

Approved December 4, 2018

**CORNWALL SELECT BOARD**  
Regular Meeting, Cornwall Town Office  
November 20, 2018

**MEMBERS PRESENT:** Ben Marks, Magna Dodge, John Roberts, Ben Wood  
**ALSO PRESENT:** Sue Johnson, Rodney Cadoret, Jim Duclos

The meeting was called to order at 7:05 pm.  
Quorum - established

**AGENDA** - John R. MOVED / Ben W. SECONDED a motion to approve the agenda as posted. Motion passed - 4 in favor, 0 opposed.

General Fund and Highway Orders - signed  
Reports on Reconciled Bank Statements (2 months) - reviewed

**MINUTES** - October 16, 2018 - John R. MOVED / Magna D. SECONDED a motion to approve the minutes with two changes:

- In Town Clerk's report - correct spelling of "Felterolf"
  - In Other Business, last sentence in Cornwall Fire Department Tower update, change to: "Ben M. offered to provide a copy of the application to the Board."
- Motion passed - 4 in favor, 0 opposed.

**CORRESPONDENCE REVIEW**

- Copy of the letter from Addison County Regional Planning Commission and the towns of Bridport, Middlebury, and Cornwall to the Vermont Secretary of Transportation regarding Route 125 hazards.
- Information about grants available from Rural Fire Departments Task Force - will pass on to the Fire Department.
- Invitation from the Assistant Judges of Addison County to attend the meeting on the county budget on December 6 at 9 am.

**PUBLIC COMMENTS** - none

**TOWN CLERK / TOWN TREASURER'S REPORT** - Sue Johnson

- Town taxes have been received and recorded
- Mid-term election held November 6 went smoothly
- Sue J. reported that she has been asked to assist in the recount that has been ordered in the race for State's Attorney, and will be going to Middlebury for that on November 26.
- The Town Office will be closed November 21 - 23 for the Thanksgiving holiday.

- The library book sale has taken in \$1,300 so far in proceeds. Funds will be used to purchase new books for the library.

**ROAD COMMISSIONER'S REPORT** - Road Commissioner and Road Foreman not present at this meeting. Road crew is out salting/sanding icy roads this evening.

(The Board took a short break of a few minutes to assist a woman whose car had gone slightly off the road in front of the Town Hall, and who had come into the hall asking for help. With a quick push, she was on her way.)

### **OLD BUSINESS**

- **Delinquent Taxes** - The Board and Town Clerk met with Rodney Cadoret, Collector of Delinquent Taxes, to discuss the list of property owners who are not current with payment of taxes. In May, the Board will meet again with Mr. Cadoret, to re-evaluate the list. Tax sale proceedings for properties not in compliance, will start in June. Sue J. will provide general information in the newsletter about property tax rules and the tax sale process.
- **Zoning Enforcement Issues** - The Board met with Jim Duclos, Zoning Administrator (ZA), to discuss some issues of zoning enforcement in regard to two businesses. Jim D. was able to locate relevant evidence in one case - a written decision made by the Zoning Board of Adjustment - and has placed it in the land records. John R. will assist Jim D. in gathering some additional historical evidence. In the second case, Jim D. reported that the owner needs to apply for a building permit. Ben M. will ask the Town Attorney to write a letter to him. The Board also told the Zoning Administration that they would like the compensation for the work of the ZA to not just be based on permit fees, but also to provide compensation for enforcement work, which can be considerable, as it has been recently. Ben W. will follow up with information about how neighboring towns handle ZA compensation for the Board to review.

### **OTHER BUSINESS**

- **Discussion of Telling & Hillman annual fraud inquiry.** The Board filled out the annual fraud inquiry, providing answers to 9 questions. Cornwall has instituted fraud protection policies and procedures in the past two years, and as a result, has significantly lowered the risk of financial fraud in the municipality.

John R. MOVED / Magna D. SECONDED a motion to adjourn the meeting. Motion passed - 4 in favor, 0 opposed.

The meeting was adjourned at 8:26 pm.

Submitted by Sharon Tierra, Secretary of the Select Board