

Approved April 6, 2021

CORNWALL SELECT BOARD

Regular Meeting
Via Zoom Teleconference
March 16, 2021

NOTE: Today's Select Board meeting was held by teleconference and all Cornwall meetings will be held by teleconference until further notice.

MEMBERS PRESENT: Brian Kemp, Tanya Byker, Magna Dodge, Ben Marks, John Roberts
ALSO PRESENT: Sue Johnson, Don Burns, Michael Sunderland, Barbara Greenwood, Bas Phair

The meeting was called to order at 7:03 pm by the Town Clerk, Sue Johnson.
Recording of meeting - announced
Quorum - established

AGENDA - Ben M. MOVED / Magna D. SECONDED a motion to approve the agenda as modified with the addition of Maple Broadband Update in Old Business, and to delete the duplicate agenda item of approving minutes. Motion passed - 4 in favor, 0 opposed.

FIRST MEETING ORGANIZATION

- **Administration of the Oath of Office** - Sue J. administered the Oath of Office to John Roberts.
- **Elect Chair** - Magna D. MOVED / John R. SECONDED a motion to elect Ben Marks as Chair of the Select Board. Motion passed - 4 in favor, 0 opposed, 1 abstained (Ben M.)
- **Elect Vice- Chair** - Brian K. MOVED / Magna D. SECONDED a motion to elect John Roberts as Vice- Chair of the Select Board. Motion passed - 4 in favor, 0 opposed, 1 abstained (John R.)
- **Elect Secretary of the Board** - Magna D. MOVED / Brian K. SECONDED a motion to elect Sharon Tierra as Secretary of the Select Board. Motion passed - 5 in favor, 0 opposed
- **Appoint Officials** - Magna D. MOVED / Brian K. SECONDED a motion to appoint the following slate of officials:

Elected Appointed Officials

Richard Isenberg: Library Trustee

Lauren Ringey: Planning Commission

Appointments to Appointed positions (1 year unless specified):

Animal Control Officer: Stacey Freeguard

Conservation Commission: Katherine Branch, Don Burns, Mary Dodge, Michael Sheridan, Sharon DeHaven

Development Review Board: Ross Gregory, 3 years; Shari Johnson, 3 years

E-9-1-1 Coordinator: Katie Gieges

Emergency Management Coordinator: Sue Johnson

Energy Coordinator: Gary Barnett

Fence Viewers: Greg Dennis, Michael Heinecken, Annie Wilson

Grand Juror: Gary Margolis

Green Up Coordinator: Sue Johnson

Inspector of Lumber: Leo Gorton Jr.

Road Commissioner: Brian Kemp

Town Poet: Gary Margolis

Tree Warden: Stu Johnson

Weigher of Coal: Jon Isham

Motion passed - 5 in favor, 0 opposed.

- **Set Meeting Schedule** - John R. MOVED / Tanya Byker SECONDED a motion to set the meeting schedule as follows: Regular meetings will be scheduled for the first and third Tuesday of each month - except during June, July, and August when there will be one meeting only on the first Tuesday. Also, there will be no meeting on the first Tuesday in March and the first Tuesday in November, when these dates coincide with Town Meeting Day (March) and Election Day (November).
- **Approve Roberts Rules of Order for Use at Select Board Meetings** - John R. MOVED / Brian K. SECONDED a motion to approve Roberts Rules of Order for use during meetings. Motion passed - 5 in favor, 0 opposed.
- **Designate Newspaper of Record** - John R. MOVED / Magna D. SECONDED a motion to designate Addison County Independent as the newspaper of record. Motion passed - 5 in favor, 0 opposed.

General Fund and Highway Orders - signed

Report on Reconciled Bank Statement - reviewed

MINUTES

• February 16, 2021

John R. MOVED / Magna D. SECONDED a motion to approve the minutes as posted. Motion passed - 3 in favor, 0 opposed, 2 abstained (Tanya B, Brian K.)

• Town Meeting Informational Meeting February 22, 2021

John R. MOVED / Magna D. SECONDED a motion to approve the minutes of the February 22 Special Meeting. Motion passed - 5 in favor, 0 opposed.

CORRESPONDENCE REVIEW

- **Request from Al Thalen** regarding placing a bottle drop container outside the Town Hall as a fundraiser for Boy Scouts. Ben M. will contact Al Thalen to invite him to attend the next meeting.
- **Vincent Gardon** correspondence regarding incident 5-6 years ago
- Correspondence concerning **Robert Burton tax appeal**
- **Letter from Peter Newton, Addison County Sheriff's Department** - Ben M. will contact Sheriff Newton, for clarification of details and will report back to the Board.
- **Annual Contract Homeward Bound** - after discussion, John R. MOVED / Brian K. SECONDED a motion to select Option 2 (same as last year), with \$450 annual fee plus \$75 per dog after the first 3 dogs, and to empower Sue J. to sign the contract. Motion passed - 5 in favor, 0 opposed.

PUBLIC COMMENTS - Bas Phair commented on the Letter from the Sheriff's Department.

TOWN CLERK / TOWN TREASURER'S REPORT - Sue Johnson

- Town Meeting Day was March 2, with voting by Australian ballot. It was preceded by an Informational Meeting on February 22. The Town Clerk wishes to acknowledge and appreciate the people who helped this meeting on Zoom run smoothly and effectively: Jordan Young, Margaret Young, Cy Day Tall, Ben Marks, Ben Wood, Magna Dodge and John Roberts. The Board thanked Sue J. for her extraordinary effort and excellent results before and during Town Meeting Day this year.
- Sue J. will apply for reimbursement for extra election day costs from the Secretary of State's office. Special funds are available this year due to the pandemic.
- Dog licenses are due by April 1.
- Sue J. said that vacancies remain in some Town positions. Currently the Town has no one to represent it at the Addison County Solid Waste Management District meetings. She will put something in the next newsletter about it.

ROAD COMMISSIONER / ROAD FOREMAN'S REPORT - Brian Kemp and Michael Sunderland

- **Road Maintenance** - currently addressing some soft areas on roads. Next week plan to do a town-wide grade if frost is out. Town has plenty of salt and sand to finish the season. No major damage to roads this winter.
- **Green Mountain Power Project on DeLong Road** - has started and no complaints have been received from the neighbors.
- Along with highway crews from other area towns, Cornwall's highway department has been assisting Weybridge highway department with a large tree job.

OLD BUSINESS

- **Discussion of Alleged Park Hill Road Zoning Violation** - after a long discussion regarding the history of this issue, the investigation by the Zoning Administrator and his conclusions, it was agreed that further communication with the neighbors needs to happen as soon as possible. Ben M. will follow up with the Zoning Administrator. If additional evidence comes to light, the matter should be further investigated.
- **Status of Maple Broadband** - Magna Dodge
Two Cornwall residents have volunteered to assist Maple Broadband - Cy Tall as bookkeeper and Tanya Byker as grant writer. There is a current need for a social media specialist volunteer. Letters are needed from people doing business in their homes, for inclusion with a USDA grant application. The Town of Cornwall will be receiving a grant of \$120,000 in stimulus funds for infrastructure, that can be accessed by Maple Broadband.

NEW BUSINESS

- **Consideration and Approval of Cornwall 2020 Local Emergency Management Plan** - tabled until next meeting.
- **Consideration of Possible Cornwall Continuity of Operations Plan** - tabled until next meeting.

OTHER BUSINESS

Library Appeal - Sue J. reported that the recent appeal by the Cornwall Library (located at the Town Hall) received a huge response from the community. This indicates that Cornwall citizens highly value their library.

ADJOURNMENT

Magna D. MOVED / Brian K. SECONDED a motion to adjourn the meeting. The motion passed
- 5 in favor, 0 opposed.

The meeting was adjourned at 9:02 pm.

Submitted by Sharon Tierra, Secretary of the Select Board