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CORNWALL SELECT BOARD
Regular Meeting, Cornwall Town Hall
August 6, 2019

MEMBERS PRESENT: Ben Marks, Ben Wood, Magna Dodge, Brian Kemp

ALSO PRESENT: Sue Johnson, Mike Sunderland, Sarah Pelkey

Quorum - established

General Fund and Highway Orders - signed

AGENDA - Magna D. MOVED / Brian K. SECONDED a motion to approve the agenda as posted. Motion passed - 5 in favor, 0 opposed.

MINUTES - July 2, 2019 - Magna D. MOVED / Ben W. seconded a motion to approve the minutes as amended with one typo corrected. Motion approved - 4 in favor, 0 opposed, 1 abstained (John R.).

CORRESPONDENCE

- Copy of petition signed by area residents (including some from Cornwall) who are opposed to reclassification of the Cornwall Swamp
- Notice of Vermont League of Cities and Towns municipal budget workshop in September
- Copy of Harper land use permit (business located in Shoreham)
- Copy of Brandon itinerant vendor permit (as example for Cornwall to consider)
- Bid for addressing flaking paint on Town Hall exterior
- Copy of Complaint filed against Ditech customer in Cornwall, information only. No action needed by Select Board.
- Letter from Benj Putnam, lawyer representing a group of Parkhill area residents. The letter will be kept in the Land Use and Development Regulations (LUDR) review folder for consideration in the review process.
- Letter from Stan Grzyb regarding LUDR and event venues. This letter will also be kept in the Land Use and Development Regulations (LUDR) review folder for consideration in the review process.

PUBLIC COMMENTS - none

TOWN CLERK / TOWN TREASURER'S REPORT - Sue Johnson

- Sue J. reported the recent passing of Joan Bingham's husband.

- Sue J. would like to take two days off later in August, depending on Joan's availability.
- Tax bills will go out the end of August.
- Board of Civil Authority (BCA) needs to meet in August, due to a request for a tax appeal hearing. Sue J. will schedule with the property owner and the BCA. for a date and time during the week of August 26.

ROAD COMMISSIONER'S REPORT - Brian Kemp and Mike Sunderland

- **Resurfacing Swamp Road** - bids are in. The Board, the Road Foreman and Road Commissioner discussed bids, options for procedures and materials, and resources available for this project.

John R. MOVED / Brian K. SECONDED a motion to authorize use of surplus highway department funds to defray additional costs (beyond machine paving) for the Swamp Road resurfacing project. Motion passed - 5 in favor, 0 opposed.

John R. MOVED / Ben W. SECONDED a motion to accept the bid from Pike Industries in the amount of \$97,092 for machine paving Swamp Road. Motion passed - 5 in favor, 0 opposed.

- **Recent windstorm showed need for better coordination** between the fire department and the highway department and the Select Board during emergencies. Ben W. will follow up.
- **Speed study** conducted by Addison County Regional Planning Commission is inconclusive. Ben M. will contact the Addison County Sheriff's Department to inquire about an additional free test, that may provide more data. Sarah Pelkey commented that she and many of her neighbors in the West Cornwall village would like to see the speed lowered on Route 74 in the village area.
- Road Commissioner received a letter from Mike Winslow from ACRPC regarding **students interested in bridge design.**

NEW BUSINESS

Tax Rate for 2019-20

The Board discussed the following proposed tax rates with the Town Clerk/Town Treasurer: General Fund rate, Highway rate, Local Agreement rate, Homestead rate (set by the State), and Non-residential rate (set by the State).

Brian K. MOVED / Ben W. SECONDED a motion to set the General Fund tax rate for 2019/20 at 0.2894. Motion passed - 5 in favor, 0 opposed.

John R. MOVED / Magna D. SECONDED a motion to set the Highway tax rate for 2019/20 at 0.1808. Motion passed - 5 in favor, 0 opposed.

John R. MOVED / Brian K. SECONDED a motion to set the Local Agreement tax rate for 2019/20 at 0.0009. Motion passed - 5 in favor, 0 opposed.

OLD BUSINESS

- **Discussion of Proposed Land Use and Development Regulations (LUDR)** - The Board met with Sarah Pelkey to discuss a review method that she is assisting with. For the minor subdivision section 804, Sarah created a linear document instead of one with cross references. The Board found this very helpful for purposes of reviewing the document, and asked Sarah P. to do the same for the major subdivision section. This longer format is for purposes of review only and is not intended to be the format for the final document. Ben M. said that the Board should have conversations with property owners impacted by the special features overlay as part of the review process. Ben M. added that he plans on attending the next meeting of the Planning Commission, wants to share information about the LUDR review with them, and keep them fully informed.
- **Sheriff's Contract update** - After discussion of the proposed contract, that includes 22 hours of police services per month, Ben M MOVED / John R. SECONDED a motion to approve the contract as drafted. Motion passed - 5 in favor, 0 opposed.

OTHER BUSINESS

Executive Session

Brian K. MOVED/ Ben W. SECONDED that it was advisable to go into executive session to discuss confidential employee related matters. Motion passed - 5 in favor, 0 opposed.

Ben W. MOVED / Brian K. SECONDED a motion to go into executive session to discuss confidential employee related matters. Motion passed - 5 in favor, 0 opposed.

The Board went into executive session at 8:45 pm.
The Board came out of executive session at 9:15 pm.

Magna D. MOVED / John R. SECONDED a motion to adjourn the meeting. The motion passed - 5 in favor, 0 opposed.

The meeting was adjourned at 9:20 pm.

Submitted by Sharon Tierra, Secretary of the Select Board.