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CORNWALL PLANNING COMMISSION (CPC)

Regular Meeting, Cornwall Town Hall

February 19, 2020

MEMBERS PRESENT: Conor Stinson, Don Burns, Joshua Stearns, Jim Duclos

ALSO PRESENT: Bethany Barry

The meeting was called to order at 7:01 pm.

Quorum - established

AGENDA - Jim D. MOVED / Josh S. / SECONDED a motion to approve the agenda as posted. Motion passed - 4 in favor, 0 opposed.

MINUTES

- **December 17, 2019** - Don B. MOVED /Jim D. SECONDED a motion to approve the minutes as posted. Motion passed - 4 in favor, 0 opposed.
- **January 14, 2020**- Don B. MOVED /Jim D. SECONDED a motion to approve the minutes as posted. Motion passed - 4 in favor, 0 opposed.

ANNOUNCEMENTS - none

CORRESPONDENCE REVIEW

- Copy of letter from Holly Noordsy to the Cornwall Select Board regarding the proposed Land Use and Development Regulations (LUDR)
- Message from Mary Dodge concerning proposed conservation fund planning group. Don B. said that if the Town does approve the creation of a conservation fund planning group, he would be willing to attend some meetings of this group and bring information back to the Planning Commission.

PUBLIC COMMENTS - none

OLD BUSINESS

- **LUDR Update** - Don B. and Conor S. met again with Select Board members Ben Marks and John Roberts. Ben Marks offered to work on the next draft of Section II of the LUDR. CPC members present tonight are in agreement that this is the only way to move forward. An alternate idea put forth by the Select Board of just making minor changes to the current regulations to fix problems identified by the Zoning Administrator, has no support among Planning Commissioners. Members present tonight agreed that this would be a waste of three years of time and significant grant funds spent in creating the proposed LUDR.

- **Flood Resilience 2/19/20 draft as amendment to Town Plan-** latest draft incorporates changes suggested by Andrew L'Roe, Emergency Management Planner at the Addison County Regional Planning Commission. Next step: Conor will forward to the Ben Marks for Select Board review and feedback (Conor plans on attending the March 17 Select Board meeting), before scheduling a public hearing. Conor S. mentioned that at some point in the next five years, a GIS flood hazard map of the Otter Creek and Lake Champlain watersheds will be made available , and can be added to this section. FEMA and the United States Geographic Survey are currently developing such a map as a 5-year project.
- **Recruitment / Mission Statement** - members have been and are encouraged to continue to talk with Cornwall citizens who may be interested in joining the Planning Commission. Conor and Josh are following up on some leads and will report at the next meeting.

NEW BUSINESS

- **Zoning Administrator Candidate** - The CPC had hoped to meet with Gary Barnett tonight, but this was not possible. Jim D. MOVED / Josh S. SECONDED a motion to recommend to the Select Board that Gary Barnett be appointed as Zoning Administrator.

OTHER BUSINESS

- **Brief discussion about Forest Fragmentation** - amendment to Town Plan that is required by the State, in order to be eligible for certain grants. Work on this by the Planning Commission will commence in the near future.
- **Middlebury Bridges Project** - Conor S. reported that he spoke with Jim Gish, who coordinates the Middlebury bridges project for the Town of Middlebury. Conor S. had questions about how the bridge construction staging area at Fifield's' farm might affect Cornwall commuters and to what extent truck traffic coming through Cornwall as a result of the Middlebury project might impact the Town. Mr. Gish said he was willing to come to Cornwall to speak to officials and the public about the Middlebury bridges project. Conor S. will pass this offer by Jim Gish on to the Select Board.

Josh S. MOVED / Don B. SECONDED a motion to adjourn the meeting. Motion passed - 4 in favor, 0 opposed.

The meeting was adjourned at 8:12 pm.

Submitted by Sharon Tierra, Secretary of the CPC