

Approved _____ 2018

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CORNWALL SELECT BOARD

Regular Meeting, Cornwall Town Hall

April 17, 2018

MEMBERS PRESENT: Ben Marks, Ben Wood, Brian Kemp, John Roberts

ALSO PRESENT: Mike Sunderland, Asher Nelson

The meeting was called to order at 7:07 pm
Quorum – established.

AGENDA

John R. MOVED / Ben M. SECONDED a motion to approve the agenda with addition of discussion of dog attack today at 505 VT Route 125, Cornwall.

General Fund and Highway Orders - signed
Report on Reconciled Bank Statement - reviewed

MINUTES – April 3, 2018

John R. MOVED / Ben W. SECONDED a motion to approve the minutes with the following changes:

- Ben W. abstained from vote to approve April 3 minutes because he was not present at that meeting.
- Wooster Road update - Brian talked with Cornwall residents not the Shoreham Select Board. Motion passed – 4 in favor, 0 opposed.

CORRESPONDENCE REVIEW

- Application to cater malt, vinous, or spiritous liquors at Derby Day event sponsored by Porter Hospital Auxillary to be held at 194 North Bingham Street on May 5. Ben W. MOVED / John R. SECONDED a motion to approve the application. Motion passed - 3 in favor, 0 opposed, 1 abstained (Ben M.)

- Notice of Vermont League of Cities and Towns (VLCT) Spring Planning and Zoning workshop in Rutland
- Notice of Annual Vermont Field Day and Equipment Fair – Michael S. said he is aware of it.
- Notice of Local Roads trainings
- VLCT news

PUBLIC COMMENTS - none

TOWN CLERK / TOWN TREASURER'S REPORT - none

ROAD COMMISSIONER / ROAD FOREMAN'S REPORT

- Mike S. reported normal seasonal operations, except for past weekend (snow, sleet, freezing rain). Salt was ordered 90 days ago but was still not available, and supply in shed was not sufficient. However, Mike was able to borrow a load from the State.
- One black plastic culvert on North Bingham has failed and will need to be replaced. The Town is no longer installing black plastic culverts (designed for driveways, not roads) and is using gray double walled plastic culverts now. Next planned work for the road crew is to fill in potholes and fix shoulders. Mike reported that there is a lot of debris in the ditches. It is important to remove this debris to allow water to drain from the road, using effective and recommended methods such as disking. The Road Commissioner and rest of Board members expressed support of the Road Foreman's decision to use disking when and where appropriate.

OLD BUSINESS

- **Discussion of Zoning Administrator Fees/Compensation in Addison County Towns** – The Board has reviewed materials provided by the Planning Commission (CPC). As requested by the CPC , the Board will defer decision until the CPC has chance to come to a meeting.
- **Complete process of throwing up a portion of Robbins Road.** Ben M. informed Asher Nelson that the procedure with the State is complete. Next steps: Asher N. will call Town Attorney Jim Carroll to confirm that the mylar has been

submitted to the Town and ready to be filed in the Land Records. Ben W. MOVED / John R. SECONDED a motion to record the documents to complete the process of throwing up a portion of Robbins Road and to direct the Town Clerk to do the same. Motion passed – 4 in favor, 0 opposed.

NEW BUSINESS

- **Cornwall Recreation Committee Appointments**
Ben W. MOVED / John R. SECONDED a motion to appoint the following to the Cornwall Recreation Committee: Annie Wilson, Susanne Barrows, Paul Bougor, Sue Sears, Mary Jane Broughton and Sue Johnson. Motion passed – 4 in favor, 0 opposed.
- **Discussion of the new draft Zoning and Sub-Division Regulations.** The CPC has provided a first draft of the 133-page *Town of Cornwall Land Use and Development Regulations* to the Board. Tomorrow night at 7 pm will be the CPC public meeting and presentation of the document. Ben W. plans on attending. The Board discussed options for effective and efficient ways to review the document and will ask the CPC if there is a cross reference, highlighted changes or other such document available.
- **Required Approval of Emergency Operations Plan**
Cornwall Emergency Operations Plan - not available for review tonight. Ben M. will call Adam Lougee from Addison Regional Planning Commission tomorrow, who worked on the latest update.
- **Report of Dog Attack** - A member of the Cornwall Fire Department has provided written notice about a dog attack that occurred today at 505 Vermont Route 125. A dog at this residence attacked the Fed Ex driver as she was attempting to make a delivery at the home. She was knocked to the ground, sustained multiple injuries from dog bites, and was transported to the hospital by ambulance, where she was treated for her injuries. The Fire Department is requesting that this dog is controlled per Town policy. Next steps: to convene a hearing at a day and time when participants can attend. Ben M. will talk to the health officer regarding the matter. For the safety of the public, the Board believes the dog should be muzzled until the

matter is resolved. It is the duty of the Board to ensure that the public is safe.

OTHER BUSINESS

Zoning Administrator (ZA) Jim Duclos has received two complaints from citizens regarding the scope of a local business. The Board agreed to authorize the ZA to consult legal council regarding his questions on zoning enforcement.

John r. MOVED / Brian K. SECONDED a motion to adjourn the meeting. Motion passed – 4 in favor, 0 opposed.

The meeting was adjourned at 8:29 pm.
Submitted by Sharon Tierra, Secretary of the Select Board