

**Cornwall Development Review Board (DRB)
MINUTES • January 5, 2022 • 7:00–7:55 pm
Meeting & Hearing • Virtual via ZOOM**

MEMBERS PRESENT: Barbara Greenwood, Shari Johnson, David Anderson, Ellen Whelan-Wuest

ALTERNATES PRESENT:

ATTENDEES:

1. **CALL TO ORDER:** at 7:02pm by Barbara Greenwood, DRB Chair
2. **ESTABLISHMENT OF QUORUM**—Established
3. **APPROVAL OF AGENDA**—Barbara requested to add items to the Other Business section: SB decision on a mask mandate (Old Business); a discussion on the PC's three proposed section amendments for the Town Plan, and a discussion about DRB recruitment (both under New Business). David MOVED, Shari SECONDED, to approve the Agenda as amended. *Motion passed.*
4. **APPROVAL OF MINUTES:**
 - *December 1, 2021* (hearing)—Shari MOVED, Ellen SECONDED, to approve the **December 1 Minutes** as amended. *Motion passed.*
5. **PUBLIC MEETING ATTENDEE SIGN-IN:**
 - There were no public attendees
6. **HEARING: Northern Cross Waiver Application Continuation**
 - **Barbara:** This hearing was scheduled to resume the hearing begun in December, 2021, on an application submitted by Gregor Kent requesting a waiver for the interior lot (Lot 6) located on Samson Road, Cornwall, Vermont and owned by Northern Cross LLC, to reduce setback requirements.

We heard this matter on December 1, and adjourned it to tonight. However, the applicant has requested that it now be adjourned *sine die*, that is without a new hearing date specified, to be re-scheduled once he is ready to proceed. So, this application is hereby adjourned sine die. As agreed with the applicant, he will call Barbara once he is ready to proceed so that the DRB can schedule the new hearing. The applicant will provide the Board with the requested materials at least three weeks in advance of the new hearing date. He should consult Barbara as to whether the usual 10 copies will be needed by the Board, or if fewer will suffice. The Board will prepare a notice of hearing, so that the applicant can provide notice to the abutters.
7. **AVAILABILITY FOR NEXT MEETINGS**—
 - *February 2, 2022*—All expect to be available., with the possible exception of Shari. David will host the Town Hall space.
 - *March 2, 2022*—All expect to be available with the exception of David who advised the Board, to their great dismay, that he will not be seeking re-appointment to the DRB when his term expires after Town Meeting. All thanked him for his service and assistance, and pressed him to reconsider.
8. **OTHER BUSINESS**—
 - **Old**—The Selectboard has decided not to mandate masks for those attending Cornwall public meetings. Barbara had attended their meeting and was advised by Town Attorney, Jim Carroll,

that she, as DRB Chair, can require that masks be worn at DRB in-person meetings.

Ellen MOVED, David SECONDED, that the DRB require all attendees at DRB public meetings/hearings to wear masks regardless of vaccination status. ***Motion passed.***

• **New**

- ***Town Plan Updates***—Discussion about the three Plan proposed section updates sent by the Planning Commission seeking feedback. The Board largely approved with a couple of suggestions particularly with regard to affordable housing and contiguous forest blocks. Ellen will compile members’ suggestions and comments, send around for review, and submit to the PC when finalized.
- ***DRB Recruitment***—Short discussion on the need for recruitment of a Regular Member to take David’s place and two or three Alternates. Board will consider potential candidates and submit names to Barbara.

ADJOURNMENT—Meeting adjourned at 7:55pm.

Respectfully Submitted,
Robin Conway, DRB Secretary