

Approved February 21, 2018

CORNWALL PLANNING COMMISSION (CPC)

Regular Meeting, Cornwall Town Hall

January 17, 2018

MEMBERS PRESENT: Jamie McKenna, Jim Duclos, Conor Stinson, Andrea Landsberg, Jean Terwilliger

ALSO PRESENT: Sarah Pelkey

The meeting was called to order at 7:09 pm.

Quorum - established

AGENDA

Andrea L. MOVED/Jim D. SECONDED a motion to approve the agenda as posted.

Motion passed – 4 in favor, 0 opposed

MINUTES

- November 15, 2017 - Andrea L. MOVED/Jamie M. SECONDED a motion to approve the minutes as posted. Motion passed - 3 in favor, 1 abstained (Jean not present for this vote)
- October 18, 2017 - Conor S. MOVED / Jean T. SECONDED a motion to approve the minutes with the spelling of Bethany Barry Menkart's name corrected. Motion passed – 4 in favor, 1 abstained.
- December 6, 2017 - Andrea L. MOVED / Conor S. SECONDED a motion to approve the minutes as posted – 4 in favor, 1 abstained.

ANNOUNCEMENTS

- Terms expiring. Andrea L. and Conor S. both said they are running for the seats they currently hold by appointment.
- The terms of members Jean T. and Jamie M. expire this year. Both said that they are not running for another term.

OLD BUSINESS

- **Town Plan Approval** – Andrea L. MOVED /Conor S. SECONDED a motion to reapprove the Town Plan as is. Motion passed– 5 in favor, 0 opposed. The Board set the date for a public hearing on the matter - February 21, 2018. Jamie M. will ask the Town Clerk to warn this hearing.
- **Budget for July 2018 - June 2019** – \$1,000 for updating maps for the Town Plan has been added by the Select Board to CPC budget for 2018-19
- **Proposed Fire Department Radio Tower** –Jim D. MOVED / Andrea L. SECONDED a motion to approve to send a letter of support for Cornwall Fire Department's application for a radio tower, to the Public Service Board. Motion passed - 3 in favor, 2 abstained (Conor S. and Jean T.).

- **Vermont Land Trust** – Alan Karnatz from the Vermont Land Trust would like to present information to the CPC regarding proposal to conserve a large parcel of land in Cornwall. The CPC welcomes this opportunity and would like to invite the Development Review Board to his presentation.
- **Discuss Zoning and Subdivision with Landworks** – Sarah Pelkey and the Board discussed the data, the methodology, and ideas for formatting of the following preliminary maps: wetlands and riparian, habitat and distinct features, agricultural soils.
Sarah will write up tonight's discussion in memo form. A working meeting was scheduled for January 31 at 6 pm, with a focus on *uses* and *villages*. Sarah reviewed with the Board the update and approval process going forward.
- **West Street Properties** – update – Jim D. reported that the applicant is preparing to ask for a boundary line adjustment and that the shared driveway was approved.
- **School Deed transfer** – reported to be still in process.
- Swamp Road Bridge – update - meeting of the two town with a representative from Vermont League of Cities and Towns (VLCT) is being planned. VLCT insured the covered bridge.

NEW BUSINESS - none

Jim D. MOVED / Andrea L. SECONDED a motion to adjourn the meeting. Motion passed – 5 in favor, 0 opposed.

The meeting was adjourned at 8:40 pm.
Submitted by Sharon Tierra, Secretary of the CPC