

Approved July 19, 2017

CORNWALL PLANNING COMMISSION (CPC)

Regular Meeting

Town Hall

June 21, 2017

MEMBERS PRESENT: Holly Noordsy, Jean Terwilliger, Jamie McKenna, Jim Duclos, Bobbie Carnwath

ALSO PRESENT: Conor Stinson, Adam Lougee, Sarah Pelkey

The meeting was called to order at 7:01 pm.

Quorum – established.

AGENDA – Jean MOVED / Jim SECONDED a motion to approve the agenda as distributed. Motion passed – 5 in favor, 0 opposed.

MINUTES – May 17, 2017

Jim MOVED / Jean SECONDED a **motion** to approve the minutes with the following changes: correct spelling of Conor Stinson’s first name in 3 places; under approval of minutes of February 22, Jim and Bobbie were not present; correct typos; and last sentence in announcements should read: “Holly explained the role of the CPC and the development of the DRB and how it has benefitted the functioning of the PC.” Motion passed – 5 in favor, 0 opposed.

SUMMER MEETINGS – a quorum of members is anticipated for the third Wednesday July and August meetings.

ANNOUNCEMENTS

- Trails group is meeting June 22.
- Pick up soccer game is also scheduled for evening of June 22.
- Jim Duclos announced that mowed trails on Ridge Road near pink house are being made available to the public for walking/hiking.

OLD BUSINESS

Town Plan Update – Adam Lougee, Director of Addison County Regional Planning Commission (ACRPC) provided some information and shared some planning resources with the Board.

- Cornwall’s Town Plan is due about a year from now.
- Adam L. said that the current Cornwall Plan is in good shape, and does not need extensive work.
- He advised that a flood resilience section is something new that needs to

- be added to Town Plans.
- If Town needs help drafting an updated Plan, municipal planning grant applications are due October 2, 2017
 - ACRPC will have new money in the fall for 3 more towns for energy planning.
 - Energy maps and data are up on ACRPC website. Maps and data will provide the backbone of the energy plan. In their current form on the ACRPC website, they satisfy the statute.
 - Adam L. asked if the town had needs for ongoing training for municipal officials. Holly N. will send him a list, after talking with other Town officials.
 - He recommended a publication called “The View from the Road” – for a corridor view shed analysis. This publication can be found at the website of the Vermont Planners Information Center – vpic.info.

Planning Commission Vacancies – Conor Stinson is interested in being a candidate. He discussed his background and availability. Holly N. explained that the CPC recommends candidates for vacant positions, the Select Board votes to appoint, and the appointed term would end at Town Meeting in March of 2018. At that point, the appointee could choose to run for the duration of the full term, or run for another open position.

Zoning Update Discussion – Sarah Pelkey from Landworks presented draft park findings, reviewed the May 31 public meeting, discussed zoning districts, and reviewed conserved lands map with the Board. Sarah mentioned resources such as the Master Gardener Program to help maintain park plantings. Jamie said he was interested in park planning. Jeff Noordsy and Ingrid Jackson have also expressed interest.

Sarah P. also talked about the Complete Streets Program, and suggested the CPC consider applying for a grant. Complete Streets planning considers all users – autos, bikes, walkers and might be appropriate for a section of Route 30 in the Village.

Sarah P. will return in August for a working meeting on zoning.

Douglas Pond Grant – Mary Dodge has applied for a Vermont Town Forest Recreation Planning Community Assistance Program grant. The Town does not have to commit to enacting on the findings of the grant. If the Town receives this grant, adjacent landowners around Douglas Pond will be invited to be on this planning committee and at least one CPC member will be on the committee.

Energy Planning with Weybridge – Bobbie C. reported that Weybridge is in the process of forming a working group. After that, the Cornwall group will arrange a meeting with them.

NEW BUSINESS

School Property Transfer to District – The Board discussed the implications for planning, including uses for the building and the grounds.

EXECUTIVE SESSION

Holly N. MOVED / Bobbie C. SECONDED a motion that premature general knowledge of confidential personnel matters will clearly place Cornwall at a substantial disadvantage. Motion passed – 5 in favor, 0 opposed.

Holly N. MOVED / Jean T. SECONDED a motion to enter into executive session to discuss personnel matters. Motion passed – 5 in favor, 0 opposed.

The Board entered executive session at 9:36 pm.

The Board came out of executive session at 9:40 pm.

Jean T. MOVED / Bobbie C. SECONDED a motion that the CPC recommend that the Select Board appoint Conor Stinson to the vacant position on the CPC Board, which appointment ends at Town Meeting, March 2018. Motion passed – 5 in favor, 0 opposed.

Holly N. MOVED / Jim D. SECONDED a motion to adjourn the meeting. Motion passed – 5 in favor, 0 opposed.

The meeting was adjourned at 9:45 pm.

Submitted by Sharon Tierra, Secretary of the CPC