

Approved: _____, 2022

**Cornwall Development Review Board (DRB)
MINUTES • March 2, 2022 • 7:00–8:25 pm
Meeting • Virtual via ZOOM**

MEMBERS PRESENT: Barbara Greenwood, Shari Johnson, Cheryl Cesario, Ellen Whelan-Wuest

ALTERNATES PRESENT: Joan Lynch

ATTENDEES: Douglas Black

1. **CALL TO ORDER:** at 7:00pm by Barbara Greenwood, DRB Chair
2. **ESTABLISHMENT OF QUORUM**—Established
3. **APPROVAL OF AGENDA**—Shari MOVED, Ellen SECONDED, to approve the Agenda as presented. *Motion passed.*
4. **APPROVAL OF MINUTES:**
 - *February 2, 2022*—Ellen MOVED, Shari SECONDED, to approve the **February 2 Minutes** as amended. *Motion passed.*
5. **MEET WITH PROSPECTIVE MEMBERS**—Barbara introduced Douglas Black and invited him to present some background information and why he is interested in joining the DRB.
 - **Douglas Black**—Douglas is the Collections Development Librarian at Middlebury College in which position he is charged with keeping library materials aligned with the college's curriculum and research activities. He is comfortable with being a participant in a "formal administrative group engaging in deliberative discussions toward logistical decisions". He has lived in Cornwall for six years. He sees being on the DRB as being a good fit for his abilities and his desire to be useful and engaged in the community. He sees it as challenging and looks forward to being involved. He is interested in a three-year term as a regular member.
 - **Discussion**—In the ensuing discussion with Board members, he learned how the Board works and more about what is involved: types of projects brought to the Board, Open Meeting Law, materials available to guide members. He was given several examples by Board members regarding how long the assimilation process took them and what their experiences have been.
6. **SB RECOMMENDATION**—The Board agreed to recommend Douglas to the SB at their upcoming organizational meeting for appointment to a three-year regular member term on the DEB.
7. **AVAILABILITY FOR NEXT MEETINGS**—
 - *April 6, 2022*—All expect to be available.
 - *May 4, 2022*—All but Joan expect to be available.
8. **OTHER BUSINESS**—
 - *Old*—None
 - *New*—Short discussion of handling Zoom recordings now that the Town's account will be used rather than David's account.
9. **Deliberative Session**—Laframboise decision.

ADJOURNMENT—Meeting adjourned at 8:25 pm.

Respectfully Submitted,
Robin Conway, DRB Secretary