

## WARNING OF OPEN MEETING OF THE CORNWALL BOARD OF AUDITORS

**Friday, 11/19/21, 4:00pm—Town Hall/Zoom**

The Board of Auditors for the Town of Cornwall will hold an open meeting, in accordance with Vermont statutes, for the purpose of examining the financial records of the Town of Cornwall. The initial meeting will be held at the Cornwall Town Hall, and via Zoom, on Friday, November 19, 2021, beginning at 4:00 pm.

### AGENDA

Approve Minutes of 2/17/21 Meeting—*Kate*

Welcome Ian Gill

Election of Officers—*Shawn*

Town Clerk/Treasurer Update—*Sue*

... YE '21/YTD Financials; External Audit; Computers/Software; Oversight/Internal Controls; Job Roles/Communications; etc

Town Report Production—*Sue*

...Timeline; Quantity; Printer Selection; New/Removed Sections; Report Requests; etc

Town Report Discussion

... Assistance; Dedication/Memoriams; Distribution; “Warning” Newsletter; Next Tasks; etc

Other Business

Meeting Schedule

Continuation of Current\*; Minutes/Agenda Distribution; Assigned Tasks

Table; Adjourn

\* The meeting will be continued to future dates to allow for review work by the Town Auditors. Future meetings will be scheduled as necessary and will be posted on the bulletin boards and on the town’s web site.

*Kate Gieges, '20-21 Secretary*  
11/13/21

Join Zoom Meeting

<https://us02web.zoom.us/j/86466365096?pwd=eHVwWXE4Qzd3NHQzcWNiZGZCOG1wZz09>

Meeting ID: 864 6636 5096

Passcode: 968361

Dial by your location

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)