

Approved February 4, 2020

**CORNWALL SELECT BOARD**

Regular Meeting  
Cornwall Town Hall  
January 21, 2020

**MEMBERS PRESENT:** John Roberts, Ben Wood, Magna Dodge, Ben Marks, Brian Kemp

**ALSO PRESENT:** Sue Johnson

The meeting was called to order at 7:02 pm.  
Quorum - established  
General Fund and Highway Orders - signed

**AGENDA -** Magna D. MOVED / Ben W. SECONDED a motion to approve the agenda as posted. Motion passed - 3 in favor, 0 opposed. (3 members were present at this point in the meeting)

**MINUTES**

**January 7, 2020 -** Ben W. MOVED / Magna D. SECONDED a motion to approve the minutes as amended, with change in wording to “the furnace” in the Road Commissioner’s Report. . Motion passed - 3 in favor, 0 opposed. (3 members were present at this point in the meeting)

**CORRESPONDENCE**

- Email from Holly Noordsy regarding the proposed Land Use and Development Regulations (LUDR)
- Email from Mary Dodge regarding the Special Features Overlay in the LUDR.
- Petition signed by Cornwall citizens from Save Our Schools requesting that the Town place two articles on the Town Warning (see New Business below for decision on this request)
- US Census Boundary Validation form
- Corrected Equalization Study Results
- Zoning Permit applications (2)
- Letter from Town Secretary Sharon Tierra announcing her plans to retire in April.

**PUBLIC COMMENTS -** none

**TOWN CLERK / TOWN TREASURER’S REPORT -** Sue Johnson

- Sue met with auditors regarding the Town Warning and will begin working on the document tomorrow.

**ROAD COMMISSIONER’S REPORT -** none

## **OLD BUSINESS**

- **Status of Section of Zoning / By-law Revisions and Section 2**

John R. and Ben M. met and sent comments Don Burns and Conor Stinson of the Planning Commission. Ben M. stated that his Informal meeting with Don B. and Conor S. was helpful to moving the process forward and gave Ben M. confidence that the two boards can work together successfully. Planning Commission now has the latest version of Section II and will get it back with their comments next week.

- **Discussion of Search for Zoning Administrator** - A town citizen has expressed interest in the position of Zoning Administrator. Also, Jim Duclos has expressed his willingness to serve as Assistant Zoning Administrator. John R. MOVED / Ben W. SECONDED a motion to appoint Jim Duclos as Assistant Zoning Administrator. Motion passed - 4 in favor, 0 opposed. Ben M. will notify Jim Duclos. Sue J. will forward the two permit applications to Jim Duclos.
- **Discussion of search for Town Secretary** - Town will post an ad on Front Porch Forum. Sue J. has already posted a notice about the position in the newsletter.

## **NEW BUSINESS**

- **Vote on Petition from Save Our Schools** - John R. MOVED / Magna D. SECONDED a motion to include the two Articles on the Town Warning as duly petitioned by Cornwall residents. Motion passed - 4 in favor, 0 opposed.
- **Possible Vote of 2020 -2021 Proposed Town Budgets** - tabled until Special Meeting on January 29 at 7 pm.
- **Possible Vote on 2020 Town Warning** - tabled until Special Meeting on January 29 at 7 pm.
- **Discussion of Scheduling Reports/Visits from all other Town Boards and Commissions in the coming year.** Such visits were very helpful in past years. It was decided renew this practice and to invite Town other boards and commissions to meet with the Select Board, beginning in April.

## **OTHER BUSINESS**

**Website** - After a short discussion on how the website might be improved, it was agreed to contact the volunteer website manager to make some specific requests.

John R. MOVED / Magna. SECONDED a motion to adjourn the meeting. The motion passed - 4 in favor, 0 opposed.

The meeting was adjourned at 8:15 pm.

Submitted by Sharon Tierra, Secretary of the Select Board