

TOWN OF CORNWALL
Development Review Board (DRB)
Special Meeting....April 26, 2016

DRB Members present: Annie Wilson, Barbara Greenwood, Joe Severy, Barney Hodges and Bruce Byers. Absent: Matt Bonner and Gary Barnett

Meeting called to order at 7:00 PM by Bruce Byers Co-Chair; Quorum established.

Agenda duly approved 5 to 0.

Board Organization: Moved by J Severy and seconded by B Greenwood: That all seven (7) members of the Cornwall DRB shall be full members of the Board and that the DRB shall have no alternates.... motion passed- 5 in favor, 0 opposed

Moved by B Hodges and seconded by J Severy: to elect Matt Bonner as Co-Chair of the Cornwall DRB (B. Byers being the previously elected Co-Chair).....motion passed- 5 in favor , 0 opposed

Board members initial terms in office:Bruce Byers- 3 years;Matt Bonner-3 years;Barbara Greenwood – 3 years; Joe Severy-2 years; Annie Wilson – 2 years; Barney Hodges- 1 year; Gary Barnett – 1 year.....all by unanimous vote

Board Secretary: Announced that Ben Wood, S.Bd and Bruce Byers met with Mary Anne Sullivan last Friday and the Selectboard hired her to be the Cornwall DRB Secretary. She will start on Wednesday, May 25, 2016. There is the possibility that Ms. Sullivan may also become the Clerk for the Cornwall DRB. After the full board has an opportunity to meet her after the May 25th meeting, this subject will then be opened again. For the moment, Ms Sullivan has been hired only as the Secretary for the DRB.

Other matters: The former Town of Cornwall Planning Commission Procedures document was updated by Bruce Byers to become the procedures document for the DRB....this document sets forth everything an applicant seeking a subdivision must file with the Town Clerk and is given to each applicant at the outset. It has been found to be a useful summary for applicants. Annie Wilson was responsible for typing this new DRB document, with thanks.

The Rules of Procedure for the DRB in Cornwall have been produced by Barbara Greenwood....the rules spell out the rules that govern the Cornwall DRB; its regular officers; voting by the Board; Definitions; Public Hearing conduct and Decisions, to name a few. Members will be studying these rules in preparation for further discussion. Thank you Barbara...not an easy task.

The DRB received two invitations from the Cornwall Planning Commission: May 4th at 7 PM and May 18th at 7 PM.....it will allow DRB members the opportunity to observe the PC in action...and afterwards, the opportunity to raise questions.

There being no further discussion, Barbara Greenwood moved and Annie Wilson seconded a motion to adjourn the meeting. Motion passed- 5 in favor, 0 opposed. The meeting was adjourned at 8:05 PM

Respectfully submitted, Bruce Byers, minute taker this date, co chair of DRB, Cornwall