update in December).

Vote to Adjourn - Andrea L. MOVED / Conor S. SECONDED a motion to adjourn the meeting. Motion passed - 5 in favor, 0 opposed.

The meeting was adjourned at 8:20 pm.

Submitted by Sharon Tierra, Secretary of the CPC