

Approved January 18, 2017

CORNWALL PLANNING COMMISSION (CPC)

December 21, 2016

Location: Cornwall Fire Department, Route 30

MEMBERS PRESENT: Holly Noordsy, David Anderson, Jim Duclos, Jean Terwilliger, Bobbie Carnwath

ALSO PRESENT: Mary Dodge

The meeting was called to order at 7:05pm.
Quorum - established

AGENDA

David A. MOVED/ Holly N. SECONDED a motion to approve the agenda as amended with the addition of Request for CPC Report in the Town Report. Motion passed – 5 in favor, 0 opposed.

MINUTES – November 16, 2016

Holly N. MOVED/ David A. SECONDED a motion to approve the minutes as posted. Motion passed – 4 in favor, 0 opposed, 1 abstained.

ANNOUNCEMENTS

David A. said that regrettably he is not running for another term, as family must be his focus at this time. The Board praised David for his excellent work and generosity with his time.

OLD BUSINESS

- **Municipal Planning Grant Application**
Cornwall's application was approved. Sue Johnson formally accepted the grant award for the Town. Next steps include sending out a press release, writing an article for the Town newsletters, obtaining one more bid, and reviewing Appendix D for any further actions required. Holly will insert a local comment in the boilerplate release the State provides, and will adapt the press release for the article in the newsletter (deadline December 29). Town match for the grant is expected to be available in fiscal years 2016/17 and 2017/18.
- **Community values mapping project**
David A. suggested having a special meeting with the CCC and project facilitator Jens Hilke, with as much information as Jens can provide ahead of time as possible, such as the power point he has made, so that the CPC can understand the initial outcomes and talk about next steps. CPC will also consider a report prepared by Jamey Fidel of the Vermont Natural Resources Council. The report is entitled, "Improving

Land Use Regulations for Natural Communities and Wildlife Habitat Connectivity.”

- **Report on Act 174 training at Addison County Regional Planning Commission (ACRPC)**

Holly N. reported that she learned that ACRPC would be gathering the data that Towns would use if they opt to make an Energy Plan in compliance with Act 174. Meanwhile the State is still working on developing relevant data.

If a Town creates an Energy Plan in 2017, then that Plan should be submitted directly to the Public Service Board. If completed next year (after June 2018) then the Plan would be submitted to ACRPC. Holly reminded the Board that the Town does not have to create an Energy Plan in compliance with Act 174. Without a stand alone Energy Plan, Cornwall still has the protections of the solar ordinance. Another training on Act 174 is scheduled for February 2017. Holly N. said that the power point presentation from the training was supposed to be put on the ACRPC website.

- **Report on Cornwall School wind turbine dedication.**- David A. reported that it was a wonderful community-school event. The student enthusiasm and involvement was impressive, including speeches by the students. The wind turbine donor had printed T-shirts made for everyone.
- **Update on permit fees for commercial buildings.** –Holly N. shared a document from Starksboro, as a good model of the form with all the fees. After a short discussion, it was decided to take no further action at this time.
- **Recruitment of candidates for CPC** – one position currently open and David’s position will also be open. If people are interested, they should come to a meeting.

NEW BUSINESS

- **Animating Infrastructure Grant program** – Vermont Arts Council Animating Infrastructure Grants support community projects that integrate art with infrastructure improvements. Infrastructure can be anything that serves a functional purpose in the built or natural environment. Proposed projects could include (but not limited to) improvements to buildings, recreational paths, parks, bridges, or small-scale renewable energy projects. The Board agreed that this is something to consider for next year, and a letter of intent would need to be submitted in early December.
- **Recreation Committee Hike on MALT land** – Mary Dodge reported the recent hike was a success and that Annie W. would like to do events like this on regular basis.

- **Report on Act 250 review/Harper** – Holly N. updated the CPC on the hearing in Shoreham that Select Board member John Roberts attended. Holly N. provided John R. with relevant talking points from the Town Plan, as CPC has role to play in Act 250 hearings that affect the Town.
- **Creation of a master calendar of CPC activities and deadlines.** Updated Town Plan due in April 2018 (can be re-adoption of Cornwall's current plan). Jean T. will facilitate setting up Google calendar in the Cloud, as a tool for the Board to manage CPC tasks, activities, and deadlines.
- **Instruction on how to set up an e-mail account dedicated to CPC business.** Item tabled for a meeting when Jamie M. is present.
- **Request from Mary Dodge to have CCC/CPC/DRB Chairs/Co-Chairs meet.**
 - Mary withdrew her request when it was explained to her that the CPC no longer reviews subdivision applications.
- **CPC report in the Town Report due Jan 13** – Holly N. will work on it. David A. will draft.

Holly N. MOVED / Jean T. SECONDED a motion to adjourn the meeting. Motion passed – 5 in favor, 0 opposed.

The meeting was adjourned at 8:58 pm.

Submitted by Sharon Tierra, Clerk of the CPC