

Approved October 16, 2019

**CORNWALL PLANNING COMMISSION (CPC)**

Regular Meeting, Cornwall Town Hall

September 18, 2019

**MEMBERS PRESENT:** Conor Stinson, Don Burns, Josh Stearns, AJ Vasiliou

The meeting was called to order at 7:04 pm.

Quorum - established

**AGENDA** - Don B. MOVED / Josh S./ SECONDED a motion to approve the agenda as posted. Motion passed - 4 in favor, 0 opposed.

**MINUTES**

- August 18, 2019 - Don B. MOVED /A.J. V. SECONDED a motion to approve the minutes as posted. Motion passed - 4 in favor, 0 opposed.

**ANNOUNCEMENTS** - The Select Board would like to schedule a joint meeting with the Planning Commission to discuss the proposed Land Use and Development Regulations (LUDR), the second week in October, if possible. Conor S. advised that the joint meeting discussion would focus on process, and that members participate in the spirit of collaboration. CPC members penciled in October 9 as the evening most can come. Conor S. will follow up with the Select Board to see if that date works for them.

**CORRESPONDENCE REVIEW**

- Report on the traffic study on Vermont Route 125 in the vicinity of the Middlebury/ Cornwall town line, including an action that Vermont Agency of Transportation plans to take. Members agreed that this action would be inadequate in addressing the safety issues on this road.

**PUBLIC COMMENTS** - Crickets chirping were the only comments heard this evening.

**OLD BUSINESS**

- **Draft Update for Flood Resilience section of Town Plan** - The Board reviewed/ discussed the most recent version of the working draft, made a few minor changes for clarification, and agreed to incorporate language drafted by Don B. regarding goals, policies, and recommended actions. Next step: Conor S. will contact Andrew L'Roe at Addison County Regional Planning Commission and ask him to review the draft.
- **Hearing Approval Process for Update to Town Plan** - Drafting the Forest Fragmentation section for the Town Plan is expected to take several months due to complexity and careful consideration of potential impacts on property owners. The Board discussed whether it would be better for the Town to have two separate hearings (one for Flood Resilience and another six months later for Forest

Fragmentation) or to wait until both sections have been drafted and have one hearing. No decision was made tonight.

- **LUDR update** - to prepare for joint meeting with Select Board, Conor S. suggested that members review all the material in their LUDR packet (including the original grant application) as well as review the current Zoning and Subdivision regulations.

### **NEW BUSINESS**

- **Budget Process** - Conor S. proposed that the CPC explore options for purchasing a large wall screen to facilitate working with documents or other information in digital format. The CPC has an annual budget for training or other needs. Conor S. will inquire as to if the CPC annual budget is the appropriate source, or if there is another fund for this type of purchase. Everyone agreed that being able to project information on the wall and be able to view and edit documents in real time during meetings would greatly assist the work of the CPC.

Josh S. MOVED / Don B. SECONDED a motion to adjourn the meeting. Motion passed - 4 in favor, 0 opposed.

The meeting was adjourned at 8:45 pm.

Submitted by Sharon Tierra, Secretary of the CPC