

Approved April 2, 2019

CORNWALL SELECT BOARD
Regular Meeting, Cornwall Town Hall
March 19, 2017

MEMBERS PRESENT: Ben Marks, Magna Dodge, Brian Kemp, John Roberts
ALSO PRESENT: Sue Johnson, Michael Sunderland, Conor Stinson

The meeting was called to order by Town Clerk Sue Johnson at 7:07 pm.
Quorum - established.

AGENDA - John R. MOVED / Magna D. SECONDED a motion to approve the agenda as posted. Motion passed - 4 in favor, 0 opposed.

ORGANIZATION

- **Election of Chair** - John R. MOVED / Magna D. SECONDED a motion to nominate Ben Marks as Chair of the Select Board. Motion passed - 3 in favor, 0 opposed, 1 abstained (Ben M.)
- **Election of Vice Chair** - Ben M. MOVED / Magna D. SECONDED a motion to nominate John Roberts as Vice Chair of the Select Board. Motion passed - 3 in favor, 0 opposed, 1 abstained (John R.)
- **Election of Secretary of the Board** - John R. MOVED / Magna D. SECONDED a motion to nominate Sharon Tierra as Secretary of the Select Board. Motion passed - 4 in favor, 0 opposed.
- **Appointment of Officials** - Brian K. MOVED / Magna D. SECONDED a motion to approve the slate of elected and appointed officials on the attached list. Motion passed - 4 in favor, 0 opposed.
- **Set Meeting Schedule** - John R. MOVED / Magna D. SECONDED a motion to set the regular meeting schedule as follows: the first and third Tuesdays of each month at 7 pm, with the following exceptions. In June, July and August, the first Tuesday of the month only. In March, the third Tuesday of the month only. All meetings scheduled to take place at the Cornwall Town Hall. Motion passed - 4 in favor, 0 opposed.
- **Approve Roberts Rules of Order** - John R. MOVED / Magna D. SECONDED a motion to use Roberts Rules of Order for Select Board Meetings - Motion passed - 4 in favor, 0 opposed.
- **Designate Newspaper of Record** - John R. MOVED / Magna D. SECONDED a motion to designate The Addison Independent as newspaper of record. Motion passed - 4 in favor, 0 opposed.

General Fund and Highway Orders - signed.
Report on Reconciled Bank Statement - reviewed

MINUTES

- **February 19, 2019 Select Board Minutes** - Magna D. MOVED / John R. SECONDED a motion to approve the minutes as posted. Motion passed - 3 in favor, 0 opposed, 1 abstained (Brian K.)
- **2019 Town Meeting Minutes** - Magna D. MOVED / Brian K. SECONDED a motion to approve the minutes as posted. Motion passed - 4 in favor, 0 opposed.

CORRESPONDENCE REVIEW

- Bankruptcy notice - Ditech Corporation
- Copy of Salisbury ordinance concerning size and weight restrictions for vehicles on the Swamp Road bridge.
- Notice from Vermont Department of Taxes of tentative determination of equalized education property value and coefficient of dispersion. Select Board Chair signed for return to Department of Taxes.
- Information about upcoming Vermont League of Cities and Towns workshops
- Letter from Marge Drexler concerning her willingness to fill the open Justice of the Peace position.

PUBLIC COMMENTS - none

TOWN CLERK / TOWN TREASURER'S REPORT - Sue Johnson

- **Annual Financial Report** - Sue J. provided copies of the draft of the financial report by the auditors to the Board.
- **Lawn Mowing Bids** - the time has come to solicit bids. Sue will proceed with this task.
- **Archival Records** - Sue J. showed the Board the oversized book that now holds the Grand List from 1882-1889. As required by State law, Cornwall is making sure that such records are preserved for all time. This book holds original Grand List pages in archival sleeves, that can be photographed without removing from the sleeve.
- **Book Storage** - Sue expressed concern about lack of accessible storage space for book sale donations as they are received from March until the sale in the fall. Losing book storage space was an unexpected outcome of the Town Hall renovation. Options to solve the problem include adding a storage shed or improving the walkway to the basement. Sue J. will research and bring more information back to the Board.

ROAD COMMISSIONER / ROAD FOREMAN'S REPORT - Brian Kemp and Michael Sunderland

- **Swamp Bridge New Sign** - Michael S. reported that the bridge on Swamp Road now has a sign on Cornwall side (as well as Salisbury side) for "No Through Trucks" as specified in the road ordinance.
- **Road Conditions** - Michael S. discussed with the board the condition of some places on gravel roads in Cornwall that have turned to "soup" as result of recent weather, causing vehicles to become stuck. This is a problem

statewide. Adding coarse stone has helped in the short term. Brian K. has drafted a paragraph for the newsletter explaining the road situation and asking for the public's patience, until conditions making grading possible again.

- **Mower Bid** - Michael S. has gotten a second bid for the mower as requested. The Capital Committee will meet and review the plan.
- **Damage to Sand Shed Wall** - recent damage has occurred, which can be repaired. Plan to replace the sand shed should be reviewed, as life of the structure is limited.
- **Discuss Paving Memo from Stu Johnson** - tabled until the April meeting.

OLD BUSINESS

- **Sperry Road Dog Bite Incident discussion** - Ben M. met with the dog owners, who have proposed fencing and a tethered dog run with steel cord. Board discussed the issue. Ben M. will draft a letter to the owners for the Board to review.
- **Update on CVFD Radio Tower petition** - Ben M. reported that the experts have made assessments, as required by the Public Utilities Commission. The updated application will be submitted next week.
- **Update on Rosenberg dog issue** - the Board discussed the dog owner's response to reports of the dog's continued road roaming, creating a risk for drivers. Ben will write another letter informing the owners that if there is another incident, the Board will call a hearing.
- **Dog Bite on West Street** - John R. heard from a West Street resident that a dog bit her fingers while she was walking on West Street, with no apparent injury. At this point, she does not wish to make a formal complaint.
- **Peet Tax Appeal Settlement** - After short discussion, John R. MOVED / Brian K. SECONDED a motion to accept the Peet Tax Appeal Settlement. Motion passed - 4 in favor, 0 opposed.

NEW BUSINESS

- **Justice of the Peace position** - John R. MOVED / Magna D. SECONDED a motion that the Board request to the Governor that Marge Drexler be appointed to the vacant Justice of the Peace position. Motion passed - 4 in favor, 0 opposed.
- **Approval of permit for special event** - John R. MOVED/ Magna D. SECONDED a motion to ratify the approval of a special event permit for a March 15-16 event on Cider Mill Road. Motion passed - 4 in favor, 0 opposed.
- **Delegating authority to approve special event permits** - Brian K. MOVED / Magna D. SECONDED a motion to delegate authority to the Chair or the Vice Chair to direct the Town Clerk to sign permits for special events. Motion passed - 4 in favor, 0 opposed.
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- **Discussion with Conor Stinson, Cornwall Planning Commission** - Conor S. and the Select Board discussed the current Planning Commission

membership (four seats filled, three vacant), recruitment strategies and continued efforts by both boards to find candidates to fill the open positions, Planning Commission workload and priorities for the coming year, and status of the letter of support for the Fire Department proposed tower.

- **Discussion of draft land use development regulations** - tabled until the April 2 meeting.
- **Executive Session to Discuss Employee Issues** - not needed at this time

OTHER BUSINESS

Escrow Account for Development Review Board (DRB) - Ben M. reported that an account has been opened at National Bank of Middlebury for the DRB to deposit required escrow funds from Beaver Brook Properties, LLC.

John R. MOVED / Magna D. SECONDED a motion to adjourn the meeting.
Motion passed - 4 in favor, 0 opposed.

The meeting was adjourned at 9:55 pm.

Submitted by Sharon Tierra, Secretary of the Select Board