

Approved August 18, 2021

**CORNWALL PLANNING COMMISSION (CPC)**

Regular Meeting, via Teleconference

July 21, 2021

**MEMBERS PRESENT:** Conor Stinson, Don Burns, Lauren Ringey,, Drew Kervick,  
Chris Hodges

**ALSO PRESENT:** Ben Marks, Adam Lougee

Recording of the meeting announced.

The meeting was called to order at 7:01 pm.

Quorum - established

**AGENDA** - Drew K. MOVED / Lauren R. SECONDED a motion to approve the agenda as modified by adding a meeting with Adam Lougee in NEW BUSINESS. ***Motion passed - 5 in favor, 0 opposed.***

**MINUTES**

- **June 16, 2021** - Chris H. MOVED / Lauren R. SECONDED a motion to approve the minutes with one change under Steering Committee Update, that it was Ben M., Conor S. and Don B. who planned to speak with Adam Lougee, not just Ben M. ***Motion passed - 5 in favor, 0 opposed.***

**ANNOUNCEMENTS** - Don B. reported that the "Town of Cornwall Conservation Reserve Fund" document has been approved by the Select Board. This document represents a successful collaboration between the Conservation Commission, Planning Commission and Select Board, and is a model for collaboration between Town boards going forward. The document is now being made into an interactive pdf, and will be accessible on the Town website in this format.

**CORRESPONDENCE REVIEW** - none

**PUBLIC COMMENTS** - Ben Marks reported that the meeting with Adam Lougee to discuss the planning grant budget resulted in Adam Lougee's assurance that the contract was a "not to exceed" contract and that all the contracted work would be completed for the contracted cost.

**OLD BUSINESS**

- **Flood Resilience Draft** - Conor S. reported that the draft has had some minor edits and is ready for the next step, a hearing. The Board discussed the pros and cons of having a hearing on this one section this year, or to wait until the Forest Fragmentation section and other updates covered by the grant are also ready for a combined hearing next year. Conor S. will touch base with Katie Raycroft-Meyer for

her advice, as members are leaning in the direction of having a hearing this year, just on the Flood Resilience section. Decision is tabled until the August meeting.

## **NEW BUSINESS**

- **Meeting with Adam Lougee, Director of Addison County Regional Planning Commission (ACRPC)** - Open discussion between the CPC, Ben Marks, and Adam Lougee. Discussion included feedback from the CPC on the process and usefulness of the training, the functionality of the current Town by-laws, timing of information meetings and hearings for the Town Plan update, and if there are other ways ACRPC could support the Town. Lauren R. spoke about the regional need for additional childcare slots. It was suggested that one way ACRPC could support member towns would be to coordinate Towns wanting to use funds from the American Recovery Plan Act for childcare infrastructure. Adam L. said that ACRPC was developing a “dashboard” on their website that would function as a resource for collaboration for member towns. Regarding updating statistical information in the Town Plan, he said that town-level census information is expected to be available in September.

## **OTHER BUSINESS**

- **Hazard Mitigation Plan** - Don B. reported that the Town of Cornwall Hazard Mitigation Plan has expired. Sue Johnson plans to talk with Andrew L’Roe at ACRPC about the process of updating. It is a large document and the update process is usually not a simple one. Don B. suggested to Adam Lougee that ACRPC support its member towns with a tickler reminder system for Hazard Mitigation plans or other important documents required by Statute that have an expiration date.

## **List of Action Items:**

1. Conor S. will contact Katie R-M about timing of hearing for the Flood Resiliency section.
2. Audit Workgroup Work Session July 28, 7 pm, to review items to be updated and set priorities. CPC members should re-read the document, make notes, and send them to Conor S. Workgroup meeting will be in person at the Fire Station on Route 30.

## **ADJOURNMENT**

Don B. MOVED / Drew K. SECONDED a motion to adjourn the meeting. ***Motion passed - 5 in favor, 0 opposed.***

The meeting was adjourned at 8:30 pm.

Submitted by Sharon Tierra, Secretary of the CPC