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**CORNWALL SELECT BOARD**  
Regular Meeting, Cornwall Town Hall  
November 5, 2019

**MEMBERS PRESENT:** John Roberts, Ben Wood, Brian Kemp, Ben Marks, Magna Dodge

**ALSO PRESENT:** Sue Johnson, Mike Sunderland, Don Burns

The meeting was called to order at 7:00 pm.

Quorum - established

General Fund and Highway Orders - signed

Report on Reconciled Bank Statement - reviewed

**AGENDA** - Magna D. MOVED / Brian K. SECONDED a motion to approve the agenda as posted. Motion passed - 5 in favor, 0 opposed.

**MINUTES -**

- **October 15, 2019** - Ben W. MOVED / John R. seconded a motion to approve the minutes as thus amended: Other Business “**Discussion about safety issues on Route 125** - given the responses.....” Motion passed - 5 in favor, 0 opposed.
- **October 16, 2019 Joint Meeting with Planning Commission** - Ben W. MOVED/ John R. SECONDED a motion to approve the minutes as posted. Motion approved - 5 in favor, 0 opposed. It was noted that the Planning Commission also needs to approve these minutes.

**CORRESPONDENCE**

- Municipal Compensation and Benefit Report from Vermont League of Cities and Towns.
- Letter of resignation from Jim Duclos, from his position as Zoning Administrator, effective January 1, 2020. John R. MOVED / Magna D. SECONDED a motion to make the following resolution: The Select Board wishes to thank Jim Duclos for his many years of service to the Town of Cornwall in the role of Zoning Administrator, for which the Board is extremely grateful. Motion passed - 5 in favor, 0 opposed.

**PUBLIC COMMENTS** - none

**TOWN CLERK / TOWN TREASURER’S REPORT** - Sue Johnson

- Catering permit for event at 339 Parkhill Road on November 2 was approved by Sue Johnson, as authorized by the Board.

- Sue J. discovered that a permit is required before the State Police can respond to the security system alarm at the Town Garage or Town Hall, in the event that Cornwall contact persons cannot be reached. Sue is taking care of the paperwork to obtain such permit.
- Sue J. notified the Board that Kevin Pratt received a copy of the release pertaining to the salt issue at the Town Garage and property on which he resides, from the Town Attorney.
- Tax collection in November has been typical.
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#### **ROAD COMMISSIONER'S REPORT - Brian Kemp and Mike Sunderland**

- **Swamp Road** - paving will take place on November 6 and road will be closed. The road should be open again in the afternoon after paving is complete. Bridport road department assisted with their roller to prepare for paving. The plan is to have the center line painted by the State.
- **Road Maintenance** - John R. expressed his concern that there is not enough gravel on South Bingham and it needs grading again. Brian will follow up with Mike S. regarding the gravel and time management issues.

#### **NEW BUSINESS**

##### **Discussion of draft Flood Resiliency Provision: Town Plan**

The Board discussed the draft document with Planning Commissioner Don Burns, and made a few suggestions about minor changes. Ben M. and Don B. will have a follow up meeting to discuss language. Don B. encouraged the Board to review the goals, policies and recommended actions of the Flood Resiliency section, and provide feedback to the Planning Commission.

#### **OLD BUSINESS**

- **Discussion of Land Use Regulation Revision Process** - After a long discussion about ideas for structuring the document, concerns about some "impressionistic" language, and process options, the Board agreed to focus on Article II and Article III and to communicate by email to schedule a working session during the week of November 11. Magna will resend the February document she mentioned, to the Select Board and also to Conor Stinson at the request of Don Burns.
- **Discussion of recent salt /pumping report** - There was a high reading in October. Sue J. stated that all the quarterly readings in 2019 have been high. Ben M. suggested a follow up test before the next meeting. Sue J. will follow up with the Health Officer.

#### **OTHER BUSINESS**

- In answer to a question from the Road Foreman, yes, the Town is responsible for plowing the school parking lot.
- Brian K. told the Board that there are two furnaces at the Town Garage, both old and one at the end of its' life and not worth repairing. The Board asked Brian to get a quote on a new unit.

John R. MOVED / Magna D. SECONDED a motion to adjourn the meeting. The motion passed - 5 in favor, 0 opposed.

The meeting was adjourned at 8:59 pm.

Submitted by Sharon Tierra, Secretary of the Select Board