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CORNWALL SELECT BOARD

Regular Meeting, Cornwall Town Hall

March 19, 2017

MEMBERS PRESENT: Ben Marks, Magna Dodge, Brian Kemp, John Roberts

ALSO PRESENT: Sue Johnson, Michael Sunderland, Conor Stinson

The meeting was called to order by Town Clerk Sue Johnson at 7:07 pm.
Quorum - established.

AGENDA - John R. MOVED / Magna D. SECONDED a motion to approve the agenda as posted. Motion passed - 4 in favor, 0 opposed.

ORGANIZATION

- **Election of Chair** - John R. MOVED / Magna D. SECONDED a motion to nominate Ben Marks as Chair of the Select Board. Motion passed - 3 in favor, 0 opposed, 1 abstained (Ben M.)
- **Election of Vice Chair** - Ben M. MOVED / Magna D. SECONDED a motion to nominate John Roberts as Vice Chair of the Select Board. Motion passed - 3 in favor, 0 opposed, 1 abstained (John R.)
- **Election of Secretary of the Board** - John R. MOVED / Magna D. SECONDED a motion to nominate Sharon Tierra as Secretary of the Select Board. Motion passed - 4 in favor, 0 opposed.
- **Appointment of Officials** - Brian K. MOVED / Magna D. SECONDED a motion to approve the slate of elected and appointed officials on the attached list. Motion passed - 4 in favor, 0 opposed.
- **Set Meeting Schedule** - John R. MOVED / Magna D. SECONDED a motion to set the regular meeting schedule as follows: the first and third Tuesdays of each month at 7 pm, with the following exceptions. In June, July and August, the first Tuesday of the month only. In March, the third Tuesday of the month only. All meetings scheduled to take place at the Cornwall Town Hall. Motion passed - 4 in favor, 0 opposed.
- **Approve Roberts Rules of Order** - John R. MOVED / Magna D. SECONDED a motion to use Roberts Rules of Order for Select Board Meetings - Motion passed - 4 in favor, 0 opposed.
- **Designate Newspaper of Record** - John R. MOVED / Magna D. SECONDED a motion to designate The Addison Independent as newspaper of record. Motion passed - 4 in favor, 0 opposed.

General Fund and Highway Orders - signed.

MINUTES

- **February 19, 2019 Select Board Minutes** - Magna D. MOVED / John R. SECONDED a motion to approve the minutes as posted. Motion passed - 3 in favor, 0 opposed, 1 abstained (Brian K.)
- **2019 Town Meeting Minutes** - Magna D. MOVED / Brian K. SECONDED a motion to approve the minutes as posted. Motion passed - 4 in favor, 0 opposed.

CORRESPONDENCE REVIEW

- Bankruptcy notice - Ditech Corporation
- Copy of Salisbury ordinance concerning size and weight restrictions for vehicles on the Swamp Road bridge.
- Notice from Vermont Department of Taxes of tentative determination of equalized education property value and coefficient of dispersion. Select Board Chair signed for return to Department of Taxes.
- Information about upcoming Vermont League of Cities and Towns workshops
- Letter from Marge Drexler concerning her willingness to fill the open Justice of the Peace position.

PUBLIC COMMENTS - none

TOWN CLERK / TOWN TREASURER'S REPORT - Sue Johnson

- **Annual Financial Report** - Sue J. provided copies of the draft of the financial report by the auditors to the Board.
- **Lawn Mowing Bids** - the time has come to solicit bids. Sue will proceed with this task.
- **Archival Records** - Sue J. showed the Board the oversized book that now holds the Grand List from 1882-1889. As required by State law, Cornwall is making sure that such records are preserved for all time. This book holds original Grand List pages in archival sleeves, that can be photographed without removing from the sleeve.
- **Book Storage** - Sue expressed concern about lack of accessible storage space for book sale donations as they are received from March until the sale in the fall. Losing book storage space was an unexpected outcome of the Town Hall renovation. Options to solve the problem include adding a storage shed or improving the walkway to the basement. Sue J. will research and bring more information back to the Board.

ROAD COMMISSIONER / ROAD FOREMAN'S REPORT - Brian Kemp and Michael Sunderland

- **Swamp Bridge New Sign** - Michael S. reported that the bridge on Swamp Road now has a sign on Cornwall side (as well as Salisbury side) for "No Through Trucks" as specified in the road ordinance.

- **Road Conditions** - Michael S. discussed with the board the condition of some places on gravel roads in Cornwall that have turned to "soup" as result of recent weather, causing vehicles to become stuck. This is a problem statewide. Adding coarse stone has helped in the short term. Brian K. has drafted a paragraph for the newsletter explaining the road situation and asking for the public's patience, until conditions making grading possible again.
- **Mower Bid** - Michael S. has gotten a second bid for the mower as requested. The Capital Committee will meet and review the plan.
- **Damage to Sand Shed Wall** - recent damage has occurred, which can be repaired. Plan to replace the sand shed should be reviewed, as life of the structure is limited.
- **Discuss Paving Memo from Stu Johnson** - tabled until the April meeting.

OLD BUSINESS

- **Sperry Road Dog Bite Incident discussion** - Ben M. met with the dog owners, who have proposed fencing and a tethered dog run with steel cord. Board discussed the issue. Ben M. will draft a letter to the owners for the Board to review.
- **Update on CVFD Radio Tower petition** - Ben M. reported that the experts have made assessments, as required by the Public Utilities Commission. The updated application will be submitted next week.
- **Update on Rosenberg dog issue** - the Board discussed the dog owner's response to reports of the dog's continued road roaming, creating a risk for drivers. Ben will write another letter informing the owners that if there is another incident, the Board will call a hearing.
- **Dog Bite on West Street** - John R. heard from a West Street resident that a dog bit her fingers while she was walking on West Street, with no apparent injury. At this point, she does not wish to make a formal complaint.
- **Peet Tax Appeal Settlement** - After short discussion, John R. MOVED / Brian K. SECONDED a motion to accept the Peet Tax Appeal Settlement. Motion passed - 4 in favor, 0 opposed.

NEW BUSINESS

- **Justice of the Peace position** -John R. MOVED / Magna D. SECONDED a motion that the Board request to the Governor that Marge Drexler be appointed to the vacant Justice of the Peace position. Motion passed - 4 in favor, 0 opposed.
- **Approval of permit for special event** - John R. MOVED/ Magna D. SECONDED a motion to ratify the approval of a special event permit for a March 15-16 event on Cider Mill Road. Motion passed - 4 in favor, 0 opposed.
- **Delegating authority to approve special event permits** - Brian K. MOVED / Magna D. SECONDED a motion to delegate authority to the Chair or the Vice Chair to direct the Town Clerk to sign permits for special events. Motion passed - 4 in favor, 0 opposed.

- **Discussion with Conor Stinson, Cornwall Planning Commission** - Conor S. and the Select Board discussed the current Planning Commission membership (four seats filled, three vacant), recruitment strategies and continued efforts by both boards to find candidates to fill the open positions, Planning Commission workload and priorities for the coming year, and status of the letter of support for the Fire Department proposed tower.
- **Discussion of draft land use development regulations** - tabled until the April 2 meeting.
- **Executive Session to Discuss Employee Issues** - not needed at this time

OTHER BUSINESS

Escrow Account for Development Review Board (DRB) - Ben M. reported that an account has been opened at National Bank of Middlebury for the DRB to deposit required escrow funds from Beaver Brook Properties, LLC.

John R. MOVED / Magna D. SECONDED a motion to adjourn the meeting.
Motion passed - 4 in favor, 0 opposed.

The meeting was adjourned at 9:55 pm.

Submitted by Sharon Tierra, Secretary of the Select Board

Elected Town Officers 2019

Moderator:	Term Expires 2020	Cy Day Tall
Town Clerk:	Term Expires 2021	Susan Johnson
Town Treasurer:	Term Expires 2021	Susan Johnson
Selectboard, 3 years:	Term Expires 2020 Term Expires 2021 Term Expires 2022	Brian Kemp John Roberts Magna Dodge
Selectboard, 2 years:	Term Expires 2020 Term Expires 2021	Benjamin Marks Benjamin Wood
First Constable:	Term Expires 2020	Dennis Rheaume
Second Constable:	Term Expires 2020	Luke Jerome
Delinquent Tax Collector:	Term Expires 2020	Rodney Cadoret
Listers:	Term Expires 2020 Term Expires 2021 Term Expires 2022	Jordan Young William Johnson Todd Kincaid
Town Agent:	Term Expires 2020	Susan Johnson
Grand Jurors:	Term Expires 2020 Term Expires 2020	Gregory Dennis (appointed) Gary Margolis (appointed)
Addison Central S. D.:	Term Expires 2021	Peter Conlon
Auditors:	Term Expires 2020 Term Expires 2021 Term Expires 2022	Shawn Fetterolf Kenneth Manchester Jr. Katie A. Q. Gieges
Trustees of Public Funds:	Term Expires 2020 Term Expires 2021 Term Expires 2022	Robert Gerlin David Anderson (appointed) Jon Isham (appointed)
Cemetery Commission:	Term Expires 2020 Term Expires 2021 Term Expires 2022 Term Expires 2023 Term Expires 2024	Bruce Payne Anne Collins Joan Bingham "T" Tall Vacant

Elected Town Officers 2019, *continued*

Library Trustees:	Term Expires 2020	Judy English
	Term Expires 2020	Juliet Gerlin
	Term Expires 2020	Susan Johnson
	Term Expires 2021	Rich Isenberg (appointed)
	Term Expires 2021	Laura Fetterolf
	Term Expires 2021	Patty McCormick
	Term Expires 2021	Kristina Simmons
Planning Commission:	Term Expires 2020	Jim Duclos
	Term Expires 2020	Conor Stinson
	Term Expires 2020	Vacant
	Term Expires 2021	Albert Thalen Jr.
	Term Expires 2021	Vacant
	Term Expires 2022	Joshua Stearns
	Term Expires 2022	Vacant
Justices of the Peace:	Term Expires 2020	David Anderson
	Term Expires 2020	Judy English
	Term Expires 2020	Liam English
	Term Expires 2020	Susan Johnson
	Term Expires 2020	Gary Margolis
	Term Expires 2020	Jordan Young
	Term Expires 2020	Vacant

Appointed Town Officers 2019

Development Review Board (DRB):	Term Expires 2021	Sharon Johnson
	Term Expires 2021	Joseph Severy
	Term Expires 2022	David Anderson
	Term Expires 2022	Magna Dodge
	Term Expires 2022	Barbara Greenwood
Alternates to DRB:	Term Expires 2020	Gary Barnett
	Term Expires 2020	Cheryl Cesario
	Term Expires 2020	Vacant
Road Commissioner:	Term Expires 2020	Brian Kemp
Road Foreman:	Hired Employee	Michael Sunderland
Assistant Town Clerk-Treasurer:	Term Expires 2020	Joan Bingham
	Term Expires 2020	Laura Fetterolf

Appointed Town Officers 2019, *continued*

Zoning Administrator:	Term Expires 2021	Jim Duclos
Health Officer:	Term Expires 2020	Bill Johnson
Assistant Health Officer:	Term Expires 2021	Susan Johnson
Fence Viewers:	Term Expires 2020	Greg Dennis
	Term Expires 2020	Michael Heinecken
	Term Expires 2020	Annie Wilson
AC Regional Planning Commission:	Delegates:	Stan Grzyb
		Vacant
	Alternates:	Vacant
		Vacant
AC Solid Waste Mngt District Board:	Representative:	William Kernan
	Alternate:	Vacant
Cemetery Sextons:	Central:	Vacant
	Evergreen:	Richard Bruso
	Fair:	Bruce Payne
	South:	Richard Bruso
Conservation Commission:		Marc Cesario
		Mary Dodge
		Brian Howlett
		Rene Langis
		Bethany Barry Menkart
		Michael Sheriden
Capital Committee:		David Berno
		Jake Chapline
		Mary Conlon
		Magna Dodge
		Stu Johnson
		Sue Johnson
		Dennis Rheaume
		Mike Sunderland
		Ben Wood
E9-1-1 Coordinator:		Katie A. Q. Gieges
Emergency Management Coordinator:		Susan Johnson
Energy Coordinator:		Gary Barnett

Appointed Town Officers 2019, *continued*

Fire Warden:	Thomas Frankovic Jr.
Green-Up Coordinator:	Susan Johnson
Inspector of Lumber:	Leo Gorton, Jr.
Town Poet:	Gary Margolis
Tree Warden:	Stu Johnson
Weigher of Coal:	Jon Isham

Appointments of Elected Officials include (appointed until Town Meeting):

Greg Dennis: Grand Juror

Gary Margolis: Grand Juror

David Anderson: Trustee of Public Funds

Jon Isham: Trustee of Public Funds

Richard Isenberg: Library Trustee

Appointments to Appointed positions include (1 year unless specified):

Development Review Board: David Anderson - 2022, Magna Dodge - 2022, Barbara Greenwood - 2022, Gary Barnett - 2020

Road Commissioner: Brian Kemp

Fence Viewers: Greg Dennis, Michael Heinecken, Annie Wilson

ACRPC Representative: Stan Grzyb

ACSWMD Representative: William Kernan

Conservation Commission: Marc Cesario, Mary Dodge, Brian Howlett, Rene Langis, Bethany Barry Menkart, Michael Sheriden

E-9-1-1 Coordinator: Katie Gieges

Emergency Management Coordinator: Sue Johnson

Energy Coordinator: Gary Barnett

Green Up Coordinator: Sue Johnson

Inspector of Lumber: Leo Gorton Jr.

Town Poet: Gary Margolis

Tree Warden: Stu Johnson

Weigher of Coal: Jon Isham

Vacancies:

Cemetery Commissioner

Planning Commissioners X 3

Justice of the Peace

DRB Alternate

ACRPC Delegate

ACRPC Alternates X 2

ACSWMD Alternate