

Approved August 3, 2021

CORNWALL SELECT BOARD
Regular Meeting
Cornwall Town Hall and via Zoom
July 6, 2021

NOTE: Today's Select Board meeting was held as a hybrid meeting, by teleconference and in person at the Town Hall, to accommodate all who wish to attend.

MEMBERS PRESENT: Magna Dodge, Tanya Byker, Ben Marks, John Roberts, Brian Kemp

ALSO PRESENT: Sue Johnson, Don Burns, Mike Sunderland, Katherine Branch, Mary Dodge

Recording of meeting—announced

The meeting was called to order at 7:00 pm

QUORUM—established

AGENDA—John R. MOVED / Magna D. SECONDED to approve the agenda as posted.
Motion passed—5 in favor, 0 opposed.

General Fund and Highway Orders - will be circulated later in the week for review and signing.

Reconciled Bank Statement - will be circulated later in the week for Board to review.

MINUTES

- May 18, 2021
- June 1, 2021
- June 22, 2021
- June 29, 2021 - not yet ready for review, John R is drafting.

John R. MOVED / Magna D. SECONDED a motion to approve the minutes of May 18, June 1, and June 22, with typos corrected in June 1 and June 22, and two substantive corrections in Maple Broadband update of June 1. ***Motion passed*** - 5 in favor, 0 opposed.

CORRESPONDENCE REVIEW

- Request to Cater Malt, Vinous and/or Spirituous Liquors, at a wedding on September 18, 2021, at Pink House Farm on Ridge Road - Magna D. MOVED / John R. SECONDED a motion to approve the caterer's permit - ***Motion passed*** - 5 in favor, 0 opposed.
- Notice from Vermont Land Trust regarding Cesario Farm

PUBLIC COMMENTS—none

TOWN CLERK / TOWN TREASURER'S REPORT - Sue Johnson

Sue J. is continuing to work on year-end, quarter-end and month-end matters and has just returned from a mini-vacation.

ROAD COMMISSIONER'S REPORT

- Recent work includes replacing a culvert on Mountain Road, grading, spreading gravel, mowing.
- Ken is back to work.
- Mr. Gardon sent an email stating his intention to file a claim against the Town in Small Claims Court. Ben M. asked Brian K. to forward that email to the Town Attorney.
- A house trailer that was located on South Bingham was attempted to be moved to a new location by a new owner, but ended up with a broken axel, in the ditch in the Town's right of way. The new owner now does not want the trailer. The previous owner told the new owner that he (the previous owner) would take care of it. Brian K. will follow up.
- The 40 mile per hour speed limit sign on Route 30 that was just north of Peet Road, has come down, and is probably in the ditch. Brian K. left a message with the State Garage. Mike S. will follow up with the State and will take care of the matter.

OLD BUSINESS

- **Maple Broadband Revisit June 1 Vote to Allocate Funds** - after discussion regarding the significant decrease in anticipated American Rescue Plan Act (ARPA) funds for Cornwall this year (\$58,000 instead of \$118,000), John R. MOVED / Brian K. SECONDED a motion to rescind the vote of June 1 that allocated \$150,000 in anticipated ARPA funds to Maple Broadband and replace with the amount of \$50,000, to be allocated when the ARPA funds are actually received by the Town. Motion passed - 4 in favor, 0 opposed, 1 abstained (Magna D.).
- **Maple Broadband Update** - Magna D. said that the organization is pushing to complete the pre-construction phase in 2021, so that construction can begin in 2022. She asked Ben M. to write the press release as planned, informing the public of Cornwall's support of Maple Broadband, using the majority of ARPA funds received this year.
- **Update - Town Solar Options** - at the June 29 meeting, the Board decided that a broader Request for Proposals (RFP) was needed. The notice regarding the RFP will be posted in the next edition of the Addison Independent, and the notice will direct people to the full RFP on the Town website.
- **Update - possible use of ARPA funds for childcare in Cornwall** - Tanya B. reported that she has been in touch with Let's Grow Kids, a Vermont advocacy group that provides start up grants to home-based and center based child care operations. If the Town decides to allocate ARPA funds to increase child care options for families in Cornwall, this is an option to consider. Tanya pointed out that the Town does not yet have data on the needs and unmet needs for childcare for Cornwall families. School Principal is a likely source of this data.

NEW BUSINESS

- **Development Review Board Appointment** - Brian K. MOVED / Tanya B. SECONDED a motion to appoint Cheryl Cesario to the vacant position on the DRB. ***Motion passed*** - 5 in favor, 0 opposed. Cheryl has been serving as a DRB alternate, and so that alternate position is now open.
- **Maple Broadband Alternate Representative** - John R. MOVED / Brian K. SECONDED a motion to appoint Cy Tall as an Alternate Representative to Maple Broadband. ***Motion passed*** - 5 in favor, 0 opposed.
- **Discussion of Conservation Commission Funding Guidelines**

Katherine Branch provided an overview of the “Town of Cornwall Conservation Reserve Fund”, including the contents of this document, its purpose, and the collaborative process of developing it. It was developed by a working group, with representatives from the Select Board, Planning Commission and Conservation Commission. Contents include two parts - Part A for the Applicant and Part B, which specifies the process of reviewing applications and allocating funds. That process involves review by the Planning Commission, approval by the Conservation Commission, and recommendation to the Select Board for the final decision. After discussion, two changes were agreed upon:

1. on page 6, the bolded sections will be numbered and one sentence added: “Address each of the following points separately by number.”
2. on page 10, #2 will be changed to read “within 45 days of acknowledging receipt of the application”.

Brian K. MOVED / Tanya B. SECONDED a motion to approve the “Town of Cornwall Conservation Reserve Fund” document with the above changes discussed tonight. ***Motion passed*** - 5 in favor, 0 opposed.

Katherine thanked the members of the working group - Magna Dodge, John Roberts, Don Burns, and Mary Dodge for their effective work in the spirit of collaboration and everyone thanked Katherine for her invaluable and excellent leadership on this project.

- **Discussion of Expired Hazard Mitigation Plan**

Sue J. explained that the Hazard Mitigation Plan is a 45-50 page document that will need to be approved by the State of Vermont and by FEMA before it is effective. The last time it was updated, the work was funded with a grant. At minimum, the Town will need a working group to start the process. Ben M, as the de facto Emergency Manager, will join Sue J. to form the initial working group.

OTHER BUSINESS

- **Questions about County ARPA Funds** - Ben M. will call Vermont League of Cities and Towns to see if they have information. Tanya will contact Senator Ruth Hardy.
- **RFP for AV equipment** - notice was published in last edition of the Addison Independent. Deadline is July 15.

ADJOURNMENT

Magna D MOVED/ Brian K. SECONDED a motion to adjourn the meeting. ***Motion passed***—5 in favor, 0 opposed.

The meeting was adjourned at 9:03 pm.

Submitted by Sharon Tierra, Secretary of the Select Board