

Approved _____, 2019

CORNWALL SELECT BOARD
Regular Meeting, Cornwall Town Hall
December 3, 2019

MEMBERS PRESENT: Ben Marks, Ben Wood, Magna Dodge, Brian Kemp

ALSO PRESENT: Sue Johnson, Mike Sunderland

The meeting was called to order at 7:02 pm.

Quorum - established

AGENDA - John R. MOVED / Magna D. SECONDED a motion to approve the agenda as posted. Motion passed - 4 in favor, 0 opposed (Brian K. not present for vote on agenda).

General Fund and Highway Orders - signed
Report on Reconciled Bank Statement - reviewed

MINUTES

- **November 19, 2019** - tabled until next meeting
- **November 26, 2019** - John R. MOVED / Ben W. seconded a motion to approve the minutes as posted. Motion approved - 5 in favor, 0 opposed.

CORRESPONDENCE - none

PUBLIC COMMENTS - none

TOWN CLERK / TOWN TREASURER'S REPORT - Sue Johnson

- Sue J. is working on recruitment notice for Zoning Administrator, (ZA) and will contact Jim Duclos to get information on the average workload each month. The Board intends to review the compensation study, and to consider an hourly salary for the ZA instead of the current compensation of the ZA through fees.
- Sue J. reminded the Board that it is time to begin work on the 2020 - 21 budget. She will send information for the Board to review, before the next meeting.
- The Capital Committee will meet soon to prepare for the hearing in January.

ROAD COMMISSIONER / ROAD FOREMAN REPORT - Brian Kemp and Mike Sunderland

- **Road Maintenance during recent storm** - managed well.
- **Use of sand and salt** - early start to need for sand and salt, as winter arrived two weeks early this year.
- **Town Salt Shed** - "keep out" signs are up. Still seeking hardware for gates. Brian K. and Mike S. will be discussing installation methods for gates.

- **Swamp Road** - Due to early winter weather, lines on Swamp Road were not painted.
- New Furnace for Town Garage - currently seeking 2 bids.

NEW BUSINESS

Appointment of Don Burns to represent Cornwall at the Addison County Regional Planning Commission (ACRPC). The Planning Commission recommends Don Burns as Cornwall's second ACRPC representative. Ben W. MOVED / Magna D. SECONDED a motion to appoint Don Burns as ACRPC representative from Cornwall. Motion passed - 5 in favor, 0 opposed. The Board thanks Don B. for stepping forward to serve in this important role.

OLD BUSINESS

- **Discussion of Proposed Land Use and Development Regulations (LUDR) -** The Board discussed Section 4. Ben M. circulated a draft list of Select Board concerns regarding the proposed LUDR, as requested by the Planning Commission. Ben M. asked that each member review the list and contact him the next day with feedback.

Magna D. MOVED / John R. SECONDED a motion to adjourn the meeting. The motion passed - 5 in favor, 0 opposed.

The meeting was adjourned at 8:00 pm.

Submitted by Sharon Tierra, Secretary of the Select Board.