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CORNWALL PLANNING COMMISSION (CPC)

Regular Meeting, Cornwall Town Hall

July 17, 2019

MEMBERS PRESENT: Conor Stinson, Jim Duclos, Josh Stearns, Don Burns, AJ Vasiliou

The meeting was called to order at 7:05 pm.
Quorum - established (4 members present at this time)

AGENDA - Jim D. MOVED / Josh S/ SECONDED a motion to approve the agenda with addition of one item in New Business - the need for an additional representative from Cornwall to the Addison County Regional Planning Commission (ADRPC). Motion passed - 4 in favor, 0 opposed.

MINUTES

- **May, 2019** - Josh S. MOVED / Don B. SECONDED a motion to approve the minutes with the following changes - correct name of the spring forum that Don attended and additional forum topics he shared with the Board. Motion passed - 4 in favor, 0 opposed.

ANNOUNCEMENTS - The CPC welcomed new member AJ Vasiliou to the Board. The CPC now has 6 seats of the the 7 member board filled.

CORRESPONDENCE REVIEW

- Written comments on the proposed Land Use and Development Regulations (LUDR) received from Cornwall citizens Elizabeth Napier, Mary Dodge (on behalf of the Conservation Commission), Marc Lapin, and Lise Anderson;
- Copy of the draft of the new energy section of the Town Plan of the Town of Weybridge;
- Information on an upcoming public meeting about the Emerald Ash Borer and training on the roadside ash inventory tool;
- Information from the Transportation Advisory Committee of the ADRPC regarding grants for transportation studies;
- Communication from Mary Dodge regarding the September 28, 2019 annual summit of the Association of Vermont Conservation Commissions - to ask if someone from the Planning Commission would like to attend, along with members of the Conservation Commission. This year's summit will be held in Ripton.

PUBLIC COMMENTS - none

OLD BUSINESS

- **Flood Resilience Discussion** - The board discussed information that should and could be included in the Flood Resilience section of the updated Town Plan, resources where this information may be found (including the current Town Plan and the Local Hazard Mitigation Plan), and action steps to compile and draft this section. Don B. and Jim D. offered to work together to draft the document and plan on meeting next week to discuss a framework. It was mentioned that language for this section currently being updated by ACRPC for the Addison County Regional Plan may be very helpful to Cornwall, but the status of that update is unknown. Conor S. agreed to contact Adam Lougee of ACRPC to inquire about the status.

NEW BUSINESS

- **Special Hearing of Select Board for LUDR - follow up** - The Board discussed the concerns that citizens voiced at the Select Board hearing on the LUDR and in written comments received to date, primarily regarding event venues and the special features overlay. In the written comments from the Conservation Commission, a request was made to establish a working group on the issue of the special features overlay. Conor S. will respond to Mary Dodge that if and when the LUDR comes back to the CPC for modifications, and the CPC starts re-examining regulations concerning the special features overlay, the process will include feedback from citizens, and the CPC will take the CCC request under consideration. Conor S. will also contact Ben Marks and ask that the CPC receive regular updates on their progress in reviewing the LUDR.
- **2019 Grant Funding Round** - Municipal planning grants awarded by the State are competitive. A project to update just one section of a town's Town Plan may not be as "worthy" as more comprehensive or impactful projects. Conor S. will contact Adam Lougee of ACRPC to see what he thinks.
- **ADRPC Representative** - Cornwall has 2 seats for representatives on the ACRPC, along with 2 alternates. Currently one representative seat and the two alternate seats are vacant. The Board discussed the benefits of having 2 representatives to ACRPC and also the benefits to the Town of having a Planning Commissioner fill at least one of those seats. Don B. is interested in serving on the ACRPC as a representative and the Board would like to recommend that the Select Board appoint him. Conor S. will contact Ben Marks about it.

OTHER BUSINESS

- **Next Meeting - scheduled for August 21**

Josh S. MOVED / Jim D. SECONDED a motion to adjourn the meeting. Motion passed - 5 in favor, 0 opposed.

The meeting was adjourned at 9:07 pm.

Submitted by Sharon Tierra, Secretary of the CPC