

CORNWALL SELECT BOARD
Regular Meeting, Cornwall Town Hall
June 4, 2019

MEMBERS PRESENT: Ben Marks, Ben Wood, Magna Dodge, Brian Kemp, John Roberts

ALSO PRESENT: Sue Johnson, Mike Sunderland; Stacey Freeguard

The meeting was called to order at 7:04pm.

QUORUM—*established.*

GENERAL FUND AND HIGHWAY ORDERS—*signed.*

REPORT OF RECONCILED BANK STATEMENT—*reviewed.*

AGENDA: Ben M. reviewed the Agenda with the suggestion that Stacey Freeguard, whom he introduced to the Board, be added to the front of the Agenda. John MOVED / Ben W. SECONDED to amend and approve the agenda. *Motion passed* (5 in favor, 0 opposed).

ANIMAL CONTROL OFFICER: Stacey introduced herself to the Board adding additional information about herself, her experience as Whiting's Animal Control Officer, and her interest in being the ACO for Cornwall. Prior to this meeting, Stacey had familiarized herself with Cornwall's Dog Ordinance. She has held the ACO position in Whiting for several years. As such she has described her protocols for holding strays when necessary, and for taking dogs to Homeward Bound which Whiting, like Cornwall, contracts with to hold their strays. She explained her philosophy and motivations for the job, as well as her experience with biters, animal welfare issues, loose livestock, and owners. Ben M. provided some historical, and more recent, background on some of Cornwall's animal issues, both pet and livestock. There was some degree of focus on issues related to biting dogs, issues with which Stacey has had some experience. Loose livestock are another issue with which she will need to contend. Again, something with which she is not unfamiliar. Sue explained the contract the Town had had with the most recent Animal Control Officer. Stacey provided her phone numbers to the Board before leaving the meeting.

After Stacey's departure, John MOVED/Magna SECONDED, that the Selectboard offer the job of Cornwall Animal Control Officer to Stacey Freeguard. After a short discussion, the *motion passed* unanimously.

MINUTES:

May 21, 2019 Ben W. MOVED / Brian SECONDED, to approve the minutes as presented. *Motion passed* (3 in favor, 0 opposed; Magna and John abstained.).

CORRESPONDENCE REVIEW: Ben M. noted several items of interest to the Board—

- Sarah Pelkey sent a letter asking about a speed study.
- The ACRPC has sent information regarding their program of grants for roads.
- A letter from the State regarding a survey about a joint cellular project (VT Microcell Interest Survey) they may be developing.
- The most recent VLCT newsletter.
- Several pamphlets from VTrans about some of their upcoming Roads Scholar trainings.

TOWN CLERK / TOWN TREASURER'S REPORT—Sue

- *Public Meeting Warnings*—Sue explained the required process for public meeting warnings

and the timing requirements. This in preparation for the Board's scheduled June 27 hearing on the proposed zoning regulations. Board reviewed the proposed Warning.

- **Listers**—Discussion about Listers' pay.
- **Vacation**—Sue is planning vacation days for June 21, and June 25–27.
- **Agreements To Sign**—Board signed the “Short Form Contract” and the “Non-employee Liability” form.

ROAD COMMISSIONER'S REPORT—Brian, Mike

- **Grants**—Of the road grants typically funded, the small grants (Cornwall has 3 sections of small projects, the new end of Robbins Road being one) and larger long-term grants for bigger multi-year projects (Cornwall typically has four or five of these larger projects).
- **Bridge & Roads Standards**—Ben W. MOVED/John SECONDED that the Board sign the Bridge & Roads Standards. **Motion passed** unanimously.
- **Road Maintenance**—Grading is ongoing, mowing to begin shortly.
- **Salt Shed**—Magna asked if grant money was available for a salt shed. Mike noted that the selection process was quite tight. Also noted that one requirement is that the shed must be near a source of water.
- **Foote Farm Access Road**—There is a private drive adjacent to the Foote Farm access road which suffers from incursions by people thinking it will give them access to the Foote Farm. The true access road is gated, by request, and is possibly a cause of people opting to try the private driveway. Mike was given an estimate of \$55 to acquire a sign to be posted. The Board will contact the drive owner for input on the best way to divert the unwanted traffic.
- **Culvert Work**—Brian reported that culvert work has been done to correct a somewhat meandering drainage access to a culvert. While doing that work, the crew also re-enforced access to the field to prevent the ditch from being destroyed by heavy equipment during field work.

OLD BUSINESS

- **Zoning Regulations**—
 - **Revisions**—Ben M. has spoken with Sarah Pelkey for input on how issues with the Draft Regulations can best be handled. She offered with two possibilities: 1) leave the basic structure as it is, making only minor corrections, and create a “road map” to assist users with locating specific sections (\$1,000); 2) simplify the structure, and add a “road map” for guidance (\$1,650).
 - **Hearing**—Short discussion on structuring the June 27 Hearing
 - **Fire Department Tower**—The Cornwall Volunteer Fire Department has received PUC approval for their radio tower and been granted their Certificate of Public Good.

NEW BUSINESS

- **Speed Study**—Possible resources are the ACRPC, AOT, and the AC Sheriff's Office. Brian will pursue this.

John MOVED /Magna SECONDED to adjourn the meeting. **Motion passed** (5 in favor, 0 opposed).

The meeting was adjourned at 8:46 pm.

Submitted by

Robin Conway, Interim Minute Taker