

Approved April 4, 2017

**CORNWALL SELECT BOARD**

Regular Meeting

March 21, 2017

Location: Cornwall Fire Station, Route 30

**MEMBERS PRESENT:** Ben Marks, Magna Dodge, John Roberts, Ben Wood

**ALSO PRESENT:** Sue Johnson, Michael Sunderland, Stu Johnson, Gary Barnett, Bobbi Carnwath, Asher Nelson

The meeting was called to order by the Town Clerk at 7:03 pm.  
Quorum – established.

**AGENDA**

Ben M. MOVED / Magna D. SECONDED a motion to approve the agenda with the addition in New Business of a discussion with Asher Nelson about the Brown property on Robbins Road. Motion passed – 4 in favor, 0 opposed.

**ORGANIZATION**

- **Elect Chair** – John R. MOVED / Ben W. SECONDED a motion to elect Ben Marks as Chair of the Select Board. Motion passed – 3 in favor, 0 opposed, 1 abstained (Ben M.)
- **Elect Vice Chair** - Ben M. MOVED / Magna D. SECONDED a motion to elect John Roberts as Vice-Chair of the Select Board. Motion passed – 3 in favor, 0 opposed, 1 abstained (John R.)
- **Elect Secretary of the Board** - Ben M. MOVED / Ben W. SECONDED a motion to elect Sharon Tierra as Secretary of the Board. Motion passed – 4 in favor, 0 opposed.
- **Appoint Officials** - Ben M. MOVED / John R. SECONDED a motion to appoint the following officials as a slate:

Addison County Regional Planning Commission (ACRPC)	Delegates– Jim Duclos, Stan Grzyb
Addison County Solid Waste	Representative – Michael

District (ACSWD)	Hennessey
Conservation Commission	Mary Dodge, Brian Howlett, Marc Lapin, Michael Sheriden, Bethany Barry Menkart, Rene Langis, Marc Cesario
Energy Coordinator	Gary Barnett
Fence Viewers	Mickey Heinecken, Gregory Dennis
Grand Jurors	Gary Margolis, Gregory Dennis
Inspector of Lumber	Leo Gorton Jr.
Library Trustee	Laura Fetterolf
Tree Warden	Stu Johnson
Weigher of Coal	Jon Isham
Development Review Board (DRB)	Gary Barnett

Motion passed – 4 in favor, 0 opposed.

Sue Johnson stated that vacant positions in Town government include 2 Planning Commissioners, 1 member of the DRB, one ACRPC Delegate, one ACRPC Alternate, Emergency Management Coordinator, one Fence Viewer, and one DRB member.

- **Meeting Schedule** - Ben M. MOVED / Ben W. SECONDED a motion to retain the current regular meeting schedule of the 1<sup>st</sup> and 3<sup>rd</sup> Tuesdays of each month, except for June, July, and August on the 1<sup>st</sup> Tuesday of the month only. Motion passed – 4 in favor, 0 opposed.
- **Roberts Rules of Order** - Ben M. MOVED / John R. SECONDED a motion to continue to use Roberts Rules of Order at Select Board Meetings. Motion passed – 4 in favor, 0 opposed.
- **Newspaper of Record** - Ben M. MOVED/ John R. SECONDED a motion to designate the Addison Independent as newspaper of record. Motion passed – 4 in favor, 0 opposed.

General Fund and Highway Orders – signed  
 Report on Reconciled Bank Statement - reviewed

## **MINUTES –**

- February 21, 2017 – Magna D. MOVED / Ben W. SECONDED a motion to approve the minutes as posted. Motion passed – 3 in favor, 0 opposed, 1 abstained (Ben M.)
- Town Meeting Minutes, March 6, 2017 - Ben M. MOVED / John R. SECONDED a motion to approve the minutes as posted. Motion passed – 4 in favor, 0 opposed.

## **CORRESPONDENCE REVIEW**

- VLCT news
- Correspondence about grants to be forwarded to Fire Department
- Notice from Public Service Board (PSB) dated March 20 regarding Hodges net meter application.
- Notice of appearance dated March 17 from PSB regarding Jeffrey O. Polubinski as lawyer for Norris Brothers Solar Development.
- Letter of resignation of Stu Johnson as Road Commissioner, dated March 14.

## **PUBLIC COMMENTS - none**

## **TOWN CLERK / TOWN TREASURER'S REPORT – Sue Johnson**

- Received a letter from insurance company regarding deadline for repairing or replacing the insured property (Swamp Road bridge). Extension can be requested. Select Board agreed that it is necessary to request extension.
- Feedback from the school principal is that she wishes voting could happen at the school every year, because the students can see democracy in action.
- Dog licenses due April 3
- Taxes due in May.
- Renovation to the Town Hall is close to completion. Goal for moving back in is April 1.

## **ROAD COMMISSIONER'S REPORT – Michael Sunderland, Town Foreman**

- Michael S. said he has heard of some issues with mailboxes following the recent storm (significant snow and high winds). Town still has salt and sand sufficient for the season.
- Police have told Michael S. that law enforcement cannot enforce stop sign at Swamp Road bridge, because that sign is not yet listed in the highway ordinance. Next step: Select Board needs to amend the highway ordinance to include said stop sign. Process of amending the ordinance includes a public hearing.
- Concerns have been expressed to Michael S. about speed on Audet Road by the horse farm. In response, he will move a traffic sign about horses in the area to Audet Road from another location where it is no longer needed.
- Michael S. has applied for a Category 8 grant. He is also planning to apply for a Category D and Category B grants. These grants only require a match of labor and use of equipment, not matching funds.

#### **OLD BUSINESS:**

- **Bridge Rental Agreement/Bridge Rebuilding Process**  
Ben M. reported that the bridge rental agreement has been sent to Salisbury and our insurer. The Select Boards of both towns need to meet to discuss a timeline for replacing the bridge. The temporary bridge is rented at a relatively low cost. Open lines of communication with Select Board of Salisbury have been very helpful to date.
- **Lister assistance update** – Cornwall has two new elected listers. Bill Johnson volunteered to serve as the third Lister. The Board would like to invite Bill J. to the next meeting. There is a backlog of 17 properties that need appraisal that will need varying amounts of time and effort. The Town has received two proposals for appraisal work. This work could be contracted at any hourly rate, as needed. Ben M. will contact Sue Burdick and ask her to work up a “game plan” for the how best to proceed.

#### **NEW BUSINESS**

- **Appointment of Road Commissioner**

- Magna MOVED / Ben W. SECONDED a motion to appoint Brian Kemp as Road Commissioner. Motion passed – 4 in favor, 0 opposed.
- **Opportunity to participate as a Pilot Town for Energy Planning** – Planning Commissioner Bobbi Carnwath said that the Planning Commission (CPC) is interested in applying to Addison County Regional Planning Commission (ACRPC) to request consideration as a Pilot Town. Each regional planning commission in Vermont is getting funds for working with 3 pilot towns in each region energy planning in relation to Act 174 Bobbi C. said if Cornwall is selected, it would be very helpful in updating the Energy Section of the Town Plan. The Board suggested to Bobbi that ad hoc members in Town be used for this project so as not to strain the Planning Commission or obstruct the Commission's current work on Zoning Regulations. Bobbi stated that completing the Zoning Regulations is the priority, and is the focus of the 18-month contract with LandWorks, recently underway.

Ben M. MOVED / John R. SECONDED a motion that the Select Board join with the CPC in requesting consideration from ACRPC as a pilot town. Motion passed – 4 in favor, 0 opposed.

- **Brown Property on Robbins Road** – Asher Nelson is here on behalf of the Brown family to discuss a request to discontinue a the portion of Roberts Road is past Robbins Road Extension. The Board listened to the details of the issue from Mr. Nelson. The Board needs more information about the process before making a decision. Next step: at next meeting, Sue Johnson will provide information to the Select Board about the process of discontinuing a Town road.
- **Discussion of emergency access road to Foote property** – After a discussion about this ongoing issue, the Board agreed that it is a Fire Department issue, and not in the prevue of the Select Board.
- **Recognition of Stu Johnson for his years of service as Road Commissioner** – The Board commended Stu Johnson for his many years of dedicated service as Road Commissioner

in Cornwall, presented him with a token of appreciation, and wished him well in his new position.

Magna D. MOVED/ John R. SECONDED a motion to adjourn the meeting. Motion passed – 4 in favor, 0 opposed.

The meeting was adjourned at 9:32 pm.

Submitted by Sharon Tierra, Secretary of the Select Board