

**ONE HUNDRED THIRTY-NINTH  
ANNUAL REPORT  
TOWN OF  
CORNWALL, VERMONT**

**For Year Ending December 31<sup>st</sup>, 2018**

*Town Reports will be available at the Town Clerk's Office, Cornwall School and the  
Cornwall Town Garage*

*Town Reports will also be available at Town Meeting, Monday, March 4th, 2019*



# Annual Report

# Town of Cornwall

## **Same Day Voter Registration**

On January 1<sup>st</sup>, 2017, the Same Day Voter Registration Law went into effect in Vermont. You may now register to vote at the polls on Town Meeting Day.

## **Absentee Ballot Voting**

**Request a ballot by 5:00 PM, Friday, March 1st, 2019**

## **Pre-Town Meeting Dinner**

**Monday, March 4<sup>th</sup>, 2019 from 5:00 – 6:15 PM**

At the Cornwall School

## **Town Meeting**

**Monday, March 4<sup>th</sup>, 2019 at 6:30 PM**

At the Cornwall School

## **Election Day**

**Tuesday, March 5<sup>th</sup>, 2019, at the Cornwall Town Hall**

Polls open from 7:00 AM – 7:00 PM

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**TOWN MEETING 2020:** March 2<sup>nd</sup>, 2020

**VOTING 2020:** March 3<sup>rd</sup>, 2020 - 7 AM – 7 PM

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If you need a ride to the Town Meeting, please call Sue Johnson at 462-2775

## CORNWALL TOWN MEETING DINNER IS SERVED!



**What:** Please join us for our annual Town Meeting Dinner at Cornwall School. This yearly tradition is a fundraiser for the Friends of Cornwall School (FOCS) and initiatives that support the children attending Cornwall School. It is an opportunity to see the work students and teachers are doing in classrooms and around our school building. This wonderful community event allows neighbors and friends to sit together and share a meal.

**When:** Monday, March 4<sup>th</sup>, 2019. We will be serving dinner before the Town Meeting, from 5:00-6:15 PM. *To-go meals are available.*

**Where:** Cornwall School Multipurpose room

**Who:** All members of the community are welcome!

**Menu:** Local beef and vegetarian Cannelloni, roasted vegetables, salad, garlic bread, cider, coffee and dessert.

**Price:** \$10 adults; \$5 children.

**Questions?** Please contact Erin Benjamin ([erinbenjamin.vt@gmail.com](mailto:erinbenjamin.vt@gmail.com)) or Lorri Sperry ([lorrisperry@hotmail.com](mailto:lorrisperry@hotmail.com)) for more information.

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## Town Report Dedication

### Larry Clark

Suffice it to say that Larry Clark has been in Cornwall his entire life, “so far.” After he retired from Foster Motors in Middlebury, he ran a small business from the house on Clark Road, repairing lawn mowers and the like. His small-engine enthusiasm includes years as an avid snowmobiler, and collector of “one-lunger” engines. Larry kept tabs on town activities as the right-hand man for Peg during her years of service to Cornwall: several as Town Auditor, ten as Selectman and nearly ten as treasurer.

An excerpt from the Cornwall book, “A History of Cornwall Houses and their Inhabitants” by Stuart Witherell:

*Clark Road (west to east). “Down the hill, farther east, is the Franklin E. Dean farm, purchased in 1907 or 1908 by Carroll and Edith Kirby Morse, and upon his death in 1932, by Chase and Evelyn Bristol Clark. The older Clark son, Lawrence, and his wife Margaret Swinton, own and occupy the house and ten acres. The farm lands are owned by the younger son, Richard, and wife, Mary Bean Richmond. Larry Clark is an automotive mechanic and instructor of Woman on Wheels program. A member of the Cornwall Historical Society, he collects old bottles and tools. Margaret (Peg) Clark, formerly of Bridport, is head teller at the National Bank of Middlebury, treasurer of the Historical Society, a town selectman, and a former town auditor. There are several very large Norway Spruces in the front yard of the Clark farm, imported by the writer’s grandparents.”*

Larry continues to be a member of the Cornwall Historical Society, and is a long-time member of the Crown Point Road Association, leading many tours through Whiting, Shoreham and Bridport. Larry is also involved in Addison County Fair and Field Days, specifically the building that houses the old equipment and tools, many of which came from the Clark household.

Larry was a Selectman for the years 1980 and 1981. He was appointed as Fire Warden in 1994 and has served in that capacity until the present. In fact, those Norway Spruce mentioned by Witherell have grown so much, Larry had to have the *Fire Warden* sign in his yard relocated. Larry will be retiring as Cornwall’s Fire Warden in 2019 after 25 years of service to the town. It is difficult to find the right words to thank someone for that type of service, but the town does thank you, Larry, for all you have done for our us.

It is with great appreciation and thanks that we dedicate the 2018 Cornwall Town Report to Lawrence Bristol Clark. We will see you down the road.....



## **Town Meeting Warning**

The legal voters of the Town of Cornwall are hereby warned and notified to meet at the Anna Stowell Sunderland Bingham Memorial School on Monday evening, March 4, 2019 to transact the following business. The Town Meeting will start at 6:30 PM.

ARTICLE 1: To elect all town officials as required by law. Voting for officials will be by Australian ballot. Polls will be open from 7:00 AM to 7:00 PM on Tuesday, March 5, 2019, at the Cornwall Town Hall. Officials to be elected are:

**5 years:** Cemetery Commissioner

**3 years:** Selectboard; Lister; Auditor, Trustee of Public Funds; Two (2) Planning Commissioners

**2 years:** Selectboard; Trustee of Public Funds (to fill an unexpired term); Four (4) Library Trustees; Planning Commissioner (to fill an unexpired term);

**1 year:** Moderator; First Constable; Second Constable; Collector of Delinquent Taxes; Town Agent; Two (2) Grand Jurors; Planning Commissioner (to fill an unexpired term)

ARTICLE 2: To see what action the voters will take regarding the town's financial surplus or deficit.

ARTICLE 3: To see if the voters will approve a General Fund budget of \$489,842.

ARTICLE 4: To see if the voters will approve a Highway budget of \$452,965. State Aid is expected to be approximately \$65,000, leaving \$387,965 to be raised by taxes.

ARTICLE 5: To see if the voters will appropriate \$77,000 to be transferred to the Cornwall Volunteer Fire Department to pay its expenses from July 1, 2019 to June 30, 2020.

ARTICLE 6: To see if the voters will exempt from property taxation the Cornwall Volunteer Fire Station located at 1952 Route 30 and the Cornwall Volunteer Fire Station located at 63 North Bingham Street for a period of five (5) years as permitted by Vermont Statute, Title 32; Section 3840.

ARTICLE 7: To see if the voters will appropriate \$4,000 to be transferred to the Cornwall Free Public Library to pay its expenses from July 1, 2019 to June 30, 2020.

ARTICLE 8: To see if the voters will appropriate the following amounts to be transferred to the listed organizations:

a.	Addison Central Teens, Inc.	\$2,500.00
b.	Addison County Home Health and Hospice, Inc.	1,440.00
c.	Addison County Parent/Child Center, Inc.	1,600.00

d.	Addison County Readers, Inc.	350.00
e.	Addison County Restorative Justice Services	350.00
f.	Addison County Riverwatch Collaborative	500.00
g.	Addison County Transit Resources, Inc.	1,315.00
h.	Age Well	950.00
i.	Champlain Valley Office of Economic Opportunity	2,000.00
j.	Charter House Coalition	2,500.00
k.	Counseling Service of Addison County, Inc.	2,300.00
l.	Elderly Services, Inc.	800.00
m.	Green Up Vermont, Inc.	100.00
n.	Habitat for Humanity of Addison County	800.00
o.	Homeward Bound, Animal Welfare Center	500.00
p.	H O P E (Helping Overcome Poverty's Effects)	4,000.00
q.	Hospice Volunteer Services, Inc.	600.00
r.	John W. Graham Emergency Shelter Service, Inc.	1,925.00
s.	Mary Johnson Children's Center, Inc.	700.00
t.	Middlebury Area Land Trust (MALT)	750.00
u.	Open Door Clinic/Community Health Services, Inc.	1,000.00
v.	Otter Creek Child Care Center	1,000.00
w.	The Retired & Senior Volunteer Program, Inc.	540.00
x.	Vermont Adult Learning, Inc.	500.00
y.	WomenSafe, Inc.	<u>\$1,000.00</u>
	TOTAL:	\$30,020.00

ARTICLE 9: To see if the voters will approve the billing date of September 1, 2019 for property taxes, payment of half that amount due November 1, 2019, and payment of the second half due May 1, 2020. Taxes are to be paid to the Cornwall Town Treasurer. Any taxes that are due, but unpaid after November 1, 2019, are considered late. Interest will be charged at the rate of one percent (1%) per month. Any taxes unpaid after May 1, 2020 will be considered delinquent. Interest will be charged on delinquent taxes at the rate of one percent (1%) per month, plus a collector's fee of eight percent (8%).

ARTICLE 10: Any other business proper to come before this meeting.

CORNWALL SELECTBOARD:

Benjamin Marks, Chair;

Magna Dodge

Brian Kemp

John Roberts

Benjamin Wood

## Elected Town Officers 2018

Moderator:	Term Expires 2019	Cy Day Tall
Town Clerk:	Term Expires 2021	Susan Johnson
Town Treasurer:	Term Expires 2021	Susan Johnson
Selectboard, 3 years:	Term Expires 2019 Term Expires 2020 Term Expires 2021	Magna Dodge Brian Kemp John Roberts
Selectboard, 2 years:	Term Expires 2019 Term Expires 2020	Benjamin Wood Benjamin Marks
First Constable:	Term Expires 2019	Dennis Rheaume
Second Constable:	Term Expires 2019	Luke Jerome
Delinquent Tax Collector:	Term Expires 2019	Rodney Cadoret
Listers:	Term Expires 2019 Term Expires 2020 Term Expires 2021	Todd Kincaid Jordan Young William Johnson
Town Agent:	Term Expires 2019	Susan Johnson
Grand Jurors:	Term Expires 2019 Term Expires 2019	Gregory Dennis (appointed) Gary Margolis (appointed)
Addison Central S. D.:	Term Expires 2021	Peter Conlon
Auditors:	Term Expires 2019 Term Expires 2020 Term Expires 2021	Katie A. Q. Gieges Shawn Fetterolf Kenneth Manchester, Jr.
Trustees of Public Funds:	Term Expires 2019 Term Expires 2020 Term Expires 2021	Maurice Laframboise Robert Gerlin Vacant
Cemetery Commission:	Term Expires 2019 Term Expires 2020 Term Expires 2021 Term Expires 2022 Term Expires 2023	Marc Ringey Bruce Payne Anne Collins Joan Bingham "T" Tall

## **Elected Town Officers 2018, *continued***

Library Trustees:	Term Expires 2019	Laura Fetterolf
	Term Expires 2019	Patty McCormick
	Term Expires 2019	Kristina Simmons
	Term Expires 2019	Joyce Stephens
	Term Expires 2020	Judy English
	Term Expires 2020	Juliet Gerlin
	Term Expires 2020	Susan Johnson
Planning Commission:	Term Expires 2019	Andrea Landsberg (resigned)
	Term Expires 2019	Holly Noordsy
	Term Expires 2019	Sarah Pelkey (appointed)
	Term Expires 2020	Jim Duclos
	Term Expires 2020	Conor Stinson
	Term Expires 2021	Bethany Menkart (resigned)
	Term Expires 2021	Albert Thalen, Jr.
Justices of the Peace:	Term Expires 2020	David Anderson
	Term Expires 2020	Judy English
	Term Expires 2020	Liam English
	Term Expires 2020	Susan Johnson
	Term Expires 2020	Gary Margolis
	Term Expires 2020	Jordan Young
	Term Expires 2020	Vacant

## **Appointed Town Officers 2018**

Development Review Board (DRB):	Term Expires 2019	Gary Barnett
	Term Expires 2019	Magna Dodge
	Term Expires 2019	Barbara Greenwood
	Term Expires 2021	Sharon Johnson
	Term Expires 2021	Joseph Severy
Alternates to DRB:	Term Expires 2020	David Anderson
	Term Expires 2020	Cheryl Cesario
	Term Expires 2020	Vacant
Road Commissioner:	Term Expires 2019	Brian Kemp
Road Foreman:	Hired Employee	Michael Sunderland
Assistant Town Clerk-Treasurer:	Term Expires 2019	Joan Bingham

### **Appointed Town Officers 2018, *continued***

Zoning Administrator:	Term Expires 2021	Jim Duclos
Health Officer:	Term Expires 2020	Bill Johnson
Assistant Health Officer:	Term Expires 2021	Susan Johnson
Fence Viewers:	Term Expires 2019 Term Expires 2019 Term Expires 2019	Greg Dennis Michael Heinecken Annie Wilson
AC Regional Planning Commission:	Delegates:  Alternates:	Jim Duclos Stan Grzyb Vacant Vacant
AC Solid Waste Mngt District Board:	Representative: Alternate:	William Kernan Vacant
Cemetery Sextons:	Central: Evergreen: Fair: South:	Vacant Richard Bruso Bruce Payne Richard Bruso
Conservation Commission:		Marc Cesario Mary Dodge Brian Howlett Rene Langis Marc Lapin Bethany Barry Menkart Michael Sheriden
E9-1-1 Coordinator:		Katie A. Q. Gieges
Emergency Management Coordinator:		Susan Johnson
Energy Coordinator:		Gary Barnett
Fire Warden:		Larry Clark
Assistant Fire Warden:		Thomas Frankovic, Jr.
Green-Up Coordinator:		Susan Johnson
Inspector of Lumber:		Leo Gorton, Jr.
Tree Warden:		Stu Johnson
Weigher of Coal:		Jon Isham

## **Auditors' Report**

It is critical for the town's long-term financial integrity that we verify all accounts and opening balances as accurately as possible through professional audits, professional reviews and of course our own internal controls and reviews.

A full audit is being performed this year as a part of our external audit schedule. The scheduled audit looks at the General, Highway, Capital and Miscellaneous funds of the town. The audit is not reviewing the fire department, library or other charitable organizations' accounts. Once the results are received, we will review them and if there any issues detected, we will provide suggestions to the Selectboard to rectify them. However, there are no indications of any issues based upon the results thus far.

In general, we anticipate staying on a 3-year rotation of years with formal audits, professional reviews, and one year with less formal local oversight. We believe these audits, while costing the town money, provide a long-term system of checks and balances to ensure that the financial health of the town of Cornwall is maintained. This external oversight of our town serves and protects everyone's interests, equally.

We encourage all townspeople to be involved in town issues. As we look ahead there are several open positions in Cornwall town government. This is our town, and it only functions as we hope and wish if townspeople become and remain involved. Citizen involvement is key. If you have some available time, we encourage you to look into the vacant roles and see if you may be able to help fill them. More information is available at the town hall.

Equally important is participation in the deeply-rooted Vermont institution of Town Meeting. It is here where we discuss issues facing out town including fiscal oversight and civil governance. We strongly encourage all townspeople to make every effort to attend and participate. In preparation for Town Meeting, we also strongly encourage each and every townspeople to review the Town Report – including all proposed measures, financial positions and planned spending, as well as the results of the previous year's Town Meeting and activities. Significant effort goes into Town Meeting and Town Report preparation by many members of our town government.

As calendar year 2018 wraps up, and we move into 2019, Sue is fully settled into the renovated town hall. The library has started to trial weekend hours, and there is a lot of discussion around the future of our town, including how we as the residents of Cornwall want to shape the development and evolution of our part of Vermont.

As always, Sue faces challenges with a smile, and always finds a way to get and keep things moving. We, the auditors, once again offer our perennial thanks to her for her tireless work and efforts in keeping the Town of Cornwall running smoothly. Thank you, Sue!

Town Auditors,  
Kate Gieges, Chair  
Shawn Fetterolf  
Ken Manchester

## Selectboard Report

Your Selectboard has spent the last year working on your behalf, continuing to work on initiatives from the 2017-2018 session.

We have completed the transfer of Cornwall School property to the Addison Central Supervisory Union on terms that honor both the original grant of school lands to the town and the original public appeal for school construction funds in the early 1950's that made the Cornwall School unique among Vermont towns.

We have also passed the Solar Screening Bylaw, which sets forth the town's aesthetic expectations and community standards for any commercial solar development in the town. The Solar Screening Bylaw will remain in place until the Planning Commission completes its work on the issue, expected in the coming year.

Selectboard member and Road Commissioner Brian Kemp, working with the Town of Salisbury Road Commissioner, has succeeded in getting the replacement of the Swamp Road bridge on the state's list of priority bridge projects. It is our hope that this effort will make a certain amount of state funds available to assist with a permanent replacement bridge across Otter Creek. The state has assured Brian that there will be a public engagement process when the design portion of this planning effort occurs. We have also worked with Salisbury to post consistent weight limits on both sides of Otter Creek to protect Swamp Road from overweight through traffic taking advantage of the temporary bridge.

The Selectboard exercised its “judicial” function over the past year. We presided over the “throwing up” of a portion of Robbins Road – a move which the Selectboard expects will result in a considerable net increase in property taxes payable to the town. We also took evidence and issued a decision concerning a serious dog bite incident, ordering protective measures designed to increase public safety.

After several years of essentially level-funded budgets, we are confronted with road-maintenance realities that will force increases in the paving budget in the coming years. Of particular concern is the road surface condition on Swamp Road, which has suffered cracking and some movement since its original paving in FY 2008/2009. The Selectboard also authorized the sale of some older Highway Department equipment and the reinvestment of those funds in a new welder and portable refueling tank for refueling on site. The board also authorized the purchase of a new wood chipper.

On a more somber note, as a result of a fatal accident this year, the Selectboard joined with the Towns of Middlebury and Bridport in requesting that the Vermont Agency of Transportation address the road profile and line-of-sight issues on Route 125 just west of Middlebury.

### **Selectboard Report, *continued***

Finally, the Selectboard is actively seeking to fill positions on the Planning Commission, the Development Review Board, for an Assistant Zoning Administrator and for an Animal Control Officer. Interested persons should contact the Town Clerk, Sue Johnson, or any member of the Selectboard.

It has been a pleasure and an honor to serve the Town over the past year. Our meetings are generally the first and third Tuesday of the month at 7:00 pm at the Town Hall and the public is welcome to attend.

#### **CORNWALL SELECTBOARD:**

Benjamin Marks, Chair;

Magna Dodge

Brian Kemp

John Roberts

Benjamin Wood

## Selectboard's General Fund Budget

Fixed Appropriations	2015-16 Budget	2015-16 Actual	2016-17 Budget	2016-17 Actual	2017-18 Budget	2017-18 Actual	2018-19 Budget	2018-19 Spent to date	2019-20 Proposed Budget
Humane Society	\$550	\$550	\$550	\$550	\$550	\$450	\$550	\$0	\$500
County Tax	9,000	7,866	9,000	7,946	9,000	7,823	9,000	8,541	9,200
Regional Planning	1,415	1,415	1,450	1,450	1,500	1,462	1,505	1,503	1,550
Otter Creek Conservation	122	121	122	121	122	121	122	121	122
MREMS	2,963	2,965	3,000	2,963	2,963	2,963	2,963	2,963	2,963
VLCT	2,243	2,243	2,254	2,254	2,331	2,331	2,400	2,381	2,442
Capital Fund/ Equipment	130,000	130,000	130,000	130,000	130,000	130,000	130,000	0	130,000
Capital Fund/ Buildings	100,000	100,000	100,000	100,000	100,000	100,000	100,000	50,145	100,000
Capital Paving	0	0	0	0	0	0	0	0	25,000
<b>Totals</b>	<b>246,293</b>	<b>245,160</b>	<b>246,376</b>	<b>245,284</b>	<b>246,466</b>	<b>245,151</b>	<b>246,540</b>	<b>65,654</b>	<b>271,777</b>
<b>Salaries</b>									
Auditors	600	600	600	600	600	600	600	0	600
Selectboard	3,400	2,200	3,400	3,300	3,400	2,800	3,400	0	3,400
Town Clerk/Treas.	41,810	41,810	42,855	42,855	43,926	43,926	45,024	22,512	46,150
Listers	7,000	3,885	7,000	5,367	10,000	4,731	10,000	0	10,000
Custodian	200	0	100	150	100	0	2,000	0	2,000
Asst. Town Clerk	3,500	3,430	3,500	3,499	3,600	5,717	5,000	2,439	5,000
Planning Comm.	1,400	1,400	1,400	1,200	1,400	800	1,400	0	1,400
Development Rev.	0	0	0	0	0	0	1,600	0	1,600
Town Secretary	1,800	2,794	3,000	2,836	3,500	1,489	3,500	1,294	3,500
<b>Totals</b>	<b>59,710</b>	<b>56,118</b>	<b>61,855</b>	<b>59,807</b>	<b>66,526</b>	<b>60,063</b>	<b>72,524</b>	<b>26,245</b>	<b>73,650</b>
<b>Meetings</b>									
Town Meeting	150	0	200	305	200	245	300	0	300
Elections	500	1,362	1,500	1,447	500	360	2,000	1,060	500
<b>Totals</b>	<b>650</b>	<b>1,362</b>	<b>1,700</b>	<b>1,752</b>	<b>700</b>	<b>605</b>	<b>2,300</b>	<b>1,060</b>	<b>800</b>
<b>Office Expense</b>									
Town Clerk	2,400	1,510	2,500	1,787	2,500	3,275	2,700	1,040	2,700
Town Treasurer	2,400	1,842	2,500	1,784	2,500	3,319	2,700	1,552	2,700
Selectboard	300	316	300	768	500	339	500	54	500
Tax Collector	100	49	100	96	100	49	100	0	100
Grand List Maintenance	6,000	1,117	6,000	5,852	6,000	3,000	6,000	1,187	6,000
Zoning Admin.	200	0	200	0	200	425	200	0	200
Planning Comm.	500	328	4,000	4,000	2,700	2,540	2,000	4	1,000
Conserve Comm.	0	0	0	0	200	0	200	80	200
DRB	200	112	1,000	215	1,000	634	1,000	78	1,000
Town Office	2,500	1,380	2,500	2,882	2,500	4,588	2,500	1,687	2,500
Copy/Print/Scan	3,500	3,541	3,000	3,030	3,000	3,129	3,200	1,569	3,200
Postage	2,000	1,758	2,000	1,801	2,000	1,959	2,000	811	2,000
Vote Tabulator	0	0	2,700	958	0	0	2,700	1,392	0
Emergency Mngt	1,000	421	1,000	0	1,000	0	1,000	0	1,000
<b>Totals</b>	<b>21,100</b>	<b>12,373</b>	<b>27,800</b>	<b>23,174</b>	<b>24,200</b>	<b>23,257</b>	<b>26,800</b>	<b>9,454</b>	<b>23,100</b>

## Selectboard's General Fund Budget, *continued*

General Expenses	2015-16 Budget	2015-16 Actual	2016-17 Budget	2016-17 Actual	2017-18 Budget	2017-18 Actual	2018-19 Budget	2018-19 Spent to date	2019-20 Proposed Budget
Town Reports	\$1,200	\$1,005	\$1,200	\$870	\$1,200	\$910	\$1,200	\$0	\$1,000
Town News letter	2,200	2,103	2,200	1,845	2,200	1,597	2,200	692	2,000
Social Security	5,000	4,865	5,000	7,853	5,000	5,295	6,000	2,058	6,600
Retirement	1,672	1,672	1,715	1,714	1,758	1,757	1,815	929	1,965
Health Promotion	100	0	100	0	100	0	100	0	100
Legal Services	50,000	13,269	15,000	5,537	12,500	7,474	10,000	9,861	10,000
Sheriff's Patrol	6,000	5,977	6,000	5,388	6,000	4,303	6,000	2,454	6,000
Dog Control	2,000	1,285	2,000	1,722	2,000	700	2,000	250	2,000
Miscellaneous	1,000	526	1,000	1,043	1,000	397	1,000	110	1,000
Municipal Genl. Road Permit Fee	0	0	0	0	0	0	0	1,990	1,500
Records Restore/ Microfilm	0	0	3,800	3,800	2,850	2,875	6,400	0	5,000
Water Contamination	750	1,263	750	729	1,500	745	1,500	359	1,500
Lemon Fair Insect Control	6,000	6,000	6,000	6,000	6,000	6,000	6,000	0	6,000
Financial Review/Audit	6,000	6,900	0	0	0	0	7,500	3,750	0
<b>Totals</b>	<b>81,922</b>	<b>44,866</b>	<b>44,765</b>	<b>36,500</b>	<b>42,108</b>	<b>32,051</b>	<b>51,715</b>	<b>22,453</b>	<b>44,665</b>
<b>Town Properties</b>									
Town Hall	18,000	5,724	18,000	17,293	15,000	12,094	15,000	4,547	15,000
Town Garage	20,000	6,054	18,000	9,141	15,000	9,509	15,000	6,265	15,000
<b>Totals</b>	<b>38,000</b>	<b>11,777</b>	<b>36,000</b>	<b>26,433</b>	<b>30,000</b>	<b>21,603</b>	<b>30,000</b>	<b>10,812</b>	<b>30,000</b>
<b>Parks &amp; Cemeteries</b>									
Cemeteries Maintenance	2,000	2,000	2,000	1,454	2,000	0	2,000	0	2,000
Cemeteries Mowing	2,500	1,500	2,500	1,500	2,500	2,615	2,500	1,850	2,750
Other Town Mowing	2,500	1,500	2,500	1,500	2,500	2,615	2,500	1,850	2,750
<b>Totals</b>	<b>7,000</b>	<b>5,000</b>	<b>7,000</b>	<b>4,454</b>	<b>7,000</b>	<b>5,230</b>	<b>7,000</b>	<b>3,700</b>	<b>7,500</b>
<b>Insurance</b>									
Town Officers & Property	22,000	23,378	25,000	20,723	25,000	22,072	25,000	24,008	25,000
Workers Comp.	400	407	450	442	450	514	450	499	550
Health	8,000	8,870	8,500	9,016	10,300	8,942	9,500	5,506	11,500
Unemployment	500	250	500	250	500	265	500	121	300
<b>Totals</b>	<b>30,900</b>	<b>32,905</b>	<b>34,450</b>	<b>30,431</b>	<b>36,250</b>	<b>31,793</b>	<b>35,450</b>	<b>30,134</b>	<b>37,350</b>
<b>Debt Service</b>									
Interest (Capital Items)	0	0	0	0	0	0	0	0	0
Interest (Tax Anticipation)	1,000	0	1,000	0	1,000	0	1,000	0	1,000
<b>Totals</b>	<b>1,000</b>	<b>0</b>	<b>1,000</b>	<b>0</b>	<b>1,000</b>	<b>0</b>	<b>1,000</b>	<b>0</b>	<b>1,000</b>
<b>GRAND TOTALS</b>	<b>\$486,610</b>	<b>\$409,562</b>	<b>\$460,946</b>	<b>\$427,834</b>	<b>\$454,250</b>	<b>\$419,753</b>	<b>\$473,329</b>	<b>\$169,492</b>	<b>\$489,842</b>

## **Town Clerk – Treasurer’s Report**

2018 was a relatively uneventful year as compared to 2017. There were three elections in 2018, but mid-term elections tend to be less engaging for folks. Cornwall did have an excellent turn out for the General Election. As always, please feel free to contact me with any questions or concerns. I may not be able to answer but can usually point you in the right direction to get the answer. We are currently without an animal control officer, so if you do find an animal, I am happy to put a message out on the Cornwall Connection, but the next step is to take the animal to Homeward Bound, the next time they are open.

### My annual reminders:

April 1, 2019 is the deadline for registering your dog(s). This is a State law, not a Cornwall request. The purpose of the law is to continue the reduction of rabies cases. The law was put on the books all over the country back in the 1960’s due to a rabies outbreak that was quite devastating. I always have the tags by January 1 of each year, so you can stop by or mail in your payment and a current rabies certificate for your dog(s) anytime between January 1 and April 1.

The fee this year is \$9.00 for a spayed or neutered dog, and \$11.00 for a dog that is not spayed or neutered. The fee increases by 50% after the April 1 deadline. I do keep the rabies certificates on file, so if you know your dog is up to date, I just need the fee and I will mail the license and tag to you.

Property Tax payments are due November 1 and May 1. I know this is a bit confusing because of the fiscal year issue. The tax rate is set in July or August of each year. The tax bills are sent out by the middle of September. The first installment is due November 1 and covers July 1 to December 31. The second installment is due May 1, covering January 1 to June 30. This does cause a little bit of hassle when you are doing your income taxes, as you would need the last year’s bill and the current year’s bill to determine what you paid in any given calendar year. I am happy to send copies to you in whatever format you need.

We continue to use several ways of getting information out to Cornwall residents. The quarterly newsletter is sent to everyone on my mailing list, which is comprised primarily of property owners. Some renters are included, but if you would like to be added to the list, please let me know. We use the Cornwall Connection email messaging system, which works quite well for those with email addresses. We also put the same information on Front Porch Forum. The Cornwall website ([www.cornwallvt.com](http://www.cornwallvt.com)) is another source of information. There are postings on the home page, as well as agendas, minutes and other committee, board, commission and town information within the site. Documents are also available for download. There are outside bulletin boards at the Town Hall and the Town Garage if you wish to look at upcoming events or other posted information.

I would like to express my thanks to all the Cornwall town officials. It is a pleasure to work with such fine people. In particular, I would like to thank Joan Bingham; Kate Gieges, Shawn Fetterolf and Ken Manchester, Jr. (Auditors); as well as Bill Johnson, Todd Kincaid and Jordan Young (Listers) for their dedication to the Town of Cornwall. Thanks go to Mike Sunderland and Ken Manchester, Jr. for their diligent work on the roads. Lastly, thank you to all the Cornwall townspeople to whom I dedicate my time and energy in hopes of providing quality service to you all. Your support is appreciated.

Respectfully Submitted, Susan Johnson

## Births

<u>Name</u>	<u>Date</u>	<u>Place</u>
Noa Ines Nelson <i>Claire E. Bove &amp; David R. Nelson</i>	January 5 <sup>th</sup>	Burlington
Evelyn Ann Ringey <i>LeeAnn G. (Willey) &amp; Brett T. Ringey</i>	January 8 <sup>th</sup>	Middlebury
Milo Eckhart Burnham <i>Amanda A. (Yocum) &amp; Jackson J. Burnham</i>	March 18 <sup>th</sup>	Burlington
Lillian Sparrow Hargraves <i>Whitney A. (Warner) &amp; Coe B. Hargraves</i>	March 10 <sup>th</sup>	Middlebury
Charles Anders Kervick <i>Elizabeth (Saunders) &amp; Paul A. Kervick</i>	March 14 <sup>th</sup>	Middlebury
Kaylee Marlies Baird <i>Marlies E. (Ruys) &amp; Brandon O. Baird</i>	July 11 <sup>th</sup>	Burlington
Maggie Lynn Vanguilder <i>Dana M. Gero &amp; William D. Vanguilder</i>	October 23 <sup>rd</sup>	Middlebury
Maevis Joy Rheume <i>Kaitlin S. (Mannigan) &amp; Steven C. Rheume</i>	November 5 <sup>th</sup>	Cornwall
Westyn James Francis Blake <i>Jessica L. Morse (Lamarre) &amp; Brian J. Blake</i>	November 8 <sup>th</sup>	Burlington
Callum Laurence Krahn <i>Courtney (Giknis) &amp; Benjamin R. Krahn</i>	November 30 <sup>th</sup>	Middlebury

## Deaths

<u>Name</u>	<u>Age</u>	<u>Residence</u>	<u>Date</u>	<u>Place</u>
Barbara M. O'Brien	77	Cornwall	January 9 <sup>th</sup>	Middlebury
Ralph J. Teitscheid	83	Cornwall	January 20 <sup>th</sup>	Burlington
Ruth C. Lambert	79	Cornwall	February 27 <sup>th</sup>	Cornwall
Alfred R. Edson	77	Cornwall	March 20 <sup>th</sup>	Burlington
Kelly J. Sumner	43	Cornwall	April 10 <sup>th</sup>	Burlington
Mary R. Rowe	82	Cornwall	April 22 <sup>nd</sup>	Cornwall
Patricia A. Sgrecci	61	Cornwall	June 12 <sup>th</sup>	Burlington
George T. Holmes III	75	Cornwall	July 15 <sup>th</sup>	Burlington
Deane W. Rubright	44	Shoreham	September 9 <sup>th</sup>	Cornwall
Edwin J. Gero	73	Cornwall	December 7 <sup>th</sup>	Middlebury
Eunice H. Van Vleck	88	Cornwall	December 29 <sup>th</sup>	Cornwall

## Civil Marriages

<b><u>Spouses</u></b>	<b><u>Residence</u></b>	<b><u>Date</u></b>	<b><u>Place</u></b>
Judith A. D’Avignon Ellwyn L. Poquette, Jr.	Cornwall Cornwall	May 5 <sup>th</sup>	Cornwall
Emily I. Hescock Timothy D. Watson	Cornwall Underhill	June 23 <sup>rd</sup>	Shoreham
Avery L. Lansing Joshua M. Whittaker	New York New York	June 23 <sup>rd</sup>	Montgomery
Molly A. Reider Brandon L. LaFollette	Massachusetts Massachusetts	August 18 <sup>th</sup>	Goshen
Aaron N. Trombley Chelsea P. Lanpher	Cornwall Cornwall	August 26 <sup>th</sup>	Hancock
Victoria L. Jarvis Westley K. DeVries	Cornwall Cornwall	September 22 <sup>nd</sup>	Dorset
Tiffany J. Rounds Alexander D. Elias	Cornwall Cornwall	December 31 <sup>st</sup>	Cornwall

## **Information and Services Available from the Town Clerk's Office**

**Green Mountain Passports** - available to anyone who is a resident of Vermont and 62 years or older **OR** is totally disabled as a result of disease or injury suffered while serving in the armed forces **OR** is a resident of the Vermont Veterans' Home in Bennington. Passport holders are eligible for free admission to state parks, museums, and fully state-sponsored events. The fee is \$2.00.

**Copies of Birth, Death, or Marriage Records on File** - used for a variety of purposes. Certified copies are \$10.00, uncertified copies \$1.00. **Please take note of the changes that will be put into place on July 1<sup>st</sup>, 2019 regarding obtaining certified birth and death records. The change information can be found on Page 60.**

**Dog Licenses** - due by April 1<sup>st</sup> every year. Current rabies certificate must be presented or be on file. See further information in the Town Clerk – Treasurer's Report on Page 15 and the Dog Licenses report on the next page.

**Hunting & Fishing Licenses** - All types of licenses are available.

**Copies of Zoning and Sub-Division Regulations**

**Guide to Building or Modifying a Home in Cornwall**

**Applications for Zoning Permit, Sub-division of Property & Conditional Use/Variance**

**Minutes of Meetings** – Selectboard, Planning Commission, Development Review Board, Conservation Commission

**Applications for Addition to the Voter Checklist**

**Applications for Absentee Ballots**

**Petitions and information about running for and holding town office**

**Warnings and Notices of upcoming meetings** – Selectboard, School Board, Planning Commission, Development Review Board, Conservation Commission, etc.

**Renewal of Motor Vehicle Registrations** – renewals only. Must present DMV renewal form. There is a \$3.00 Town Clerk fee, separate from the DMV renewal fee.

**Cornwall Connection – Enrollment in Town News and Emergency Alert Email List** – for municipal and emergency information i.e.: road closures, emergency/disaster information, town notices, lost and/or found animals.

## Dog Licenses

Dog licensing is an annual event. Dogs more than 6 months of age may be licensed any time after January 1<sup>st</sup> of a calendar year but must, per state statute, be licensed no later than April 1<sup>st</sup> of the same year in order to avoid an additional 50% fee assessment. If a dog reaches 6 months of age after April 1<sup>st</sup>, the owner has 30 days to apply for a license. State statute authorizes severe penalties for failure to license one's dogs.

The fee to register a dog is \$9.00 for a spayed or neutered dog and \$11.00 for a dog that is **not** spayed or neutered. **A current rabies vaccination certificate must be presented or on file before a dog can be registered. Rabies vaccinations are good for three years for adult dogs and one year for puppies. The certificate will remain on file at the Town Clerk's office for the 3-year period.**

### Fees Received in Calendar Year 2018

Total Number of Dogs Licensed	288	\$2,676.00
Special Permit	1	<u>35.00</u>
		<b>2,711.00</b>

### Fees Paid in Calendar Year 2017

To State	1,395.00
To Town	<u>1,316.00</u>
	<b>\$2,711.00</b>

## Property Transfers 2018

1. Elizabeth Van Dusen to Ronald Van Dusen, house and .51 acres on Morse Road
2. David & Eunice Van Vleck to David & Eunice Van Vleck, Trustees of the David & Eunice Van Vleck Revocable Trust, house and 119.20 acres on North Bingham Street
3. Beatrice Willson to Jeannine Willson-Johnson, Steven Willson & Michelle Warner, house and 2.20 acres on Route 30
4. Mary Jane Broughton to Mary Jane & Michael J. Broughton, house and .60 acres on South Bingham Street
5. Habitat for Humanity of Addison County to Shawn O'Neil, house and .48 acres on Carothers' Lane
6. South Lincoln Partnership, LLC to The Foote Mansion, LLC, house and 79.13 acres on Route 125
7. Town of Cornwall to Addison Central School District, school and 5.32 acres on School Road
8. Estate of Lawrence E. White to John Reynolds, 8.60 acres in the Cornwall Swamp
9. Estate of A. Walker Bingham III to The Nature Conservancy, 8.30 acres in the Cornwall Swamp
10. Estate of Walter N. Sears to Christopher & Cyndi Palmer, house and 3.60 acres on Cider Mill Road
11. Ernest & Ina Broe to Gardner Stone, house and 10.00 acres on Swamp Road
12. Ronald Van Dusen to Susan Bourdon & Randy Laframboise, house and .50 acres on Morse Road
13. Florence A. Gill to Florence A. Gill 1991 Trust, house and 345.76 acres on Wooster Road
14. Eric & Roma Mortensen to Eric & Roma Mortensen, Trustees of the 2018 Living Trust, house and 42.35 acres on Douglas Road
15. Elizabeth Napier to Elizabeth Napier, Trustee of the 2018 Trust, house and 4.80 acres on North Bingham Street
16. Michael & Alison Durst to Michael & Alison Durst, Trustees of the Durst Family Trust, house and 1.10 acres on Lemon Fair Road
17. West Street Properties, LLC to Dennis & Liza Rheame, 2.05 acres on West Street
18. Quesnel's Holsteins, Inc. to Roger & Patricia Scholten, 32.88 acres of open land on Route 30
19. West Street Properties, LLC to Cameron & Kayla Schaefer, Lot #1, 4 acres in the West Street Properties Sub-division
20. Jason & Sarah Robart to Tim & Lise Blumenthal, house and 10.10 acres on Route 30
21. West Street Properties, LLC to Marc & Cheryl Cesario, 5.68 acres on West Street
22. John Reynolds to James & Carma Fitzpatrick, 8.60 acres in the Cornwall Swamp
23. John Salengo to Jill Henes, 19.90 acres in the Cornwall Swamp
24. Robert & Marian Burton to Earl & Irene Wawrzyniak Schacht, house and 10.87 acres on Delong Road
25. Gabriel & Chenoa Hamilton & Jonny Watson to Gabriel & Chenoa Hamilton, house and 6.72 acres on Delong Road
26. Dennis & Liza Rheame to West Street Properties, LLC, easement deed on West Street
27. Roger J. & Kathy B. Mason to Henry E. Harper-McCausland, 15.07 acres on Wooster Road
28. Eric & Julie Houchell to Matthew & Kymberly Breckenridge & Barbara Jo Mooney, house and 9.07 acres on Route 74
29. Foote Farm Vermont, LLC to Edward & Anna Burns, Lot #20 in the Foote Farm PUD on Route 125

### **Property Transfers 2018, *continued***

30. Foote Farm Vermont, LLC to Edward & Anna Burns, Lot #21 in the Foote Farm PUD on Route 125
31. Foote Farm Vermont, LLC to Edward & Anna Burns, Lot #22 in the Foote Farm PUD on Route 125
32. Todd Kincaid & Jean Terwilliger to Benjamin & Courtney Krahn, house and 10.10 acres on Cobbs Corners Road
33. Mary Markwell to Richard Marshak & Andrea Landsberg, 14.11 acres on Snake Mountain Road
34. James B. & Christiana Hodges to SRH Solar, LLC, easement deed on Sperry Road
35. Michael Collier & Katherine Branch to Robert W. & David Collier, house and 4.10 acres on West Street
36. Kevin & Erin Lane to Daniel Foley & Andrea Corcoran, house and 2.60 acres on West Street
37. Douglas N. Barr to Allan Dragone, Jr. & Jennifer Williams, house and 29.62 acres on North Bingham Street
38. Roger, Dean & John Paul Richmond to Richmond Fodder Farm, LLC, house and 249.99 acres on North Bingham Street
39. Angela Weekes to Bret Weekes, 28.47 acres on Route 30
40. Patricia D'Andrea to Jonathan & Karen Miller-Lane, house and 10.65 acres on Douglas Road
41. Corey & Jenna Brace to Joseph & Kristen Brown, house and 10.07 acres on Robbins Road
42. Gardner B. Stone to Darcy Stone Hubbard, house and 10.00 acres on Swamp Road
43. Arnold & Patricia Rapoport to Arnold and Patricia Rapoport, Trustees of the Trusts, house and 8.77 acres on Sperry Road
44. Maurice & Barbara Laframboise to Randy, Michael, Stephen & Peter Laframboise, house and 15 acres on Morse Road
45. James B. & Christiana Hodges to MLH, LLC, bunkhouse and 9.90 acres on North Bingham Street
46. Stephen McKibben to Andrea Baier, .50 acres on Route 30
47. Stephen McKibben to Andrea Baier, house and 10.05 acres on Route 30
48. Samuel J. Barnes & Gregory Alexander to Eric Metcalf & Janie Simmons, 1.50 acres of land in the Foote Farm PUD on Route 125
49. 5 Trillium Partners, LLC to Keith & Melissa Ellery, house and 2.03 acres on Route 125
50. 5 Trillium Partners, LLC to Alexander Elias & Tiffany Rounds, house and 3.49 acres on Route 74
51. Churchill & Janet Franklin to Bread Loaf View Farm Realty Trust III, boundary line adjustment of .20 acres on Cider Mill Road
52. Bread Loaf View Farm Realty Trust III to Churchill & Janet Franklin, boundary line adjustment of .50 acres on Cider Mill Road
53. Barbara Jo Mooney to Matthew & Kymberly Breckenridge, life lease deed on house and 9.07 acres on Route 74
54. Donna Brewer to Donna Brewer & George F. Brewer, Jr., house and 1.10 acres on South Bingham Street
55. Laura Rumbough to Bruce & Therese Wilhelm, house and 3.70 acres on Edgewood Road
56. Tanya Kurtz Lehman to Nicole Grubman, 4.68 acres of open land on West Street
57. Holmes Family Trust to Margaret Holmes, Trustee, house and 18.25 acres on North Bingham Street

### **Property Transfers 2018, *continued***

- 58. Habitat for Humanity to Edward & Shelly Shackett, house and .59 acres on Carothers' Lane
- 59. Joseph & Amy Barth to Kevin & Brenda Fleming, 8.00 acres on Parkhill Road
- 60. Joseph & Amy Barth to Logan Price & AnGayle Vasiliou, house and 108.00 acres on Parkhill Road
- 61. Roberta Hatch to David Hatch, .60 acres on South Bingham Street

## 2018-2019 Voted Budget

	BUDGET	TAX RATE
<b>GENERAL FUND</b>		
General Fund	\$473,329.00	
Cornwall Vol. Fire Dept.	74,400.00	
Cornwall V.F.D Roof/Painting	15,000.00	
Cornwall Free Public Library	4,000.00	
Charitable Agencies	26,920.00	
Hold Harmless	(33,863.00)	
Fiscal Year 2017-2018 Surplus	(75,759.00)	
<b>TOTAL GENERAL FUND</b>	<b>484,027.00</b>	
		<b>0.2274</b>
<b>HIGHWAY</b>		
Highway	404,975.00	
State Aid	(65,000.00)	
<b>TOTAL HIGHWAY</b>	<b>339,975.00</b>	
		<b>0.1597</b>
<b>LOCAL AGREEMENT RATE</b>	<b>\$1,878.00</b>	
		<b>0.0009</b>
<b>TOTAL MUNICIPAL</b>	<b>\$825,880.00</b>	
		<b>0.3880</b>
<b>HOMESTEAD RATE</b>		<b>1.5651</b>
<b>NON-RESIDENTIAL RATE</b>		<b>1.5707</b>
<b>GRAND LIST 2018-2019</b>	<b>\$2,128,787.00</b>	

**Balance Sheet for General Fund**  
**Fiscal Year Ended June 30<sup>th</sup>, 2018**

**ASSETS**

Checking Account	\$668,229.40
Act 200 Funds	16,846.31
Conservation Fund	634.16
Grand List Maintenance Fund	269.22
Public Funds CDs	82,350.07
Delinquent Tax Receivable	23,669.48
Grants Receivable	<u>4,536.00</u>
<b>TOTAL ASSETS</b>	<b>796,534.64</b>

**LIABILITIES**

Due To/Due From Other Accounts	194,953.67
Deferred Tax Revenue	23,669.48
Reserved for Lister Education	269.22
Act 200 Funds	16,846.31
Public Funds	<u>82,350.07</u>
<b>TOTAL LIABILITIES</b>	<b>318,088.75</b>

**FUND BALANCE**

Fund Balance 6/30/2017	586,477.57
Prior Period Adjustment	0.00
<b>TOTAL PRIOR YEARS FUND BALANCE</b>	<b><u>586,477.57</u></b>
Fiscal Year Surplus (Deficit)	<u>(108,031.68)</u>
<b>TOTAL FUND BALANCE</b>	<b>\$478,445.89</b>

**Statement of Maturities**  
**June 30<sup>th</sup>, 2018**  
**General Fund**  
**Tax Anticipation, Short-Term & Long-Term Debt**

As of June 30<sup>th</sup>, 2018, the Town of Cornwall General Fund had no short term or long-term debt.

**Statement of Maturities**  
**June 30<sup>th</sup>, 2018**  
**Highway Department**  
**Short-Term & Long-Term Debt**

As of June 30<sup>th</sup>, 2018, the Town of Cornwall Highway Fund had no short term or long-term debt.

### Comparative Statement of Taxes

	FISCAL 2016/2017	FISCAL 2017/2018	FISCAL 2018/2019
General Fund	\$460,946	\$454,249	\$473,329
(Surplus)/Deficit	0.00	(204,691)	(75,759)
Hold Harmless	(51,208)	(44,605)	(33,863)
Fire Department	63,900	66,900	74,400
Fire Department Roof/Painting	0.00	0.00	15,000
Library	4,000	4,000	4,000
Outside Agencies	22,929	25,620	26,920
Highway	403,050	400,950	404,975
Less State Aid	(60,000)	(60,000)	(65,000)
<b>Total GF, HW &amp; Special Articles</b>	<b>845,059</b>	<b>642,423</b>	<b>824,002</b>
	<b>Former System</b>	<b>Former System</b>	<b>New District #'s</b>
Homestead taxes to ACSD	UD#3 1,169,050	UD#3 1,478,561	1,527,294
Non-Residential taxes to ACSD	Elem. 1,507,346	Elem. 1,146,725	1,240,141
<b>Total Estimated Education Spending</b>	<b>2,676,396</b>	<b>2,625,286</b>	<b>2,767,435</b>
Homestead Education Tax Rate	1.6027	1.5814	1.5651
Non-Residential Tax Rate	1.4123	1.5251	1.5707
Local Agreement Rate	0.0007	0.0009	0.0009
<b>Total Taxes to be Raised</b>	<b>\$3,521,455</b>	<b>\$3,267,709</b>	<b>\$3,591,437</b>
Grand List	\$204,979,000	\$208,953,600	\$212,878,700
<b>Total Tax Rate Homestead</b>	<b>2.0150</b>	<b>1.8898</b>	<b>1.9531</b>
<b>Total Tax Rate Non-Residential</b>	<b>1.8225</b>	<b>1.8335</b>	<b>1.9587</b>

## Miscellaneous Accounts

### ACT 200 FUNDS ACCOUNT

<b>Balance 6/30/2017</b>	<b>\$16,841.23</b>
Interest 7/1/2017-6/30/2018	5.08
<b>Balance 6/30/2018</b>	<b>16,846.31</b>
Interest 7/1/2018 – 12/31/2018	2.56
<b>Balance 12/31/2018</b>	<b>\$16,848.87</b>

### MUNICIPAL EQUIPMENT ACCOUNT

<b>Balance 6/30/2017</b>	<b>\$26,311.97</b>
Interest 7/1/2017 – 6/30/2018	7.88
<b>Balance 6/30/2018</b>	<b>26,319.85</b>
Interest 7/1/2018 – 12/31/2018	4.00
<b>Balance 12/31/2018</b>	<b>\$26,323.85</b>

### GRAND LIST MAINTENANCE ACCOUNT

<b>Balance 6/30/2017</b>	<b>\$341.10</b>
Interest 7/1/2017 – 6/30/2018	0.12
Service Charge	(72.00)
<b>Balance 6/30/2018</b>	<b>269.22</b>
Interest 7/1/2018 – 12/31/2018	0.06
Service Charge	(36.00)
<b>Balance 12/31/2018</b>	<b>\$233.28</b>

### CAPITAL FUNDS ACCOUNT

<b>Balance 06/30/2017</b>	<b>\$209,773.13</b>
Income 07/13/2017 (Sale of Plow Truck)	40,000.00
Income 07/13/2017 (Balance to Equip. Fund)	72,068.92
Expense 11/13/2017 (2018 Plow Truck)	(64,050.00)
Income 06/29/2018 (Balance to Building Fund)	91,357.83
Income 06/29/2018 (Balance to Equip. Fund)	28,549.00
<b>Balance 6/30/2018</b>	<b>377,698.88</b>
<b>Balance 12/31/2018</b>	<b>\$377,698.88</b>

## Miscellaneous Accounts, *continued*

### CONSERVATION COMMISSION ACCOUNT

<b>Balance 6/30/2017</b>	<b>\$428.00</b>
Interest 07/01/2017-06/30/2018	.16
Income 02/20/2018 Program Donations	206.00
<b>Balance 06/30/2018</b>	<b>634.16</b>
Interest 7/01/2018-12/31/2018	.11
Income 11/19/2018 Program Donations	49.57
<b>Balance 12/30/2018</b>	<b>\$683.84</b>
<b>GRAND TOTALS MISCELLANEOUS ACCOUNTS</b>	
<b>6/30/2018</b>	<b>\$421,768.42</b>
<b>12/31/2018</b>	<b>\$421,788.72</b>

## Trustees of Public Funds Report

The undersigned are trustees of funds bequeathed to the Town from the estates of Vera B. Peet and Lemuel J. Peet. The poor income return on these funds is due to a State law requiring that they be invested solely in bank accounts. The interest rate obtainable on certificates of deposit is exceedingly low. The use of the funds is limited, for the most part, to conservation and beautification of the natural resources of the Town.

There have been no disbursements from the fund in 2018. One request from the Conservation Commission for \$175 was approved by the Trustees in October of 2018 but has not yet been disbursed.

The following is an accounting of the funds we currently administer; all are certificates of deposit with the National Bank of Middlebury.

#109780 CVPS Stock Cash in		#108449 Lemuel Peet Fund	
Balance 12/31/2017	13,456.44	Balance 12/31/2017	56,265.26
Interest 2018	<u>74.23</u>	Interest 2018	<u>310.31</u>
Balance 12/31/2018	13,530.67	Balance 12/31/2018	56,575.57
#107799 Vera Peet Fund		Total of Funds 12/31/2018	
Balance 12/31/2017	12,424.50		\$82,555.56
Interest 2018	<u>24.82</u>		
Balance 12/31/2018	12,449.32		

Respectfully Submitted, Robert Gerlin & Maurice Laframboise, Trustees

## Highway Department Report

Hello Town Residents,

We made it through the 2017/2018 winter with some salt and sand left in the shed, despite a salt shortage which caused us to have to get a load of salt from the State of Vermont to supplement our supply while waiting for a delivery. We have two suppliers going into this winter, so I'm hoping we won't have that problem again!

There has been a smorgasbord of projects this year, besides trying to do general maintenance work and mowing.

We completed the \$40,000 Category D grant which allowed us to replace 23 culverts. These were done on Cider Mill Road, James Road and West Street. Additionally, we were awarded a \$133,910.16 State of Vermont Class II paving grant to allow for repaving following all the culvert work on those three roads.

A Category A grant was completed which is our state mandated Municipal Roads General Permit Program (MRGP) and road segment inventory capital plan. I will include a portion of the road segment inventory capital plan following this report, so you can see what it looks like.

Another concern of mine is the ever-changing climate which leaves us with a more unpredictable weather pattern than what we used to experience. I believe that laying asphalt on some of our gravel roads would be in the best interest of the Town of Cornwall. I will be working with the Selectboard and the Capital committee to create a plan to pave additional gravel roads over the next several years. The roads that would be under first consideration for paving would be Sperry Road and North Bingham Street. To this end, we will most likely be replacing some culverts on North Bingham Street and Sperry Road over the next year or so.

### Roads repaved in 2018

- West Street – Paved over culvert cuts
- Cider Mill Road – Paving grant
- James Road – Paving grant

### Asphalt paving schedule in 2019

- Swamp Road – Repave the portion in the swamp

### Grants for completion in 2019

- Complete Category B Grant for improved drainage on Delong Road
- Complete grants and aid for Ridge Road

I would like to thank the townspeople for their patience while construction work is performed on the town roads. I understand that it can be an inconvenience at times!

Thanks for your time,  
Mike Sunderland  
Town Road Foreman

TOWN OF CORNWALL  
HIGHWAY DEPARTMENT  
CAPITAL IMPROVEMENT PLAN



2018

Funding provided by  
VTrans Better Roads Program and the Town of Cornwall,  
with the assistance of Addison County Regional Planning Commission  
and a Fulcrum mobile data collection application

### **Introduction**

In Spring 2017 the Town of Cornwall received a grant from the VTrans Better Roads Program to conduct a culvert and road erosion inventory, prioritize identified projects and develop a Capital Improvement Plan (CIP) to implement the projects over a period of five years.

This CIP is a multi- year plan. It prioritizes projects and creates a completion timeline while efficiently using available funds and current resources.

### **Highway Capital Reserve Fund**

Cornwall annually sets appropriations of \$ 120,000 per year for equipment for the Highway and Fire Departments and town buildings. The Highway Foreman's annual budget includes annual maintenance/ highway needs and funds culvert and road projects.

The proposed CIP describes the major projects and costs related to road erosion projects and lays out a prioritization schedule for their completion to comply with the Municipal Roads General Permit (MRGP). As part of the CIP process, budgets should be developed based on the projects to be undertaken. Additional projects can be undertaken when grant funding is obtained.

### **Components of Highway Department**

The Highway Department is made up of a two-person crew, which is responsible for maintaining 32.21 miles of local roads (Class 2 and 3), 1.48 miles of Class 4 roads, and 211 culverts. In addition to year-round maintenance and paving of the local roads, the Highway Department is responsible for the repair and/or replacement of street signs, ditch and culvert work, vegetation management in the road right-of-ways, grant writing, maintenance of all town equipment, and upkeep of the school and town hall parking lots.

### **Capital Improvement Plan (CIP)**

The CIP is a plan for addressing critical road erosion and culverts/structures projects identified after completing a comprehensive road and culvert inventory and includes each project's estimated costs. It was developed with the Highway Foreman, recognizing the need to concentrate work in areas so

culvert replacements and drainage improvements are followed by paving projects. General maintenance, though part of the Highway Department's responsibilities, is not included in this CIP.

Since the Town of Cornwall has a Capital Budget Committee that plans the town's complete equipment replacement schedule, the Highway Department's equipment costs are not included in this CIP. The following discussion includes a culvert replacement schedule for culverts listed in poor or worse condition, and details projects to repair Very High or High Priority road segments based on results from the road erosion inventory. Other segments in the vicinity of Very High or High Priority road segments were added into these projects to comprehensively address entire areas in need of improvements.

### **Major Infrastructure Projects**

#### **Roads**

The town has approximately 32 miles of road; one-half of which are paved roads and the other, gravel. Within the CIP, estimated road improvement projects have been identified to occur simultaneously with culvert replacement projects. Those sections were prioritized and may be financed with Better Roads grants (with a 20% match), municipal taxes or reserves. The goal is to rotate reconstruction based on need. Major storm damage or other circumstances may modify the schedule.

#### **Culvert Replacements/Retrofits**

Culverts are used to transmit water during brief heavy runoff periods as well as to span year round and intermittent watercourses. Financing for the culvert replacements is anticipated to be procured by some combination of state grants (VTrans Structures and Better Roads grants (with a 20% match), and municipal taxes.

The culvert inventory results showed a total of 211 culverts in various conditions – 5 were closed, 1 was in urgent condition, 7 were in critical condition, 12 were in poor condition, 23 were in fair condition, 43 were in good condition, 117 were in excellent condition, and 3 were in unknown condition. Culvert projects included in this CIP address those in poor or worse condition; often culverts in such conditions adversely impact road segments. A comprehensive table of culverts poor or worse condition is included on page 4.

ROAD	SEGMENT	LOCAL ID	TYPE	CULVERT MATERIAL	HEADER MATERIAL	HEADER CONDITION	HEIGHT	WIDTH	LENGTH	CONDITION	DROP INLET	POOR ALIGNMENT	DIRECT STREAM OUTPUT	PENCHED	NEEDS CLEANING
<b>CLOSED</b>															
CIDER MILL RD	11472.1	TH02509	Round	Unknown	None	Not Known	15	15	50	Closed	No	No	No	No	No
CIDER MILL RD	11465.1	TH02505		Steel			15	15	40	Closed					
JAMES RD	30556.1	TH02N18	Round	Corrugated	None		0	0	0	Closed	No				No
S BINGHAM ST	57005.1	TH02506		Material - undefined			12	12	36	Closed	No				No
WEST ST	71745.1	TH04N26	Round		Unknown		12	12	40	Closed					
<b>URGENT</b>															
N BINGHAM ST	138213	TH07508	Round	Pipe, Plastic	None	Good	12	12	40	Urgent	No	No	No	Yes	No
<b>CRITICAL</b>															
LEDGEMONT LN	124081	TH1303	Round	Material - undefined	None	Poor	12	12	40	Critical	No	No	No	No	Yes
LEDGEMONT LN	124080	TH1302	Round	Pipe, Plastic	None	Poor	12	12	40	Critical	No	No	No	No	Yes
LEDGEMONT LN	124082	TH1304	Round	Pipe, Plastic	None	Poor	12	12	40	Critical	No	No	No	No	Yes
RIDGE RD	157100	TH0914		Steel			15	15	40	Critical					
S BINGHAM ST	162163	TH27508	Round	Corrugated	None	Poor	12	12	40	Critical	No	No	No	No	Yes
SNAKE MTN RD	168953	TH0801		Material - undefined			15	15	36	Critical					
SNAKE MTN RD	169038	TH0812	Round		None	Poor	24	24	40	Critical	No	No	No	Yes	Yes
<b>POOR</b>															
AUDET RD	2392	TH2202					12	12	80	Poor					
LAMBERT LN	122692	TH01 ID not f					12	12	30	Poor					
MOORE RD	135988	TH18W02					12	12	32	Poor					
MOORE RD	135979	TH18W05					12	12	40	Poor					
MOORE RD	108047	TH1401					12	12	20	Poor					
PIET RD	148782	TH19W02					18	18	110	Poor					
RIDGE RD	157085	TH0909					12	12	30	Poor					
S BINGHAM ST	162160	TH27509	Round	Corrugated	None	Poor	15	15	40	Poor	No	No		No	No
SNAKE MTN RD	168959	TH0806		Steel			12	12	36	Poor					
SWAMP RD	64962.1	TH03E10	Round	Corrugated	None	Poor	36	36	50	Poor	No	No	Yes	No	No
WEST ST	71783.1	TH04N34					15	15	32	Poor					
WOODSTER RD	200685	TH0503	Round	Steel Corrugated	None		36	36	40	Poor	No	No	Yes		No

### **Municipal Road General Permit**

Act 64 of 2015 shifted priorities for the State and Town Highway Departments. Starting in July 2018, ANR will annually issue to the town a general permit, which is intended to achieve significant reductions in stormwater-related erosion from both paved and unpaved municipal roads. By addressing these erosion-related issues, town roads will be improved by stabilizing the road drainage systems, bringing them up to basic maintenance standards, and implementing additional corrective measures to reduce sediment and phosphorus runoff or other water quality benefits. As a result, Towns must develop a schedule and requirements for the inventory of roads, prioritization of projects, and project implementation.

This plan incorporates these priorities by comprehensively looking at the existing conditions of municipal roads in Cornwall. In Spring 2018, an inventory of all Class 2, 3 and 4 roads that have the potential to affect water quality was completed. Roads were divided into 100 meter (328 feet) segments and each segment was assessed on crown, grader berm, drainage, conveyance area and culvert metrics. Gully or rill erosion was also noted. In total, 558 segments were inventoried in the Town of Cornwall.

A prioritization system to schedule road repairs was developed based on 3 factors- erosion risk, slope, and phosphorus export potential. Working with Addison County Regional Planning Commission, the following comparison matrix was adopted to create a standard comparative way to evaluate road segments. Each of the variables (erosion risk, field slope risk, and phosphorus export potential) were evaluated in separate tables. The segment priorities found using the various tables were then combined to determine an overall segment priority. The segment priority was assigned a Very High Priority designation if it is identified in as such in any of the tables. Other segment priority designations (High, Moderate, Low) were determined by averaging the three priority scores in the tables below to arrive at an overall Low, Moderate, or High Priority score for the segment. Although segments designated as Very High Priority may have earned that designation for not meeting MRGP requirements and having either a high erosion risk, high phosphorus export potential, or high (10%+) field slope, the MRGP only requires segments that do not meet MRGP requirements and also have a

high (10% or greater) field slope be completed by Dec. 31, 2025. ACRPC recommends other Very High Priority segments identified as such because of either high erosion risk and/or phosphorus export potential also be completed by the Dec. 31, 2025 date. These additional designations are meant to help the town further prioritize road repairs.

***Road Erosion Risk Priority***

MRGP Status	Low Rd Erosion Risk	Moderate Rd Erosion Risk	High Rd Erosion Risk
Fully Meets	Fully Meets	Fully Meets	Fully Meets
Partially Meets	Low Priority	Moderate Priority	High Priority
Does Not Meet	Moderate Priority	High Priority	Very High Priority

***Road Field Slope Risk Priority***

MRGP Status	0 - 4.9% Field Slope	5 - 9.9% Field Slope	10%+ Field Slope
Fully Meets	Fully Meets	Fully Meets	Fully Meets
Partially Meets	Low Priority	Moderate Priority	High Priority
Does Not Meet	Moderate Priority	High Priority	Very High Priority

***Road Phosphorus Export Potential Priority***

MRGP Status	Low Rd TP Export (< 25 kg/yr)	Medium Rd TP Export (25 – 60 kg/yr)	High Rd TP Export (> 60 kg/yr)
Fully Meets	Fully Meets	Fully Meets	Fully Meets
Partially Meets	Low Priority	Moderate Priority	High Priority
Does Not Meet	Moderate Priority	High Priority	Very High Priority

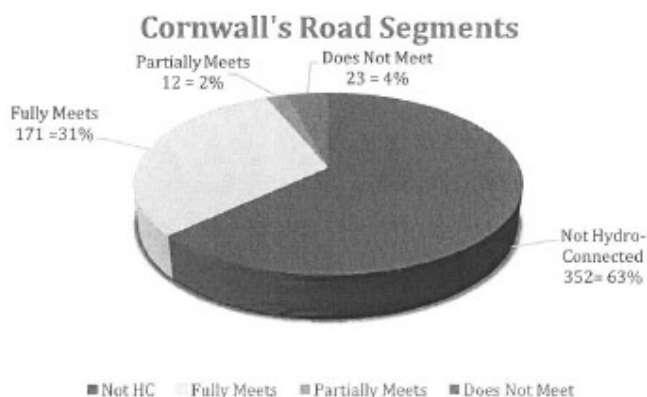
\*TP = Total Road Phosphorus export from catchment watershed (modeled value)  
*Phosphorus export values are interpolated from the Lake Champlain TMDL model for paved and unpaved roads and were developed by watershed catchment by the Vermont DEC.*

All 558 segments assessed in the road inventory received a prioritization score. Out of 558 road segments, 206 road segments were determined to be hydrologically connected, which means these road segments could potentially impact water resources. Of these 206 hydrologically connected road segments, 172 segments fully met the Municipal Road General Permit (MRGP) standards, 22 segments

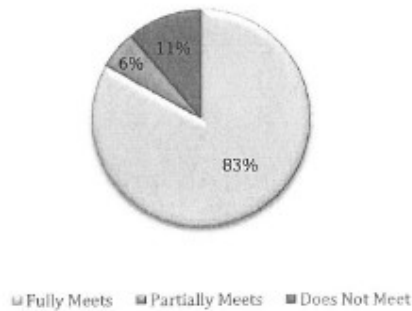
did not meet MRGP standards, and 11 partially met MRGP standards. After comparing road segment MRGP status (does not meet, partially meets, or fully meets) with data collected on the other variables in the comparison tables above (road erosion risk, field slope risk, and phosphorus export potential), a prioritization list was created. This prioritization list shows, Cornwall has 14 Very High Priority, 12 High Priority, and 9 Moderate Priority road segments in need of repair.

### **Road Erosion Inventory Results**

The first pie chart depicts all the 100 meter (328 feet) road segments that the Agency of Natural Resources identified to be inventoried (558 segments). The second pie chart shows only the MRGP status (does not meet, partially meets, or does not meet) of those segments that were determined to be hydrologically connected in the field (206 segments), and excludes the MRGP status of road segments that were determined not to be hydrologically connected (352 segments). Out of the 206 hydrologically connected road segments, 172 segments fully met, 11 segments partially met, and 22 segments did not meet the MRGP standards.



### Summary of Hydrologically Connected Segments



Since the inventory was conducted, some road repairs have already been implemented and 5 of the 14 Very High Priority segments identified in need of repair were brought up to MRGP standards. The focus of this CIP is on estimating the costs associated with improving the 9 remaining Very High Priority segments and 12 High Priority segments. Four projects are proposed to address these failing segments. Repairs associated with one High Priority segment on N. Bingham and one High Priority segment on S. Bingham are not included in this plan, due to minor repair issues and existing funds to bring these segments up to MRGP standards. Very High Priority segments with field slopes exceeding 10%, are required to be addressed by 2025. Seven hydrologically connected segments in Cornwall have a slope exceeding 10%, and four of those meet MRGP standards. Very High Priority segment #124081 on Ledgemont Ln., Very High Priority segment #32219 on Delong Rd, and High Priority segment #22757 on Clark Rd. all have field slopes exceeding 10% and should be repaired by Dec. 2025. The four projects identified combined Very High Priority and High Priority segments in close vicinity to each other. Estimated costs associated with repair work on these road segments were developed by the Highway Foreman, using local costs and FEMA rates in the detailed project sheets that follow.

## Highway Budget '15 – '17

	2015/2016 Budget	2015/2016 Actual	2016/2017 Budget	2016/2017 Actual
<b>Materials</b>				
Salt	\$17,600.00	\$9,273.52	\$16,000.00	\$12,867.00
Sand	15,000.00	9,371.51	15,000.00	5,696.00
Gravel	40,000.00	46,908.60	40,000.00	28,122.00
Paving	100,000.00	100,000.00	100,000.00	105,651.00
Crack Sealing	3,600.00	0.00	3,600.00	3,400.00
Chloride	28,000.00	29,528.90	32,000.00	25,826.00
Culverts	7,500.00	13,015.28	7,500.00	6,891.00
Bridge Repair	0.00	0.00	0.00	4,285.00
Covered Bridge	500.00	0.00	500.00	500.00
Signs	600.00	810.16	750.00	842.00
<b>TOTALS</b>	<b>212,000.00</b>	<b>208,907.97</b>	<b>215,350.00</b>	<b>194,080.00</b>
<b>Equipment</b>				
Parts/Repairs	12,000.00	9,671.50	12,000.00	15,043.00
Equipment Rental	3,000.00	1,856.00	3,000.00	208.00
Fuel	26,000.00	10,160.73	24,000.00	15,507.00
Misc./Small Tools	600.00	0.00	600.00	0.00
Equipment Purchase	6,000.00	3,340.00	6,000.00	6,337.00
Vegetation Mgmt.	750.00	749.15	800.00	621.00
Lubricants/Fluids	1,800.00	625.00	1,800.00	183.00
Contracted Labor	1,000.00	0.00	1,000.00	246.00
Unplanned Maintenance	5,000.00	802.34	5,000.00	5,194.00
Miscellaneous	0.00	0.00	0.00	3,558.00
<b>TOTALS</b>	<b>56,150.00</b>	<b>27,213.72</b>	<b>54,200.00</b>	<b>46,897.00</b>
<b>Administrative</b>				
Administrative	500.00	129.72	500.00	60.00
Personnel/Labor	98,000.00	95,723.72	100,000.00	103,664.00
Personnel/Soc. Sec.	8,000.00	7,323.23	8,000.00	5,237.00
Personnel/Workers Comp.	8,000.00	8,869.00	9,000.00	7,829.00
Personnel/Retirement	3,800.00	3,787.75	4,000.00	4,279.00
Personnel/Health	13,000.00	12,301.71	12,000.00	11,022.00
<b>TOTALS</b>	<b>131,300.00</b>	<b>128,135.13</b>	<b>133,500.00</b>	<b>132,091.00</b>
<b>Special Projects</b>				
Paving: S. Bingham, Parkhill & Wooster		122,634.61		
Hydroseeder Repair				5,153.00
<b>TOTAL EXPENSES</b>	<b>400,250.00</b>	<b>486,891.43</b>	<b>403,050.00</b>	<b>378,221.00</b>
<b>REVENUES</b>				
Class 2 Paving Grant		150,731.71		
Insurance Payment				2,500.00
Miscellaneous				147.00
Payments from other towns				4,496.00
<b>TOTAL REVENUES</b>		<b>150,731.71</b>		<b>7,143.00</b>
<b>EXPENSES + REVENUES</b>	<b>\$400,250.00</b>	<b>\$336,159.72</b>	<b>\$403,050.00</b>	<b>\$371,078.00</b>

## Highway Budget '17 – '20

	2017/2018 Budget	2017/2018 Actual	2018/2019 Budget	2018/2019 Thru 01/31/2019	2019/2020 Proposed Budget
<b>Materials</b>					
Salt	\$16,000.00	\$14,701.33	\$16,000.00	\$6,913.82	\$16,000.00
Sand	15,000.00	14,116.00	15,000.00	5,144.92	15,000.00
Gravel	44,000.00	20,244.17	44,000.00	33,719.65	50,000.00
Paving	100,000.00	120,687.94	100,000.00	100,000.00	135,000.00
Crack Sealing	3,600.00	0.00	3,600.00	0.00	8,000.00
Chloride	32,000.00	29,363.46	32,000.00	16,085.14	32,000.00
Culverts	7,500.00	8,683.10	3,500	0.00	1,000.00
Bridge Repair	500.00	0.00	500.00	0.00	0.00
Covered Bridge	1,500.00	0.00	1,500.00	0.00	0.00
Signs	1,500.00	267.20	1,500.00	0.00	1,500.00
<b>TOTALS</b>	<b>221,600.00</b>	<b>208,063.20</b>	<b>217,600.00</b>	<b>161,863.53</b>	<b>258,500.00</b>
<b>Equipment</b>					
Parts/Repairs	14,000.00	12,772.20	14,000.00	9,817.43	14,000.00
Equipment Rental	0.00	485.18	0.00	0.00	0.00
Fuel	20,000.00	14,682.85	20,000.00	6,448.76	15,000.00
Misc/Small Tools	850.00	1,449.24	850.00	942.64	850.00
Equipment Purchase	6,000.00	7,443.38	6,000.00	0.00	6,000.00
Vegetation Mgmt.	800.00	354.70	4,800.00	0.00	2,000.00
Lubricants/Fluids	1,800.00	2,455.65	1,800.00	0.00	1,800.00
Contracted Labor	1,000.00	2,677.50	1,000.00	6,478.20	3,000.00
Unplanned Maintenance	5,000.00	3,261.87	5,000.00	0.00	5,000.00
Miscellaneous/Chipper	0.00	27,500.00	0.00	0.00	0.00
<b>TOTALS</b>	<b>49,450.00</b>	<b>73,082.57</b>	<b>53,450.00</b>	<b>23,687.03</b>	<b>47,650.00</b>
<b>Administrative</b>					
Administrative	100.00	60.00	100.00	0.00	100.00
Personnel/Labor	95,000.00	112,802.26	100,000.00	48,873.45	110,000.00
Personnel/Soc. Sec.	8,000.00	8,214.84	7,700.00	3,688.27	8,415.00
Personnel/Wrkr Comp.	9,000.00	7,651.00	9,000.00	5,080.00	9,000.00
Personnel/Retirement	3,800.00	4,373.84	4,125.00	1,976.37	4,300.00
Personnel/Health	14,000.00	13,018.83	13,000.00	7,766.81	15,000.00
<b>TOTALS</b>	<b>129,900.00</b>	<b>146,120.77</b>	<b>133,925.00</b>	<b>67,387.90</b>	<b>146,815.00</b>
<b>Special Projects</b>					
Paving Cider Mill Road, James Road & West Street				129,330.02	
<b>TOTAL EXPENSES</b>	<b>400,950.00</b>	<b>427,266.54</b>	<b>404,975.00</b>	<b>382,268.48</b>	<b>452,965.00</b>
<b>REVENUES</b>					
Paving Grant				133,910.16	
Miscellaneous				4,792.50	
Better Back Roads Grant				40,000.00	
<b>TOTAL REVENUES</b>				<b>178,702.66</b>	
<b>EXPENSES + REVENUE</b>	<b>\$400,950.00</b>	<b>\$427,266.54</b>	<b>\$404,975.00</b>	<b>\$203,565.82</b>	<b>\$452,965.00</b>

### Collector of Delinquent Taxes Report

Property	\$2,829.94
Interest	66.07
Collector's Fee	226.40
Subtotal	<hr/> 3,122.41
Over Payments	398.26
<b>Total 1/1/18-6/30/18</b>	<b><hr/>\$3,520.67</b>
Property	\$1,921.51
Interest	141.69
Collector's Fee	153.71
Subtotal	<hr/> 2,216.91
Over Payments	78.43
<b>Total 7/1/18-12/31/18</b>	<b><hr/>\$2,295.34</b>
<b>GRAND TOTAL</b>	<b><hr/>\$5,816.01</b>

Rodney Cadoret, Collector of delinquent Taxes

### Delinquent Taxpayers as of December 31<sup>st</sup>, 2018

Due to a Supreme Court ruling on privacy issues, the delinquent taxpayer report will now only list those who are delinquent and the grand total of delinquencies. This includes those that are late on their November 1<sup>st</sup>, 2018 payment.

Blaise, Brian & Johnson, Elsie  
Cannon, Stephen  
Dalley, Donna  
Devries, Justus  
Edson, Nancy  
Foote, Hilton W  
Gardon, Vincent  
Huetter, Harvey, Estate of  
Jennings, Matthew & Catherine  
Lyons, Margaret & Field, Douglas  
McQuillan, Patrick  
Quesnel, John & Abigail  
Rheaume, Betty  
Rheaume, Leo  
Trombley, Brian & Carrie  
**Total Delinquent: \$43,960.88**

## **Energy Coordinator's Report**

No direct Energy Coordinator monetary expenses were incurred in 2018.

Cornwall residents continue to implement energy efficient technologies and renewables, I don't have any hard numbers on this, but I see new heat pumps and solar systems throughout the town.

One project on a town level that deserves consideration is a Photovoltaic system on the Town Hall. When the recent remodel was completed, and a new standing seam roof installed it made this possibility much more feasible because of the relative ease of installing systems on this type of roof. As far as good sites go it doesn't get much better than this, a direct south facing roof with no obstructions. It would be a clear statement of the Town's position on renewable energy, and make a great visual reminder, along with the wind turbine at the school, about what the future energy landscape in VT should look like.

I am always willing to talk with residents about any and all things energy related, feel free to give me a call.

Gary Barnett

## **Forest Fire Warden Report**

The year of 2018 was so hot outdoors that activity was curtailed to 145 permits issued. A few runaway brush fires and a major barn fire on Parkhill Road were the highlights.

This time of year, sugaring operations will be starting up and you may see a cloud of steam coming out of the top of the sugar house. This is normal, so check before calling the Fire Department.

Larry Clark – Fire Warden

## **Cemetery Commission Report**

Much of Cornwall's history is recorded on the stones in our burying grounds; the Cornwall Cemetery Commission is charged with preserving that history through the care and maintenance of three cemeteries: Fair Cemetery at the corner of Snake Mountain Road and 125, West Cemetery on 74, and South Cemetery on DeLong Road. Because of limited funds and the very high cost of headstone repair and replacement, we believe the best use of resources is to focus on the cemetery most in need of our attention, and to plan for a two-year project. The focus of the past two years has been Fair Cemetery; the work there has included the resetting of several markers and the replacing of three, and is concluding.

We made our annual survey of the cemeteries in August and have concluded that South Cemetery should be our focus over the next two years. Work will include resetting markers, repairing those that are repairable and replacing those that are not.

A piece of early town history came to light out of the work at Fair Cemetery. Jesse Ellsworth, whose family appears in the 1790 census of Cornwall, is buried in the cemetery at the Congregational Church under a marker that includes the names of all three of his wives. But we found that his young first wife, Sarah "Sally" Pratt, is in fact buried next to her grandparents in Fair. Her broken and almost indecipherable marker was one of the ones we replaced.

## **Cornwall Volunteer Fire Department**

The Cornwall Fire Department thanks the community for their continued attention to fire prevention and home safety efforts. We appreciate everyone that changes the batteries in their smoke and carbon monoxide detectors on a semi-annual basis. This year we had 93 calls. We are up from the previous year of 91 calls. In 2018, the department responded to six (6) mutual aid calls: four (4) to Middlebury, one (1) to Salisbury and one (1) to Middlebury Regional Emergency Medical Services to set up a landing zone for an inbound helicopter. The call breakdown is listed below. Our department training hours in 2018 were 480 hours.

Firefighters and Medical First Responders are urgently needed. We need residents interested in the fire or medical service and all training is provided free of charge.

If you have any questions and are interested, please contact any officer or member listed below.

We continue to make progress on the installation of 911 signs albeit painfully slow. Even a few minutes in locating your residence could save your property, and more importantly, someone's life.

Please contact us for details or send a check to Cornwall Fire Department, 1952 Route 30. The cost of the 9-1-1 sign material is approximately \$60, not including our volunteers' time and labor to install it; an additional donation toward the installation costs would be greatly appreciated. We ask that if you decide to install your own sign, please call Dig Safe at 1- 888-DIG- SAFE so that no fiber optic communication lines are severed. Please contact Captain Ken Manchester at 462-2136 for further information and to provide us with the appropriate information.

The department also asks that any resident with a home alarm system that alerts an alarm company to please contact us to arrange for the department to have access to your property or install a Knox's box to hold all the information needed to enter the building. This will save time and minimize damage if emergency access is needed.

This past year the fire department was involved in a fatal motor vehicle accident, totaling our 2013 Freightliner (utility) truck. We are now in the process of building a replacement for our utility truck. The rest of our fleet is in good condition due to the great job Ken Manchester does to maintain the trucks with the assistance of the rest of the department members. We are in the process of getting bids and designing a new engine which will replace our oldest engine, a 1982 International.

We strive to keep our budget affordable each fiscal year. However, this year we are asking the voters for a little bit more. The cost for turnout gear is about \$3100, that includes coats, pants, helmets, boots and gloves. The department also purchased an imaging camera for just over \$8000. The cost of equipment and gear just continues to increase.

Once again, we thank you for your fire safety practices.

### **Breakdown of Calls for 2018 Calendar Year**

Medical	46	Haz Mat	1
Auto Accidents	14	Miscellaneous	0
Carbon/Smoke detectors/Fire Alarms	10	Lightning	1
Structure	8	Power Line	1
Brush Fires	4	Downed Trees	2
Mutual Aid	6	<b>Total Calls</b>	<b>93</b>

Members:

**Chief:** Dennis Rheaume; **Assistant Chiefs:** Dave Berno, Sean Stearns and Norm Grenier.

**Captains:** Ken Manchester, Raph Worrick and Lew Castle; **Lieutenant:** Tom Frankovic, Jr.

**Firefighters:** Ed Peet, Steven Rheaume, Vaughn Berno, Chris Dayton, Dave Guertin, Peter Conlon, Luke Jerome, Ben Marks, Josh Stearns, Angela McCluskey Conor Stinson, Albert Thalen; **New firefighters in 2018:** Malia Hodges, Derek Felkl, Marc Cesario, Josiah Benoit.

**Medical:** Gail Isenberg, Rich Isenberg and Haley Stearns.

### **Cornwall Volunteer Fire Department Budget**

<b>Category</b> Sub-category	<b>7/1/17– 6/30/18 Budget</b>	<b>7/1/17– 6/30/18 Spent</b>	<b>7/1/18– 6/30/19 Budget</b>	<b>7/1/18– to Date Spent</b>	<b>7/1/19– 6/30/20 Proposed</b>
<b>Utilities</b>					
Heat	\$3,800	\$1,932.16	\$3,800	\$2,385.00	\$3,800
Electric	1,800	1,916.30	2,100	911.05	2,100
Telephone	1,800	2,657.44	2,800	1,451.19	2,800
<b>Insurance</b>					
Insurance Premiums	18,100	17,249.00	18,100	5,475.00	20,000
<b>Vehicles</b>					
Vehicle Fuel	2,000	820.43	2,000	519.52	1,500
Vehicle Maintenance	7,000	7,706.99	10,000	3,057.71	7,000
<b>Equipment</b>					
Communications Equipment	3,000	4,127.75	4,500	2,350.00	4,500
Medical	2,500	394.77	4,000	2,192.47	4,000
Personal Equipment	9,000	10,675.83	9,000	7,772.69	9,000
Fire Equipment	4,000	2,552.29	4,000	13,924.39	4,000
<b>Training</b>					
Medical	500	0.00	500	0.00	500
Fire Prevention	300	0.00	500	0.00	500
Fire Training	5,000	3,941.26	5,000	24.00	5,000
<b>Operations</b>					
Association Dues	800	828.00	800	425.00	1,000
Buildings & Grounds	4,500	3,582.99	4,500	1,158.00	4,500
Department Office Equipment	300	442.03	300	50.00	300
Food and Beverages	0	0.00	0	0.00	4,000
Dispatch Services	2,500	2,331.69	2,500	1,719.87	2,500
<b>Totals</b>	<b>66,900</b>	<b>61,158.93</b>	<b>74,400</b>	<b>43,415.89</b>	<b>77,000</b>
<b>Donations</b>		<b>2,625.00</b>		<b>450.00</b>	
<b>Fundraising</b>		<b>2,831.00</b>		<b>0.00</b>	
<b>Grand Total with Income</b>	<b>\$66,900</b>	<b>\$55,702.93</b>	<b>\$74,400</b>	<b>\$42,965.89</b>	<b>\$77,000</b>

## Conservation Commission Report

Cornwall's Conservation Commission was established in the 1970s and was one of the first in the state. After a few years of activity focused around the purchase of Douglas Pond, the commission was dormant for several decades. It was reactivated shortly after adoption of the 2005 Town Plan.

The Commission advocates for the protection of Cornwall's important natural features: forest communities, wildlife and wildlife habitat, wetlands, streams and riparian areas as well as agricultural, recreational and scenic resources. We provide advice and guidance to the Planning Commission, the Development Review Board, and to town residents; we offer public outreach programs and support efforts to preserve the town's natural resources.

In February, CC's Brian Howlett led a group of hardy nature lovers in an exploration of Cornwall Swamp, the town's largest, wildest forest block, a National Natural Landmark, and a major wildlife area. This was Brian's third winter as a Swamp tour guide, sharing its history and looking for evidence of wildlife.

From April through September, members of the CC helped the Addison County River Watch Collaborative collect monthly water samples at Cornwall sites (four along Beaver Brook and one at the Lemon Fair bridge.) The samples recorded changes in the level of e-coli, nitrogen, turbidity, and phosphorus loadings in these waters.

In November, the CC co-sponsored a slideshow/presentation by Middlebury College biologist, Steve Trombulak, titled "Take a Walk on the Wild Side: How Animals Move In and Around Vermont." With 60 people in attendance, Steve explained how large connected blocks of intact forest and wetlands are essential for maintaining biological diversity. Wide-ranging wildlife (such as bobcat, coyote, deer and fisher) travel between larger habitat blocks to search for food, mate, and rear their young. His presentation underscores the importance of keeping the habitat needs of wildlife in mind as development continues and land use changes in the town. We all live in one neighborhood, an interconnected web of life where each animal, plant, insect, bird, and person has a part.



## **Conservation Commission Report, *continued***

As we have in prior years, the CC continued to assist the Cornwall Planning Commission and the Cornwall Development Review Board with matters relating to natural resources conservation. For each application that came before the DRB for approval, the Commission completed an environmental impact review. Likewise, as the Planning Commission worked on the update of Cornwall's zoning and subdivision bylaws, we provided information about the town's significant natural forest communities, rare, threatened or endangered plants, and important habitat for wildlife, as identified in the 2015 Cornwall Ecological Inventory and in the Vermont Natural Heritage database.

When you are next at the Town Hall, please take a look at the new Conservation Corner Bulletin Board which has a variety of information to help landowners. Also on display is an oversize aerial map of the town marked with small stars, showing where residents have sighted bobcats in Cornwall in past years. You are invited to add 2019 sightings.

We recently expanded the content on the CC's Town website page to include more conservation-related information. We also created a brochure for the town that celebrates our natural resources with photos of Cornwall birds, a Clayplain Forest and the Ledges. The brochure contains suggestions for what homeowners can do to prevent forest fragmentation, identify and remove invasive species, and encourage pollinators. It is available at the Town Office for landowners and is distributed to new Cornwall residents, as a form of "Welcome to Cornwall."

Looking to 2019, the Commission has invited UVM Professor and Salisbury resident, Jim Andrews to share his knowledge of some smaller animals that live in Cornwall. From Blue-spotted Salamanders to Northern Leopard Frogs, our town contains a wide diversity of sensitive and interesting amphibians. Jim will help us with identification and discuss where particularly uncommon species might be found. The presentation will take place on Wednesday, February 27<sup>th</sup> from 7:00-8:30 pm, at the Elementary School. We have asked Jim to follow up his talk by leading a "search and find" walk in May.

Are you interested in helping with conservation activities in Cornwall? We are looking to add new members to the Conservation Commission. Please let us know if you'd like to join us in our work.

Conservation Commission members are Bethany Barry Menkart, Marc Cesario, Mary Dodge (chair), Brian Howlett, Rene Langis, Marc Lapin, and Mike Sheridan.

## **Listers' Report**

The main job of your Cornwall Town Listers is to maintain the Town's Grand List – the listing of all real estate property in the town. The share of the Grand List represented by any individual property determines what portion of the town's tax obligation falls on the property's owner. Grand List valuation for each property is determined by collecting a large number of facts about the property and any buildings on it, and then utilizing valuations published by specialized services to determine its assessed value. Doing this for all the properties in the town and adding them up creates the Grand List.

In the course of our work this year we have processed 60 property transfers from among Cornwall's 684 Parcels.

Your listers are also responsible for maintaining lists of State Current Use program enrollment, homestead declarations, house-site values, statutory and town-voted tax exemptions, and many other details including reviewing our yearly "Common Level of Appraisal" (CLA), which is used in setting our school tax rates.

Every year the State Department of Property Valuation and Review (PVR) does a sales study comparing all the arms-length property sales for the prior 3 years to the town's assessed value. The ratio between the property sales total and the valuations for those properties is the CLA. Last year, Cornwall's CLA was 100.59%. This year, PVR reported Cornwall's CLA as 95.76%. This change would result in an increased school tax rate for Cornwall. Your listers were concerned at such a sizable change in the CLA and have petitioned the Director of Property Valuation and Review for a redetermination of our CLA.

The State is also interested in the "Coefficient of Dispersion" (COD)\*. This is a measure of how consistent the difference is between property sales and valuations. Cornwall's COD is 17.96%. If the COD reaches 20%, the State requires that all the properties in the town be reappraised. (Similarly, the State will require a reappraisal if the CLA reaches 85%.) Your listers are therefore at the beginning stages of exploring how and when a town-wide reappraisal might occur. We will continue to develop these plans over the coming year in cooperation with the Selectboard. It also appears that the earliest a reappraisal is likely to occur is 2022 based on the limited number of available appraising professionals in the area.

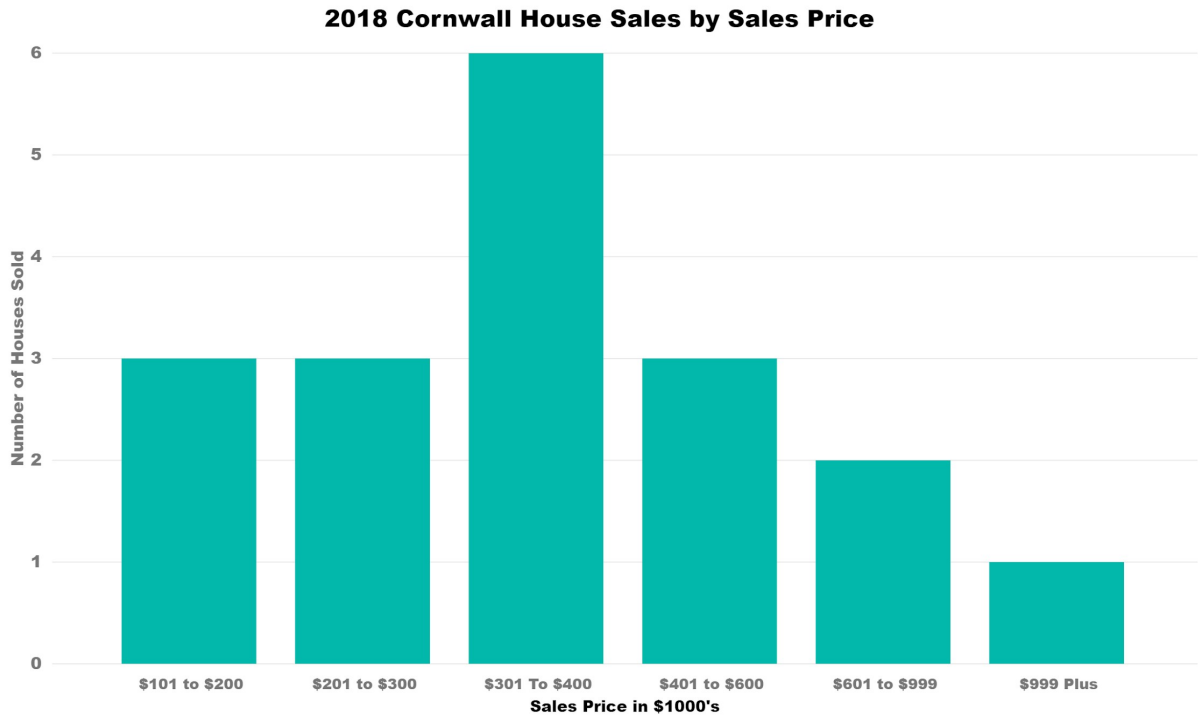
Our work would have been much more difficult (if not impossible) were it not for Sue Johnson's comprehensive knowledge and supportive presence and assistance in the Town Office. It is a pleasure to work with Sue.

Your Listers continue to keep office hours at Town Hall every Tuesday from 9:00 to 11:00 AM, and we may be contacted by e-mail at [Cornwall.Listers@gmail.com](mailto:Cornwall.Listers@gmail.com), or by phone at 462-3386.

Respectfully submitted,

Todd Kincaid, Jordan Young, Bill Johnson.

## Lister's Report, *continued*



\*COD is described in more detail on the State's web site at <http://tax.vermont.gov/home/tax-learning-center/glossary#c>

## **Planning Commission Report**

The past year has been a busy, highly focused, one for the Planning Commission. The prime objective for the Commission was to complete the drafting process of the next version of the Land Use and Development Regulations. In fact, the Commission met sixteen times, often with each meeting running several hours working on several drafts of the document that will serve as a guide for development and land use. By the end of the year, the commission produced a draft that was voted into public hearing for early 2019.

While the process for the update began well over a year ago, the primary deadline was to produce a first draft for review by early May 2018 to comply with the guidelines set by the Municipal Planning Grant from the Vermont Department of Housing and Community Development. In close collaboration with LandWorks, the Commission met the deadline. The public meeting and subsequent public response offered great insight into our neighbors' thoughts about the first draft. With several newly elected members, the Planning Commission set its sights on a thorough second drafting process. The majority of meeting time over the course of 2018 was spent in thoughtful and vigorous discussion to produce a useful document that reflected the goals of the Town Plan and the many elements of the state statute necessary for an up-to-date regulatory document.

While much of the work revolved around this sizable project, there were a few other noteworthy events for the year. The Commission bid farewell to a number of veterans and welcomed four newly elected members. Jean Terwilliger and Jamie McKenna ended their terms, and picking up where they left off were Andrea Landsburg, Albert Thalen, Conor Stinson, and Bethany Menkart. Over the course of the year, Bobbie Carnwath resigned, and the Commission is grateful for her four years of work. Bethany Menkart also left the Commission. Andrea Landsberg, following an heroic effort and tremendous contribution to the Land Use and Development Regulations update, resigned. Sarah Pelkey, former Commission co-chair and former consulting planner, was appointed to fill the vacancy.

Allen Karnatz of the Vermont Land Trust (VLT) gave a presentation about the Trust's conservation process. The presentation was associated with a potential project in town, but all present learned a great deal about the work that VLT does in the state.

Slow and steady progress was made for a small park south of the town hall. A working group, which included two members of the Planning Commission, was part of the process of early design and planning sessions. There will be more to come on this project in the coming year.

The Planning Commission also played host to a number of community members who brought thoughtful and constructive dialogue to the meeting. Issues of affordability, road safety, and regulations were brought before the Commission. The vitality of the town is dependent on the ongoing and open dialogue among neighbors to continually enhance the community we share. The Planning Commission welcomes any and all interested parties to attend meetings to take part in the process.

## **Development Review Board**

The Cornwall Development Review Board (DRB) was created in 2016. A quasi-judicial board, the DRB is responsible for reviewing proposals for land use and development in Cornwall under the Town's Zoning Regulations and Subdivision Regulations.

There are currently 7 members of the DRB: Barbara Greenwood (Chair), Joe Severy (Vice Chair), Gary Barnett, Magna Dodge, Shari Johnson, Cheryl Cesario (Alternate), and David Anderson (Alternate). Our secretary is Robin Conway. Members serve staggered three-year terms and are appointed by the Selectboard.

Over the past year (the Board's third year of operation), the applications considered by the DRB have included an application for a minor subdivision on Snake Mountain Road; a sketch plan review concerning a proposed major subdivision on North Bingham Street by Beaver Brook Properties LLC; an application for a site plan review concerning the Breadloaf Mountain Monastery property on Route 30; an application for a conditional use permit to use a Ridge Road property as an event venue during the summer season; and an application for a conditional use permit to replace a mobile home on Route 30 and change the footprint.

During 2018, the Board has been involved in reviewing the Town's proposed new Land Use and Development Regulations, drafted by the Planning Commission. It has worked with the Town's Conservation Commission on the Commission's procedures for review of applications being considered by the DRB. The Board has also updated its own procedures.

The DRB usually meets at 7 pm on the first Wednesday of each month, at the Town Hall. Its meetings are open to the public. The agendas are posted at the Town Hall, the Town Garage, and on the Town website. The current Zoning Regulations and Subdivision Regulations, the Board's Rules of Procedure, and application forms are available at the Town Hall and on the Town website. Applications must be filed with Sue Johnson. Jim Duclos, the Town's Zoning Administrator, reviews them for completeness before passing them along to the Board. A complete application must be filed at least 25 days prior to the next DRB regular meeting in order to be eligible to be considered at that meeting.

## **Zoning Administrator's Report**

2018 was a typical year as far as number of permits and certificates issued. Zoning Permits were up a bit in numbers, but interestingly there was only one New Home Start compared to eight in 2017. There were also two Accessory Apartments permitted making a total of three New Dwelling Units.

The numbers of Certificates of Zoning Compliance were down a bit, again primarily due to the rising interest rates for mortgages.

### **Zoning Permits Issued**

01/09/18 Jared Moats (SEC), 89 North Bingham St., Porch Roof  
02/13/18 Dwight Dunning, 101 Bourdeau Rd., Addition to Barn  
03/06/18 Emily Givens and Andrew McWilliams, 1683 Sperry Rd., Greenhouse  
03/22/18 Silver Maple Construction, 1718 West St., Accessory Apartment  
05/03/18 Steve and Kathy Reynolds, 215 Sunset Orchard Rd., Screened in Porch  
05/23/18 Cameron and Kayla Schaefer, 1776 West St., Single Family Dwelling  
06/07/18 Kevin G Williams, 35 Swamp Rd., Garage  
06/13/18 Silver Maple Construction, 19 Ledgemont Lane, Residential Additions  
06/19/18 Ben and Sophie Esser Calvi, 73 Hornbeam Hill Rd., Sunroom and Garage Additions  
06/21/18 Leo Hotte and Sandy LeGault, 421 North Bingham St., Garden Shed  
06/27/18 Christine Chapline and Denry Sato, 140 Cedar Ridge Drive, Addition to Barn  
06/27/18 Joan Donahue, 564 Cider Mill Rd., Change of Use from Accessory Structure to Accessory Apartment  
07/11/18 Thomas and Gale Synnott, 323 Peet Rd., Accessory Structure (Storage)  
07/24/18 Matthew and Donna Severy, 605 Delong Rd., Storage shed Addition to Shop  
08/14/18 Charles and Lisette Ladd, 4002 Rt. 30, Porch Addition to Dwelling  
08/14/18 Erica Moody, 1024 Rt. 30, Deck  
08/29/18 Ed Peet, 2141 Route 30, Woodshed Addition to Dwelling  
08/29/18 Samuel Ostrow (VIA), 519 Robbins Rd., Accessory Building (Storage and Recreation)  
09/26/18 Amanda and John Young, 99 Orchard Run, Screen Porch Addition  
09/26/18 Kymberly Breckenridge, 1986 Rt. 74, Garden Shed  
10/03/18 Jason Robart, 339 Parkhill Rd., Barn for Garage and Storage  
10/03/18 Jason Robart, 339 Parkhill Rd., Garage with Apartment  
10/26/18 Jed Malcolm, 133 Edgewood Rd., Second Floor Deck and Stairway  
10/26/18 Jed Malcolm, 321 North Bingham St., Covered Porch and Deck  
11/01/18 Elizabeth Marino and John Nordmeyer, 2570 South Bingham St., Addition to Dwelling  
11/02/18 Laura Jarvis, 1620 Ridge Rd., Porch Addition to Dwelling

### **Certificates of Zoning Compliance Issued**

01/05/18 South Lincoln Partnership, 2958 Rt.125  
03/20/18 Anna Kinkead, 1680 West St.  
03/27/18 Susan Sears, 179 Cider Mill Rd.  
04/10/18 Jason and Sarah Robart, 656 Route 30  
04/29/18 Mary Markwell, 610 Snake Mountain Rd.  
04/29/18 Ernest and Ina Broe, 132 Swamp Rd.  
06/13/18 Eric and Julie Houchell, 1986 Rt. 74

## **Zoning Administrator's Report, *continued***

### **Certificates of Zoning Compliance Issued, continued**

06/20/18 Robert Burton, Jr., 463 Delong Rd.  
06/21/18 Douglas N Barr, 1841 North Bingham St.  
06/28/18 William R and Ingrid P. Jackson, 1301 Cider Mill Rd.  
07/08/18 Manfred Kincaid and Jean Terwilliger, 137 Cobbs Corner Rd.  
07/11/18 Kevin and Erin Lane, 294 West St.  
08/29/18/ Patricia D'Andrea, 8 Douglas Rd.  
10/09/18 5 Trillium Partners LLC, 1011 Rt. 125  
10/25/18 5 Trillium Partners LLC, 1635 Rt. 74  
11/15/18 Laura Rumbough, 133 Edgewood Rd.  
12/06/18 Joseph and Amy Barth, 490 Parkhill Rd.  
12/14/18 Jonathan Isham and Tracy Himmel-Isham, 3356 Rt. 30

### **Certificates of Occupancy Issued**

01/11/18 Matthew and Molly Daly, 812 Parkhill Rd.  
01/20/18 Habitat for Humanity of Addison County, 148 Carothers' Lane  
01/27/18 Brett and Lee Anne Ringey, 871 Parkhill Rd.  
01/30/18 John and Abigail Quesnel, 38 Samson Rd. Ext.  
05/30/18 Anna and Ed Burns, 172 Beaver Brook Rd.  
06/01/18 Jason and Sarah Robart, 339 Parkhill Rd.  
09/26/18 Phillip Yauch, 159 North Bingham St.  
09/26/18 Robert and Marion Burton, 510 Delong Rd.  
11/21/18 Habitat for Humanity of Addison County, 150 Carothers' Lane  
12/06/18 James Kappel and Beth Bondi, 31 Hornbeam Hill Rd.

### **Other Decisions**

02/11/18 West Street Properties LLC, 1683 West St., Boundary Line Adjustment  
02/11/18 West Street Properties LLC, 1683 West St., Boundary Line Adjustment  
07/31/18 Joseph and Amy Barth, 490 Parkhill Rd., Boundary Line Adjustment  
08/30/18 Trustees of Breadloaf View Farm Realty Trust III, 564 Cider Mill Rd. Boundary Line Adjustment  
12/24/18 Randy and Jean Quesnel, 2054 West St. Boundary Line Adjustment

Respectfully Submitted this eleventh day of January, 2019 by  
James Duclos, Zoning Administrator

## Cornwall Emergency Management Network

- **Notification/Alerts** – If you are not signed up on the Cornwall Connection email list, please get your email address to Sue. We use that list for Town events and news, as well as for emergency notifications. It's the easiest and quickest way to reach you, if we need to get critical information out. We also use Front Porch Forum, and Vermont 2-1-1 for incident updates.
- **E9-1-1 Addressing** – Each municipality has an Enhanced 9-1-1 Coordinator responsible for assigning address numbers to structures. When a new structure is permitted, or when a driveway is adjusted or moved, a new Location Address must be assigned and reported to the VT Enhanced 9-1-1 Board. They, in turn, update the emergency services (fire, rescue, ambulance, law enforcement) databases.

E9-1-1 numbers must be assigned at the same time that zoning/building and/or driveway permits are sought. The only authority for assigning a number is the Coordinator. Self-defined or assumed numbers are not acceptable; nor will they get into the E9-1-1 response databases.

When a new Cornwall number is assigned, an email is sent to the owner/the builder/applicant, as well as Cornwall Highway, Fire/First Response, Listers, Clerk, MREMS (Ambulance), USPS, OTT Communications, and Green Mountain Power.

Kate Gieges continues as our Enhanced 9-1-1 Coordinator. If you need to be assigned a 9-1-1 address, please contact Kate at 462-2182 or [gieges@shoreham.net](mailto:gieges@shoreham.net).

- **E911 Signs** – For your personal and household safety, *please* have a green/white reflective 9-1-1 sign at your driveway. It needs to be mounted so it is visible from both directions of traffic, and tall enough and stable enough to withstand snow drifts.

If you live on a shared road, it is imperative that your driveway/access point be marked. Imagine a kitchen fire, and you hear the sirens coming... and going... to your neighbor's. Imagine your toddler choking, and you hear the ambulance stop at the cul-de-sac, and wait... while the driver radios for better directions. *Please mark your individual driveways.*

We depend on you to take responsibility for your safety and obtain these signs. Contact the Cornwall Volunteer Fire Department for information on having a sign installed. See the Cornwall Volunteer Fire Department Report for specific information about obtaining a sign.

Your interest in and attention to safety and preparedness is appreciated.

Sue Johnson

## **Cornwall Free Public Library**

In the fall of 2018, we began opening the library on Saturday mornings from 10 AM – 12 PM. This was at the suggestion of one of our patrons and it has been a successful venture. Most Saturdays have seen at least a couple folks come in to check out books or movies. We do love suggestions for book titles or movies to add to the collection. You can just let me know when you are in or leave a suggestion in the Suggestion Box on the bookcase by the check-out desk.

We now have the complete Louise Penny series in the library which is thanks in part to the generosity of The Vermont Book Shop and Jonathan Miller, who jointly purchased the first six books in the series. Sincere thanks to them for making that happen.

A reminder to you all that with your Cornwall Library Card, you have access to the Listen Up Vermont Collection through the Green Mountain Library Consortium's website. The report we received from GMLC indicates that from 9/1/2017 – 8/31/2018, 381 digital eBooks and audiobooks were circulated by Cornwall patrons. Pretty impressive, I think.

We once again received a generous donation from the Holmes Advised Fund in the amount of \$1,000. We sincerely appreciate this donation as it allows us to expand our collection well beyond what would normally be possible on our modest budget. We also thank Becky Dayton and Jenny Lyons from the Vermont Book Shop for their donations to the library and for working with us to keep our collection current and exciting.

We did not manage to have any special programs in 2018, but we are looking forward to the possibility for programs in 2019. Keep your eyes and ears open for news of what is to come. One of the ideas we are researching is establishing a Children's Story Hour at the library primarily for preschoolers and parents. There will be more information to come on all of our plans and projects.

We had an incredibly successful book sale this past November, bringing in almost \$1500.00 We use all of that money for the purchase of new books, movies and audio books for the library. A special thank you goes out to Peter McCormick, Marge Drexler, and Karen Sanborn, who are on hand each year to help set up the book sale and help take down as well. Once again, we appreciate the support we receive from the town each year and from our patrons. Thank you.

For the last three years the Cornwall Free Public Library has been the sponsoring organization for the local Odyssey of the Mind group, which does include some children from Cornwall. We are proud to help this group.

We will be looking for a seventh Library Trustee as Joyce Stephens is stepping down this year. If you have any interest, please get in touch with one of the Trustees. The Selectboard will be filling vacancies by appointing officials in the middle of March. The appointment would be until the next town meeting. We thank Joyce for her years of service as a Library Trustee.

Respectfully submitted by your Library Trustees:

Judy English, Laura Fetterolf, Juliet Gerlin, Sue Johnson, Patty McCormick, Kristina Simmons, Joyce Stephens

## Cornwall Free Public Library Library Treasurer's Report

**Checking Balance, 01/01/2018**

**\$5,436.93**

**INCOME:**

Town Appropriation 2018	\$4,000.00
Book Sale	1,469.00
Holmes Family Donation	1,000.00
Miscellaneous Income	<u>55.00</u>

**Sub-Total Income:** **11,960.93**

Less Expenses: (7,393.02)

**Balance 12/31/2018** **\$4,567.91**

**EXPENSES:**

Supplies/Advertising	\$413.97
Membership Dues	466.24
Books/Media	5,403.15
Phone Service/Public Wi-Fi	<u>1,109.66</u>
<b>Total Expenses:</b>	<b><u>\$7,393.02</u></b>

**Fund Balances 12-31-18**

Foote, Morse & Ringey Combined CD (NBM)	\$4,715.10
Interest earned 2018	<u>9.44</u>

**Total** **4,724.54**

Drexler & Allison Combined CD (NBM)	2,292.28
Interest earned 2018	<u>4.60</u>

**Total** **2,296.88**

**Grand Total CD's** **\$7,021.42**

## **Capital Budget Committee Report**

This report lays out the Capital Budget and Planning Committee's Capital Budget proposal for the fiscal year beginning July 1, 2019 and the Capital Plan (Program) for the five fiscal years beginning July 1, 2020.

After accounting for the current year's expenditures and reviewing the five-year plan from the 2018 report, the committee is recommending that the Capital Equipment line on the General Fund Budget remain at \$130,000. As of January 24, 2019, the Capital Equipment Fund balance is \$454,519.95. The Cornwall Fire Dept. is in the process of replacing Engine #1 in the 2019-2020 Fiscal Year. The estimated cost is \$400,000.00. The highway department's roadside mower purchase is still pending from several years ago.

The committee is recommending that the Capital Building line on the General Fund Budget remain at \$100,000. As of January 24, 2019, the Capital Building Fund balance is \$103,033.53. The current balance due on the National Bank of Middlebury Construction Loan is \$106,381.07. The maturity date to pay off the loan is June 20, 2020. The committee will continue to set aside funds to deal with issues at the Town Garage, which include the design and installation of a septic system. Discussion also continues related to the replacement of the salt and sand buildings with a Hoop-framed structure in the 2020 Fiscal Year. The Committee will start to include the Fire Department's buildings in the capital budget starting in FY 2021. This will hopefully avoid requests for large sums of money at Town Meeting to repair or replace major items at the two fire stations.

The committee is recommending the start of a Capital Paving line in the General Fund budget to set aside funds to prepare for future paving of gravel roads and maintenance of paved roads. The committee discussed the benefits of paved roads over gravel roads and believes that winter maintenance is more efficient when treating pavement with salt. The committee recommends that the Capital Paving line be started at \$25,000.

Respectfully submitted,

Ben Wood, Magna Dodge, Jake Chapline, Mary Conlon, Dennis Rheaume, Mike Sunderland,  
Stu Johnson, Sue Johnson

## **Lemon Fair Insect Control District Report**

The Lemon Fair Insect Control District (“LFICD”) provides mosquito larval survey and treatment services in the Lemon Fair River valley for Bridport, Cornwall, and Weybridge. Larvicide treatment is provided by hand or aerially following an analysis of conditions and in consultation with the Vermont Agency of Agriculture (“VAA”) which provides funding for our field analysis and treatment. We do not conduct adult mosquito treatment but instead attempt to destroy larvae before they become adults. Additional information (including monthly meeting minutes) is available on our website (<http://www.lfcd.org/>)

### VAA Funding Changes

Until June 30, 2018 the VAA had a flexible funding policy which permitted reimbursement levels above the annual budget of \$140,000 for both the LFICD and the Brandon, Leicester, Salisbury, Goshen, and Pittsford (“BLSG”) mosquito districts. This policy relied on carrying over unused allocations from previous years. For example, we received \$114,000 from the VAA between July 1, 2017 and June 30, 2018 which was more than our 50% (\$70,000) share of the VAA annual budget. As of July 1, 2018, there are no further unused allocations from previous years. Consequently, the VAA will no longer reimburse the LFICD and the BLSG more than \$70,000 each.

During last year’s funding discussions, the VAA was considering changing the reimbursement methodology from a 50% split to one with a “base” amount (TBD) plus an allocation determined by treatable acres. BLSG and LFICD have 7,000 and 1,600 treatable acres respectively. This change (presently tabled) would likely result in a further reduction in the amounts available for LFICD reimbursement. We are also at risk if additional mosquito control districts are formed and the VAA annual budget is not increased from the present \$140,000.

### Merger Discussions with the BLSG

The VAA has encouraged us to merge with the BLSG given the VAA’s limited resources and the potential for savings with a merged district. An example of a merger savings would be the per acre aerial treatment cost which declines significantly with the size of the treatment. One problem is that the LFICD and BLSG rarely need treatment on the same day. An additional consideration is that the BLSG provides both adult and larvicide treatment. It is unlikely that the LFICD towns need or want adulticide treatment. The BLSG has indicated that they are not interested in merging unless our three towns are willing to sign up for both larviciding and adulticiding. While we will work with the BLSG whenever possible, a merger is not likely in the near term given the issues noted above.

### 2018 Field Report from Craig Zondag, Field Coordinator

The 2018 mosquito season was relatively quiet. The annual spring flood produced a minimal number of hatches. Isolated pockets of larval activity warranted four hand treatments (three in the Lemon Fair flood plain and one in a clayplain forest). Total treated acreage was

## **Lemon Fair Insect Control District Report, *continued***

approximately 4.5 acres. Post treatment surveys demonstrated treatment effectiveness. Rain events throughout the season never yielded more than a half inch per event. This rain was either soaked up or rapidly taken up by vegetation. Soils did not saturate long enough for pools to form for successive mosquito hatches to take place.

A seasonal mosquito hatch and emergence took place June 13<sup>th</sup> through the 23<sup>rd</sup>. The species is a cattail habitat species and represented nearly 50% of 17,000 mosquitoes that were trapped in the light traps (2017 light traps yielded 32,000 mosquitoes.) This cattail species is known as *Coquillettidia perturbans*. It's hard to know when this species will emerge since larvae are very difficult to collect to determine logical thresholds for treatment. It's a species that warrants attention because it's a nuisance species and it is a potential vector for West Nile Virus. We are looking at treatment models from other mosquito control districts from Minnesota to Connecticut as to how to be most effective in suppression of this species.

We tested the efficacy of the FOUR STAR 45 Day Briquettes in one of the Bridport Clayplain Forests. The application of this product requires post treatment surveys for up to 45 days. We found the product to be slow acting, but 70%-80% effective in preventing mosquitoes from developing into adults. This product is easy to use and a good alternative to hand treatments with BTI granules.

We continued our outreach and educational program with our July 21<sup>st</sup> open house, mosquito complaint hotline, educational posters, news articles, and our website. The web site contains larval data which triggers our treatment program. It also contains adult mosquito trapping counts which helps us assess treatment effectiveness and spot any potential problem areas. Both sets of data are by date, species and location. Feel free to consult the website to track mosquito activity at various locations in the Lemon Fair Valley.

### 2019

Challenges for 2019 include adjusting to our reduced VAA reimbursement availability, and finding a way to economically treat acreage which is less than our aerial 1,000-acre minimum but greater than 10 acres which we can treat by hand. The BLSG has indicated that they would work with us to treat larger areas using their amphibious vehicle.

### Board and Staff

Bridport board members: Dinah Bain (Treasurer), Chuck Burkins (Vice Chair), Alissa Shethar.  
Cornwall board members: Chris Chapline (Secretary), David Dodge (Chair), Wendy Lynch.  
Weybridge board members: Melissa Lourie and Gary Rodes.

Our 2018 field personnel were Craig Zondag (Coordinator), Meg Madden (Asst. Coordinator), Dan Sullivan (Field Tech.), and Dave Stankosky (Lab Tech.). We thank all of them for their hard work.

## Vermont Department of Health Report for Addison County

At the Vermont Department of Health our twelve Local Health District Offices around the state provide health services and promote wellness for all Vermonters.

Your local office is in Middlebury at 156 South Village Green. The phone number is 388-4644. Available to help individuals and families at worksites, schools, town meetings, or by appointment, we work hard to provide you with knowledgeable and accessible care, resources, and services. We also partner with local organizations and health care providers to ensure we're equipped to respond to the community's needs. In 2018, we worked in partnership with communities to:

- Increase capacity statewide to prevent underage and binge drinking and reduce prescription drug misuse and marijuana with [Regional Prevention Partnerships \(RPP\)](#).
- Prevent and control the spread of [infectious disease](#). In 2018 we spent \$13,729,406 on vaccines provided at no cost to healthcare providers around the state to make sure children and adults are protected against vaccine-preventable diseases. We also responded to 244 cases of infectious disease.
- [Promote wellness](#) by focusing on walking and biking safety, reducing tobacco exposure, and increasing access to healthy foods through the implementation of local projects and municipal strategies.
- Support [healthy families](#) by helping kids stay connected with providers and dentists following transfer into foster care.
- Serve families and children with the Women, Infants, and Children ([WIC](#)) Nutrition Education and Food Supplementation Program. In 2018, we served over 11,000 families.
- Provide [Help Me Grow](#) trainings to Healthcare and Early Childhood Education Providers to support improved access to resources and services for parents and families with young children.
- Share new data and reports including the [Vermont Lead in School Drinking Water Testing Pilot Report](#) which is helping Vermonters understand and address the risk of lead in school drinking water, and the [Injury and Violence in Vermont](#) report, which is shedding light on the risk of suicide among youths.
- Work with businesses in planning and starting [worksite wellness](#) strategies to improve on-the-job opportunities for health for local residents, including creating Breastfeeding Friendly locations to support growing families.
- Work with local partners, including, schools, hospitals, and emergency personnel, to ensure we are prepared to distribute medicine, supplies, and information during a [public health emergency](#).
- Improve understanding of how to stay healthy at work, home, and in the community through initiatives and resources related to 3-4-50, Help Me Grow, WIC, Building Bright Futures, Be Tick Smart, 802Quits, and the Breastfeeding Friendly Employer project.

Learn more about what we do on the web at [www.healthvermont.gov](http://www.healthvermont.gov)  
Join us on [HTTPS://WWW.FACEBOOK.COM/VDHMIDDLEBURY/](https://www.facebook.com/VDHMIDDLEBURY/) Follow us on  
[www.twitter.com/healthvermont](https://www.twitter.com/healthvermont)

## Vermont Department of Health – Vital Records

### The New Vital Records Law (Act 46) and What It Means for You

The Vermont Legislature passed Act 46 in May 2017, which significantly changes the state laws that govern vital records –namely, birth and death certificates. The new law and rules will enhance the safety and security of birth and death certificates, provide better protection against misuse of these legal documents, and reduce the potential for identity theft. Additionally, the changes streamline the entire statewide system for creation, storage and tracking of birth and death certificates. Act 46 will impact anyone who seeks a copy of a Vermont birth or death certificate. **The changes go into effect on July 1, 2019.**

The most notable changes are:

- Only family members (as defined in Act 46), legal guardians, certain court-appointed parties or legal representatives of any of these parties can apply to obtain a certified copy of a birth or death certificate. In the case of a death certificate only, the funeral home or crematorium handling disposition may apply for a certified copy.
- An individual must complete an application and show valid identification when applying for a certified copy of a birth or death certificate.
- An individual who refuses to complete the application or cannot provide valid identification will be ineligible and referred to the Vital Records Office.
- Certified copies of birth and death certificates can be ordered from any town, not just where the birth or death occurred or where the person was a resident.
- Certified copies will be issued on anti-fraud paper.
- Access to noncertified copies (previously called “informational” copies) is not significantly changed by the new law or rules.
- Marriage, civil union, divorce or dissolution certificate copies and processes are not affected by the new law or rules.

For text of Act 46, go to

<https://legislature.vermont.gov/Documents/2018/Docs/ACTS/ACT046/ACT046%20As%20Enacted.pdf>



U.S. Department  
of Veterans Affairs

White River Junction VA Medical Center  
215 North Main Street  
White River Junction, VT 05009  
866-687-8387 (Toll Free)  
802-295-9363 (Commercial)

In Reply Refer to: 405/00

November 29, 2018

Dear Veteran,

The White River Junction VA Medical Center is attempting to contact all Veterans in our catchment area of Vermont and New Hampshire who are not enrolled or are enrolled and no longer utilizing our services. If you currently receive our services, please pass this note on to a Veteran who may benefit.

We offer a wide variety of services including assistance to Veterans who are homeless or unemployed to providing primary and specialty care. We have a robust mental health department offering one-on-one counseling, peer support, group sessions, and more. There is a designated treatment area for our women Veterans at the Women's Comprehensive Care Clinic; a safe space.

The White River Junction VA Medical Center has seven community based outpatient clinics. They are located in Bennington, Rutland, Brattleboro, Newport and Burlington, Vermont; in New Hampshire we offer services in Keene and Littleton. We are here to serve all Veterans, please do not hesitate to contact us, if for no other reason than to register/enroll with us in case of future need.

Our eligibility office in White River Junction can be reached at 802-295-9363 extension 5118. A single form - VA form 10-10EZ – and a copy of the DD214 is all that is needed.

The American Legion, Disabled American Veterans and the Veterans of Foreign Wars have full time service officers that are knowledgeable about our programs. These independent organizations serve all Veterans including nonmembers in processing disability and pension claims. They can be reached in White River Junction at:

American Legion	802-296-5166
Disabled American Veterans	802-296-5167
Veterans of Foreign Wars	802-296-5168

Thank you for your service to our nation. On behalf of the White River Junction VA Medical Center team, we look forward to serving you.

Sincerely,

Laura Miraldi  
Acting Medical Center Director



# ADDISON COUNTY SOLID WASTE MANAGEMENT DISTRICT 2018 ANNUAL REPORT

The Addison County Solid Waste Management District is a union municipal district formed in 1988 to cooperatively and comprehensively address the solid waste management interests of its 20-member municipalities: Addison, Bridport, Bristol, Cornwall, Ferrisburgh, Goshen, Leicester, Lincoln, Middlebury, Monkton, New Haven, Orwell, Pantton, Ripton, Shoreham, Starksboro, Vergennes, Waltham, Weybridge and Whiting. The District is governed by a Board of Supervisors (Board) comprised of one representative and one alternate from each of the member municipalities. The Board meets on the 3<sup>rd</sup> Thursday of the month at 7PM at the Addison County Regional Planning Commission Office, 14 Seminary Street, Middlebury, VT. The public is invited to attend.

## District Mission

To seek environmentally sound & cost-effective solutions for: (1) Promoting **waste reduction**; (2) Promoting **pollution prevention**; (3) Maximizing **diversion** of waste through reuse, recycling and composting; and (4) Providing for **disposal** of remaining wastes.

## District Office and Transfer Station

**Telephone:** (802) 388-2333

**Fax:** (802) 388-0271

**Website:**

**[www.AddisonCountyRecycles.org](http://www.AddisonCountyRecycles.org)**

**E-mail:** [acswmd@acswmd.org](mailto:acswmd@acswmd.org)

**Transfer Station Hours:** M-F, 7 AM–3 PM & Sat, 8 AM–1 PM

**Office Hours:** M-F, 8 AM–4 PM

**HazWaste Center Hours:** M-F, 8 AM–2 PM & Sat, 8 AM–

1 PM

The District Office, Transfer Station and HazWaste Center are located at 1223 Rt. 7 South in Middlebury. The Transfer Station accepts large loads of waste and single stream recyclables for transfer to out-of-District facilities. District residents and businesses may drop off a variety of other materials for reuse, recycling and composting. The ***Reuse It or Lose It!*** Centers are open for accepting reusable household goods and building materials. A complete list of acceptable items and prices is posted on the District's website.

## 2018 Highlights

**Act 148.** The District continued its efforts this year to implement the goals outlined in VT's Universal Recycling Law. Food scrap diversion remains one of the most challenging aspects of the URL in a rural county with low population density. The District's efforts thus far have helped increase food scrap diversion, both at local town drop-offs as well as at the District Transfer Station. This year, more Addison County businesses and schools transitioned to a sustainable diversion system for food scraps. With the 2020 landfill ban for food scraps approaching, the District is focusing its efforts on both residential and business organics diversion. The District also provided numerous workshops on backyard composting this year.

**Recycling.** One of the most pressing aspects of waste diversion is the downturn in recycling market prices. China, the export market for one-third of all U.S. recyclables, recently enacted its National Sword initiative. Designed to reduce contamination, it has caused disruption of international recycling markets. Acceptable levels of contamination in imported bales of recycled commodities are so low that few, if any, facilities in the U.S. can meet the new standard. The result has been a scramble to find other markets, and a

## Addison County Solid Waste Management District Report, *continued*

glut of recycled materials. Revenues for recycling are at historic lows. In spite of this, the District's commitment to recycling remains steadfast. The District will continue to improve efforts to educate the public about what is and is not recyclable, and to work with local processors and haulers to ensure that we can collectively weather this crisis until markets eventually rebound.

**Product Stewardship.** Extended Producer Responsibility (EPR) laws are a useful tool to help distribute the cost of recycling and safe management of these products between industry, government and consumers. EPR can alleviate the financial burden for municipalities and residents, while mitigating environmental impacts from disposal by increasing collection and recycling rates of covered products. Vermont's EPR programs remain effective at collecting targeted materials, largely due to education and collection efforts by the State and solid waste districts. VT has the second highest number of EPR laws in the U.S. and has recently led the way with a law on primary cell batteries. These efforts are coordinated through the VT Product Stewardship Council, of which the District is a member, and which recently celebrated its tenth year of success in establishing EPR laws in VT.

**Illegal Burning/Disposal.** The District contracted with the Addison County Sheriff's Department to enforce its Illegal Burning & Disposal Ordinance. The District served again as County Coordinator for Green-Up Day, VT's annual litter clean-up event. The District subsidized the disposal of 17.30 tons of roadside trash, .39 tons of tires, 4 auto batteries, 11 E-Waste items, 1 appliance, and various other hazardous items, for a total economic benefit to its member towns of \$5,424.

### 2019 Annual Budget

The District adopted a 2019 Annual Budget of \$3,223,095. This represents a 7.69% increase over the 2018 Annual Budget, primarily due to a major increase in recycling costs. The Transfer Station tip fees will increase to \$126/ton for Mixed Solid Waste and Construction & Demolition Debris. The rate for Single Stream Recyclables will increase to \$92/ton. Rates on some other items will have nominal increases. New fees: \$1 per visit or per 50 or < lbs. of household goods at the ***Reuse It or Lose It!*** Shed; and \$5/load for books. The District Fee of \$33.40/ton on all waste destined for disposal, and \$10/ton on contaminated soils used as Alternative Daily Cover at the landfill will remain the same. **There will be no assessments to member municipalities in 2019.** For a copy of the full 2018 Annual Report and Adopted 2019 Rate Sheet, please give us a call, or visit the District website at [www.AddisonCountyRecycles.org](http://www.AddisonCountyRecycles.org).

## **Vermont 2-1-1**

VERMONT 2-1-1 is a free, 3-digit number to dial for information about community, health, and human services in your community, state or region. With 2-1-1, a trained knowledgeable call specialist will problem-solve and refer the caller to applicable government programs, community-based organizations, support groups, health agencies, and other resources in a locality as close to the caller as possible.

### **DIALING 2-1-1...**

- Is a free, confidential, local call from anywhere in Vermont, 24/7
- Will provide accurate, updated information about available resources
- Utilizes a statewide database
- Provides live translation services for over 170 languages
- Provides access to information for callers with special needs
- Has capability to transfer emergency calls to 9-1-1 or specialized hotlines
- Will provide call-back follow-up if needed and requested

## **Charitable and Service Organization Information — 2018**

**Booklets containing all of the information provided by the various agencies will be available at the Cornwall Town Hall and at Town Meeting. The information provided here is merely a synopsis.**

### **Addison Central Teens & Friends, Inc. (ACT)**

Addison Central Teens (ACT) is a local organization made up of teens, adults, and community members interested in supporting youth development in our community. Located at 77 Mary Hogan Drive in Middlebury by the Courthouse, we are open every day after school from 3-6 pm, and we house a substance-free drop-in space with healthy snacks and supportive programming. Partnering with 15 different organizations, businesses, and schools, we show teens that the whole community supports them. We currently serve on average 17 teens a day—double the daily average from last year! In addition, our summer camp programming continues to grow, offering teens an opportunity to explore Addison County and beyond through field trips and community connections.

At Addison Central Teens, we believe that youth play a crucial role in the vibrancy and wellbeing of our community. We strive to create opportunities for meaningful connections for our youth through food, fun, and friends during our after-school and summer programs. Additionally, we offer monthly Teen Leadership meetings for teens to share their ideas and feedback with us about how to make our space better. Addison Central Teens not only provides teens with a safe after-school alternative; it also empowers teens to grow into healthy, responsible and engaged citizens.

Five (5) Cornwall residents were served in 2018

ACT is requesting \$2,500.00, same as last year.

### **Addison County Home Health and Hospice**

Addison County Home Health & Hospice is a community focused non-profit home healthcare agency. We provide an array of services that enable our neighbors to receive care in their own home – where they are most comfortable and often experience the best quality of life. Our services are offered to all individuals in need of home care – including those who do not have the financial means to pay for their care. To ensure the future of these vital programs, we turn to our community for support.

Cornwall's support of ACHHH will help provide critical funding for charitable home health and hospice care services in Addison County. It makes it possible for our expert team of nurses, clinical specialists, therapists, social workers, home health aides, and personal care attendants to provide quality compassionate care to **ALL** of our patients and their families.

Thank you for your continued support. And remember, help is just a call away; if you or a family member need support at home, please call (802) 388-7259 or toll-free (800) 639-1521. Or learn more by visiting [www.achhh.org](http://www.achhh.org).

39 Cornwall individuals receiving 513 visits were served by ACHHH in 2018

Addison County Home Health and Hospice is requesting \$1440.00, no change from last year.

### **Addison County Parent/Child Center**

Since 1980, the Parent/Child Center has been committed to providing services to support all families in our community in getting off to a healthy start. While the PCC is probably best known for our work with adolescent families and young children, services are intended for any family who wants or needs them.

The PCC helps families assess their children's physical and cognitive development and provides support services, if needed. We also offer consultation and support to families and child care providers around young children's social, emotional and behavioral development. Playgroups are offered around the county to promote social interactions – for

children and parents. All families with newborns are offered Welcome Baby bags and visits to introduce them to available services. Follow up supports are available for those who request it.

Learning Together, our intensive in-house training program builds parenting and job readiness skills and serves as an alternative education site for Addison County high schools. The program focuses on young parents and other teens at risk of parenting too young. To complement our programs the Center also provides high-quality childcare to infants and toddlers. The Center has renovated a nine-resident boarding house in Middlebury which is the cornerstone of a “First Time Renters” program for youth to learn and practice the skills necessary to be successful tenants in our community. All of these services are free for anyone and can be accessed by calling the Center at 388-3171.

50 Cornwall residents were served by the Parent/Child Center in 2018

The A. C. Parent/Child Center is requesting funding in the amount of \$1600.00, no change from last year.

### **Addison County Readers, Inc.**

Addison County Readers, Inc is a not-for-profit Vermont corporation formed in 2007 to support literacy in Addison County through activities such as distributing books, providing educational opportunities, and raising literacy awareness. ACR has affiliated with Dolly Parton’s Imagination Library to provide a free gift of a book each month, mailed to the homes of all registered children in Addison County. All children below 5 years of age in Addison County are eligible to register with the Imagination Library program.

Since inception ten years ago, the group has delivered ~123,000 free books to children of Addison County. On average, it costs ACR \$30 per child per year for 12 books. As of January 1, 2019, there are 1108 county children registered. In Cornwall, approximately 43 children were served in 2018 and more than 450 free books have been delivered to them during that calendar year. Over the course of time, Cornwall children have received 2,700 free books. In recent years, the numbers of Cornwall children participating has grown from 21 in 2015 to 31 in 2016, to 38 in 2017 and now to 43 in 2018. ACR has raised its funding request from \$250 to \$350 in order to keep Cornwall’s contribution more in line with other Addison County towns having similar enrollment. The program is promoted by providing registration brochures to day care providers, Head Start programs, state agencies, pediatricians, libraries, GED sites, home day care sites and playgroups as well as via the website: [addisoncountyreaders.org](http://addisoncountyreaders.org). For the past eight years ACR has provided every baby born at Porter Birthing Center with a free board book and an invitation to register for the Imagination Library. The goal is to reach the children most in need. Undeliverable books are returned to ACR and are then shared freely with WomenSafe, John Graham Shelter, Vermont DCF, county Head Starts, Parent Child Centers, Mary Johnson Children’s Center, libraries etc.

Financial support comes from donations, grants, civic organizations and local towns; committed funding is from Rotary Club of Middlebury, Friends of Ilsley Library, United Way of Addison County and the Walter CERF Fund. United Way of Addison County provides accounting support; logistical support is provided by Ilsley Library. New volunteers are welcome as are personal donations.

Addison County Readers, Inc. is requesting funding in the amount of \$350.00, an increase of \$100.00 from last year.

### **Addison County Restorative Justice Services, Inc.**

ACRJS provides community restorative justice responses focusing on the “balanced approach” in meeting the needs of the victim, the community and the offender. The goal is to help the offender develop empathy and accept responsibility while providing compensation of loss for the victims, and compensation of resources for the community. Anyone given the opportunity to participate in our programs is supported to take responsibility for their actions, connect with the community in a positive way, and learn from their experience so as not to reoffend and cause harm to yet another person.

We have expanded our programs beyond Court Diversion and the Youth Substance Abuse Safety Program to include the Driving With License Suspended Program, Safe Driving Program, Reparative Restorative Panels, Reentry Navigation and Circles of Support and Accountability for those reentering the community from incarceration, and Pretrial monitoring for those community members who have committed a crime and have a mental illness or substance abuse problem. All programs have the goal for the participant of instilling a sense of belonging and commitment to contribute to the Addison County Community as a positive, proactive member and to not create any more victims, essentially decrease crime in the county.

5 individuals from Cornwall were helped by ACRJS in 2018.

Addison County Restorative Justice Services, Inc. requests \$350.00, no change from last year.

### **Addison County River Watch Collaborative – ACRWC**

*The mission of the Addison County River Watch Collaborative (ACRWC) is to monitor and assess the condition and uses of our rivers over the long term, raise public awareness of the values and functions of our watersheds, and support stewardship that improves water quality. The rivers we collect samples from are: Middlebury River, Otter Creek, New Haven River, Little Otter Creek, Lemon Fair, and Lewis Creek. About 30 volunteers take water samples at about 30 stations around the county during spring and summer months. Our water quality measurements include: bacteria (E.coli), phosphorus, nitrogen, and turbidity.*

In 2018 the voters of the Town of Cornwall appropriated \$500 to contribute to the funding of Addison County River Watch. Nine other towns in the county currently contribute similar amounts. Last year we continued our relationship with the Vermont Department of Environmental Conservation's laboratory in Burlington where technicians process and analyze our samples free of charge. ACRWC's annual cash budget is approximately \$12,000, which covers volunteer coordination, administration, outreach and technical services. Aside from towns, funding also comes from The Vermont Agency of Natural Resources, Middlebury Rotary, and private donors. Donated non-cash services (such as volunteer hours and lab services) are valued at about \$45,000.

During the 2018 sampling season, our trained volunteer water monitors collected samples from two rivers that flow through Cornwall: Otter Creek and the Lemon Fair River. The Lemon Fair is one of our "focus watersheds" in 2018-2019, meaning we have boosted the number of sites we are sampling from the river and its tributaries (thanks in part to input from some Cornwall residents). Results will be fully quality-assured and quality controlled, and then reported to communities in early spring, 2019. Our training day for interested volunteers will be Saturday, March 16, at the Addison County Regional Planning Commission office in Middlebury. All Cornwall residents are served by the ACRWC.

Contact is Matthew Witten, ACRWC Director: [mwitten@gmavt.net](mailto:mwitten@gmavt.net); Webpage: [www.acrpc.org/acrwc](http://www.acrpc.org/acrwc)

Addison County River Watch Collaborative is requesting funding in the amount of \$500.00, no change from last year.

### **Addison County Transit Resources – ACTR**

Dial-A-Ride System – Focuses on specialized populations including elders, person with disabilities and low-income families/individuals who are unable to access the bus system. In Cornwall, Dial-A-Ride offers direct access from home to: medical treatments, meal site/senior programs, adult day care services, pharmacies, food shopping, social services, vocational rehabilitation, radiation & dialysis and substance abuse treatment. 762 free door-to-door trips for Cornwall residents were provided in 2018.

Bus System – Promotes economic development, energy conservation, mobility independence and quality of life. Cornwall residents coming into Middlebury have access to an extensive bus system. The bus system can take them around town, connect them to the Snow Bowl, Bristol or Vergennes or link them to Burlington and /or Rutland and points in between.

In FY18, ACTR provided 168,387 Shuttle Bus and Dial-a Ride trips. All of ACTR's transportation programs enable community members to maintain their independence, gain and keep employment and access critical healthcare services. The state and federal grants that fund these critical transportation services require that ACTR raise up to 20% of the cost of the programs through "local match" dollars. ACTR requests approximately 5% of the 20% from towns.

ACTR is requesting \$1,315.00, no change from last year.

### **Age Well**

For more than 40 years, Age Well has provided services and support that allow seniors to stay independent, and remain healthy at home, where they want to be. Thanks to past support from the Town of Cornwall, we have been able to offer care & service coordination, nutritious meals; wellness programs; social activities; transportation services; expertise on Medicare, and long and short-term care options; and a helpline to Cornwall residents. Last year, Age Well served 30 people from Cornwall. There were 9 calls to the Helpline, 876 Meals on Wheels delivered, 80 congregate meals served, and over 50 hours of care and service coordination; and four residents took Tai Chi classes.

Vermont is ranked as the second oldest state in the country and the population of seniors is only expected to grow. The State's senior population is expected to nearly double in the next fifteen years. Older adults living in rural areas have less access to health care, including specialized health care, and the services tend to be costlier than those provided in metropolitan areas. Overwhelmingly, Vermonters want to grow old in their own homes. Age Well provides the services and support to ensure that is a possibility.

Age Well's Mission: To provide the support and guidance that inspires our community to embrace aging with confidence.

Age Well is requesting funding in the amount of \$950.00, no change from last year.

### **Champlain Valley Office of Economic Opportunity (CVOEO)**

CVOEO is a new organization to our list this year. CVOEO's staff members at Addison Community Action help people when hardship strikes (loss of a job, homelessness, underemployed, unexpected illness). Cornwall town residents who come to our office in Middlebury receive help with emergency housing, fuel and food assistance. A veteran may need assistance paying a security deposit for a new apartment; an elderly couple will come to the food shelf so that they can pay for needed medicine; a single mother will seek help keeping her family's home warm this winter.

But we also help folks to build stronger futures. Your town residents also take advantage of our financial capacity and credit building classes; in particular RentRight where they learn about tenant's rights and responsibilities and how to budget, track spending, and improve their credit score. They also meet with a financial coach and receive free tax preparation.

CVOEO is requesting funding in the amount of \$2,000. New this year.

### **Charter House Coalition**

Charter House Coalition was founded in 2005 as a county wide volunteer-based outreach to provide free meals, emergency housing, and personal support for adults and children throughout Addison County. In 2018 over 1250 volunteers prepared and served over 36,000 free meals and provided shelter to 118 children and adults from across our region. It is now possible for anyone to enjoy a free, nutritious meal every day of the week at Charter House. About 450 people from across Addison County benefit from these programs every year.

The Coalition programs are supported by: (1) donations from many individuals, service organizations and churches in our area; (2) student initiated fund raising efforts; (3) grants from the Vermont Community Foundation, United Way, the Fannie Allen Foundation, Ben and Jerry's Foundation, Rotary, the State of Vermont, People's United Bank, the Tarrant Foundation and the Houle Family Foundation; and (4) rent collected from residents of the transitional housing apartments. Donations from individuals and grants from local organizations and towns provide 80% of the funding required to operate our emergency shelter, community meal programs and day station. Substantial quantities of food and truckloads of apartment furnishings, kitchenware, and linens are also donated by the community for these programs.

Our partners in operating these programs include many area churches, Middlebury College, HOPE, the Parent Child Center, WomenSafe, John Graham Shelter, Middlebury Police Department, Porter Hospital, Counseling Service of Addison County, Agency of Human Services, CVOEO, and the Turning Point Center

The Charter House Coalition is requesting funding in the amount of \$2,500, no change from last year.

### **Counseling Service of Addison County, Inc.**

The Counseling Service of Addison County provides mental health and developmental disability services to people living in Addison County. Our skilled and dedicated staff members help individuals and families deal with the challenges they face. The Counseling Service is “people helping people” as they try to resolve life’s conflicts; learn job skills; succeed in school; handle stress; contend with serious mental illness; find a caring home; fight drug abuse; build strong families; and face aging gracefully. Our Emergency Team is available 24 hours a day, seven days a week (388-7641). We serve people of all ages in Addison County who need our services, regardless of their ability to pay. In 2019 CSAC will celebrate its 60<sup>th</sup> year serving Addison County.

CSAC provided 10,447 hours of service to residents of Cornwall in 2018.

CSAC is requesting funding in the amount of \$2,300.00, no change from last year or since 2007.

### **Elderly Services, Inc.**

Elderly Services is committed to providing the best care possible. That means supporting families in caring for their elderly relatives, catering to each individual’s needs, and promoting a sense of caring fellowship. It is our mission to provide high-quality programs to help elders live safe and satisfying lives in their own homes and communities. We want to invite residents of Cornwall to stop by to see our home, find out about volunteer opportunities and see if our services can benefit you or your family.

In the past year, 214 elders from Addison County and nearby towns were served at Project Independence Adult Day Center, 6 of whom were residents of Cornwall. Cornwall residents received a total of 4,230 hours of care, 1,311 hot meals, and approximately 1,626 van rides. These hours of care cost the agency \$68,108 for direct services to Cornwall residents. In addition, Cornwall seniors were students at our ESI College Lifelong Learning Center, Cornwall residents volunteered for us, 12 family caregivers received respite and peace of mind, and residents of Cornwall are on our staff.

Project Independence is an adult day program for elders, providing safe, medically oriented daytime care that includes fund social activities, hot delicious meals, individualized nursing care, and educational programs. In addition to daytime care services, our staff also provides caregiving education and emotional support to family members whose elderly relatives attend our center. Our monthly *Caregiver Support Group* is open to all caregivers and takes place on the third Friday of each month.

Elderly Services is requesting funding in the amount of \$800.00, no change from last year.

### **Green Up Vermont—Green Up Day, May 5<sup>th</sup>, 2018**

Green Up Day is a day each year when people come together in their communities to give Vermont a spring cleaning! 2018 marked its 48<sup>th</sup> Anniversary, with over 22,000 volunteers participating! Green Up Vermont, a nonprofit 501(c)(3) organization, continues to proudly carry on this tradition of Green Up Day. **Green Up Vermont is not a State Agency!** Seventy-five percent of Green Up Vermont’s budget comes from corporate and individual donations. People can now choose to donate to Green Up Vermont by entering a gift amount on Line 29 of the Vermont State Income Tax Form. As a result, Green Up Vermont has been able to significantly increase the percentage of individual giving, thus making Green Up Day more stable for the long-term.

With your town’s help, we can continue Vermont’s unique annual tradition of taking care of our state’s lovely landscape and promoting civic pride, so our children grow up with Green Up. Green Up Vermont focuses on education for grades K-2 by providing two free activity booklets to schools and hosts its annual student poster and writing contests for grades K-12. Please visit [www.greenupvermont.org](http://www.greenupvermont.org) to learn more.

Financial support from cities and towns continues to be an essential part of our operating budget. It enables us to cover about 16 percent of the budget. Funds help pay for supplies, including over 50,000 Green Up trash bags, promotion, education and services of two part-time employees. On Green Up Day in 2018, Cornwall residents picked up almost ½ ton of garbage and 15 tires from the roadsides.

**Mark your calendars for the next Green Up Day, May 4<sup>th</sup>, 2019, the first Saturday in May.**

Green-Up Vermont is requesting funding in the amount of \$100.00, no change from last year.

### **Habitat for Humanity**

Habitat for Humanity of Addison County was founded in 1999 to help address housing needs in the county. Finding affordable housing in Addison County is extremely difficult, and home ownership is a virtual impossibility for many hard-working families.

The Addison County chapter is led by an all-volunteer board, and a work force comprised of volunteers from around the county. All houses are designed to be super-energy efficient, which greatly enhances affordability for the homeowner. Family members contribute up to 400 hours of sweat equity toward their future home by working side by side with volunteers.

Habitat for Humanity of Addison County has built four homes in Cornwall, completing the planned development. The annual support from the Town of Cornwall assists in our efforts to provide affordable housing in Addison County.

22 Cornwall residents were served by Habitat for Humanity.

Habitat for Humanity of Addison County is requesting \$800.00, no change from last year.

### **Homeward Bound, Addison County's Humane Society**

The mission of Homeward Bound, Addison County's Humane Society, is to educate the community and improve the lives of animals, alleviate their suffering, and elevate their status in society. We safeguard, rescue, shelter, heal, adopt and advocate for animals in need, while inspiring community action and compassion on their behalf.

We serve an average of 850 animals per year. Our annual budget to operate the animal shelter and provide these programs is \$600,000. With a staff of 13, we rely heavily on volunteers to enhance the lives of the animals while they are here and to help us have wide-spread impact in the community; on average we have 80 active volunteers annually.

In 2018, Cornwall's numbers were 3 stray intakes, 15 owner surrenders, 2 returned to owner and 1 adoption to town residents, 0 Feral cats were spayed/neutered and given rabies vaccinations before being returned to their Cornwall caregivers.

For information about Homeward Bound, please call 802-388-1100 or visit [www.HomewardBoundAnimals.org](http://www.HomewardBoundAnimals.org).

The Shelter is requesting \$500.00, no change from last year.

### **Helping Overcome Poverty's Effects (HOPE)**

HOPE seeks to assist individuals and families in identifying and obtaining the resources that will help them meet their own basic needs. HOPE provides significant goods and services to people in need, including food, clothing, housing and heating fuel, medical items, job-related needs and more, and we work to assist people in accessing information and developing new skills in order to become more empowered and have healthier and more stable lives.

HOPE operates one of the largest food shelves in the state, serving an average of 666 people each month. Last year, we assisted 142 people with medical needs, helped 109 households end or avoid homelessness, helped 103 people with job related needs, provided 443 vouchers for essential clothing and household goods from our resale store, and much more.

During the twelve-month period ended December 31, 2018, HOPE provided assistance to 52 Cornwall Residents.

HOPE respectfully requests \$4,000.00 to help defray costs, no change from last year.

### **Hospice Volunteer Services**

Hospice Volunteer Services (HVS) celebrates 35 years as a non-profit agency providing FREE hospice programs and bereavement support services to Addison County residents.

Our primary commitment is providing the support of trained hospice volunteers to people with terminal illnesses and their families. We provide services to families free of charge. We do not bill patients, families, their insurance carriers or receive federal dollars. We rely on some funding from the United Way of Addison County and raise a considerable percentage of our budget through our own fundraising efforts. The people of Addison County sustain us by their generous gifts to our annual appeal, memorial donations, and support of our fundraising.

We are pleased to announce the pending merger of Hospice Volunteer Services, Inc. and Addison Respite Care Home. We expect that details and legalities will be completed in early 2019, at which time our agency name will change to End of Life Service, Inc. Current services will continue and remain free to residents, plus we will continue the Addison Respite Care Home mission of providing comfortable rooms and suites for end of life when staying at home is not an option. We will also be able to provide all services to terminal patients whether or not they have signed onto a hospice program. For more information and to keep track of our progress as we complete our merge, please go to our new website: [www.endoflifeVT.org](http://www.endoflifeVT.org)

17 Cornwall residents received services from Hospice Volunteer Services in 2018.

Hospice Volunteer Services is requesting funding in the amount of \$600.00, no change from last year.

### **John W. Graham Emergency Shelter Services, Inc.**

This year the John Graham Shelter, located on Main Street in Vergennes, marks 38 years of service to Addison County's homeless families and individuals.

Last year the John W. Graham Shelter provided more than 16,000 bed nights of food, shelter, services and hope to more than 250 people, many of whom were children; provided rapid rehousing to families at our own buildings in Vergennes, Middlebury and Bristol and at many scattered sites; provided counseling, case management and support services that help people take the next step in their lives.

Who are Vermont's homeless? It used to be a single man, out of work and down on his luck, struggling to overcome alcohol or drug addictions. But today the face of homelessness is a mother striving to balance a job while caring for her young children, or a senior with physical or mental disabilities. Nearly everyone we work with at John Graham is employed. In Vermont, the number of homeless school-aged children increased making families with children one of the fastest growing segments of the homeless population. We see each day at the John Graham Shelter how homeless children are more likely to be sick, hungry, exposed to violence and at risk of school failure. The John Graham Shelter provided housing to more than 100 families with children this year.

We are grateful for your many years of assistance to our homeless neighbors. Now, in these difficult financial times, your ongoing support is needed more than ever!

The John Graham Emergency Shelter is requesting funding in the amount of \$1,925.00, no change from last year.

### **Mary Johnson Children's Center**

Mary Johnson's Children's Center serves families with children birth through 12 years in programs throughout Addison County. The Center has three early childhood programs: one in Middlebury, Mary Johnson Children's Center; one in East Middlebury, the Middlebury Cooperative Nursery school; and one in Orwell at the Orwell Early Education Program at the Orwell Village School. With grant help, the Center added an infant program this past fall, helping to address the chronic shortage for infant care in the county. The families served by the programs of Mary Johnson Children's Center reflect the social and economic diversity of our county.

The Center's school age programs operate in six county elementary schools, they operate from the end of the school day until 5:30 pm during the academic year, as well as full days during school vacation weeks. Additionally, two of the programs operate for eight weeks each summer. RFD (Rural Fun Delivery) also operates for eight weeks each summer, taking meals and activities to underserved parts of the county.

Mary Johnson also administers county-wide state supported programs that serve families throughout the county.

**Referral Services.** The Referral program works with Addison County families seeking childcare. The program keeps up to date information on available childcare openings throughout the county for families needing care. **Subsidy**

**Services.** The Subsidy program provides financial support to qualifying county families who need assistance with childcare expenses and whose children attend a licensed or registered daycare.

Mary Johnson Children's Center served 21 Cornwall children in 2018.

MJCC is requesting funding in the amount of \$700.00, no change from last year.

### **Middlebury Area Land Trust (MALT)**

MALT is a new organization to our list this year. For more than 30 years, the Middlebury Area Land Trust (MALT) has protected natural and productive landscapes in Addison County, preserving important natural spaces in which wildlife, flora and people can thrive together. Thanks to support from the Town of Cornwall and our membership, we have been able to steward our community's conserved lands while engaging 179 volunteers in 2,280 hours of service in 2018. We were awarded over \$22,000 in private and state grants, all dedicated to improving the trails and lands in our community.

**Big Year on the TAM:** In 2018, we engaged 179 volunteers on the Trail Around Middlebury (TAM) and were lucky to have help from Hannaford Career Center students, various Middlebury College sports teams, and the GMC's Young Adventurers Group. Major projects included extensive erosion control on the Jackson trail side-hill, where we installed a water bar and large sections of cribbing to keep the trail from eroding downhill.

**Small Footprints in the Forest:** MALT offered our first nature-based afterschool programs this fall. Each Tuesday afternoon, you can find 15 students from Middlebury, Cornwall, and Shoreham building, creating, exploring, and connecting with Means and Battell Woods. We are striving to inspire a conservation ethic in our community's youth. Special thanks to ACTR for making transportation to Means Woods possible!

**New partnership for stewardship in Cornwall:** MALT is piloting a Citizen Science Land Monitoring program with a new student group from Middlebury College. We are testing the partnership model at Cornwall's Ledges and Foote Farm properties, both conserved by MALT.

MALT is requesting funding in the amount of \$750.00. A new request this year.

### **Open Door Clinic**

The Open Door Clinic (ODC) is requesting an allocation of \$1000 from the Town of Cornwall for the fiscal year 2019-2020 to be included in the Town Warning for the 2019 Annual Town Meeting. This request represents a \$250 increase from this year's allocation and will be used to provide free health care to the uninsured and under-insured residents of Cornwall, and Addison County in general. We are grateful for your ongoing support of our dynamic clinic which continues to grow, especially in the areas of dental and mental health care services.

The Open Door Clinic provides access to quality health care services, free of charge, to those who are uninsured or under-insured and who meet financial eligibility guidelines; services are provided in a compassionate, respectful and culturally sensitive manner until a permanent healthcare provider can be established.

A few facts about the Open Door Clinic: In 2018, we provided 1,341 medical visits, 338 of whom were new patients. This represents a 3% increase in medical visits as compared to this time last year! Additionally, we have held 24 dental clinics, and our hygienist and volunteer dentists have seen 90 patients, [providing? Performing?] over 341 procedures! We have served 23 Cornwall residents through 60 medical visits, 8 dental visits, and 10 consults and case management services.

As a free clinic, we cannot charge for any of our services, and rely solely on the expertise and efforts of 140 volunteers to care for our patients. Our highly skilled and certified Navigator helped more than 251 individuals learn about insurance plans and to enroll in Vermont Health Connect in 2018. Our outreach program has grown very significantly over the past nine years, including free flu clinics.

The Open Door Clinic is requesting funding in the amount of \$1,000.00, a \$250.00 increase over last year.

### **Otter Creek Child Center – OCCC**

Otter Creek Child Center is a full day, year round, non-profit early care and education center located in Middlebury, Vermont. We welcome approximately 50 children, ages six weeks to six years, and their families. Founded in 1984, Otter Creek Child Center is one of the only area early care and education centers offering continuity of care from infancy to kindergarten. We are play-based, NAEYC (National Association for the Education of Young Children) accredited and have been awarded 5 STARS by Vermont's quality recognition system.

Otter Creek Child Center currently serves 50 children. Town funds received from Cornwall, Middlebury, New Haven, Ripton, Shoreham, Vergennes, and Weybridge help support Otter Creeks' Tuition Assistance Program and our mission to provide quality, affordable early care and education to the Addison County Community. We believe that public funds will not only serve those families that immediately benefit, but that the funds will have multiplying effects that positively ripple throughout Middlebury and beyond.

Ultimately, we want all families in Addison County to have safe and reliable early care and education for their children. Providing a safe and stable children's center allows parents to be employed and contribute to the economic and social community in ways that are challenging if they are at home. In addition to parents contributing to the workforce, their children enjoy long-term benefits from negotiating peer groups early on in structured, safe, and enriching environments.

Our vision is: that each child is an individual who deserves to be treated with love and respect at all times; that feeling loved, cared about and safe are the most important aspects of good development; that children will let us know what they need to learn; that discipline is an attitude, not just a variety of techniques one uses with children; that family is the foundation of a child's wellbeing; that in our very hurried world, children need time to be children in an unhurried way; that helping children grow into healthy adults is a very important aspect of shaping the future of the world; that diversity is essential to a healthy developmental experience. 9 residents of Cornwall were served in 2018.

The Otter Creek Child Center is requesting funding in the amount of \$1000.00, no change from last year.

### **Retired Senior Volunteer Program – RSVP**

#### ***How Cornwall Residents Benefit from RSVP's Services:***

In FY18, Cornwall residents volunteered 2,800 hours at non-profit agencies and schools through RSVP. Residents took advantage of RSVP programs such as our free income tax return preparation services, and our free health and osteoporosis prevention classes. The Green Mountain Foster Grandparent Program provided classroom support to Bingham Elementary School. Overall, 354 Addison County residents benefited from attending the Bone Builders classes and 462 community members received income tax services. During the winter months, the Help Fight Hunger Program provided food staples to families through local food shelves and hundreds of blankets and warm clothing items were distributed to community members through various non-profit organizations. In Cornwall, items were distributed via Bingham Elementary School. These programs strengthen our communities, and allow residents to stay healthy, engaged, and financially stable.

In addition, any Cornwall resident who has received assistance from a local service organization has benefited from the work RSVP volunteers do throughout the area. Examples include community members at risk of hunger who received free nutritious meals at meal sites where our members volunteer, or residents who received free transportation services from volunteers who drive for Meals on Wheels and ACTR. In total, RSVP members volunteered 60,000 hours to 92 local social service agencies, schools, libraries, town offices and other non-profits in our community. These volunteer contributions equaled \$1.4 million dollars in donated labor to our community.

Our goal is to continually increase our visibility as an organization, build our volunteer base and expand our reach to better serve the needs of other local non-profit organizations. The monies we are requesting this year will be used to help defray the costs of providing volunteer placements, support insurance, transportation, and recognition.

On behalf of our volunteers and non-profit partners, we would like to thank the residents of Cornwall for their support of RSVP.

Retired Senior Volunteer Program is requesting funding in the amount of \$540.00, no change from last year.

### **Vermont Adult Learning – VAL**

Vermont Adult Learning offers a variety of learning opportunities to help adults achieve their educational goals and enhance their quality of life. We work with each student to develop an individualized learning plan that includes a transition to further education or employment. We offer GED testing, programs for completing a high school diploma, basic skills instruction in reading, writing and math and classes for English Language Learners (ELL). Instruction is also available to students who need skill preparation for college or employment purposes.

VAL also offers WorkKeys certification, a nationally recognized career readiness certificate based on “real world” skills that employers look for in employees. In addition, we are contracted by the Vermont Department of Children and Families to place and support Reach-Up participants in unsubsidized work experiences. Our programs are free and confidential.

In fiscal year 2018, Vermont Adult Learning provided service to 1 Cornwall resident. We are grateful to the townspeople of Cornwall for supporting the services we provide.

Vermont Adult Learning is requesting funding in the amount of \$500.00, no change from last year.

### **WomenSafe**

WomenSafe has been dedicated to providing services to victims and survivors of domestic and sexual violence and their children since 1980. Our 24-hour hotline is staffed by trained volunteers and staff who offer crisis advocacy, safety planning, information, referrals, emotional support, social service advocacy and safe housing for victims and their children. WomenSafe staff responded to 529 people who reached out for services, over 5,769 meetings and phone calls, and 345 supervised visits and monitored exchanges.

WomenSafe’s Transitional Housing Program, funded through the Department of Justice’s Violence Against Women Act, has helped more than 29 families find and maintain secure, stable housing. WomenSafe provided at least 10 Cornwall adults and children services through our hotline, advocacy programs and in-person meetings. WomenSafe staff also trained 95 students and adults through 26 Cornwall Elementary presentations. Other notable 2018 facts: The Training & Education Program reached 1,641 adults and youth through 255 presentations that covered a variety of topics including child sexual abuse prevention, healthy relationships, and flirting vs. sexual harassment: 75 community volunteers contributed more than 9,270 hours of their time to help us further our mission by providing such services as: staffing the 24-hour hotline, in-person office support, court accompaniment and administrative support

Our advocacy services are free and confidential. 24-hour Hotline: 388-4205 or 800-388-4205. The Supervised Visitation Program @ WomenSafe: 388-6783.

We appreciate the support WomenSafe receives from the Town of Cornwall. Your support is an important part of our budget and ensures that we can continue to respond to and reduce domestic, sexual and dating violence.

WomenSafe is requesting funding in the amount of \$1000.00, no change from last year.

## **Cornwall Town Meeting Minutes Monday, March 5, 2018, 6:30 PM**

The legal voters of the Town of Cornwall met at the Anna Stowell Sunderland Bingham Memorial School on Monday evening, March 5, 2018 and transacted the following business.

Peter Conlon was present at the meeting to give an update on the legislative activity since the beginning of the session. He indicated that last Friday, March 2 was the crossover date for new legislation. He gave an overview of the topics that have been discussed which included: the budget adjustment, income tax bill for education funds, gun safety and consumer protection.

The meeting was called to order at 6:40 PM with approximately 100 people present. Cy Tall gave an overview of how the meeting would be run using Robert's Rules of Order. She thanked the cooks for the delicious meal. Town Reports and the annual Doyle poll were available on the stage. The Pledge of Allegiance was recited.

*ARTICLE 1: To elect all town officials as required by law. Voting for officials will be by Australian ballot. Polls will be open from 7:00 AM to 7:00 PM on Tuesday, March 6, 2018, at the Cornwall Town Hall. Officials to be elected are:*

**5 years:** Cemetery Commissioner

**3 years:** Town Clerk; Town Treasurer; Two (2) Planning Commissioners; Selectboard; Lister; ACSD School Director; Auditor, Trustee of Public Funds

**2 years:** Selectboard; Three (3) Library Trustees; Planning Commissioner (to fill an unexpired term)

**1 year:** Moderator; First Constable; Second Constable; Collector of Delinquent Taxes; Town Agent; Two (2) Grand Jurors; Planning Commissioner (to fill an unexpired term)

No action was taken on this article. Cy informed the voters that Australian ballot voting would take place the next day at the Cornwall Town Hall from 7 AM – 7 PM.

*ARTICLE 2: To see what action the voters will take regarding the town's financial surplus or deficit.*

Sue Johnson/T Tall moved to use the surplus from FY 2016/2017 to lower the tax rate for FY 2018-2019. Sue J. indicated that the balance sheet is located on page 25 of the Town Report. The surplus amount being voted on is \$75,758.52. There being no further discussion, the motion carried on voice vote.

*ARTICLE 3: To see if the voters will approve a General Fund budget of \$473,329.*

Jordan Young/Mike Sheriden moved to approve a General Fund budget of \$473,329. Ben Marks, Selectboard Chair indicated that this is about a 4% increase, but felt that the budgets had been level funded over the last few years. There being no further discussion, the motion carried on voice vote.

*ARTICLE 4: To see if the voters will approve a Highway budget of \$404,975. State Aid is expected to be approximately \$65,000, leaving \$339,975 to be raised by taxes.*

Abi Sessions/Jordan Young moved to approve a Highway budget of \$339,975 after state aid. There was no discussion. The motion carried on voice vote.

*ARTICLE 5: To see if the voters will appropriate \$74,400 to be transferred to the Cornwall Volunteer Fire Department to pay its expenses from July 1, 2018 to June 30, 2019.*

Lisa Roberts/Abi Sessions moved to appropriate \$74,400 to be transferred to the Cornwall Volunteer Fire Department to pay its expenses for FY 2018/2019. There was no discussion. The motion carried on voice vote.

*ARTICLE 6: To see if the voters will appropriate \$15,000 to be transferred to the Cornwall Volunteer Fire Department to pay for replacement of a portion of the roof and for painting of the Route 30 Fire Station.*

Lisa Roberts/Mike Sheriden moved to appropriate \$15,000 to be transferred to the Cornwall Volunteer Fire Department to pay for replacement of a portion of the roof and for painting, both at the Route 30 Fire Station. There was no discussion. The motion carried on voice vote.

*ARTICLE 7: To see if the voters will appropriate \$4,000 to be transferred to the Cornwall Free Public Library to pay its expenses from July 1, 2018 to June 30, 2019.*

Laura Fetterolf/Patty McCormick moved to appropriate \$4,000 to be transferred to the Cornwall Free Public Library to pay its expenses for the FY 2018/2019. Sue Johnson took a moment to talk about the new library space at the Town Hall and invited folks to come in and take a look around. The library trustees are very proud of the library and thank the town making the renovation possible. There being no further discussion, the motion carried on voice vote.

*ARTICLE 8: To see if the voters will appropriate the following amounts to be transferred to the listed organizations:*

<i>a.</i>	<i>Addison Central Teens, Inc.</i>	<i>\$2,500.00</i>
<i>b.</i>	<i>Addison County Home Health and Hospice, Inc.</i>	<i>1,440.00</i>
<i>c.</i>	<i>Addison County Parent/Child Center, Inc.</i>	<i>1,600.00</i>
<i>d.</i>	<i>Addison County Readers, Inc.</i>	<i>250.00</i>
<i>e.</i>	<i>Addison County Restorative Justice Services</i>	<i>350.00</i>
<i>f.</i>	<i>Addison County Riverwatch Collaborative</i>	<i>500.00</i>
<i>g.</i>	<i>Addison County Transit Resources, Inc.</i>	<i>1,315.00</i>
<i>h.</i>	<i>Age Well (formerly C V A A)</i>	<i>950.00</i>
<i>i.</i>	<i>Charter House Coalition</i>	<i>2,500.00</i>
<i>j.</i>	<i>Counseling Service of Addison County, Inc.</i>	<i>2,300.00</i>
<i>k.</i>	<i>Elderly Services, Inc.</i>	<i>800.00</i>
<i>l.</i>	<i>Green Up Vermont, Inc.</i>	<i>100.00</i>

m.	<i>Habitat for Humanity of Addison County</i>	800.00
n.	<i>Homeward Bound, Animal Welfare Center</i>	500.00
o.	<i>H O P E (Helping Overcome Poverty's Effects)</i>	4,000.00
p.	<i>Hospice Volunteer Services, Inc.</i>	600.00
q.	<i>John W. Graham Emergency Shelter Service, Inc.</i>	1,925.00
r.	<i>Mary Johnson Children's Center, Inc.</i>	700.00
s.	<i>Open Door Clinic/Community Health Services, Inc.</i>	750.00
t.	<i>Otter Creek Child Care Center</i>	1,000.00
u.	<i>The Retired &amp; Senior Volunteer Program, Inc.</i>	540.00
v.	<i>Vermont Adult Learning, Inc.</i>	500.00
w.	<i>WomenSafe, Inc.</i>	<u>\$1,000.00</u>
	<b>TOTAL:</b>	<b>\$26,920.00</b>

Gary Margolis/Margaret Young moved to appropriate the following amounts to be transferred to the listed organizations. Cy indicated that each organization has some information printed in the Town Report. There being no further discussion, the motion carried on voice vote.

*ARTICLE 9: To see if the voters will approve the billing date of September 1, 2018 for property taxes, payment of half that amount due November 1, 2018, and payment of the second half due May 1, 2019. Taxes are to be paid to the Cornwall Town Treasurer. Any taxes that are due, but unpaid after November 1, 2018, are considered late. Interest will be charged at the rate of one percent (1%) per month. Any taxes unpaid after May 1, 2019 will be considered delinquent. Interest will be charged on delinquent taxes at the rate of one percent (1%) per month, plus a collector's fee of eight percent (8%).*

Lisa Roberts/Mike Sheriden moved to approve the billing date of September 1, 2018 for property taxes, payment of half that amount due November 1, 2018 and payment of the second half due May 1, 2019. Taxes are to be paid to the Cornwall Town Treasurer. Any taxes that are due, but unpaid after November 1, 2018, are considered late. Interest will be charged at the rate of one percent (1%) per month. Any taxes unpaid after May 1, 2019 will be considered delinquent. Interest will be charged on delinquent taxes at the rate of one percent (1%) per month, plus a collector's fee of eight percent (8%). There was no discussion. The motion carried on voice vote.

*ARTICLE 10: To see if the voters will approve the following non-binding resolution and ask that the result is forwarded to the Vermont Legislature:*  
*WHEREAS all fossil fuels used in Vermont are imported from other states or other countries, resulting in a multi-billion dollar drain annually on the Vermont economy, while renewable energy increases local job opportunities and boosts the state's economy, and*  
*WHEREAS Climate change is one of the most urgent problems facing our state, nation and the world, and*

*WHEREAS the State of Vermont has a goal to achieve 90% of its energy from renewable sources by 2050, yet is making insufficient progress toward achieving that goal,*

*NOW, therefore, be it resolved that the Town urges the State of Vermont to:*

- 1. Firmly commit to developing renewable energy for all people in Vermont*
- 2. Delay any new expansion of natural gas pipelines unless or until it is determined that it will not cause the State to exceed the goal of no more than 10% of the State's energy coming from fossil fuels by the year 2050, and*
- 3. Ensure that the transition to renewable energy is fair and equitable for all residents, with no harm to the lowest income people, or rural communities.*

Abi Sessions/Elizabeth Anderson moved the article as printed. Bobbie Carnwath reported that about 3 dozen towns in Vermont have this resolution on their Town Meeting warnings. The Town of Thetford which held their meeting on Saturday, passed the resolution. The purpose of the resolution is to tell the State and Federal governments that people are concerned about climate change and would like to delay any further installation of natural gas pipelines. This is not an endorsement of a carbon tax plan. This is an affirmation of concern about climate change and that Vermont will not lose its way to the 90% renewables by 2050. Bill Johnson feels that micromanaging the gas pipelines may be out of order in the resolution. He is content with the resolution without #2. Bill Johnson moved that #2 be stricken from the resolution. David Dodge seconded. Bobbie Carnwath explained that #2 says delay, not stop. There being no further discussion on the amendment, Cy Tall called for a vote. The voice vote was too close to call, so a show of hands revealed a vote of Yes – 37, No – 24. The amendment was approved. Jean Terwilliger expressed her concern that it is difficult to imagine meeting the 2050 goal without decreasing the use of fossil fuels. Charlie Grigg expressed concern about the cost for low income people. He went on to say that the last increase in cost was 5%, attributed mostly to the solar subsidy. Bill Johnson said that it is not the people's job to determine how to get to the 90%, just that we want the government to do that. There being no further discussion, David Dodge moved to vote on this article by paper ballot. T Tall seconded. The paper balloting process was completed with 86 voters casting ballots. The final tally was YES – 75, NO – 11. The article passed as amended by paper ballot.

*ARTICLE 11: Any other business proper to come before this meeting.*

Ben Marks, Selectboard Chair took the opportunity to introduce the Selectboard members. He indicated that the Chair usually gives a state of the town overview at town meeting. There are several items that will be highlighted. The annual budgets have been level funded over the last 3 to 4 years. The deed between the Addison Central School District and the Town of Cornwall was signed on Friday, March 2, 2018. This transfers the Bingham Elementary School building to the ACSD. Ben explained that our deed is little different than all the others in the district, primarily because it says that when the building is no longer used to educate students, it will be returned to the Town of Cornwall. The town also uses the building for specific events, such as town meeting, and the ability to continue using the building in this way is written into the deed. The last topic is the progress or lack of progress toward a new bridge on the Swamp Road. Brian Kemp spoke about a recent meeting between the two towns and the Agency of Transportation. There is a town

highway & bridge fund that the towns can apply to for inclusion of the bridge on the state's priority replacement list. A letter will be sent very soon to the AOT to include the Swamp Road bridge on their list for 2019 and it will ask that it be put on as a high priority bridge project. Brian indicated that there are not that many projects in Addison County, and it could be added to the list as soon as the spring of 2019. If approved, the scoping phase would begin. Brian was given assurance that the towns would have some say in the type of bridge to be installed. The process is still several years out, but the Selectboard is encouraged by this process. If the bridge project is not ranked for 2019, it will rollover to 2020 and so on. Ben Rosenberg asked if there is a termination date for use of the temporary bridge in place currently. Brian indicated that there is no set time limit for use of the rental bridge. The hope is that the bridge project will be completed in 3 to 5 years.

Mike Sheriden asked that Jen Kravitz be allowed to speak about the Cornwall School. Jen was given permission to speak by the voters. Jen indicated that the school and the children are having a great year. They are working on educating the whole child. This is clearest in the farm to school program, which thinks about education in three ways: Food, Farm & Nutrition. The 3<sup>rd</sup> & 4<sup>th</sup> grades spent full days at the Middlebury College garden learning and bringing that education back to the school and incorporating technology into it. Some of the students will be making a presentation about farm to school at the state house. There are chickens on site at the school and they will be getting a hive of bees for next year. The school is also working toward obtaining the International Baccalaureate status. They are currently writing their 6 units of discipline. Jen thanked everyone for their donations of time or money for the creation of the new playground space. She particularly thanked Al Thalen for his work last fall. Most of the changes in the district have been at the teaching and administrative level. Jen did say that the schools are collaborating regularly which has turned out to be helpful and has created school equity along the way. Since the Cornwall school board no longer exists, a new Gilligan Fund board has been created. The board members are Jen Kravitz, Kristi Tolgyesi, Laura Fetterolf, Bruce Byers, Mike Sheriden and Lisa Beck. The Four Winds program is an example of what the Gilligan Fund pays for. Jen indicated that this is a time of change in education and more is on the way. Gary Margolis asked Jen what specifically is happening at the Cornwall School related to children's safety. The school is locked during the day and does use a buzzer system for people to enter. Jen has asked all staff to be more mindful of letting people into the school and has asked that the students do not let people into the school. They have updated the crisis and safety manual. Their fire drills are excellent. The district is looking into ALICE (Alert, Lock Down, Inform, Counter, Evacuate) training, trying to find the right balance. Abi Sessions asked if there will be a foreign language program at the school next year. Jen indicated that there will be, but it is still being developed and will be shared across four schools. Jen was asked what the enrollment would be next year, 67 or 68 at this point in time. A large sixth grade class is being graduated.

David Dodge thanked the voters for continuing to support the Lemon Fair Insect Control District. Their board of 8 people from Cornwall, Bridport and Weybridge continues to set up traps over the 3 towns and the field coordinators dipped for larvae which resulted in treatment with larvicide twice last year.

Raph Worrick thanked the voters for their support of the Cornwall Volunteer Fire Department and reminded everyone, particularly those that are new to town, that the department is always looking for members.

Bruce Byers gave major kudos to our Moderator, Cy Tall, indicating that she is the best in the state. A large ovation was given.

Mike Sheriden from the Conservation Commission indicated that the River Watch Collaborative would be expanding this year and is putting on a special training on March 17, 2018. Contact Mike or Rene Langis if you would like more information.

Sue Johnson reminded those present that this year's Town Report is dedicated to Ken Manchester, Jr. for his many years of service to the town on both the fire department (more than 50 years) and the highway department for 20 years. A standing ovation was given to Ken with thanks from a grateful town.

There being no further discussion, it was moved and seconded to adjourn the 2018 Town Meeting at 8:00PM. The motion carried on voice vote.

Respectfully Submitted,  
Susan Johnson, Town Clerk

Town Meeting minutes reviewed and approved on March 20, 2018. John Roberts/Magna Dodge moved approval. The motion carried on voice vote.

**WARNING  
ADDISON CENTRAL SCHOOL DISTRICT**

**ANNUAL MEETING  
FEBRUARY 26, 2019**

**Member Districts are Bridport, Cornwall, Middlebury, Ripton, Salisbury, Shoreham,  
Weybridge**

The legal voters of the Addison Central School District are hereby warned to meet at the Middlebury Union High School in Middlebury, Vermont on Tuesday, February 26, 2019 at 7:00 PM, to transact the following business:

**ARTICLE 1:** To elect the following officers: a) A Moderator b) A Treasurer c) A Clerk

**ARTICLE 2:** To hear and act upon the reports of the school district officers.

**ARTICLE 3:** To see if the voters of the Addison Central School District will vote to authorize its Board of Directors, under 16 VSA 562 (9), to borrow money by issuance of bonds or notes not in excess of anticipated revenue for the school year.

**ARTICLE 4:** To do any other business proper to come before said meeting.

**PUBLIC INFORMATION HEARING  
FEBRUARY 26, 2019**

The legal voters of the Addison Central School District are hereby warned to meet at the Middlebury Union High School in Middlebury, Vermont on Tuesday, February 26, 2019 at 7:00 PM, for a Public Information meeting to discuss Australian Ballot articles warned for vote on Tuesday, March 5, 2019.

Hearing will take place immediately following adjournment of the Annual Meeting of said Addison Central School District.

Linda J. Barrett, Clerk  
Addison Central School District

Peter Conlon, Chair  
Addison Central School District

**The 2018 Addison Central School District Annual Report will be available in the following manner: <http://www.acsdvt.org/domain/30> (Departments/Finance) or call 802-382-1274 to request a copy.**

**WARNING**  
**ADDISON CENTRAL SCHOOL DISTRICT**  
**SPECIAL MEETING**  
**MARCH 5, 2019**

**Member Districts are Bridport, Cornwall, Middlebury, Ripton, Salisbury, Shoreham,  
Weybridge**

The legal voters of the Addison Central School District are hereby warned to meet at the following polling places on March 5, 2019 to vote by Australian Ballot on the following article(s) of business:

<b>District</b>	<b>Location</b>	<b>Polling Hours</b>
<b>Bridport</b>	<b>Bridport Community/Masonic Hall</b>	<b>7:00 AM-7:00 PM</b>
<b>Cornwall</b>	<b>Cornwall Town Hall</b>	<b>7:00 AM-7:00 PM</b>
<b>Middlebury</b>	<b>Middlebury Town Office (77 Main St)</b>	<b>7:00 AM-7:00 PM</b>
<b>Ripton</b>	<b>Ripton Community House</b>	<b>7:00 AM-7:00 PM</b>
<b>Salisbury</b>	<b>Salisbury Town Office</b>	<b>8:00 AM-7:00 PM</b>
<b>Shoreham</b>	<b>Shoreham Town Office</b>	<b>7:00 AM-7:00 PM</b>
<b>Weybridge</b>	<b>Weybridge Town Clerk's Office</b>	<b>7:00 AM-7:00 PM</b>

**ARTICLE 1:** Shall the voters of the Addison Central School District vote to authorize the ACSD school board to expend **\$37,794,916** which is the amount the ACSD school board has determined to be necessary for the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of **\$17,473.81** per equalized pupil. This projected spending per equalized pupil is 3.35% higher than spending for the current year.

**ARTICLE 2:** Shall the voters of the Addison Central School District vote to authorize the ACSD school board to appropriate **\$123,801** of the FY 2018 Unassigned Fund Balance (estimated at **\$123,801**) to the ACSD Capital Reserve Fund?

**ARTICLE 3:** To elect five (5) school directors from the nominees to serve on the Addison Central School District Board for the following terms:  
Three (3) who are residents of Middlebury for a three-year term.  
One (1) who is a resident of Ripton for a three-year term.  
One (1) who is a resident of Weybridge for a three-year term.

Ballots shall be commingled and counted at Middlebury Union High School by representatives of the  
Boards of Civil Authority of the member town school districts under the supervision of the District.

Linda J. Barrett, Clerk  
Addison Central School District

Peter Conlon, Chair  
Addison Central School District

## PRINCIPAL'S REPORT

Over the last year, Cornwall School has seen some changes in staffing, class configuration, and curriculum. Throughout these changes, our school community has remained strong and supportive of students, staff, and families. Lisa Beck, Sue Sears, and Wendy Whaley-Sauder retired at the end of the 2017-18 school year after many decades teaching Cornwallians. In the fall, we welcomed classroom teachers and adjusted to a new classroom configuration of two multi-grade classrooms.

We have continued our implementation of the International Baccalaureate (IB) Primary Years Programme. Teachers are fostering inquiry and student agency through transdisciplinary learning. In these new units of inquiry, students are linking subjects through common themes and concepts, such as: poetry, math, music, and sound waves through the concept of patterns. The IB pedagogy of transdisciplinary, constructivist learning has infused student learning and enrichment this year.

Students have been fortunate for opportunities to expand their learning through arts integration, farm to school, and outdoor education. In May, No Strings Marionette Company worked with students, allowing each student to create their own rod puppet and each class to write and perform a play. This fall, the 5th and 6th graders also had a chance to expand on their studies through our partnership with Courageous Stage, to perform Henry IV. Students continued to link science, art, math, and writing together in our work in our garden in the spring and fall. The 4 Winds Nature Program also continues to help students explore the natural world through art, science, and literacy.

We continue to focus on meeting the needs of each child. In classrooms, we are learning more about universal design for learning to proactively plan for students' various needs. We are also continuing our work with mindfulness, self-care (for students and adults), and restorative practices. Classroom teachers are teaching the MindUp curriculum to their classes to help students learn how the brain works in order to develop skills to manage stress and emotions. This work is not only good for all students, but it also aligns with building resiliency and trauma-informed systems at school.

We continue to link our Positive Behavior Intervention and Supports (PBIS) work with the IB learner profile through our Caught You slips. Through class and our weekly All School Meeting, students learn and think about specific attributes in the learner profile. Then, we all look to "catch" each other exhibiting these attributes. We celebrate when we fill a chart with slips. The Caught You slips are one of a few ways we are now measuring how connected and supported students feel as part of the Cornwall School community.

All of the amazing opportunities for learning - from Number Corner to artist in residency, from healthy, local meals to conversations about the amygdala - reflect the strength of our community. The community's strength comes not just from the students, teachers, staff, and parents today but also those who have been part of Cornwall School in the past. We are grateful for all of the people who collaborate to make our community what it is today.

Jennifer Kravitz, Principal

## CORNWALL ELEMENTARY SCHOOL FY20 Budget Summary

<b>Account-Description</b>	<b>FY19 Budget</b>	<b>FY20 Proposed</b>	<b>% Difference</b>
1100 - Direct Instruction	645,722	614,547	-4.83%
1199 - SPED-Local Regular Education Portion	59,702	0	-100.00%
2100 - Support Services - Regular Education	1,600	1,600	0.00%
2120 - Guidance	41,538	27,854	-32.94%
2130 - Health	15,748	17,416	10.59%
2220 - Media	54,572	54,978	0.75%
2410 - Administration	155,570	159,875	2.77%
2600 - Facility Operations	34,803	35,630	2.38%
2720 - Transportation-Field Trips	2,000	2,000	0.00%
5310 - Fund Transfers to Food Service	9,000	13,500	50.00%
<b>Total Budget</b>	<b>1,020,256</b>	<b>927,400</b>	<b>-9.10%</b>

1100: Savings from early retirement, benefit changes  
 1199: Regular education portion of special educators coded to 1100  
 2120: Staff turnover, benefits changes  
 2130: Health insurance premiums  
 5310: Larger subsidy required for program to break-even

## **ADDISON CENTRAL SCHOOL DISTRICT REPORT OF THE SUPERINTENDENT**

In our third unified budget as ACSD, we continue to leverage the collaboration and efficiency of working together as a single organization to innovate and support success for all students. This budget reflects significant investment in staffing and professional development that we believe will have the greatest impact on student success across all of our schools. We have invested in both systems of support to promote whole child wellness as well as International Baccalaureate development to realize our vision of personalization and student engagement for every student in ACSD.

We continue to wrestle with declining enrollment as do most districts in Vermont and benefit this year from work we did in decreasing expenditures within the FY19 budget. This FY20 budget maintains critical staffing and services and allows for continued investment in facilities and technology needs to support a stronger tech and building infrastructure. We continue to consider different ways to address deferred maintenance to ACSD facilities that was identified in our recent facilities audit. The ACSD Board's work on the Facilities Master Plan, to be completed at the end of this academic year, will have a significant impact on our direction as we create a long-term plan to guide investment in our schools.

We are grateful to our entire community for your support and involvement in all of our schools. It is what makes ACSD such an inspired educational community. We realize that we won't move forward and provide the best for our students without everyone in ACSD working together, celebrating our strengths and addressing our challenges to focus singly on making sure that every student under our care is successful.

We look forward to continuing to be strong fiscal agents while providing the best educational experiences to our students.

Sincerely,  
Peter Burrows, Superintendent  
Addison Central School District

## **ADDISON CENTRAL SCHOOL DISTRICT REPORT OF THE BOARD CHAIR**

The Addison Central School District Board of Directors has put forth a 2019-2020 budget that continues an effort to contain cost increases but maintain current programs and supports for students. The proposed budget represents a 1.90 percent increase in local education spending. This comes despite significantly higher percentage increases in the cost of providing health insurance to our employees and in transportation for students.

The budget proposal represents few changes in programs, staffing, and supports for students. After significant changes in last year's budget cycle, including a high number of veteran staff retiring, the district was well positioned to absorb the higher costs that were out of the district's control, such as health insurance and busing. The proposed spending plan supports the district's continued progress on becoming an IB World Schools system, as well as many other initiatives designed to improve equity and provide value for taxpayers.

While the proposed budget represents spending for one year, the ACSD board is currently looking several years ahead, notably on developing a Facilities Master Plan that will look at our present configuration of students, our school building needs, student population trends and other factors. The goal is to develop a document that will guide our district many years into the future. Many community members have already participated in three forums held in the fall, and that input has been valuable as the Board works on a master plan outline that will be the focus on upcoming forums this winter and spring. Other input includes technical analysis of our facilities, the ACSD Strategic Plan, the continued implementation of IB and state driven changes.

The 2019-2020 budget proposal is the third as a unified district. The ACSD Board is grateful for the support our seven towns have shown for our work and our school system. We look forward to your continued support on Town Meeting Day. Thank you.

Peter Conlon, Board Chair  
Addison Central School District

## ADDISON CENTRAL SCHOOL DISTRICT

### Year to Year Budget Summary

		<b>FY19 Budget</b>	<b>FY20 Proposed</b>	<b>% Change</b>
<b>Expenditures</b>	Student Instruction	22,167,807	22,885,869	3.24%
	Special Education	5,828,171	6,051,621	3.83%
	Universal Pre-K	490,050	483,264	-1.38%
	Technical/Career Center Education	1,161,058	1,108,509	-4.53%
	Transportation	861,328	872,306	1.27%
	Facilities	1,548,737	1,505,538	-2.79%
	Technology	990,462	1,085,224	9.57%
	District Office Administration	1,111,043	1,124,450	1.21%
	Professional Development	307,260	302,210	-1.64%
	Curriculum	266,855	373,087	39.81%
	Board of Education	490,734	509,490	3.82%
	Debt Service	342,191	332,956	-2.70%
	Contingency	310,000	310,000	0.00%
<b>Cost Neutral Expenditures</b>	State Grants	14,500	15,000	3.45%
	Consolidated Federal Program	632,787	618,247	-2.30%
	Other programs (Medicaid, EPSDT)	204,696	162,538	-20.60%
	Special Funds	34,800	54,607	56.92%
		<b>36,762,479</b>	<b>37,794,916</b>	<b>2.81%</b>
<b>Separately Warned Articles</b>	Special Article - HRA Reserve Fund	200,000	-	100.00%
	Special Article - Ed Reserve Fund	500,000	-	100.00%
	Special Article - Capital Reserve Fund	823,673	123,801	-84.97%
	<b>Total Expenditures</b>	<b>38,286,152</b>	<b>37,918,717</b>	<b>-0.96%</b>
<b>Revenues</b>	Local	817,856	1,177,794	44.01%
	State	3,847,549	3,754,524	-2.42%
	Federal	1,168,856	1,216,701	4.09%
	Other	250,996	217,145	-13.49%
	State Health Care Recapture	-166,417	0	100.00%
		5,918,840	6,366,164	7.56%
	Prior Year Fund Balance	1,523,673	123,801	-91.88%
	<b>Total Revenues</b>	<b>7,442,513</b>	<b>6,489,965</b>	<b>-12.80%</b>
<b>Total Local Education Spending</b>		<b>30,843,640</b>	<b>31,428,752</b>	<b>1.90%</b>
	Equalized Pupils	1,824.28	1,798.62	-1.41%
	Education Spending/Equalized Pupil	16,907.29	17,473.81	3.35%

## ADDISON CENTRAL SCHOOL DISTRICT FY20 Tax Calculation

Our total Local Education Spending amount of \$31,428,752 is the first and only figure used in calculating our tax rate that we have control over. The other components in the formula are supplied by the Tax Department or Agency of Education.

*\*\*All figures are subject to changes by the State Legislature\*\**

Projected Property Yield:	\$10,666
Projected Income Yield:	\$13,104
Projected Non-residential rate:	\$1.58
Projected Spending Threshold:	\$18,311
ACSD Equalized pupils:	1,798.62

### **ACSD Tax Rate Calculation**

Local Education Spending	\$31,428,752
Divided by Equalized Pupils	$\div 1,798.62$
Education Spending/Equalized Pupil	\$17,473.81

Education Spending/Equalized Pupil	\$17,473.81
Divided by the Property Tax Yield	$\div \$10,666$
Equalized District tax rate	\$1.6383

Equalized District tax rate	\$1.6383
Less the consolidation incentive	$- \$0.06^*$ *incentive decreases \$.02 each year*
Estimated District tax rate	\$1.5783    (pre CLA adjustment)

**.0040 (less than 1 cent) cent increase over last year**

The estimated District tax rate is divided by each Town's Common Level of Appraisal (CLA) as set by the VT Department of Taxes to determine each Town's estimated tax rate.

<b><u>Town</u></b>	<b><u>ACSD Tax Rate</u></b>	<b><u>CLA (FY20)</u></b>	<b><u>Estimated Town Tax Rate</u></b>
Bridport	\$1.5783	99.10%	\$1.5926
Cornwall	\$1.5783	95.76%	\$1.6482
Middlebury*	\$1.5783	***	\$1.5783
Ripton	\$1.5783	90.07%	\$1.7523
Salisbury	\$1.5783	96.96%	\$1.6278
Shoreham	\$1.5783	99.41%	\$1.5876
Weybridge	\$1.5783	98.15%	\$1.6080

\*\*\*The town of Middlebury is currently conducting a reappraisal expected to be completed in April of 2019, which will affect the town tax rate. For estimation purposes, the ACSD tax rate will be used.

