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CORNWALL SELECT BOARD
Regular Meeting, Cornwall Town Hall
October 16, 2018

MEMBERS PRESENT: Ben Marks, John Roberts, Magna Dodge, Ben Wood, Brian Kemp

ALSO PRESENT: Sue Johnson, Mike Sunderland, Holly Noordsy

The meeting was called to order at 7:00pm.
Quorum - established.

AGENDA - Ben W. MOVED / Magna D. SECONDED a motion to approve the agenda as posted. Motion passed - 5 in favor, 0 opposed.

General Fund and Highway Orders - signed.
Report on Reconciled Bank Statement - reviewed.

MINUTES

- **September 18, 2018** - Ben W. MOVED / Magna D. SECONDED a motion to approve the minutes as posted. Motion passed - 3 in favor, 0 opposed, 1 abstained (John R.)
- **October 2, 2018** - John R. MOVED / Ben W. SECONDED a motion to approve the minutes with the following changes: 1) under minutes reviewed, correct to September "18", from "19". 2) under Old Business, correct to "TAC" meeting. 3) delete the phrase "at Cider Mill Rd and Rte.125 intersection, and along the ledges." and replace with " on Route 125 at the site of recent accident." Motion passed - 4 in favor, 0 opposed, 1 abstained (Magna D.)

CORRESPONDENCE REVIEW

- Vermont League of Cities and Towns (VLCT) upcoming workshop
- VLCT news

PUBLIC COMMENTS - none

TOWN CLERK / TOWN TREASURER'S REPORT - Sue Johnson

- **Coverage** - Joan Bingham will cover the office while Sue J. is away until the end of next week
- **Elections** - November 6 is the mid-term election. Tabulator test is complete. Sue J. will send out an email about the need for poll workers
- **Contingency Plans** - The Board discussed with the Town Clerk the need for a written procedure in the event she was unable to perform the duties of Town Clerk on

election day, for whatever reason. In the meantime, should this situation suddenly arise, Sue J. said the Board should contact the Secretary of State for help, and/or a Town Clerk from a neighboring town. Someone would need to be appointed as presiding officer of the elections. The Board should call NEMREC immediately for anything to do with accounting. Sue J. added that Laura Federa has had some training as an assistant and, with support from another Town Clerk or the Secretary of State, could complete most election tasks. Sue J. will be continuing to train Laura F.

ROAD COMMISSIONER'S REPORT - Mike Sunderland

- **Road Work** - Foreman Mike S. reported on recent grant-funded work on DeLong Road and the priority need to do a town-wide grade of all roads while weather permits. Brian K, Road Commissioner, advised Mike S. to complete the tree work on DeLong Road, obtain an extension from State, and finish the rest of the job (ditching, seeding) in the spring. The Board agreed this was the best course of action.
- **Winter Preparations** - In preparation for winter, sand has been put up and salt is on the way.
- **Equipment sales / proposed purchases** - the highway department has recently sold the following for a total of \$4,800 income:
 - the old mower for \$1,500
 - chipper for \$3,000
 - old fuel cell for \$100
 - metal scraps for \$200

with the above funds the department wants to purchase a welder for \$2,429 (to replace 1978 welder currently in use) and a fuel cell and tool box for \$850 for a total expense of \$3,200.

Vote: Brian MOVED / Ben W. SECONDED a motion to approve the purchase of a welder for \$2429 and a fuel cell/tool box for \$850. Motion passed - 5 in favor, 0 opposed.

OLD BUSINESS

- **Transportation Advisory Committee (TAC) Meeting - update** - Brian K. attended the October meeting of the TAC at Addison County Regional Planning Commission (ADRPC), concerns about speed limits on Route 74, and ACRPC's initiative to advocate that the Vermont Department of Transportation make physical alternations to Route 125 at the Cornwall/Middlebury border. There is strong support from the towns of Bridport and Middlebury for this initiative. The most recent fatal accident at this location is only the latest in a series of fatalities at this site. The Town of Cornwall has heard from many citizens concerned about the dangerousness of this site.

Vote: John R. MOVED / Ben W. SECONDED a motion to support the ACRPC's initiative to make physical alternations to Route 125 at the Cornwall/Middlebury border. Motion passed - 5 in favor, 0 opposed. Ben M. will contact Adam Lougee at ACRPC to inform him of Cornwall's support. Holly Noordsy said she would add a vote to support the initiative to the agenda of the next meeting of the Planning Commission.

Brian K. also spoke with Adam Lougee about a speed study for a section of Route 74. Adam L. indicated that such a study could be done in the spring, when weather permits, and that ADRPC has a small pot of funds for such studies. The speed on Route 30 between Town Hall and Robbins Road is also of concern. Speed studies to date on this section have not resulted in changes.

- **Unlicensed burns** - Ben M. reported on his conversations with State's Attorney Dennis Wygmans and with the Town Attorney regarding trash burning without a permit in Cornwall and firefighter entry onto private land.

NEW BUSINESS

- **Planning Commission (CPC) Open Seats** - Holly Noordsy reported that two planning commissioners, Bethany Menkhart and Bobbie Carnwath, have resigned for personal reasons. The CPC recommends Sarah Pelkey to fill one of the seats until Town Meeting. The CPC is talking with a candidate for the second open position and hopes to bring forth a recommendation at the next meeting of the Select Board.

Vote: John R. MOVED / Brian K. SECONDED a motion to appoint Sarah Pelkey as a member of the Planning Commission until Town Meeting. Motion passed - 5 in favor, 0 opposed.

OTHER BUSINESS

- **Cornwall Fire Department Tower** - Ben M. (as lawyer for Fire Department) reported on progress of the application to the Public Service Board for the construction of a 100 foot tower at the North Bingham fire station. After exploring many options, the Fire Department has concluded that the proposed site and height of the tower is the best option for solving the problem of lack of universal communication coverage during emergencies. The plan is to file the application on October 19. The Select Board said they want a copy of the application now in order to consider a response within the 30 day period for comments.
- **Meeting in November** - There will be no Select Board meeting on election day, November 6. The next meeting is scheduled for November 20. Holly N. requested that if the Board does meet before November 20, that she be notified.

Vote to Adjourn: John R. MOVED / Ben W. SECONDED a motion to adjourn. Motion passed - 5 in favor, 0 opposed.

The meeting was adjourned at 9:00 pm

Submitted by Sharon Tierra, Secretary of the Select Board