

Approved April 16, 2013

TOWN OF CORNWALL  
SELECT BOARD MEETING  
Cornwall Town Office  
Tuesday, April 2, 2013

**Present:** Judy Watts, Abi Sessions, Ben Wood, Sue Johnson, Stu Johnson

**Guests:** John Tenny, President and Project Manager of Mill Bridge Construction, Inc; Jeremy Rathbun, P.E., Project Manager, Phelps Engineering, Inc; Jim Duclos, Holly Noordsy, Jeff Noordsy, Stan Gryzb, Jake Chapline

The meeting was called to order at 7:00pm.

**PRESENTATION: Proposal by Phelps Engineering, Mill Bridge Construction**

Jeremy Rathbun, P.E., Project Manager, Phelps Engineering and John Tenny, President, Project Manager, Mill Bridge Construction are here to present their partnered proposal for asset analysis of Town buildings. Mr. Rathbun has a degree in Civil Engineering and Vermont professional license in Mechanical Engineering. Mr. Tenny has extensive experience with residential, commercial, institutional, and historic preservation projects.

Before writing the proposal, Rathbun and Tenny toured all three Town buildings: the Town Hall, Town Garage and Salt Shed. The scope of the asset analysis project they are proposing includes:

- Analysis of decay, rodent problems, structural issues, and water leakage for the Town Hall and Town Garage and a plan to fix as the top priority for these buildings
- Analysis of code and ADA compliance for Town Hall and Town Garage
- Analysis of future needs and uses, such the need for more vault space, code and ADA compliance for the safe use of the 2<sup>nd</sup> floor of the Town Hall and the concept of an addition to the Town Garage to house a grader.
- Analysis of structural problem with the Salt Shed (it is failing structurally and will not last much longer), potential for rehabilitation for a cold storage building, plan for constructing a fabric covered hoop to house salt.
- Basic building design (civil, mechanical) - no architectural design.
- Analysis of water and electrical systems and needs, including consideration of future addition on south side of Town Hall. Herb Fisher, electrician, will be consulted on this aspect of the project

General Fund and Highway Orders - *signed*

Reconciled March Bank Statement - *reviewed*

## MINUTES

**February 19** - ABI MOVED / Ben SECONDED a motion to approve the minutes of February 19 as distributed. Motion passed.

**March 19** - tabled until the next meeting for lack of quorum of attendees of that meeting.

## CORRESPONDENCE REVIEW

- VLCT News
- Bridge inspection summary reports from VTrans
- Notice from Vermont Rural Fire Protection Task Force regarding the 2013 dry hydrant grant program. Dave agreed to deliver to the Fire Department.
- Addison County Sheriff's Department new contract May 1, 2013 – April 30, 2014. Includes new hourly rate. 16 hours a month of patrolling is the scope of our contract. Sue J. noted that the Town almost breaks even for this enforcement service, with the percentage of income that it receives from tickets. Board agreed to renew the contract.

**PUBLIC COMMENTS** -- none

## TOWN CLERK / TOWN TREASURER'S REPORT – Sue Johnson

- **Quarterly water reports for garage** - from Dave Anderson, Town Health Officer — results are well within the limits for sodium and chloride set by the State.
- **Town Meeting Minutes** - Abi MOVED/ Ben SECONDED a motion to adopt the Town Meeting minutes. Motion carried.
- **Dogs** – Sue said that technically there should be a dog census of all the dogs in town. She suggested that the board read the dog census article in VLCT news. Sue will send her annual letter about April 2 due date for registration to dog owners first, then at end of May, those who have not registered their dogs will receive another letter from the Selectboard.
- **April 16 Meeting** - Sue won't be here at next meeting, reminded the board that the second proposal presentation is scheduled for that meeting.

## ROAD COMMISSIONERS REPORT – Stu Johnson

- **Town roads and bridges standards** – towns are being asked to adopt new State standards for Town roads and bridges and many towns are balking, Stu reported.
- **Overweight vehicles** – will need to have a discussion on this issue in the near future.
- **Vermont Municipal Highway Association Field Day** - May 15 in Barre
- Stu is getting a loader to look at / try out next week.

## OLD BUSINESS

- **Update on Pipeline Project** – Jim Duclos and Abi Sessions provided information about the route selection meetings they have attended. The meetings can be watched at any time by viewers online. It is the job of VT Gas to propose routes and for the towns to react and advise. Jim informed VT Gas about the updated Town Plan in Cornwall, soon to be adopted. Unless Cornwall hires a lawyer and files a motion to intervene, the only evidence we can provide at the PSB hearing is evidence concerning the Town Plan. Jim informed the board that VT Gas is not a small locally owned company. VT Gas is owned by Gaz Metro, which in turn is owned by Enbridge Company. Steve Wark wants to know if it is OK for VT Gas to send a letter to Cornwall homeowners along the proposed route? Jim thinks it would be a good idea to have a town-wide meeting with VT Gas. The board agreed to wait until their chair returns before making that decision. Judy W. will follow up with Bruce H. about his desire to have Adam L. to rewrite the ACRPC endorsement of the “Addison Project”. Jim also reported that a group called Rising Tide is holding meetings for people in towns affected by the pipeline project. This group is categorically opposed to fossil fuels.
  
- **Update on Town Plan update** - Sue J. will warn the second hearing as soon as the final draft is in her hands. The Town Plan will be effective on the date when the meeting at which it was adopted was warned. Thursday April 11 is the deadline for Town Plan to be ready if the hearing is to be held on April 30. The board agreed that it would be important to have the updated Town Plan adopted before the town-wide meeting on the pipeline project. Dave S. asked about the language in the plan referring to the “Village.” Holly replied that the word “village” refers to the land use planning areas called the “Village Center” and West Cornwall Village,” and does not imply these are well developed commercial/residential centers at this time.
  
- **Filling vacancies for appointed/elected positions**
  - Sue Johnson will serve as Town Agent
  - Bill Johnson will serve as Town Health Officer
  - Sue Johnson will send the full list to Sharon Tierra to be reported in the minutes, when complete.
  - Sue reported that Grand Juror and Town Agent are positions that are required by State statute, even though they are functionally empty positions, with no duties.

The meeting was adjourned at 8:57 pm.

Respectfully submitted, Sharon Tierra, Clerk of the Selectboard