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**CORNWALL SELECT BOARD**

Capital Budget Public Hearing and Regular Meeting

Cornwall Town Hall

January 7, 2020

**MEMBERS PRESENT:** John Roberts, Ben Wood, Magna Dodge, Brian Kemp, Ben Marks

**ALSO PRESENT:** Sue Johnson, Mike Sunderland, Mary Conlon, Stu Johnson, David Burno

**CAPITAL BUDGET PUBLIC HEARING**

The hearing was called to order at 7:00 pm.

Quorum - established.

Members of the Capital Budget and Planning Committee presented the Capital Budget proposal for the fiscal year beginning in July 2020 and the Capital Plan (Program) for the five fiscal years beginning in July 2021, and discussed this budget and plan with the Select Board. The Committee recommends that the Capital Equipment line on the General Fund Budget remain at \$130,000 and that the Capital Building line on the General Fund budget remain at \$100,000. The Committee recommends that \$25,000 be set aside this fiscal year for Capital Paving in the General Budget. The Committee will continue to annually evaluate anticipated capital expenditures. Looking out beyond the 5 year plan, funds needed for capital needs may increase.

John R. MOVED / Brian K. SECONDED a motion to adjourn the hearing. Motion passed - 5 in favor, 0 opposed.

The hearing was adjourned at 7:30 pm

**REGULAR MEETING**

The regular meeting was called to order at 7:30 pm.

Quorum - established

General Fund and Highway Orders - signed

Report on Reconciled Bank Statement - reviewed

**AGENDA** - John R. MOVED / Ben W. SECONDED a motion to approve the agenda as posted. Motion passed - 5 in favor, 0 opposed.

## **MINUTES**

**December 17, 2019 (regular and joint meetings)-** John R. MOVED / Magna D. SECONDED a motion to approve the minutes as posted. Motion passed - 5 in favor, 0 opposed.

## **CORRESPONDENCE**

- 2019 Equalization Study Results - Ben M. remarked that the Listers may submit an appeal.
- Certificate of highway mileage for Select Board to sign after Road Foreman verification.
- Request from Vermont Department of Health that the Board recommend a Cornwall citizen to fill the position of Town Health Officer, as the term of the current Town Health Officer is ending. Ben M. will contact Bill Johnson to confirm that he is willing to continue in the role.
- Received - application from a DeLong Road property owner, for permit to build a mother-in-law cottage. Town is without a Zoning Administrator at this time, so Select Board is charged with responsibility to review and approve such applications. Review in process.
- Request from the auditors for annual Select Board report for Town Warning.

**PUBLIC COMMENTS** - none

## **TOWN CLERK / TOWN TREASURER'S REPORT** - Sue Johnson

- W-2s have been sent out.
- Newsletter will be mailed soon.
- Sue will meet with auditors regarding the Town Warning.

## **ROAD COMMISSIONER'S REPORT** - Brian Kemp and Mike Sunderland

- Continued alternating freezing and thawing weather conditions have created icy roads and required the use of increased road sand mix. More sand will need to be hauled.
- Gates are up at the Town Garage. The sand pile outside is not frozen, so citizens can still access what they need for their pathways.
- Tractor and mower repairs are done, and this equipment will be picked up in the near future.
- Brian K. reported that he sought bids for a new furnace at Town Garage from Champlain Valley Plumbing and Heating (CVPH), Plouffe's Boiler and Mechanical Service, McIntyre Corporation, and Ryan Plumbing and Heating. Bids have been received from CVPH and Plouffe's. The other two companies declined to bid. After a short discussion with the Board, it was agreed that because of the age and condition of the fuel tanks at the Town Garage, that it would be best to replace both the furnace and the fuel tanks at this time. The Board authorized Brian Kemp to get at least two quotes for the oil tank replacement, and to choose a vendor to replace both the furnace and oil tanks.

- Mike S. proposed a change in the arrangement between Cornwall and Shoreham regarding a shared blower. Sharing ownership and use of this piece of equipment has had some challenges, and Mike S. prefers that Cornwall have its own blower. He will talk with the Road Foreman in Shoreham to explore next steps.
- Brian K. reported that now that the temporary bridge has been in place for 2 1/2 years, it should be looked at by the Bailey bridge supervisor at the State. He will follow up to facilitate.

## **OLD BUSINESS**

### **• Status of Section of Zoning / By-law Revisions and Section 2 Issues**

John R. and Ben M. have a meeting planned this week to review Section 2, prior to meeting with Don Burns and Conor Stinson of the Planning Commission. Select Board list of concerns with Section 2 need to be given to the Planning Commission by January 13.

### **• Discussion of Trucking Fees and Sheriff's Department Proposal**

After discussion, it was decided to continue with the current system of having the Cornwall highway department issue the permits (trucking overweight permits), to continue to not charge a fee for such permits, and to decline the offer of the Sheriff's Department to take over collection of trucking fees and issuing of permits in Cornwall.

### **• Discussion of Search for Zoning Administrator -** Town of Weybridge will not be recruiting for a Zoning Administration until the spring, so joint recruitment is not possible at this time.

### **• Continue Review of 2020/2021 Proposed Town Budgets -** the Board continued to review proposed Town budgets line by line with the Town Clerk/Treasurer, reducing budgeted costs for specific line items whenever feasible.

## **NEW BUSINESS**

### **Move, Discuss and Vote on Proposed Capital Budget and Plan**

John R. MOVED / Ben W. SECONDED a motion to approve the above proposed Capital Budget and Plan. Motion passed - 5 in favor, 0 opposed.

John R. MOVED / Magna. SECONDED a motion to adjourn the meeting. The motion passed - 5 in favor, 0 opposed.

The meeting was adjourned at 9:24 pm.

Submitted by Sharon Tierra, Secretary of the Select Board